



BOARD OF DIRECTORS

Wednesday, January 10, 2018
12:00 - 2:00 P.M.
Walter A. Scheiber Board Room

AGENDA

- 12:00 P.M.** **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
Kenyan McDuffie, 2017 COG Board Chairman
- 2. ELECTION OF 2018 COG BOARD OFFICERS**
Kenyan McDuffie, 2017 COG Board Chairman
- Kenyan McDuffie chaired the 2018 Nominating Committee for the COG Corporate and Board Officers. (The Corporate Officers were elected at the COG Annual Meeting on December 13, 2017.) The board will consider approval of the proposed COG Board officers for 2018: Chairman Matthew Letourneau, Vice Chairman Derrick Davis, and Vice Chairman Robert White.
- Recommended Action: Adopt Resolution R1-2018.**
- 12:05 P.M.** **3. ELECTION OF 2018 POLICY COMMITTEE LEADERSHIP**
Matthew Letourneau, COG Board Chairman
- Chairman Letourneau will submit for approval the proposed policy committee leadership for the: Chesapeake Bay and Water Resources Policy Committee; Climate, Energy, and Environment Policy Committee; Human Services Policy Committee; Emergency Preparedness Council; and Region Forward Coalition.
- Recommended Action: Adopt Resolution R2-2018.**
- 12:10 P.M.** **4. CHAIRMAN'S REPORT**
Matthew Letourneau, COG Board Chairman
- A. 2018 Board and Policy Committee Meeting Dates
B. 2018 COG Board Focus
- 12:25 P.M.** **5. EXECUTIVE DIRECTOR'S REPORT**
Chuck Bean, COG Executive Director
- 6. AMENDMENTS TO THE AGENDA**
Matthew Letourneau, COG Board Chairman
- 12:30 P.M.** **7. APPROVAL OF THE MINUTES FROM DECEMBER 13, 2017**
Matthew Letourneau, COG Board Chairman
- Recommended Action: Approve minutes.**

Reasonable accommodations are provided upon request, including alternative formats of meeting materials.
Visit www.mwco.org/accommodations or call (202) 962-3300 or (202) 962-3213 (TDD).

8. ADOPTION OF CONSENT AGENDA ITEMS

Matthew Letourneau, COG Board Chairman

- A. Resolution R3-2018 – Resolution approving the 2018 COG Board of Directors meeting dates
- B. Resolution R4-2018 – Resolution approving the draft round 9.1 cooperative forecasts
- C. Resolution R5-2018 – Resolution authorizing COG to receive a grant to provide Anacostia River Watershed Partnership-related support services
- D. Resolution R6-2018 – Resolution authorizing COG to renew an existing contract for Go Recycle Campaign media consulting services
- E. Resolution R7-2018 – Resolution authorizing COG to receive funding for administrative support for Urban Area Security Initiative sub-awards
- F. Resolution R8-2018 – Resolution authorizing COG to receive a grant to conduct stream monitoring in the District of Columbia

Recommended Action: Adopt Resolutions R3-2018 – R8-2018.

12:35 P.M.

9. FY2017 AUDITED FINANCIAL STATEMENTS

John Foust, COG Audit Committee Chairman

PBMares, LLC. presented the FY-2017 audit report to the Audit Committee, issuing an unmodified or “clean” opinion of COG’s financial statements. The Audit Committee reviewed the audit report, and recommends acceptance. As per Resolution R20-2015, the Audit Committee completed an annual assessment of the audit firm’s performance, and recommends extension of the contract with PBMares, LLC. to perform the FY-2018 audit.

Recommended Action: Receive briefing and adopt Resolution R9-2018.

12:40 P.M.

10. 2018 LEGISLATIVE PRIORITIES

Monica Beyrouiti Nuñez, COG Gov. Relations and Member Services Supervisor

Enhancing COG’s legislative priorities and strengthening relationships with state and federal elected officials continues to be a focus of COG. Staff has worked with COG’s policy committees and the Legislative Committee to draft the region’s 2018 legislative platform. The board will be briefed on the 2018 legislative priorities and asked to consider adoption.

Recommended Action: Receive briefing and adopt Resolution R10-2018.

12:55 P.M.

11. 2018 LEGISLATIVE MONITORING

Chuck Bean, COG Executive Director

The board will be briefed on the legislative consideration of Metro and other COG priorities for 2018.

Recommended Action: Receive briefing.

1:10 P.M.

12. TRAFFIC INCIDENT MANAGEMENT ENHANCEMENT (TIME)

Kanti Srikanth, COG Transportation Planning Director

Scott Boggs, COG Homeland Security and Public Safety Director

The board will be briefed on the process of coordinating resources and agencies to respond to traffic incidents as quickly as possible and reduce the impacts on safety and congestion. The board will also discuss opportunities for collaboration to make enhancements to traffic incident management in the region.

Recommended Action: Receive briefing.

1:40 P.M. 13. EXECUTIVE SESSION

Recommended Action: Adopt Resolution R11-2018.

1:55 P.M. 14. OTHER BUSINESS

2:00 P.M. 15. ADJOURN

The next meeting is scheduled for Wednesday, February 14, 2018.

AGENDA ITEM #2

ELECTION OF 2018 COG BOARD OFFICERS

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 NORTH CAPITOL STREET, NE
WASHINGTON, DC 20002**

RESOLUTION ELECTING THE 2018 COG BOARD EXECUTIVE COMMITTEE

WHEREAS, the Metropolitan Washington Council of Governments (COG) is comprised of the 24 jurisdictions of the metropolitan Washington region's local governments and their governing officials, plus area members of the Maryland and Virginia legislatures and the U.S. Senate and House of Representatives, and COG provides a focus for action on issues of regional concern; and

WHEREAS, the COG By-laws state that the board shall annually elect a chair and one or two vice-chairs at the first meeting following the annual meeting of the general membership; and

WHEREAS, the 2018 Nominating Committee recommends approval of the proposed slate of COG Board officers for 2018: Chairman Matthew Letourneau, Vice Chairman Derrick Davis, and Vice Chairman Robert White.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS THAT:

The board elects the proposed slate of COG Board officers to serve as the Executive Committee to the COG Board of Directors in 2018.

AGENDA ITEM #3

ELECTION OF 2018 POLICY COMMITTEE LEADERSHIP

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 NORTH CAPITOL STREET, NE
WASHINGTON, DC 20002**

**RESOLUTION APPROVING THE 2018 COG BOARD POLICY AND ADMINISTRATIVE COMMITTEE
LEADERSHIP**

WHEREAS, the Metropolitan Washington Council of Governments (COG) is comprised of the 24 jurisdictions of the metropolitan Washington region's local governments and their governing officials, plus area members of the Maryland and Virginia legislatures and the U.S. Senate and House of Representatives, and COG provides a focus for action on issues of regional concern; and

WHEREAS, the COG Board of Directors approves the leadership for the individual policy committees, and the administrative committees, and various other positions that report to the Board of Directors; and

WHEREAS, the COG Board is being asked to approve the attached proposed slate to serve in 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS THAT:

The board approves the attached proposed slate of individuals to serve as the 2018 leadership on the following committees:

- Chesapeake Bay and Water Resources Policy Committee
- Climate, Energy, and Environment Policy Committee
- Human Services Policy Committee
- Emergency Preparedness Council
- Region Forward Coalition
- Audit Committee
- Budget and Finance Committee
- Employee Compensation and Benefits Review Committee
- Pension Plan Administrative Committee

