



COMMUTER CONNECTIONS RIDEMATCHING COMMITTEE MEETING NOTICE AND AGENDA

Tuesday, December 17, 2013

10:00 a.m. - 12:00 p.m.

Metropolitan Washington Council of Governments

777 North Capitol Street, N.E.

COG Board Room

Chairperson: Margie Weaver, TRANSIT Services of Frederick County, MD

Vice Chairperson: Karen Taylor, NSVRC, Winchester, VA

COG Staff Contact: Stephen Finafrock, 202/962-3385 or sfinafrock@mwkog.org

(Note: If you cannot attend this meeting, please call 202/962-3327.)

<u>ITEM #</u>		<u>ACTION</u>
1.	Introductions	
2.	Minutes of the September 17, 2013 Meeting	(5 min) APPROVE
3.	Upcoming Fairs and Promotions	(25 min) INFORMATION
	COG/TPB staff and clients will provide information on recent and upcoming transportation fairs and promotions, and distribute copies of promotional items and/or announcements.	
4.	TDM System/SchoolPool	(50 min) INFORMATION
	Stephen Finafrock, COG/TPB staff, will review and demonstrate the update to the regional TDM system. Also to be discussed are items under development during FY2014 including: Mobile Application, optional route-based ridematching, employer database clean-up, matchletter customization, customized employer pages and the SchoolPool upgrade to Oracle.	
5.	COG's SharePoint	(25 min) INFORMATION
	Stephen Finafrock, COG/TPB staff, will review and demonstrate the SharePoint website for the Committee. Committee members will be asked to share any issues using SharePoint.	

NATIONAL CAPITAL REGION TRANSPORTATION PLANNING BOARD,
777 NORTH CAPITOL STREET, N.E., SUITE 300, WASHINGTON, DC 20002-4239

THE COMMUTER INFORMATION SOURCE FOR MARYLAND, VIRGINIA AND THE DISTRICT OF COLUMBIA

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| 6. | Client Site Status/Roundtable | (5 min) | DISCUSSION/
INFORMATION |
| | Client members will be asked to share any
"Hot Topic" Issues with the new TDM System | | |
| 7. | Commuter Connections FY 2014 First Quarter
Progress Report | (5 min) | INFORMATION |
| | Stephen Finafrock, COG/TPB staff, will discuss of
the most recent Progress Report | | |
| 8. | Other Business/Upcoming Agenda Items | (5 min) | DISCUSSION/
FEEDBACK |
| | This is an opportunity for Subcommittee members
to request agenda items for the next meeting. | | |

The next meeting of the Commuter Connections Ridematching Committee will be held on March 18th, 2014 from 10:00 a.m. to 12:00 p.m.