

National Capital Region Transportation Planning Board

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MEETING NOTICE

Date: January 16, 2008
Time: 12 noon
Place: COG Board Room

Meeting of the TPB Scenario Task Force: From 10:00 to 11:45 am, the task force will meet in the **COG Board Room** to review the proposed Transportation/Land Use Connections (TLC) Program element of the FY 2009 UPWP, and review proposed Scenario Study activities for the FY 2009 UPWP.

A-G-E-N-D-A (BEGINS PROMPTLY AT NOON)

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| 12 noon | 1. | Public Comment on TPB Procedures and Activities | Chairman Mendelson |
| | | Interested members of the public will be given the opportunity to make brief comments on transportation issues under consideration by the TPB. Each speaker will be allowed up to three minutes to present his or her views. Board members will have an opportunity to ask questions of the speakers, and to engage in limited discussion. Speakers are asked to bring written copies of their remarks (65 copies) for distribution at the meeting. | |
| 12:20 pm | 2. | Approval of Minutes of December 19 Meeting | Chairman Mendelson |
| 12:25 pm | 3. | Report of Technical Committee | Mr. Rawlings
Chair, Technical Committee |
| 12:30 pm | 4. | Report of Citizen Advisory Committee | Mr. Larsen
Chair, Citizen Advisory Committee |
| 12:40 pm | 5. | Report of Steering Committee | Mr. Kirby
Director, Department of
Transportation Planning (DTP) |
| 12:45 pm | 6. | Chairman's Remarks | Chairman Mendelson |

ACTION ITEMS

- 12:50 pm 7. **Approval of Appointments to the TPB Citizens Advisory Committee (CAC) for the Year 2008**
..... Chairman Mendelson

The TPB Participation Plan calls for the appointment of 15 members to the CAC for each calendar year: six members designated by the current CAC, and nine members nominated by the TPB officers. At the December 13 CAC meeting, six members were designated by the 2007 CAC to the CAC for the year 2008. Chairman Mendelson will present the three members (and alternates) nominated by the 2008 TPB Chair, as well as the nomination for the chairman of the CAC in 2008. The six members (and alternates) nominated by the 2008 Vice Chairs also will be presented.

Action: Appoint the fifteen members (and alternates) and chairman of the CAC for 2008.

- 12:55 pm 8. **Review of Comments Received and Acceptance of Recommended Responses for Inclusion in the Air Quality Conformity Assessment, the 2007 CLRP, and the FY 2008-2013 TIP** . . Mr. Kirby

The Board will be briefed on the comments received and asked to accept the recommended responses for inclusion in the air quality conformity assessment, the 2007 CLRP, and the FY 2008-2013 TIP. These draft documents and web-based information were released for public comment on December 13, 2007. The public comment period for these documents ended on January 12, 2008. Public comments are posted as received on the TPB web site. The final version of the comments and responses memorandum will be incorporated into the documents scheduled for consideration under agenda items 9, 10, and 11.

Action: Accept recommended responses to comments received for inclusion in the air quality conformity assessment, the 2007 CLRP, and the FY 2008-2013 TIP.

- 1:00 pm 9. **Approval of Air Quality Conformity Determination for the 2007 CLRP and FY 2008-2013 TIP** Mr. Clifford

At the December 19 meeting, the Board was briefed on the draft 2007 CLRP and FY 2008-2013 TIP documents and web-based information and the associated conformity analysis. The Board will be asked to approve the air quality conformity determination for the 2007 CLRP and FY 2008-2013 TIP.

Action: Adopt Resolution R10-2008 finding that the 2007 CLRP and FY 2008-2013 TIP conform with the requirements of the Clean Air Act Amendments of 1990.

- 1:05 pm 10. **Approval of the 2007 CLRP**
..... Mr. Kirby

At the December 19 meeting, the Board was briefed on the draft 2007 CLRP and FY 2008-2013 TIP documents and web-based information and the associated conformity analysis. The Board will be asked to

approve the 2007 CLRP.

Action: Adopt Resolution R11-2008 approving the 2007 CLRP.