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
PROPOSED 2018 POLICY AND ADMINISTRATIVE COMMITTEE APPOINTMENTS**

NAME	JURISDICTION	LEADERSHIP RESPONSIBILITY
COG Board of Directors		
Matthew Letourneau	Loudoun County	COG Board Chair
Robert White	District of Columbia	COG Board Vice Chair
Derrick Davis	Prince George's County	COG Board Vice Chair
COG Board Policy Advisory Committees		
Libby Garvey	Arlington County	Chair, Chesapeake Bay and Water Resources
Mary Lehman	Prince George's County	Chair, Climate, Energy and Environment
Katie Cristol	Arlington County	Chair, Human Services
David Snyder	City of Falls Church	Chair, Emergency Preparedness Council
Danielle Glaros	Prince George's County	Chair, Region Forward Coalition
Budget And Finance Committee		
Matthew Letourneau	Loudoun County	COG Board Chair
Robert White	District of Columbia	COG Board Vice Chair
Derrick Davis	Prince George's County	COG Board Vice Chair
Charles Allen	District of Columbia	TPB Chair
Hans Riemer	Montgomery County	MWAQC Chair
Phil Mendelson	District of Columbia	COG President
Kate Stewart	City of Takoma Park	COG Secretary-Treasurer
Audit Committee		
John Foust, <i>Chair</i>	Fairfax County	COG Board Member
David Meyer	City of Fairfax	COG Board Member
Brian Feldman	State of Maryland	COG Board Member
Emmett Jordan	City of Greenbelt	COG Board Member
Ruth Anderson	Prince William County	COG Board Member
Employee Compensation and Benefits Review Committee		
Matthew Letourneau	Loudoun County	COG Board Chair
Robert White	District of Columbia	COG Board Vice Chair
Derrick Davis	Prince George's County	COG Board Vice Chair
Frank Principi	Prince William County	Past COG Board Chair
Phil Mendelson	District of Columbia	COG President
Kate Stewart	City of Takoma Park	COG Secretary-Treasurer
Pension Plan Administrative Committee		
Chuck Bean, <i>Chair</i>	MWCOG	COG Executive Director
Kate Stewart	City of Takoma Park	COG Secretary-Treasurer
Penny Gross	Fairfax County	Past COG Secretary-Treasurer
Judith Davis	City of Greenbelt	Past COG Secretary-Treasurer
Imelda Roberts	MWCOG	COG OHRM
Martha Kile	MWCOG	Employee Representative
John Snarr	MWCOG	Employee Representative
Leta Simons**	MWCOG	COG CFO, ex officio

AGENDA ITEM #4

CHAIRMAN'S REPORT

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
SCHEDULE OF POLICY COMMITTEE MEETINGS FOR 2018***

COMMITTEES	Start Time	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
COG BOARD	Noon	10	14	14	11	9	13	20-21 Annual Retreat	No meeting	12	10	14	12 Annual Meeting
TPB	Noon	17	21	21	18	16	20	18	No Meeting	19	17	21	19
MWAQC	Noon	--	28	--	--	23	--	25	--	26	--	--	19
CEEPC	10:00 AM	24	--	28	--	23	--	25	--	26	--	14	--
CBPC	10:00 AM	19	--	16	--	18	--	20	--	21	--	16	--
RFC	11:00 AM	26	--	--	27	--	--	27	--	--	26	--	--
HSPC	Noon	12		9		11		13		14		9	
EPC	2:30 PM		14			9						14	

*Meeting dates are subject to change.

AGENDA ITEM #5

EXECUTIVE DIRECTOR'S REPORT



MEMORANDUM

TO: COG Board of Directors
FROM: Chuck Bean, COG Executive Director
SUBJECT: Executive Director's Report – January 2018
DATE: January 3, 2018

POLICY BOARD & COMMITTEE UPDATES

National Capital Region Transportation Planning Board (TPB)

– At its November meeting, the TPB received a briefing on the results of a study of the initiatives recommended by its Long-Range Plan Task Force. In December, the TPB accepted the recommendations from the task force and endorsed five initiatives for future study and incorporation into its long-range transportation plan.

[View the news release](#)

Metropolitan Washington Air Quality Committee (MWAQC) –

In December, MWAQC approved a plan that demonstrates the region's achievement in attaining the U.S. Environmental Protection Agency's (EPA) 2008 standard for ground-level ozone pollution and details how officials will continue to meet this air quality standard in the future.

[View the news release](#)

Chesapeake Bay and Water Resources Policy Committee (CBPC) –

In November, CBPC was briefed on how improving water quality in the Potomac and Anacostia Rivers is creating economic and community benefits, including new stormwater jobs and waterfront redevelopment. Rebounding fish populations have also benefitted the local seafood industry.

[View the blog](#)

Climate, Energy, and Environment Policy Committee (CEEPC) – In November, CEEPC was briefed on the state of the zero-energy market, affordability of zero-energy buildings, and what local governments can do to support the expansion of zero-energy development.

Human Services and Public Safety Policy Committee (HSPSPC) – In November, HSPSPC hosted a Regional Behavioral Health Forum, which focused on criminal justice diversion and reducing stigma about mental illness.



MEMBER FEATURES
Q&As with Kenyan McDuffie, District of Columbia (above), and Jay Fisette, Arlington County, were featured in recent COG newsletters and the website.

[View the Q&As](#)

Region Forward Coalition (RFC) – In November, the RFC met in College Park, Maryland and received presentations on equity and regional planning, the *Environmental Justice Toolkit*, the TPB Equity Emphasis Areas, and the Purple Line Corridor Coalition.

OUTREACH & PROGRAM HIGHLIGHTS

Clean Power Plan – MWAQC, CEEPC, and CBPC sent a letter to the EPA in support of the preservation of its Clean Power Plan rule, which was implemented in 2015 and is under consideration for repeal. The rule takes steps to reduce emissions from power plants.

[View the letter](#)

Visualize 2045 – The first public comment period for the TPB’s new long-range transportation plan is underway. Now that agencies have submitted their projects, programs, and policies for inclusion in the plan, the public may comment on these inputs. The comment period will close on January 13.

[View/submit public comments](#)

Flextime Rewards – Commuter Connections has partnered with the University of Maryland to launch a pilot program called Flextime Rewards. Commuters with flexible work schedules can sign up for alerts during periods of high traffic congestion and receive cash rewards for staying off the road.

[View the news release](#)

Metro funding – Chuck Bean briefed the Maryland General Assembly Joint Committee on Federal Relations about efforts in the region to restore the Metro system.

Economic competitiveness – Chuck Bean spoke at a Bisnow conference about taking a regional approach to promoting metropolitan Washington in the global market.

Joint Fire, Emergency Management, Police, and 9-1-1 meeting – COG committees met to discuss information sharing and operational coordination for planned and unplanned events in the region. The discussions identified challenges and opportunities to improve both inter and intra-jurisdictional response.

Preparedness exercise – The Securing the Cities program hosted its first emergency preparedness tabletop exercise, which included participants from 25 different law enforcement and first responder agencies. The program focuses on enhancing the region’s ability to detect radiological materials.



Bill Goddard
@ChiefGoddard



National Capital Region Joint #Fire, #Police, #EmergencyManager, and #911 Directors meet @MWCOG to discuss Operational Coordination & Unified Command. Regional cooperation and collaboration establishing a standard of operational excellence!

11:56 AM - Nov 20, 2017

1 2 6

TOD forum – COG brought together elected officials, Metro staff, real estate developers, and planning directors to discuss transit-oriented development (TOD) in the region. Falls Church Mayor David Tarter and Prince George's County Council Chairman Derrick Davis led the discussion.

[View the Q&A with Tarter and Davis](#)

Electric vehicles – COG has been invited to serve on the steering committee for a project to develop an electric vehicle infrastructure strategy for the Northeast Corridor. The project is led by the Northeast States for Coordinated Air Use Management with funding from Electrify America.

Solar power – COG participated in a public event at Old Dominion University held by Dominion Energy to release the Solar Pathways Project Statewide Solar Strategy for Virginia. COG staff advised the U.S. Department of Energy grant-funded project team led by Dominion.

Winter weather briefing – COG convened members and stakeholders to receive weather projections from the National Weather Service, a briefing on how closure and dismissal decisions are made from the U.S. Office of Personnel Management, and overviews from other government agencies on their roles and responsibilities regarding the upcoming winter weather season.

Chaplains conference – The COG Public Safety Chaplains Subcommittee, in collaboration with the Joint Force Headquarters Military District of Washington, Military Chaplains, held its biennial conference on how chaplains can take on leadership roles, especially during emergencies.

MEDIA HIGHLIGHTS

Metro would get \$500M a year under new funding plan – COG Board Metro resolution featured.

[View the WTOP story](#)

Regional cooperation on economic competitiveness – Chuck Bean interviewed.

[View the Comcast Newsmakers show](#)

How has commuting in our area changed in 50 years? Lots of ways, not all good – TPB travel survey featured and COG's Robert Griffiths and Kenneth Joh quoted.

