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**Adjunct member*

COG BOARD OF DIRECTORS MEETING

DATE: July 14, 2010

TIME: 12:00 Noon

PLACE: COG Board Room

**PLEASE NOTE: Chairman Brown will begin the meeting promptly at Noon.
Lunch for members and alternates will be available at 11:30 a.m.**

A G E N D A

- 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
(12:00 Noon)**

**Chairman Kwame Brown
Councilmember, District of Columbia**
- 2. ANNOUNCEMENTS
(12:00 – 12:05 p.m.)**

Chairman Brown
 - a) Leadership Retreat – July 23-24**
- 3. EXECUTIVE DIRECTOR'S REPORT
(12:05 – 12:10 p.m.)**
 - a) Outreach**
 - b) ARRA Update**
 - c) Information and Follow-up**
 - d) Letters Sent/Received**
- 4. AMENDMENTS TO AGENDA
(12:10 – 12:15 p.m.)**
- 5. APPROVAL OF MINUTES OF JUNE 9, 2010
(12:15 – 12:20 p.m.)**

CONSENT AGENDA

6. ADOPTION OF CONSENT AGENDA ITEMS (12:20 – 12:25 p.m.)

A. Resolution Authorizing COG to Engage Consultant Support for Development of the Emergency Preparedness Council's Senior Leader Seminar for 2010

The Board will be asked to adopt Resolution R35-10, authorizing the Executive Director, or his designee, to enter into a contract with CNA Analysis & Solutions for the development of a 2010 Emergency Preparedness Council Senior Leader Seminar in an amount not to exceed \$204,996. The purpose of the seminar is to test the Regional Emergency Coordination Plan, address previous issues and develop consistent emergency messaging. Funding for the seminar will be provided through a Subgrant from the SAA. No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R35-10.

B. Resolution Authorizing COG to Fund Requested Support to Document District Standing Operating Procedures Used by Joint All-Hazards Operations Center (Alerts and Notifications)

The Board will be asked to adopt Resolution R36-10, authorizing the Executive Director, or his designee, to provide requested support for the District to evaluate and document Standing Operating Procedures Used by Joint All-Hazards Operations Center (Alerts and Notifications). The goal is to guide and govern notification and situational awareness reports delivered to the District of Columbia and regional stakeholders. COG is being provided \$161,543.63 through a Subgrant from the State Administrative Agent (SAA) to fund the services of a consulting firm to evaluate and formally document Standing Operating Procedures. No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R36-10.

C. Resolution Authorizing the Execution of a Memorandum of Understanding with the Maryland Department of the Environment for Anacostia River Watershed Restoration Partnership-Related Services

The Board will be asked to adopt Resolution R37-10, authorizing the Executive Director, or his designee, to execute a memorandum of understanding with the Maryland Department of the Environment (MDE) in an amount not to exceed \$41,500 for Anacostia Partnership-related technical and administrative support services. The project duration is one year. No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R37-10

D. Resolution Supporting a Pilot Regional Energy Outreach Program

The Board will be asked to adopt Resolution R38-10, authorizing the Executive Director, or his designee, to solicit and enter into a contract with a competitively bid consultant to develop a website and web-based platform for the energy conservation outreach program in an amount not to exceed \$30,000. Funding for this initiative is provided in COG's FY 2011 Regional Environmental Fund's Work Program and Budget.

RECOMMENDED ACTION: Adopt Resolution R38-10.

E. Approve Contract with the Law Firm of Greehan, Taves, Pandak & Stoner PLLC

The COG Board will be asked to authorize the COG Executive Director to execute a contract with the law firm of Greehan, Taves, Pandak & Stoner, PLLC to provide legal support and serve as COG's general counsel effective July 1, 2010. The contract shall not exceed \$150,000 (including \$96,000 for retainer services) in FY 2011. This amount is included in COG's FY 2011 budget. The contract period of performance includes FY 2012 and FY 2013. The Executive Director advised the COG Board earlier in 2010 that COG would seek legal support on a contract/retainer basis following the retirement of Lee Ruck. COG issued a request for qualifications on March 31 and held a pre-bid conference on April 22. Fifteen firms submitted proposals. Proposals were reviewed by a selection committee that included the Chair of the COG Regional Attorneys Committee.

RECOMMENDED ACTION: Adopt Resolution R39-10.

F. Adoption of Title VI Policy Statement and Plan

Metropolitan Washington Council of Governments (COG) receives federal transportation funding as the administrative agent for the National Capital Region Transportation Planning Board (TPB). The U.S. Department of Transportation requires that TPB and other metropolitan planning organizations be periodically certified. As part of the TPB's 2010 certification, COG is required to adopt a Title VI Plan. Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, and national origin in programs and activities receiving federal financial assistance. COG also receives other types of Federal funding that have Title VI requirements. The COG Board will be asked to adopt Resolution R40-10, approving the Title VI Plan.

