



**UNITED STATES DEPARTMENT OF COMMERCE**  
**Economics and Statistics Administration**  
**U.S. Census Bureau**  
Regional Office  
Philadelphia, PA 19107-4405

August 2007

Dear Local Official:

Recently, the U.S. Census Bureau invited you to participate in the 2010 Census Local Update of Census Addresses (LUCA) Program by sending you registration forms and other information. Through your government's participation in the LUCA Program, your local knowledge can help ensure that we achieve complete coverage in our enumeration of your jurisdiction. Census data directly affects how more than **\$300 billion per year** in federal and state funding is allocated to local, state and tribal governments.

You are invited to attend a training regarding the Local Update of Census Addresses (LUCA) Program for the 2010 Decennial Census. The LUCA program has strict deadlines, technical procedures, different types of participation options, and legal requirements. You received a Computer Based Training (CBT) CD-ROM in your LUCA registration packet that explains how you can participate in LUCA. The CBT covers the same information as the upcoming trainings. However, the classroom training allows you to ask questions and to strategize with your neighboring jurisdictions.

Enclosed, please find a training schedule and a LUCA Training Registration Form. We urge you to send the appropriate representatives from your jurisdiction to attend this training, even if your jurisdiction is undecided about participating in the LUCA Program.

To register, please fax the completed registration form to (215) 717-0875 or call 1-866-511-LUCA (5822) to secure your place in the training.

Sincerely,

Fernando E. Armstrong  
Regional Director

Enclosures

## Local Update of Census Addresses (LUCA) Technical Trainings

Please choose one session to attend and call us toll-free at 1-866-511-LUCA (5822)  
or complete the accompanying response form and fax to (215) 717-0875

### **MARYLAND & SURROUNDING AREA SCHEDULE**

#### ALLEGANY, MD (Allegany County)

October 30<sup>th</sup>, Tuesday 9:30 am – 3:30 pm

Allegany County Office Complex, Room 100  
701 Kelly Road  
Cumberland, MD 21502

#### LEXINGTON PARK, MD (St. Mary's County)

October 17<sup>th</sup>, Wednesday 9:00 am – 3:00 pm

Lexington Park Memorial Library, Meeting Rm B  
21677 FDR Blvd  
Lexington Park, MD 20653

#### BALTIMORE, MD

August 28<sup>th</sup>, Tuesday 9:00 am – 2:00 pm

October 16<sup>th</sup>, Tuesday 9:30 am – 3:30 pm

Baltimore Metropolitan Council  
JS Young Building, Suite 310  
2700 Lighthouse Point East  
Baltimore, MD 21224

#### REHOBETH BEACH, DE (Sussex County)

November 1<sup>st</sup>, Thursday 9:30 am – 3:30 pm

City of Rehobeth Beach Convention Center  
Meeting Room  
229 Rehoboth Ave  
Rehobeth Beach, DE 19971

#### BETHESDA, MD (Montgomery County)

October 25<sup>th</sup>, Thursday 9:30 am – 3:30 pm

Bethesda-Chevy Chase Regional Services Center  
Conference Room A  
4805 Edgemoor Lane  
Bethesda, MD 20814

#### RIVERDALE, MD (Prince George's County)

August 29<sup>th</sup>, Wednesday 9:30 am – 3:30 pm

October 26<sup>th</sup>, Friday 9:30 am – 3:30 pm

MNCPP Parks and Recreation, Auditorium  
6600 Kenilworth Avenue  
Riverdale, MD 20737

#### EASTON, MD (Talbot County)

October 31<sup>st</sup>, Wednesday 9:30 am – 3:30 pm

Talbot County Community Center  
WYE Oak Room  
10028 Ocean Gateway  
Easton, MD 21601

#### ROCKVILLE, MD (Montgomery County)

October 12<sup>th</sup>, Friday 9:30 am – 3:30 pm

Council Office Building, Auditorium  
100 Maryland Avenue  
Rockville, MD 20850

#### ELKTON, MD (Cecil County)

November 2<sup>nd</sup>, Friday 8:30 am – 2:30 pm

Cecil County Government Building, Rm #6  
129 East Main St  
Elkton, MD 21921

#### SALISBURY, MD (Wicomico County)

October 30<sup>th</sup>, Tuesday 8:30 am – 1:30 pm

Salisbury University-ESRGC  
Commons Building, Worcester Rm #CB 211  
1101 Camden Ave  
Salisbury, MD 21801

#### FREDERICK, MD (Frederick County)

October 24<sup>th</sup>, Wednesday 9:30 am – 3:30 pm

October 29<sup>th</sup>, Monday 9:30 am – 3:30 pm

Law Enforcement Center, 1<sup>st</sup> Fl Conference Rm  
410 Airport Drive  
Frederick, MD 21701

#### WASHINGTON, DC

August 27<sup>th</sup> Monday 9:00 am – 3:00 pm

MWCOG, Training Center  
777 North Capitol St  
Washington, DC 20002

\*\*Please note that these sessions will include a break for lunch. Food will not be provided. Food facilities are on-site or nearby. Attendees should plan accordingly.\*\*

As of 8/7/07



## Local Update of Census Addresses (LUCA) Technical Trainings

An accurate and complete census in 2010 is important to your community. The Local Update of Census Addresses (LUCA) Program gives tribal, state, and local governments an opportunity to review and comment on the list of addresses the U.S. Census Bureau will use to deliver census questionnaires for the 2010 Census.

We invite government officials to attend a free LUCA Technical Training where you can learn more about LUCA, including:

- How to update the Census Master Address File (MAF) for your jurisdiction
- Which LUCA option is right for your jurisdiction
- Overview of MAF/TIGER Partnership Software (MTPS)
- Paper versus MTPS versus Shapefile submissions
- How to get started
- What resources are available

We will hold technical presentations throughout your region. We encourage you to attend this informative training. Please select the session that is most convenient for you (see attached). **You must pre-register for this training.** If you would like to attend, please provide us with the information below by:

- Calling us toll-free at 1-866-511-LUCA (5822)
- OR
- Faxing your completed response to (215) 717-0875

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LUCA Training City: \_\_\_\_\_ LUCA Training Date: \_\_\_\_\_

Your Jurisdiction Name and County: \_\_\_\_\_

Attendees Name & Title	E-mail	Telephone
_____	_____	_____
_____	_____	_____
_____	_____	_____