[View the Washington Post story](#)



EVENT HIGHLIGHT: 2017 ANNUAL MEETING

The meeting featured special tributes, including remarks by Virginia Lt. Governor-elect Justin Fairfax, and awards to Bridget Donnell Newton, George Hawkins, and the Coalition for Smarter Growth.

[View the news highlight and photos](#)

AGENDA ITEM #6

AMENDMENTS TO THE AGENDA

AGENDA ITEM #7

APPROVAL OF THE MINUTES

METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS

**MINUTES
Board of Directors Meeting
December 13, 2017**

Gallaudet University - Kellogg Conference Hotel Room 4
800 Florida Avenue NE Washington, DC 20002

BOARD MEMBERS AND ALTERNATES: See attached chart for attendance.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

COG Board Chairman Kenyan McDuffie called the meeting to order at 11:10 A.M. and led the Pledge of Allegiance.

2. AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

3. APPROVAL OF MINUTES

The minutes from the November 8, 2017 board meeting were approved. The following members indicated that they wanted to abstain from the vote to approve the minutes, since they were not in attendance at the November 8 meeting: Jordan Emmett, Nancy Navarro, Ryan Spiegel, Ken Robinson, Christian Dorsey, John Foust, Sharon Bulova, and Penny Gross.

4. ADOPTION OF CONSENT AGENDA ITEMS

- A. Resolution R62-2017 – Resolution authorizing COG to procure and enter into a contract to support the Metrorail station emergency response exercise series (continuation)
- B. Resolution R63-2017 – Resolution authorizing COG to enter into a memorandum of understanding with the Maryland Department of Natural Resources to provide Anacostia River watershed reforestation-related services

Recommended Action: Ratified Resolutions R62-2017 and R63-2017.

5. METRO STRATEGY GROUP RECCOMENDATIONS

The board discussed a resolution proposed by the Metro Strategy Group supporting the identification and enactment by the District of Columbia, Maryland, and Virginia of long-term dedicated bondable, reliable, and sustainable funding that, together with the federal government, collectively provides \$500 million per year of additional funding beyond 2017 levels. Metro Strategy Group Chairman Sharon Bulova proposed an amendment to the resolution noting that new long-term funding should be allocated through equal $\frac{1}{4}$ shares of the \$500 million annual increased contribution, with the federal government allocating its $\frac{1}{4}$ in addition to the local shares. The board voted on the resolution as amended with 19 yeses, 5 Nos, and 1 abstention.

ACTION: Received briefing and adopted Resolution R64-2017.

6. OTHER BUSINESS

There was no other business.

7. ADJOURN

Upon motion duly made and seconded, the meeting was adjourned at 11:55 P.M.

December 2017 Attendance

<u>Jurisdiction</u>	<u>Member</u>	<u>Y/N</u>	<u>Alternate</u>	<u>Y/N</u>
<i>District of Columbia</i>				
Executive	Hon. Muriel Bowser		Brian Kenner Beverly Perry HyeSook Chung (Tene Dolphin)	Y
	Mr. Rashad Young		Arlen Herrell	
Council	Hon. Phil Mendelson	Y		
	<i>Hon. Kenyan R. McDuffie</i>	Y		
<i>Maryland</i>				
Bowie	Hon. G. Frederick Robinson		Hon. Courtney Glass	
Charles County	Hon. Ken Robinson	Y	Hon. Amanda Stewart Hon. Peter Murphy	
City of Frederick	Hon. Randy McClement			
Frederick County	Hon. Jan Gardner		Mr. Roger Wilson	Y
College Park	Hon. Patrick Wojahn	Y	Hon. Monroe Dennis	
Gaithersburg	Hon. Ryan Spiegel	Y	Hon. Neil Harris	
Greenbelt	Hon. Emmett Jordan	Y	Hon. Judith "J" Davis	
Laurel	Hon. Craig Moe		Hon. Michael Leszcz	
Montgomery County				
Executive	Hon. Isiah Leggett		Mr. Tim Firestine	
Council	Hon. Roger Berliner	Y		
	Hon. Nancy Navarro	Y		
Prince George's County				
Executive	Hon. Rushern Baker		Mr. Nicholas Majett	Y
Council	Hon. Todd Turner	Y		
	<i>Hon. Derrick Leon Davis</i>	Y		
Rockville	Hon. Bridget Newton	Y		
Takoma Park	Hon. Kate Stewart	Y	Hon. Peter Kovar	
Maryland General Assembly	Hon. Brian Feldman			
<i>Virginia</i>				
Alexandria	Hon. Allison Silberberg	Y	Hon. Redella Pepper	
Arlington County	Hon. Christian Dorsey	Y		
City of Fairfax	Hon. David Meyer	Y	Hon. Jeffrey Greenfield	
Fairfax County	Hon. Sharon Bulova	Y	Hon. Catherine Hudgins	
	Hon. Penelope A. Gross	Y	Hon. Patrick Herrity	
	Hon. John Foust	Y	Hon. Kathy Smith	
Falls Church	Hon. David Tarter		Hon. David Snyder	Y
Loudoun County	<i>Hon. Matt Letourneau</i>	Y		
Loudoun County	Hon. Phyllis Randall	Y		
Manassas	Hon. Mark Wolfe			
Manassas Park	Hon. Michael Carrera		Hon. Suhas Naddoni	
Prince William County	Hon. Frank Principi			
	Hon. Ruth Anderson			
Virginia General Assembly	Hon. George Barker	Y		

Total: 25

AGENDA ITEM #8

ADOPTION OF THE CONSENT AGENDA

ADOPTION OF CONSENT AGENDA ITEMS

A. Resolution R3-2018 – Resolution approving the 2018 COG Board of Directors meeting dates

The board will be asked to approve the 2018 COG Board of Directors meeting dates. The COG Board of Directors shall convene from noon to 2:00 P.M. on the following meeting dates for the 2018 calendar year: January 10, February 14, March 14, April 11, May 9, June 13, July 20 and 21 (Annual Retreat), No August Meeting, September 12, October 10, November 14, and December 12 (Annual Meeting).

RECOMMENDED ACTION: Approve Resolution R3-2018.

B. Resolution R4-2018 – Resolution approving the draft round 9.1 cooperative forecasts for use in the air quality conformity analysis of the constrained element of Visualize 2045, and the FY2019-2024 Transportation Improvement Program (TIP)

The board will be asked to approve the Draft Round 9.1 Cooperative Forecasts for Use in the Air Quality Conformity Analysis of the Constrained Element of Visualize 2045, and the FY2019-2024 TIP. The purpose of the Cooperative Forecasts is to provide current forecasts of population, households, and employment growth and change for use in metropolitan planning programs. The Planning Directors Technical Advisory Committee in coordination with the local jurisdictions developed the first update to the 9th series or “round” of forecasts based on current regional development trends and new national economic projections.

RECOMMENDED ACTION: Approve Resolution R4-2018.

C. Resolution R5-2018 – Resolution authorizing COG to receive a grant to provide Anacostia River Watershed Partnership-related support services

The board will be asked to authorize the Executive Director, or his designee, to receive and expend grant funds from the Maryland Department of Natural Resources in the amount of \$42,330. The grant purpose is to support the Anacostia Watershed Restoration Partnership and will focus on outreach activities. Funding for this effort will be provided through a grant from Maryland Department of Natural Resources. COG will be required to provide a match of \$42,330, which is available in the budget of the Department of Environmental Programs/ Anacostia Restoration Programs.

RECOMMENDED ACTION: Approve Resolution R5-2018.

D. Resolution R6-2018 – Resolution authorizing COG to renew an existing contract for Go Recycle Campaign media consulting services

The board will be asked to authorize the Executive Director, or his designee, to expend COG funds from the Department of Environmental Programs in the amount of \$32,500 for Go Recycle Campaign media consulting services. The resolution also authorizes the Executive Director, or his designee, to proceed with renewal of an existing contract to develop and implement a regional recycling education marketing program and to assist with procuring sponsors in the metropolitan Washington region. Funding for this effort is available in the budget of the Department of Environmental Programs.

RECOMMENDED ACTION: Approve Resolution R6-2018.