1:10 pm

11. **Approval of the FY 2008-2013 TIP**

..... Mr. Kirby

At the December 19 meeting, the Board was briefed on the draft 2007 CLRP and FY 2008-2013 TIP documents and web-based information and the associated conformity analysis. The Board will be asked to approve the FY 2008-2013 TIP.

Action: Adopt Resolution R12-2008 approving the FY 2008-2013 TIP.

1:15 pm

12. **Approval of Execution of Memorandum of Understanding (MOU) Between the TPB, the State DOTs and the Public Transportation Operators on Metropolitan Transportation Planning Responsibilities for the National Capital Region**

..... Mr. Miller, DTP

At the December 19 meeting, the Board was briefed on a draft memorandum of understanding (MOU) between the TPB, the state DOTs, and the public transportation operators that identifies their responsibilities for carrying out the metropolitan transportation planning process. The Board authorized copies of the MOU to be sent to the appropriate official at the state DOTs and public transportation agencies for execution. It is anticipated that all signatures will be received by the January 16 TPB meeting.

Action: Authorize the TPB chairman to sign the enclosed MOU.

1:20 pm

13. **Approval of TPB Procedures for Processing Revisions to the CLRP and TIP**

..... Mr. Miller, DTP

The final transportation planning regulations require that TPB procedures for an administrative modification or an amendment to the CLRP and TIP between scheduled periodic updates be documented and be consistent with DDOT, MDOT and VDOT procedures. The Board will asked to adopt the procedures.

Action: Adopt Resolution R13-2008 approving the enclosed TPB procedures for processing revisions to the CLRP and TIP.

1:25 pm

14. **Certification of the Urban Transportation Planning Process for the National Capital Region**

Mr. Kirby

The Joint Planning Regulations issued by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) require that “the state and MPO shall certify at least every four years that the metropolitan transportation planning process is addressing the major issues facing the area and is being carried out in accordance with all applicable requirements...” The Board will be asked to endorse the appended Statement of Certification and authorize the chairman to sign it.

Action: Adopt Resolution R14-2008 endorsing the appended Statement of Certification.

- 1:30 pm 15. **Release for Public Comment of Project Submissions and Draft Scope of Work for the Air Quality Conformity Assessment for the 2008 CLRP and FY 2009-2014 TIP** Mr. Kirby

At the October 17 meeting, the Board approved a revised schedule for project submissions and for the air quality conformity assessment for the 2008 CLRP and FY 2009-2014 TIP. The Board will be briefed on the major projects submitted by the January 11 deadline for inclusion in the air quality conformity assessment, and on the draft scope of work for the assessment. The Board will be asked to release the project submissions and draft scope of work for a public comment period that will end February 15. At the February 20 meeting, the Board will be asked to approve the project submissions and the scope of work for the air quality conformity assessment.

INFORMATION ITEMS

- 1:40 pm 16. **Review of Outline and Preliminary Budget for FY 2009 Unified Planning Work Program (UPWP)** Mr. Kirby

The Board will be briefed on the enclosed outline and preliminary budget for the Unified Planning Work Program (UPWP) for FY 2009 (July 1,2008 through June 30,2009). A complete draft of the FY 2009 UPWP will be presented to the Board for review at its February 20 meeting, and the final version will be presented for the Board's approval at its March 19 meeting.

- 1:50 pm 17. **Review of Priority Regional Bicycle and Pedestrian Projects** Ms. Haldeman
 Chair, TPB Bicycle and Pedestrian Subcommittee

The Board will be briefed on the updated list of priority regional bicycle and pedestrian projects recommended for consideration in the FY 2009-2014 TIP by the Bicycle and Pedestrian Subcommittee of the TPB Technical Committee.

- 1:55 pm 18. **Other Business**

- 2:00 pm 19. **Adjourn**

2 hours
 Lunch will be served to Board members and alternates at 11:30 a.m.



Alternative formats of this agenda and all other meeting materials can be made available for persons with disabilities. Phone: 202.962.3300 or 202-962.3213 (TDD) Email: accommodations@mwkog.org. Allow 7 working days for preparation of the material. Electronic versions are available at: www.mwkog.org.