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COG BOARD OF DIRECTORS MEETING

DATE: Wednesday, July 14, 2004
TIME: 12:00 Noon
PLACE: COG Board Room

PLEASE NOTE: Chair Mendelson will begin the meeting promptly at Noon. Lunch for members and alternates will be available at 11:30 a.m.

A G E N D A

- 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
(12:00 Noon)**

**Chair Phil Mendelson
Council Member, District of
Columbia**
- 2. APPROVAL OF MINUTES OF JUNE 9, 2004
(12:00 – 12:05 p.m.)**
- 3. AMENDMENTS TO AGENDA
(12:05 – 12:10 p.m.)**
- 4. ANNOUNCEMENTS
(12:10 – 12:15 p.m.)**

Chair Mendelson

 - a) COG Board of Directors' Retreat – July 23-25, 2004
 - b) Commuter Connections Awards
 - c) Hydrogen Forum Outcomes
 - d) NARC/MML Conference Outcomes
 - e) Appoint Budget/Finance Committee
 - f) Appoint PPA Committee
 - g) Executive Director's Report
- 5. ADOPTION OF CONSENT AGENDA ITEMS**

RECOMMENDED ACTION: Adopt Consent Agenda Items 11.A. - 11.C.

**6. METROPOLITAN DEVELOPMENT POLICY COMMITTEE PRESENTATION
(12:15 – 12:20 p.m.)**

**David Robertson
Executive Director, COG**

Earlier this year, the COG Board agreed that each meeting would have a focus or theme centered on one of the Board's policy committees. Dave Robertson will highlight MDPC activities, including the multi-year policy focus on growth and development and introduce others who will provide detailed presentations.

**A. Activities and Initiatives of the National Capital Planning Commission
(12:20 – 12:50 p.m.)**

**Patricia Gallagher
Executive Director, National Capital
Planning Commission**

In July 2001, the Board adopted Resolution R13-01, directing COG and the National Capital Planning Commission (NCPC) to improve coordination and information sharing between the two organizations. Patricia Gallagher, Executive Director of NCPC, the federal government's central planning agency in the Washington region, will provide an overview of the agency's activities and initiatives. Ms. Gallagher will highlight the impact of the federal presence in the region, including such issues as security, procurement, and redevelopment. She also will discuss upcoming opportunities for NCPC and COG to work together on issues of importance to the region.

RECOMMENDED ACTION: Adopt Resolution R33-04.

**B. Presentation on Economic Trends and Commercial Construction Reports
(12:50 – 1:00 p.m.)**

**Paul DesJardin
Director of Planning, COG**

COG monitors trends in the region's economy and reports the trends monthly and in an annual summary report to the Board. COG staff will report the key findings in the report *Economic Trends in Metropolitan Washington, 1999 – 2003*. The report presents key regional economic indicators, including population growth, employment, federal spending, construction activity, housing sales, income, retail sales, and the number of passengers at the region's three major airports. In addition, COG staff will provide additional information on commercial construction from the *Commercial Construction Indicators – 2003 Summary Report*. This report provides information on the level of commercial construction activity by jurisdiction, structure type, and relationship to Metrorail, commuter rail stations and COG's Regional Activity Centers. More than 31 million square feet of space in 524 projects was initiated in 2003.

RECOMMENDED ACTION: Receive report.

**7. PREVIEW OF COG'S STRATEGIC PLAN DISCUSSION AT BOARD RETREAT
(1:00 – 1:10 p.m.)**

**Bruce R. Williams
Mayor Pro Tem, City of Takoma Park
Chair, COG Strategic Planning Committee**

The Board is scheduled to consider the recommendations of its Strategic Planning Committee for revisions to COG's Strategic Plan during the July Board retreat. Strategic Planning Committee Chair Bruce Williams will present a status report on the plan revisions and preview the Board's discussion and anticipated actions during the retreat. A recommended Strategic Plan for adoption by the full Board will be presented in September.

RECOMMENDED ACTION: Receive report and provide comments.