E. Resolution R7-2018 – Resolution authorizing COG to receive funding for administrative support for Urban Area Security Initiative sub-awards

The board will be asked to authorize the Executive Director, or his designee, to receive and expend grant funds from the State Administrative Agent (SAA) for the National Capital Region (NCR) in the amount of \$63,880 for administrative support for Urban Area Security Initiative sub-awards administered by COG. COG has been requested by the District of Columbia Homeland Security and Emergency Management Agency to procure contractors and enter into contracts to complete deliverables and milestones as stated in Project Management Plans. COG supports the region in the maintenance and administration of procurements/contracts to ensure the NCR possesses the necessary capabilities to prepare for, prevent, respond to, and recover from terrorist attacks and other hazards. Funding for this effort will be provided through a sub-grant from the SAA. No COG matching funds are required.

RECOMMENDED ACTION: Approve Resolution R7-2018.

F. Resolution R8-2018 – Resolution authorizing COG to receive a grant to conduct stream monitoring in the District of Columbia

The board will be asked to authorize the Executive Director, or his designee, to receive and expend grant funds from District of Columbia Department of Energy and Environment in the amount of \$100,000. The grant purpose is to conduct stream monitoring in the District of Columbia. Funding for this effort will be provided through a grant from District of Columbia Department of Energy and Environment. COG will be required to provide a match of \$30,000, which is available in the budget of the Department of Environmental Programs

RECOMMENDED ACTION: Approve Resolution R8-2018.

2018 COG Board of Directors Meeting Dates

Note: The COG Board of Directors typically meet from 12–2 P.M. on the second Wednesday of every month except July and August.

- January 10
- February 14
- March 14
- April 11
- May 9
- June 13
- July 20 and 21 – Annual Retreat
- August – No Meeting
- September 12
- October 10
- November 14
- December 12 – Annual Meeting

Summary of Intermediate Employment Forecasts
Draft Round 9.1 Cooperative Forecasts
(Thousands)

**Draft COG Board of
Directors 1/10/18**

JURISDICTION	2015	2020	2025	2030	2035	2040	2045	2015 to 2045	
								Number	% Change
District of Columbia	798.3	846.3	895.1	937.9	978.2	1,011.8	1,045.4	247.1	31.0%
Arlington County	209.7	216.9	223.5	238.4	248.9	261.0	269.1	59.4	28.3%
City of Alexandria	106.2	110.1	121.8	127.3	135.3	142.7	155.1	48.9	46.0%
Central Jurisdictions	1,114.2	1,173.3	1,240.4	1,303.5	1,362.4	1,415.5	1,469.5	355.4	31.9%
Montgomery County	520.2	543.5	572.5	604.5	627.3	653.9	678.7	158.5	30.5%
City of Rockville (1)	76.9	78.4	80.4	82.4	86.6	90.9	96.4	19.5	25.3%
City of Gaithersburg (1)	46.4	47.6	50.0	52.7	56.1	61.1	65.7	19.3	41.5%
Prince George's County	338.6	349.0	366.3	375.7	385.5	393.3	402.1	63.6	18.8%
Fairfax County	654.1	702.4	749.0	790.9	824.0	861.4	893.5	239.4	36.6%
City of Fairfax	22.8	22.9	23.0	23.1	23.2	23.3	23.4	0.6	2.6%
City of Falls Church	12.0	14.3	16.2	17.6	18.0	18.3	18.6	6.6	55.0%
Inner Suburbs	1,547.7	1,632.2	1,727.1	1,811.9	1,878.1	1,950.3	2,016.4	468.7	30.3%
Loudoun County	163.5	191.2	213.8	237.1	256.1	272.3	285.5	122.0	74.6%
Prince William County	143.1	164.8	184.5	203.9	222.5	240.9	257.1	114.0	79.7%
City of Manassas	25.7	26.9	28.3	28.8	29.6	30.3	31.0	5.3	20.7%
City of Manassas Park	4.6	4.7	4.8	4.9	5.0	5.1	5.2	0.6	12.5%
Charles County	46.6	47.0	49.2	52.2	55.4	58.8	61.5	14.9	32.0%
Frederick County	111.8	117.3	123.2	128.6	135.3	141.1	145.5	33.7	30.1%
City of Frederick (2)	50.7	52.4	54.2	56.1	58.0	60.0	62.0	11.3	22.2%
Outer Suburbs	495.4	551.9	603.8	655.6	703.9	748.4	785.9	290.5	58.6%
COG REGION	3,157.3	3,357.4	3,571.4	3,771.0	3,944.3	4,114.2	4,271.8	1,114.6	35.3%

(1) Included in Montgomery County total.

(2) Included in Frederick County total.

Summary of Intermediate Population Forecasts
Draft Round 9.1 Cooperative Forecasts
(Thousands)

**Draft COG Board of
Directors 1/10/18**

JURISDICTION	2015	2020	2025	2030	2035	2040	2045	2015 to 2045	
								Number	% Change
District of Columbia	672.2	729.5	787.1	842.2	893.9	940.7	987.2	315.0	46.9%
Arlington County	220.9	238.3	249.5	261.8	274.6	287.6	301.2	80.3	36.3%
City of Alexandria	147.6	159.2	167.5	172.8	180.5	190.8	208.5	60.8	41.2%
Central Jurisdictions	1,040.8	1,127.0	1,204.1	1,276.7	1,348.9	1,419.1	1,496.8	456.0	43.8%
Montgomery County	1,015.3	1,052.0	1,087.3	1,128.8	1,167.7	1,197.1	1,223.3	208.0	20.5%
City of Rockville (1)	66.3	72.2	78.2	83.3	86.7	91.8	96.1	29.8	44.9%
City of Gaithersburg (1)	67.1	70.7	74.6	78.7	82.4	86.1	89.3	22.2	33.0%
Prince George's County	904.4	923.1	938.0	953.0	967.8	982.4	995.9	91.4	10.1%
Fairfax County	1,125.4	1,161.8	1,210.8	1,271.2	1,325.2	1,373.7	1,416.8	291.5	25.9%
City of Fairfax	24.1	25.6	29.2	31.6	32.7	33.9	35.2	11.1	46.1%
City of Falls Church	13.1	14.2	15.5	16.4	17.0	17.3	17.6	4.5	34.4%
Inner Suburbs	3,082.3	3,176.7	3,280.9	3,400.9	3,510.5	3,604.4	3,688.8	606.5	19.7%
Loudoun County	368.7	422.9	458.8	479.9	494.6	502.1	507.6	138.9	37.7%
Prince William County	441.6	470.4	504.2	530.0	551.6	569.5	584.0	142.4	32.2%
City of Manassas	42.5	43.8	45.5	47.5	49.0	50.6	52.1	9.7	22.7%
City of Manassas Park	14.3	15.9	15.9	15.9	15.9	15.9	15.9	1.6	11.1%
Charles County	150.8	167.0	178.2	194.7	207.5	218.6	236.5	85.7	56.8%
Frederick County	246.5	267.8	288.7	303.6	319.4	332.2	344.1	97.6	39.6%
City of Frederick (2)	70.4	79.4	87.0	89.6	91.1	92.8	93.1	22.7	32.2%
Outer Suburbs	1,264.3	1,387.8	1,491.3	1,571.5	1,638.0	1,688.8	1,740.2	475.9	37.6%
COG REGION	5,387.4	5,691.5	5,976.3	6,249.1	6,497.4	6,712.3	6,925.8	1,538.4	28.6%

(1) Included in Montgomery County total.

(2) Included in Frederick County total.

