



EMPLOYER OUTREACH AD-HOC GROUP

Tuesday, October 18, 2005
10 a.m. to 12 noon

Metropolitan Washington Council of Governments
777 North Capitol Street, NE
First Floor, Room 3

Chairperson: Robin Briscoe 301/870-2520
Staff Contact: Mark Hersey 202/962-3383

MEETING NOTICE AND AGENDA

1. Introductions (5 minutes)
2. Review of 7/19/05 Meeting Notes (5 minutes)
3. Change of Chairperson
4. First Quarter Draft FY06 Conformity Statement (10 minutes)
Staff will distribute the draft conformity statement
5. FY05 Customer Satisfaction Survey Draft Report (40 minutes)
The group will review the first draft of the FY05 Customer Satisfaction Survey.
6. FY06 Survey Training Update (5 minutes)
7. FY06 Scopes of Work and Contracts Update (5 minutes)
8. Employer Outreach Roundtable Discussion (45 minutes)
Group members can share challenges and successes they encountered in recent TDM outreach activities.
9. Other Business (5 minutes)

Next Meeting: January 17th, 2006

REMINDER **MONTHLY REPORTS AND ACT! SYNCHRONIZATION DUE BY THE 9TH OF EVERY MONTH**