8. ENERGY PLAN/POWER SUMMIT PRESENTATIONS

**A. March 31st Electric Power Summit Report
(1:10 – 1:20 p.m.)**

**Stuart Freudberg
Director, Environmental Programs, COG**

On March 31, 2004, COG convened a regional electric power summit, which focused on applying lessons learned from last year's power outages during Hurricane Isabel, as well as other events. COG staff has prepared a draft report on the summit, which was endorsed by the COG Chief Administrative Officers Committee in June. The report identifies suggested actions and priority recommendations to assist the region in the event of another major regional electric power outage. Staff will highlight the report's key findings and recommendations and seek Board endorsement of the report.

RECOMMENDED ACTION: Receive report.

**B. Regional Comprehensive Energy Plan
(1:20 – 1:30 p.m.)**

**George Nichols
Principal Environmental Planner, COG**

COG staff has been working closely with the Chief Administrative Officers (CAOs) Committee and its Energy Policy Advisory Committee on the development of a comprehensive regional energy plan. This plan would cover current and forecast energy usage in the region, best practices across a wide range of energy management issues, and recommended regional energy management policies and programs. The CAOs endorsed the project at their June meeting. The project is estimated to cost \$175,000, with \$100,000 already identified from the FY 2005 environmental programs budget. To complete the project within this fiscal year, grants will be sought for the remaining balance; however, if unsuccessful, the Board is requested to authorize use of the COG contingency fund for up to \$75,000 to ensure project completion.

RECOMMENDED ACTION: Adopt Resolution R34-04.

9. STATUS REPORT ON LOCAL-STATE DIALOGUE ON MWAQC PLANNING PROCESS

(1:30 – 1:40 p.m.)

**Stuart Freudberg
Director, Environmental Programs, COG**

**Lee Ruck
General Counsel, COG**

During May and June, the Board was briefed on recent accomplishments and next steps in the regional air quality planning process for the Washington region. The Board also was advised regarding the ongoing local-state dialogue concerning possible revisions to the MWAQC process. An update on the status of these discussions will be provided to the Board. Further discussion on this matter is scheduled for the Board retreat later in July.

RECOMMENDED ACTION: Receive report.

**10. INSTITUTE FOR REGIONAL EXCELLENCE TEAM PROJECT PRESENTATIONS
(1:40 – 2:00 p.m.)**

IRE Class Project Teams

COG established the Institute for Regional Excellence (IRE) in 2000. The IRE is a collaborative effort among stakeholders in the region focusing on leadership training as an important element of regional development. The Board will receive a brief project presentations from this year's participants in the Regional Executive Development Program: "Extending Transit Oriented Development Across the Region: The Case of Southern Prince George's County", "Regional Transportation Authority: A Comparative Assessment" and "Targeted Foster Parent Recruitment: A Response to a Regional Crisis."

RECOMMENDED ACTION: Receive presentations.

11. CONSENT AGENDA ITEMS

(A) Resolution Authorizing Application to the Department of Housing and Urban Development for Funding under the HUD Work Study Program

The Executive Director or his designee is authorized to submit an application and execute a contract with the U.S. Department of Housing and Urban Development for a grant covering October 2004 through August 2006 in an amount not to exceed \$270,000. No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R35-04.

(B) Resolution Authorizing an Application to the Fannie Mae Foundation

The Executive Director or his designee is authorized to submit a consolidated funding application to the Fannie Mae Foundation on behalf of the Council of Governments' WAHP and PREP programs. Funding not to exceed \$250,000 is requested (WAHP - \$125,000 and PREP - \$125,000). No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R36-04.

(C) Resolution Authorizing The Executive Director To Accept A Sub-Contract From Howard University for PREP

The Executive Director or his designee is authorized to accept a sub-contract for sub-contract for \$56,000 for PREP from Howard University to manage the recruitment of mid-career professionals from the region to become teachers. COG authorized the establishment of PREP in November, 2001. No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R37-04.

THERE IS NO AUGUST BOARD MEETING. THE COG BOARD RETREAT IS SCHEDULED FOR JULY 23-25, 2004. THE NEXT BOARD MEETING WILL BE ON WEDNESDAY, SEPTEMBER 8, 2004.