Summary of Intermediate Household Forecasts
Draft Round 9.1 Cooperative Forecasts
(Thousands)

**Draft COG Board of
Directors 1/10/18**

JURISDICTION	2015	2020	2025	2030	2035	2040	2045	2015 to 2045	
								Number	% Change
District of Columbia	297.1	319.3	341.0	362.5	380.6	396.2	411.9	114.8	38.6%
Arlington County	103.8	112.0	117.9	123.9	129.8	135.6	141.8	38.1	36.7%
City of Alexandria	71.2	75.7	80.8	84.1	87.8	92.9	107.1	35.9	50.4%
Central Jurisdictions	472.1	507.0	539.7	570.5	598.2	624.7	660.8	188.7	40.0%
Montgomery County	374.8	391.1	405.6	422.3	438.1	450.9	461.9	87.1	23.2%
City of Rockville (1)	26.4	28.8	31.1	33.5	35.2	37.4	39.4	12.9	48.9%
City of Gaithersburg (1)	24.7	26.0	27.5	28.9	30.5	32.1	33.4	8.8	35.5%
Prince George's County	321.1	334.3	343.9	355.5	363.3	370.0	376.8	55.6	17.3%
Fairfax County	403.9	414.5	436.8	463.5	487.4	508.9	528.1	124.2	30.7%
City of Fairfax	8.9	9.6	11.1	12.1	12.5	13.0	13.5	4.5	50.9%
City of Falls Church	5.5	6.2	6.9	7.4	7.7	7.9	8.2	2.7	49.1%
Inner Suburbs	1,114.3	1,155.7	1,204.3	1,260.7	1,309.0	1,350.7	1,388.5	274.2	24.6%
Loudoun County	121.1	137.3	149.5	157.7	163.9	166.8	168.8	47.7	39.4%
Prince William County	142.1	153.8	167.1	177.0	185.3	192.0	197.3	55.2	38.8%
City of Manassas	13.6	14.2	15.0	15.4	15.7	16.0	16.4	2.7	19.9%
City of Manassas Park	4.5	5.0	5.0	5.0	5.0	5.0	5.0	0.5	11.7%
Charles County	53.7	60.3	65.5	72.9	78.6	83.4	92.2	38.5	71.8%
Frederick County	89.5	99.0	107.9	115.1	121.1	126.5	131.2	41.7	46.6%
City of Frederick (2)	27.3	30.9	34.1	35.2	35.9	36.6	36.7	9.5	34.8%
Outer Suburbs	424.5	469.7	510.1	543.1	569.7	589.8	610.8	186.4	43.9%
COG REGION	2,010.8	2,132.4	2,254.0	2,374.4	2,477.0	2,565.3	2,660.1	649.2	32.3%

(1) Included in Montgomery County total.

(2) Included in Frederick County total.

**Summary of Change between Employment Forecasts
Draft Round 9.1 and Final Round 9.0 Cooperative Forecasts
(Thousands)**

JURISDICTION	2015	2020	2025	2030	2035	2040	2045
District of Columbia	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Arlington County	0.1	3.7	-1.7	-3.8	-6.8	-6.7	-10.5
City of Alexandria	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Central Jurisdictions	0.1	3.7	-1.7	-3.8	-6.8	-6.7	-10.5
Montgomery County	0.0	0.0	0.0	0.0	0.0	0.0	0.0
City of Rockville	0.0	0.1	-0.2	-0.1	-0.2	-0.3	-0.4
City of Gaithersburg	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Prince George's County	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Fairfax County	0.0	-0.2	-0.3	0.3	-3.8	-3.1	-4.6
City of Fairfax	2.1	1.1	0.3	-0.6	-1.4	-2.3	-3.1
City of Falls Church	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Inner Suburbs	2.1	0.9	0.0	-0.3	-5.2	-5.4	-7.7
Loudoun County	-0.7	3.2	2.8	1.6	0.5	-1.6	-5.3
Prince William County	-1.5	-0.2	0.1	-0.6	-0.6	-4.2	-1.2
City of Manassas	0.0	0.0	0.0	0.0	0.0	0.0	0.0
City of Manassas Park	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Charles County	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Frederick County	5.6	6.7	7.6	7.3	7.5	7.1	5.3
City of Frederick	0.7	0.7	0.7	0.7	0.8	0.8	0.8
Outer Suburbs	3.4	9.8	10.5	8.3	7.4	1.3	-1.1
COG REGION	5.6	14.3	8.8	4.3	-4.7	-10.8	-19.3

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**Summary of Change between Population Forecasts
Draft Round 9.1 and Final Round 9.0 Cooperative Forecasts
(Thousands)**

JURISDICTION	2015	2020	2025	2030	2035	2040	2045
District of Columbia	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Arlington County	0.4	5.6	4.7	5.8	8.3	9.5	11.7
City of Alexandria	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Central Jurisdictions	0.4	5.6	4.7	5.8	8.3	9.5	11.7
Montgomery County	0.0	0.0	0.0	0.0	0.0	0.0	0.0
City of Rockville	0.0	0.7	1.4	3.0	3.2	5.0	6.2
City of Gaithersburg	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Prince George's County	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Fairfax County	0.0	-0.8	-2.4	6.5	10.9	11.2	10.1
City of Fairfax	-0.6	-0.4	2.8	4.7	5.4	6.1	6.8
City of Falls Church	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Inner Suburbs	-0.6	-1.1	0.5	11.1	16.3	17.3	16.9
Loudoun County	5.2	8.2	7.7	9.2	10.2	9.6	10.1
Prince William County	10.4	5.7	7.5	8.7	9.7	10.6	11.2
City of Manassas	0.0	0.0	0.0	0.0	0.0	0.0	0.0
City of Manassas Park	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Charles County	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Frederick County	0.0	0.0	0.0	0.0	0.0	0.0	0.0
City of Frederick	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Outer Suburbs	15.6	13.9	15.2	17.9	19.9	20.2	21.3
COG REGION	15.4	18.3	20.3	34.9	44.4	46.9	49.8

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**Summary of Change between Household Forecasts
Draft Round 9.1 and Final Round 9.0 Cooperative Forecasts
(Thousands)**

JURISDICTION	2015	2020	2025	2030	2035	2040	2045
District of Columbia	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Arlington County	0.1	2.7	2.6	3.2	3.9	4.4	5.6
City of Alexandria	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Central Jurisdictions	0.1	2.7	2.6	3.2	3.9	4.4	5.6
Montgomery County	0.0	0.0	0.0	0.0	0.0	0.0	0.0
City of Rockville	0.0	0.4	0.3	1.1	1.2	2.0	2.6
City of Gaithersburg	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Prince George's County	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Fairfax County	0.0	-6.6	-7.7	-4.3	-2.7	-2.9	-3.7
City of Fairfax	-0.3	-0.1	1.2	2.0	2.3	2.6	3.0
City of Falls Church	0.0	0.0	0.0	0.0	0.0	0.0	0.1
Inner Suburbs	-0.4	-6.8	-6.5	-2.3	-0.4	-0.3	-0.7
Loudoun County	0.0	-0.6	-1.3	-0.9	-0.4	-0.8	-0.5
Prince William County	1.7	1.9	2.7	3.2	3.7	4.1	4.4
City of Manassas	0.0	0.0	0.0	0.0	0.0	0.0	0.0
City of Manassas Park	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Charles County	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Frederick County	0.0	0.0	0.0	0.0	0.0	0.0	0.0
City of Frederick	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Outer Suburbs	1.7	1.3	1.5	2.4	3.3	3.3	3.9
COG REGION	1.5	-2.7	-2.4	3.2	6.8	7.4	8.8

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Summary of Percent Change between Employment Forecasts Draft Round 9.1 and Final Round 9.0 Cooperative Forecasts

JURISDICTION	2015	2020	2025	2030	2035	2040	2045
District of Columbia	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Arlington County	0.0%	1.7%	-0.7%	-1.6%	-2.7%	-2.5%	-3.8%
City of Alexandria	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Central Jurisdictions	0.0%	0.3%	-0.1%	-0.3%	-0.5%	-0.5%	-0.7%
Montgomery County	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
City of Rockville	0.0%	0.1%	-0.2%	-0.1%	-0.3%	-0.3%	-0.4%
City of Gaithersburg	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Prince George's County	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Fairfax County	0.0%	0.0%	0.0%	0.0%	-0.5%	-0.4%	-0.5%
City of Fairfax	10.0%	4.8%	1.2%	-2.3%	-5.7%	-8.9%	-11.8%
City of Falls Church	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Inner Suburbs	0.1%	0.1%	0.0%	0.0%	-0.3%	-0.3%	-0.4%
Loudoun County	-0.4%	1.7%	1.3%	0.7%	0.2%	-0.6%	-1.8%
Prince William County	-1.0%	-0.1%	0.1%	-0.3%	-0.3%	-1.7%	-0.5%
City of Manassas	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
City of Manassas Park	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Charles County	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Frederick County	5.3%	6.1%	6.5%	6.1%	5.9%	5.3%	3.8%
City of Frederick	1.3%	1.3%	1.3%	1.3%	1.3%	1.3%	1.3%
Outer Suburbs	0.7%	1.8%	1.8%	1.3%	1.1%	0.2%	-0.1%
COG REGION	0.2%	0.4%	0.2%	0.1%	-0.1%	-0.3%	-0.5%

