

COG BOARD OF DIRECTORS MEETING

DATE: Wednesday, November 12, 2003
TIME: 12:00 Noon
PLACE: COG Board Room

**PLEASE NOTE: Chair Hill will begin the meeting promptly at Noon.
Lunch for members and alternates will be available at 11:30 a.m.**

A G E N D A

- 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
(12:00 Noon)**
**Chair Mary K. Hill
Supervisor, Prince William County**
- 2. APPROVAL OF MINUTES OF OCTOBER 8, 2003
(12:00 – 12:05 p.m.)**
Chair Hill
- 3. AMENDMENTS TO AGENDA
(12:05 – 12:10 p.m.)**
- 4. ANNOUNCEMENTS
(12:10 – 12:20 p.m.)**
Chair Hill
 - a) Report of the 2004 Nominating Committee**
 - b) Update on December 11 Annual Meeting**
 - c) Executive Director's Report**
- 5. ADOPTION OF CONSENT AGENDA ITEM 13.**

RECOMMENDED ACTION: Adopt Consent Agenda Item

- 6. STATUS REPORT AND RECOMMENDATIONS ON INITIATIVES FOR FUNDING FOR
BAY RESTORATION EFFORTS
(12:20 – 12:35 p.m.)**
**Mayor Pro Tem Bruce Williams
City of Takoma Park
Chair, Chesapeake Bay Policy
Committee**

At its September 10, 2003, meeting, the Board passed Resolution R39-03, authorizing the Chesapeake Bay Policy Committee to pursue various initiatives to obtain new federal and state funding. Such funding would reinforce the federal-state local partnership in support of priority Bay restoration goals. Chair Bruce Williams will present a status report and recommendations on funding priorities including: support for any additional wastewater treatment requirements; support for the Chesapeake Bay Working Lands section of the Farm Bill and select transportation/stormwater funding initiatives. The Board is requested to provide appropriate guidance.

RECOMMENDED ACTION: Provide feedback and guidance.

**7. TRUCK SAFETY REPORT
(12:35 – 12:45 p.m.)**

Chair Hill

Under the direction of the COG Chair, a Task Force was established to develop a coordinated report that will address the issue of truck safety in the National Capital Region. The task force is comprised of law enforcement officials and key stakeholders. COG Board of Directors will be briefed on a final report for approval and encouraged to attend the November 20 Transportation Safety Workshop.

RECOMMENDED ACTION: Receive briefing and adopt Resolution R43-03.

**8. REGIONAL ACTIVITIES TO REDUCE IMPAIRED DRIVING IN THE WASHINGTON METROPOLITAN AREA
(12:45– 1:00 p.m.)**

**Supervisor Penelope Gross
Fairfax County
Chair, Public Safety Policy
Committee**

Supervisor Gross will brief the Board on the report of the Taskforce on Regional Activities to Reduce Impaired Driving in the Washington Metropolitan Area. The report includes recommendations on legislation, leadership and public outreach, enforcement and prevention, judicial and treatment issues.

RECOMMENDED ACTION: Receive briefing and adopt Resolution R44-03.

**9. COMMUTER CONNECTIONS PRESENTATION
(1:00 – 1:10 p.m.)**

**Nicholas Ramfos
Chief, Alternate Commute
Programs**

Staff will present information on the Commuter Connections Mass Marketing Transportation Emission Reduction Measure (TERM). Implementation of this TERM began in FY 2003. The main objective of the TERM is to achieve additional emission reductions through decreasing single occupancy vehicle trips. Information will be presented on the consumer mass marketing portion of the program which began in September.

RECOMMENDED ACTION: Receive presentation.

**10. RECOMMENDATION TO AMEND BYLAWS
(1:10 – 1:30 p.m.)**

**Lee Ruck
General Counsel**

At its July Retreat, the Board of Directors considered a number of potential modifications to the structure and workings of COG, its Board and its various committees. A special Committee on Bylaws reviewed these issues and others raised at various times by members and staff. After two Committee meetings, proposed amended Bylaws and Procedures were presented to the full Board at its October meeting, including several unresolved questions concerning membership and Board participation. The Board considered the proposals as a Committee of the Whole; as such it acted upon the previously unresolved questions and directed staff to prepare a conforming copy of the Bylaws for formal Board action in November. Any modifications recommended by the Board will be presented to the full membership at the Annual Meeting in December for action. The amended Rules of Procedure recommended by the Committee of the Whole will be formally considered by the Board in January.

RECOMMENDED ACTION: Consider the amended bylaws and forward to the full membership with a favorable recommendation for adoption.

**11. PRESENTATION OF AUDITOR'S REPORT
(1:30 – 1:40 p.m.)**

**Ralph Bazilio
Auditor, Thompson, Cobb, Bazilio
& Associates**

The Board will receive a presentation on the FY 2003 Audit Report.

RECOMMENDED ACTION: Receive FY 2003 Auditor's Report.

**12. FY 2005 WORK PROGRAM AND BUDGET
(1:40 – 2:00 p.m.)**

Chair Hill

**David J. Robertson
Executive Director**

Mr. Robertson will brief the Board on recommendations from the Committee on Finance for the proposed FY 2005 Work Program and Budget. The Board will be asked to recommend adopting the Work Program and Budget by the general membership at its Annual Meeting in December and to adopt Resolution R45-03, transmitting the FY 2005 Work Program and Budget to COG local governments.

RECOMMENDED ACTION: Adopt Resolution R45-03.

13. CONSENT AGENDA ITEM

Resolution Authorizing the Execution of a Memorandum of Understanding with the Maryland Department of Natural Resources for Anacostia Forestry-Related Services

The Board will be requested to approve Resolution R46-03, authorizing the Executive Director to execute an 11- month memorandum of understanding with the Maryland Department of Natural Resources (MDDNR) in an amount not to exceed \$25,000 for Anacostia forestry-related services. No COG matching funds are required

RECOMMENDED ACTION: Adopt Resolution R46-03.

THE NEXT BOARD MEETING WILL BE ON WEDNESDAY, JANUARY 14, 2004.