RECOMMENDED ACTION: Adopt Resolution R40-10.

7. INTRODUCTION OF NEW COG GENERAL COUNSEL

(12:25-12:30 pm)

David Robertson

COG selected the law firm of Greenhan, Taves, Pandak & Stoner, PLLS to provide legal support and serve as COG's general counsel, effective July 1. Earlier in the year, Mr. Robertson advised the COG Board that COG would seek legal support on a contract/retainer basis following Mr. Ruck's decision to retire June 30. Ms. Sharon Pandak will serve as the primary attorney for COG. Ms. Pandak worked for Prince William County for 25 years, including 15 years as the County Attorney.

RECOMMENDED ACTION: Welcome Ms. Pandak.

8. APPROVE COG SUSTAINABLE COMMUNITIES REGIONAL PLANNING GRANT APPLICATION TO HUD

(12:30 – 12:50 pm)

David Robertson
Executive Director

In April 2010 the COG Board of Directors gave preliminary approval to begin developing a regional grant application in response to the new HUD Sustainable Communities Regional Planning Grant program. A total of \$100 million is available in FY 2010 to large, medium and small size regions. COG provided comments to HUD on the proposed new grant program in March. COG organized a steering committee and broader task force to guide this effort and both have been meeting frequently since April. HUD published the notice of funding availability for the Sustainable Communities Regional Planning Grant on June 23. Applications are due August 23. COG staff will outline COG's proposed grant application process, structure and outcomes/deliverables. COG will apply for the grant on behalf of a regional consortium of multi-jurisdictional and multi-sector partners. The COG Board will be asked to approve COG's grant application in an amount not to exceed \$5 million, with 20 percent "leveraged resources" in the form of cash or in-kind contributions. The period of performance will not exceed 36 months.

RECOMMENDED ACTION: Adopt Resolution R41-10.

9. APPROVAL OF TPB RECOMMENDATION FOR THE SUBMITTAL OF A DOT TIGER II GRANT APPLICATION

(12:50 – 1:05 pm)

Monica Bansal
Transportation Planner, COG

Earlier this year, COG was awarded a \$58 million grant from the U.S. Department of Transportation to implement a Regional Priority Bus Project under the TIGER discretionary grant program. On June 1, DOT released a Notice of Funding Availability (NOFA) for an additional \$600 million under the "TIGER II" program in discretionary surface transportation grant funding. At its June meeting, the Transportation Planning Board approved a recommendation to submit a regional bike-sharing and bicycle access improvements package. The pre-application deadline is July 26; full applications are due August 23. COG will seek funding in an amount not to exceed \$25 million. Ms. Bansal will highlight the funding proposal and its implications for the region and request Board approval.

RECOMMENDED ACTION: Adopt Resolution R42-10.

**10. 2009 REGIONAL CRIME REPORT
(1:05-1:25 pm)**

**Chief Stephen Holl
Metropolitan Washington Airports Authority
Chair, COG Police Chiefs Committee**

The Police Chiefs Committee, in conjunction with its Police Planners subcommittee, annually collects and analyzes selected crime statistics for the Washington Metropolitan Area. Such information has proven useful to law enforcement and policy officials by providing a broad analysis of crime trends and establishing local and regional crime-fighting priorities. The Board will be briefed on the most recent report, which reflects crime trends for 2009.

RECOMMENDED ACTION: Receive Presentation.

**11. FOSTER CARE ANNUAL REPORT AND HIGHLIGHTS OF REGIONAL FOSTER PARENT
RECRUITMENT CAMPAIGN
(1:25 – 1:40 pm)**

**Gloria Brown, Director
Prince George's County Department of Social Services**

On April 29, the Freddie Mac Foundation and the Metropolitan Washington Council of Governments (COG) launched an advertising campaign to attract new foster families. The new effort "Kids Need Families Like Yours" is designed to find foster families for many of the area's teens and children who are in need of care. Ms. Brown will brief the on the campaign as well as the annual survey of foster care in our region.

RECOMMENDED ACTION: Receive Presentation.

**12. NARC CONFERENCE OUTCOMES
(1:40-1:45 pm)**

**Penelope Gross
Vice Chairman, Fairfax County**

The National Association of Regional Councils (NARC) held its annual conference on June 14 – 17 in Cleveland, Ohio. Vice Chairman Gross will make a brief report on NARC's federal policy advocacy on behalf of COG and other region councils and MPOs and conference outcomes.

RECOMMENDED ACTION: Receive Presentation.

**13. OTHER BUSINESS
(1:45-2:00 p.m.)**

**14. ADJOURN- NEXT MEETING SEPTEMBER 8, 2010
(2:00 P.M.)**



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