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Summary of Percent Change between Population Forecasts Draft Round 9.1 and Final Round 9.0 Cooperative Forecasts

JURISDICTION	2015	2020	2025	2030	2035	2040	2045
District of Columbia	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Arlington County	0.2%	2.4%	1.9%	2.3%	3.1%	3.4%	4.0%
City of Alexandria	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Central Jurisdictions	0.0%	0.5%	0.4%	0.5%	0.6%	0.7%	0.8%
Montgomery County	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
City of Rockville	0.0%	1.0%	1.8%	3.7%	3.8%	5.7%	6.9%
City of Gaithersburg	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Prince George's County	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Fairfax County	0.0%	-0.1%	-0.2%	0.5%	0.8%	0.8%	0.7%
City of Fairfax	-2.5%	-1.4%	10.6%	17.4%	19.6%	21.8%	24.1%
City of Falls Church	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Inner Suburbs	0.0%	0.0%	0.0%	0.3%	0.5%	0.5%	0.5%
Loudoun County	1.4%	2.0%	1.7%	2.0%	2.1%	1.9%	2.0%
Prince William County	2.4%	1.2%	1.5%	1.7%	1.8%	1.9%	1.9%
City of Manassas	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
City of Manassas Park	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Charles County	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Frederick County	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
City of Frederick	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Outer Suburbs	1.2%	1.0%	1.0%	1.2%	1.2%	1.2%	1.2%
COG REGION	0.3%	0.3%	0.3%	0.6%	0.7%	0.7%	0.7%

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Summary of Percent Change between Household Forecasts Draft Round 9.1 and Round 9.0 Cooperative Forecast

JURISDICTION	2015	2020	2025	2030	2035	2040	2045
District of Columbia	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Arlington County	0.1%	2.5%	2.3%	2.6%	3.1%	3.4%	4.1%
City of Alexandria	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Central Jurisdictions	0.0%	0.5%	0.5%	0.6%	0.7%	0.7%	0.8%
Montgomery County	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
City of Rockville	0.0%	1.3%	1.0%	3.3%	3.4%	5.7%	7.1%
City of Gaithersburg	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Prince George's County	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Fairfax County	0.0%	-1.6%	-1.7%	-0.9%	-0.6%	-0.6%	-0.7%
City of Fairfax	-3.3%	-1.5%	12.6%	19.9%	22.8%	25.6%	28.2%
City of Falls Church	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	1.2%
Inner Suburbs	0.0%	-0.6%	-0.5%	-0.2%	0.0%	0.0%	-0.1%
Loudoun County	0.0%	-0.4%	-0.8%	-0.5%	-0.3%	-0.5%	-0.3%
Prince William County	1.2%	1.3%	1.7%	1.9%	2.0%	2.2%	2.3%
City of Manassas	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
City of Manassas Park	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Charles County	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Frederick County	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
City of Frederick	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Outer Suburbs	0.4%	0.3%	0.3%	0.4%	0.6%	0.6%	0.7%
COG REGION	0.1%	-0.1%	-0.1%	0.1%	0.3%	0.3%	0.3%

3-Jan-18

AGENDA ITEM #9

FY2017 AUDITED FINANCIAL STATEMENTS



To the Board of Directors
Metropolitan Washington Council of Governments
Washington, D.C.

In connection with our audit of the financial statements of the Metropolitan Washington Council of Governments (“MWCOG”) for the year ended June 30, 2017, we have the following comments and suggestions for your consideration.

Capital Asset Tracking

In performing our audit procedures over capital assets, we noted beginning accumulated depreciation did not agree to the prior year’s ending accumulated depreciation. During the year, MWCOG transitioned from using Excel to track capital assets and depreciation to using a capital asset software. Upon further review, we identified several assets, which became fully depreciated last year, that had current year depreciation expense. Also, there were assets included in the schedule that had incorrect lives.

We recommend MWCOG reconcile the beginning balances for fiscal year 2018 in the capital asset software to the ending balances for fiscal year 2017 from the Excel file.

Prepaid Expenses and Accounts Payable

Upon auditing prepaid expenses and accounts payable, we identified rent payments that were included in prepaid expenses and one in accounts payable. After further review of supporting documentation, we noted these transactions were for June and July 2017 activity and not recorded in the proper fiscal years. Therefore, these transactions should not have been included in either prepaid expenses or accounts payable.

We recommend MWCOG perform a review of prepaid expenses and accounts payable to ensure transactions are not included in both prepaid expenses and accounts payable.

Audit Preparedness and Timeliness of Year-end Entries

During and after final fieldwork, MWCOG made several year-end entries, including entries for annual leave accrual, receivables, deferred revenues, federal and state revenues, and various other accounts. Delays occurred due to the amount of entries which had to be made and lack of preparedness for audit fieldwork.

We recommend MWCOG review the existing year-end close process to ensure the accuracy and timeliness of account reconciliations and supporting schedules.

New GASB Pronouncements

As of June 30, 2017, the Governmental Accounting Standards Board (GASB) had issued several statements not yet implemented by the MWCOG. The statements which might impact the MWCOG are as follows:

GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions

The objective of this Statement is to improve accounting and financial reporting by state and local governments for postemployment benefits other than pensions (other postemployment benefits or OPEB). This Statement replaces the requirements of Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, as amended, and Statement No. 57, *OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans*, for OPEB. Statement No. 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, establishes new accounting and financial reporting requirements for OPEB plans.

The scope of this Statement includes OPEB plans – defined benefit and defined contribution – administered through trusts that meet the following criteria:

- Contributions from employers and nonemployer contributing entities to the OPEB plan and earnings on those contributions are irrevocable.
- OPEB plan assets are dedicated to providing OPEB to plan members in accordance with the benefit terms.
- OPEB plan assets are legally protected from the creditors of employers, nonemployer contributing entities, and the OPEB plan administrator. If the plan is a defined benefit OPEB plan, plan assets also are legally protected from creditors of the plan members.

This Statement also includes requirements to address financial reporting for assets accumulated for purposes of providing defined benefit OPEB through OPEB plans that are not administered through trusts that meet the specified criteria.

The requirements of Statement No. 75 are effective for financial statements for fiscal years beginning after June 15, 2017.

GASB Statement No. 85, *Omnibus 2017*

The objective of this Statement is to address practice issues that have been identified during implementation and application of certain GASB Statements. This Statement addresses a variety of topics including issues related to blending component units, goodwill, fair value measurement and application, and postemployment benefits (pensions and OPEB).

The requirements of this Statement will enhance consistency in the application of accounting and financial reporting requirements. Consistent reporting will improve the usefulness of information for users of MWCOG’s financial statements.

The requirements of Statement No. 85 are effective for financial statements for fiscal years beginning after June 15, 2017.

GASB Statement No. 87, *Leases*

The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments’ financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments’ leasing activities. A lease is defined as a contract that conveys control of the right to use another entity’s nonfinancial asset as specified in the contract for a period of time in an exchange or exchange-like transaction. Examples of nonfinancial assets include buildings, land, vehicles, and equipment. Any contract that meets this definition should be accounted for under the leases guidance, unless specifically excluded in this Statement.

The requirements of Statement No. 87 are effective for financial statements for fiscal years beginning after December 15, 2019.

* * * * *

This report is intended solely for the information and use of management, the Board of Directors of the MWCOG, and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

If you have any questions concerning any of these items or if we can be of further assistance, please contact us. We thank you for the opportunity to conduct your audit for the year ended June 30, 2017 and express our appreciation to everyone for their cooperation during this engagement.

PBMares, LLP

Harrisonburg, Virginia
December 1, 2017

To view the full COG FY2017 Report to the Board and COG FY2017 Financial and Compliance Reports, please visit: www.mwcog.org/events/2018/1/10/cog-board-of-directors/

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 NORTH Capitol Street, N.E.
Washington, D.C. 20002**

**RESOLUTION ACCEPTING THE FY-2017 AUDIT, AND AUTHORIZING THE EXTENSION OF THE
INDEPENDENT AUDIT FIRM'S CONTRACT TO PERFORM THE FY-2018 AUDIT**

WHEREAS, in accordance with COG's procedures and in compliance with requirements established by the Federal Government for recipients of grants and other financial assistance programs, COG engages an independent certified public accounting firm to conduct an annual fiscal year-end audit; and

WHEREAS, the Audit Committee recommends acceptance of the FY-2017 audit report prepared by the independent audit firm PBMares, LLC.; and

WHEREAS, based on the annual performance assessment, the Audit Committee recommends extension of the audit firm's contract for the FY-2018 audit.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE
METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS THAT:**

1. The board hereby accepts the FY-2017 audit report prepared by PBMares, LLC.
2. The Executive Director, or his designee, at the direction of the Audit Committee, is hereby authorized to engage PBMares, LLC. to conduct the annual fiscal year-end audit for FY-2018 and prepare the annual Form 990 not-for-profit tax return, at a cost not to exceed \$79,000.

AGENDA ITEM #10

2018 LEGISLATIVE PRIORITIES

LEGISLATIVE PRIORITIES

Supporting the region's transportation funding, water quality, climate and energy innovation, air quality, workforce development, human services, and emergency preparedness

January 2018



LEGISLATIVE PRIORITIES

Prepared by the COG Legislative Committee
January 2018

ABOUT COG

The Metropolitan Washington Council of Governments (COG) is an independent, nonprofit association that brings area leaders together to address major regional issues in the District of Columbia, suburban Maryland, and Northern Virginia. COG's membership is comprised of 300 elected officials from 24 local governments, the Maryland and Virginia state legislatures, and U.S. Congress.

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ACCOMMODATIONS POLICY

Alternative formats of this document are available upon request. Visit www.mwcog.org/accommodations or call (202) 962-3300 or (202) 962-3213 (TDD).

TITLE VI NONDISCRIMINATION POLICY

The Metropolitan Washington Council of Governments (COG) fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations prohibiting discrimination in all programs and activities. For more information, to file a Title VI related complaint, or to obtain information in another language, visit www.mwcog.org/nondiscrimination or call (202) 962-3300.

El Consejo de Gobiernos del Área Metropolitana de Washington (COG) cumple con el Título VI de la Ley sobre los Derechos Civiles de 1964 y otras leyes y reglamentos en todos sus programas y actividades. Para obtener más información, someter un pleito relacionado al Título VI, u obtener información en otro idioma, visite www.mwcog.org/nondiscrimination o llame al (202) 962-3300.

CERTAINTY AND ADEQUACY OF TRANSPORTATION FUNDING

Support Federal Funding for the Region's Metrorail System

The Metrorail system is the centerpiece of the metropolitan Washington region's transportation system and the backbone of its economy. Almost half of all federal employees use the Metrorail and bus system to commute to work. The federal government should act to provide its share of funding for the Metrorail system that its employees and the region depend on. The federal government should partner with the region to generate and dedicate the additional funding needed for a state of good repair. Specifically ensuring the continuation of the Passenger Rail Investment and Improvement Act (PRIIA) beyond FY2019 to fund the federal government's annual appropriations for Metro's capital improvement budget.

Support Additional, Reliable, and Recurring Federal Transportation Infrastructure Funding

The National Capital Region's transportation infrastructure serves not just the region, but the nation's federal government and its international partners. The funding needed to maintain the National Capital Region's transit, railroad, and highway infrastructure in a state of good repair is chronically underfunded and must be enhanced. Recurring and reliable funding to maintain and enhance operations on all federal facilities is a priority. At the state and local levels, the region should work to establish a recurring, reliable, and dedicated source of additional funding that is bondable at the highest possible level to maintain the Metro system at a state of good repair.

Support Fixing the Deficit in the Federal Transportation Trust Fund (TTF)

For several years there has been a gap between the TTF's revenue and expenditure needs – these shortfalls have been closed primarily with short-term measures. The FAST Act only provides funding through 2020 and covers those shortfalls through short term measures. This structural deficit has not been fixed and will return after 2020 with a continued growing deficit if not treated as a top priority.

Support Funding for Next Generation Transportation Systems

The need for a more efficient and safer means of transportation is imperative to help achieve the nation's Energy, Efficiency, and Environmental quality goals. The private sector has made significant investments to advance the use of vehicles using alternative modes of energy, and technology assisted vehicle operations. Public sector investments are needed to prepare transportation infrastructure to be able to utilize and support the new technology to build the next generation of transportation systems where travel is more efficient and safe.

WATER QUALITY PROTECTION

Support Investments in Water Infrastructure

Support mechanisms such as tax credits, infrastructure banking, Water Infrastructure Finance and Innovation Act (WIFIA) funding, state revolving funds (SRFs), and tax exemption status for municipal bonds. Ensure that investments built in local infrastructure to meet water permit load allocations and handle future population and economic growth are protected. Enhance infrastructure investments with investments in workforce development to ensure the availability of skilled water system operators.

Ensure Stormwater Regulatory Feasibility

Endorse legislation that supports a feasible pace for MS4 stormwater permits, and applies the “Maximum Extent Practicable” standard. Support flexibility for local funding for stormwater management. Ensure that reporting requirements are reasonable.

Support Climate and Flood Resiliency Initiatives

Support funding to address robust climate change analysis, adaptation and resiliency planning, flood control and management, and development and coordinated implementation of local best practices.

Ensure Local Government Input

Ensure that local governments and wastewater and drinking water utilities are given opportunities to provide timely and meaningful input on management decisions about the Chesapeake Bay and local water quality.

Support Affordability and Regulatory Flexibility

Support cost-effective approaches for scheduling and financing of water quality programs, including efforts for streamlining permits, and flexibility for achieving nutrient and sediment reduction, including trading.

Support Water Security

Support water quality, wastewater, and drinking water security and resiliency research, planning, and programmatic support.

Support Drinking Source Water Protection

Support drinking water source protection policies and programs that ensure people’s basic need for a clean, safe, and abundant water supply is reliably met.

CLIMATE AND ENERGY INNOVATION & AIR QUALITY PROTECTION

Support Deployment of Clean Energy Innovation and Technology

Encourage and support investment in energy-sector innovation across sectors to increase energy efficiency and transition to clean energy sources. Support and protect regulatory and policy frameworks that enhance investment certainty, improve transparency and access to data. Enable business model innovation and encourage and expand the adoption of energy efficiency and clean, distributed energy generation technologies and infrastructure, and support for low and zero-emission vehicles and infrastructure.

Expand Clean Energy Finance

Expand options for and improve access to clean energy finance at the state and local levels. Foster cost effective and efficient market frameworks and reasonable regulatory frameworks that support clean energy investment across all sectors. Establish and enable key partnerships, institutions, agencies, plans, and programs to support sustainable clean energy incentives and lower the cost of doing business in the clean energy sector.

Enhance Energy Security and Resilience

Prioritize and protect funding for energy-sector infrastructure to improve grid resilience and reliability. Support policies and funding for energy improvements such as energy efficiency, cyber security, microgrids, district energy systems, and storage technology, especially when coupled with clean energy generation. Support community-based efforts and public-private partnerships to improve climate and energy resilience at the local level.

Support Policies that Preserve and Protect Regional Air Quality and Public Health

Support strong policies, regulations, and funding necessary to preserve improvements in air quality and strengthen the region's ability to meet current and future air quality standards that are protective of public health and welfare. Expand efforts to increase and speed adoption of low-emitting technology solutions.

Ensure Local Government Input

Ensure that local governments are recognized and given opportunities to provide timely and meaningful input on climate and clean energy programs.

WORKFORCE DEVELOPMENT, HOUSING, AND EMERGENCY PREPAREDNESS

Support Alignment of Workforce Development and Job Creation

Support federal legislation to focus on workforce development and job creation at the local level, and efforts to develop industry standard credentialing and skills programs for sectors experiencing job growth in the region. Support legislation and programs that fund local job development, career and technical education, and overall more closely align education and job creation.

Support Efforts to End Homelessness and Increase the Supply of Affordable Housing

Work with federal, state, and local Continuums of Care throughout the region to ensure that the experience of homelessness is rare, brief, and nonrecurring through implementation of a “Housing First” approach. Increasing the supply of supportive housing provides opportunities for wrap-around services that promote housing stability and independent living. Increasing the supply of housing affordable to low-income residents helps prevent homelessness from occurring, and can positively impact residents’ lives through better health, educational, and occupational outcomes.

Support Regional Emergency Response Preparedness

Continue to support emergency response preparedness programs that advance and improve response preparedness to existing and emerging threats. Work with local and state partners to promote value added outcomes from successful grant funded initiatives that continue to increase capacity, capability, and developed standards for regional response in the National Capital Region.

Support Local Governments and Activity Centers

Work with local governments to support sound land use planning which focuses on employer retention and new job growth in the region’s mixed-use Activity Centers.

HEALTH AND HUMAN SERVICES

Support Efforts to Combat Opioid and Substance Abuse

Work with local, state, and federal partners to increase resources to combat the opioid crisis throughout the region which may include: improving access to treatment and recovery services, promoting prevention education, reducing the stigma of drug abuse, supporting research on pain management, and ensuring awareness of overdose-reversing drugs.

Increase Availability of and Access to Mental Health Services

Work with local, state, and federal partners to increase access to and availability of mental health services throughout the region to include psychiatric hospital beds, drug treatment programs, counseling, and other outpatient services; continued expansion of crisis intervention, mental health courts, and diversion programs where treatment is indicated rather than incarceration; and re-entry programs to reduce recidivism rates of mental health consumers.

Support Healthy Food Access and Local Farmers

Protect and strengthen the Supplemental Nutritional Assistance Program (SNAP) to maintain the national nutrition safety net which provides critical state and local funding for vulnerable low-income individuals and families in the region. Support passage of legislation such as the Local Food and Regional Market Supply Act to provide assistance to farmers, to communities in need of increased access to healthy food, and for development of infrastructure to connect farmers to consumers.

STAFF CONTACT INFORMATION

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**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 NORTH CAPITOL STREET, NE
WASHINGTON, DC 20002**

RESOLUTION ADOPTING THE COG 2018 LEGISLATIVE PRIORITIES

WHEREAS, the Metropolitan Washington Council of Governments (COG) is comprised of the 24 jurisdictions of the National Capital Region's local governments and their governing officials, plus area members of the Maryland and Virginia legislatures and the U.S. Senate and House of Representatives, and COG provides a focus for action on issues of regional concern; and

WHEREAS, the draft 2018 Legislative Priorities have been reviewed by the individual policy committees and the 2018 Legislative Committee; and

WHEREAS, the COG Board has received and reviewed the draft 2018 Legislative Priorities; and

WHEREAS, the draft 2018 Legislative Priorities address the main issues the COG Board of Directors wants to communicate to state and federal officials as important concerns during the upcoming legislative session.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS THAT:

The board adopts the 2018 Legislative Priorities and directs its Executive Director, or his designee, to distribute the priorities to the appropriate state and federal officials representing areas of the COG member jurisdictions.

AGENDA ITEM #11

2018 LEGISLATIVE MONITORING

2018 Legislative Monitoring

Session	Convenes	Length	Closes
Virginia General Assembly	January 10, 2018	60 days	March 10, 2018
Maryland General Assembly	January 10, 2018	90 days	April 9, 2018

AGENDA ITEM #12

TRAFFIC INCIDENT MANAGEMENT ENHANCEMENT



MEMORANDUM

TO: COG Board of Directors
FROM: Chuck Bean
SUBJECT: Traffic Incident Management 2018 COG Focus Area Proposal
DATE: January 3, 2018

On behalf of incoming Chairman Matthew Letourneau, staff are preparing to support the COG Board in 2018 to assess “Traffic Incident Management” in the region and recommend enhancements to regional practice and operations. An item for the January 10 board agenda is designed to level-set understanding of this issue and provide direction for moving forward.

Background: The mobility, safety, and reliability of the metropolitan Washington region’s transportation system are vital to its economic well-being. However, we experience disruptions to the transportation system daily due to incidents – ***some studies indicate that 50 percent or more of delay on roadways is due to non-recurring incidents.*** Addressing the frequency of such events, and the time that it takes to clear those events, is an important function. We understand that public safety, transportation, and transit agencies devote resources to address incidents, but in a multi-jurisdictional region such as ours with multiple players and multiple responsibilities, regional coordination is of utmost importance.

The Issue: According to the Federal Highway Administration, Traffic Incident Management “consists of a planned and coordinated multi-disciplinary process to detect, respond to, and clear traffic incidents so that traffic flow may be restored as safely and quickly as possible. Effective Traffic Incident Management reduces the duration and impacts of traffic incidents and improves the safety of motorists, crash victims and emergency responders.” Attached to this memorandum is a brief Federal Highway Administration brochure about Traffic Incident Management.

Focus: At the January 10 COG Board meeting, incoming Chairman Letourneau will highlight the need and opportunity for COG to undertake a regional effort in 2018 to better understand the Traffic Incident Management system that exists, and explore opportunities for enhancing them. COG transportation and public safety leadership staff will provide background information and outline ideas and actions that can be completed in 2018 that leverage COG’s multi-disciplinary, multi-jurisdictional purview to make a difference on this issue. This initiative would be TIME 2018: Traffic Incident Management Enhancement.

Attachment: Federal Highway Administration Traffic Incident Management Brochure



Photo: Shutterstock



Photo: H. H. Armstrong

T Traffic

I Incident

M Management

Working together, we can save lives and keep traffic moving on our roadways.

For more information:

Federal Highway Administration
1200 New Jersey Ave., SE
Washington, DC 20590

http://www.ops.fhwa.dot.gov/eto_tim_pse/timtoolbox/



Buckle up: Wearing seat belts saves lives.

Traffic Incident Management

safe
reliable
travel smooth
fast response
timely
cost-saving
efficient



Buckle up: Wearing seat belts saves lives.

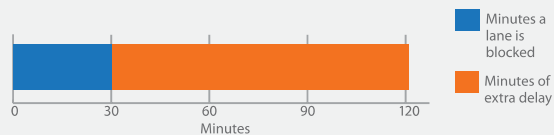
Traffic Incident Management

Because Time Matters

Traffic Incidents...

...jeopardize the safety of motorists and responders

Every minute a lane is blocked, creates 4 extra minutes of delay. Every minute you're stuck in traffic increases your risk of being rear-ended.



...are a leading cause of unexpected highway congestion

...are costly

- Americans burn more than **2.8 billion** gallons every year stuck in incident-related traffic. ¹
- Commuters lose nearly a **full workweek (36 hours)** sitting in traffic congestion each year. ²
- Costs associated with traffic incidents due to medical bills and lost wages have jumped **85% in only four years.** ³

Traffic incidents are the **#1 cause** of death of EMS responders. ⁴



Traffic incidents create unsafe situations, put lives at risk, and cause delays.

Know your role:

- 1** Move your car to a safe place – out of the travel lanes – if you are involved in an incident, and there are no injuries.
- 2** When you see flashing lights ahead of you, you need to **slow down and/or move over.** You can be ticketed for failing to do this!
- 3** Help keep your loved ones safe and avoid a ticket. Tell your friends and family about these laws.

Traffic Incident Management



Traffic Incident Management responders work together to clear incidents safely and quickly.

But these heroes of the highway can't do it alone. They need our help. Please do your part to help keep everyone safe and moving on our roadways.

Sources:

¹ U.S. DOT Strategic Plan FY 2010 – FY2015; April 15, 2010.

² U.S. DOT Strategic Plan FY 2010 – FY2015; April 15, 2010.

³ Cambridge Systematics, Inc. 2011. Crashes vs. Congestion: What's the Cost to Society? Bethesda, Md: AAA Foundation.

⁴ Maguire B, Hunting K, Smith G, Levick N. [2002]. Occupational fatalities in emergency medical services: a hidden crisis. *Ann Emerg Med* 40: 629.

AGENDA ITEM #13

EXECUTIVE SESSION

AGENDA ITEM #14

OTHER BUSINESS

AGENDA ITEM #15

ADJOURN