

COG BOARD OF DIRECTORS MEETING

District of Columbia
Bladensburg*
Bowie
Charles County
College Park
Frederick
Frederick County
Gaithersburg
Greenbelt
Montgomery County
Prince George's County
Rockville
Takoma Park
Alexandria
Arlington County
Fairfax
Fairfax County
Falls Church
Loudoun County
Manassas
Manassas Park
Prince William County

DATE: May 14, 2014
TIME: 12:00 – 2:00PM
PLACE: COG Board Room

PLEASE NOTE: The Foster Parent of the Year Reception will take place from 11:00AM – 11:45AM in the lobby outside the Board Room. The board meeting will begin promptly at Noon. Lunch for members and alternates will be available at 11:30AM

AGENDA

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
(12:00PM)**

**Phil Mendelson, Council Chair, District of Columbia
COG Board Chair**

**2. ANNOUNCEMENTS
(12:00 – 12:05PM)**

Chair Mendelson

- A. Foster Parent of the Year Reception**
- B. Infrastructure Week 2014**
- C. Bike to Work Day – May 16**

**3. EXECUTIVE DIRECTOR'S REPORT
(12:05 – 12:10PM)**

**4. AMENDMENTS TO AGENDA
(12:10 – 12:15PM)**

**5. APPROVAL OF MINUTES OF APRIL 9, 2014
(12:15 – 12:20PM)**

**Adjunct Member*

**6. ADOPTION OF CONSENT AGENDA ITEMS
(12:20 – 12:25PM)**

A. RESOLUTION AUTHORIZING COG TO ENTER INTO CONTRACTS TO RENOVATE THE DEPARTMENT OF TRANSPORTATION PLANNING DIRECTOR'S OFFICE AND SURROUNDING WORKSPACES

The Board will be asked to adopt Resolution R38-2014 authorizing the Executive Director, or his designee, to enter into contracts not to exceed \$75,000 with vendors to complete office space renovations. COG performed an office space utilization assessment in 2012 that identified spot improvements that would better utilize office space and provide a uniform office space offering. COG will perform the spot renovations to the offices around, and including, the space to be occupied by the Director of the Department of Transportation Planning. The renovations will upgrade two offices, a conference room, and three workstations that are original furnishings from 1989. The renovations will include carpeting, painting, and new office furniture. Funding is available in the COG Facility Operating Budget.

RECOMMENDED ACTION: Adopt Resolution R38-2014.

B. RESOLUTION RATIFYING EXECUTIVE COMMITTEE AUTHORIZATION FOR COG TO ENTER INTO A CONTRACT FOR AN INTERIM CHIEF FINANCIAL OFFICER/CONTROLLER

The Board will be asked to adopt Resolution R39-2014 authorizing Executive Committee approval to enter into a contract not to exceed \$61,440 with Iuvo Systems, Inc. (Iuvo) to serve as Interim CFP/Controller until a permanent CFO is hired. CFO Paul Beriault has resigned effective mid-May. Pursuant to Rule of Procedure 5.07(c)(1) and at the request of the Executive Director, the Executive Committee approved entering into a contract with Iuvo for Iuvo's Dennis Turner to be Interim CFO/Controller, beginning May 1 until the position is filled permanently. The Executive Director will also enter into a contract not to exceed \$24,000 with BDO USA LLP, as consulting financial advisor, to assist Mr. Turner, coordinate the annual audit and implement BDO's Assessment of the COG's finance and accounting operations. Funding is available in existing indirect budgeted funds.

RECOMMENDED ACTION: Adopt Resolution R39-2014.

**7. FY 2014 THIRD QUARTER REPORT
(12:25 – 12:35 p.m.)**

**Paul Beriault
Chief Financial Officer, COG**

Mr. Beriault will provide the COG Board with the FY 2014 third quarter (July 2013 – March 2014) financial report.

RECOMMENDED ACTION: Receive briefing.

8. OVERVIEW OF THE NATIONAL CAPITAL REGION'S ENERGY INFRASTRUCTURE (12:35-1:30PM)

Stephen Walz
Director, Environmental Programs, COG

Jerry Pasternak
Region Vice President, Maryland Affairs, Pepco

William L. Murray
Managing Director, Corporate Public Policy, Dominion

Steven Jumper
Director, Corporate Public Policy, WGL Holdings, Inc.

Rajnish Barua
Executive Director, National Regulatory Research Institute

The Board established regional infrastructure as a priority in its 2014 Work Plan. Today's briefing will focus on energy infrastructure in the National Capital Region. Staff will provide information on the basics of the NCR's electric, natural gas, and non-utility energy infrastructure; including information on main providers of energy and their infrastructure, such as wires, generation plants, pipelines, rail, and storage. The overview will be followed by a panel of regional energy experts from Pepco Region Maryland, Dominion, Washington Gas, and the National Regulatory Research Institute. The panel will focus on the need and plans to upgrade and pay for improvements to address reliability through underlining, hardening, rebuilding and expansion, and a focus to improve cyber and physical security.

Recommended Action: Receive briefing and adopt Resoltuion R40-2014 endorsing Infrastructure Week 2014.

9. EFFORTS TO END HOMELESSNESS IN THE NATIONAL CAPITAL REGION & RESULTS OF THE 2014 HOMELESS ENUMERATION (1:30-1:55PM)

Michael Ferrell
Executive Director, Coalition for the Homeless
Chairman, Homeless Services Planning and Coordinating Committee

Hilary Chapman
Housing Program Manager, COG

In January, COG's Homeless Services Planning and Coordination Committee conducted the 14th enumeration of the homeless in the metropolitan Washington region. This annual enumeration is part of an ongoing effort to monitor and report on the number of people found on the streets, in emergency shelters, in transitional and permanent supportive housing, or otherwise homeless and in need of safe shelter. Mr. Ferrell and Ms. Chapman will share the results of the 2014 Point-in-Time count and highlight best practices and challenges in addressing homelessness in the metropolitan Washington region.

RECOMMENDED ACTION: Adopt Resolution R41-2014 endorsing the results of the 2014 Point-in-Time Homeless Enumeration.

**10. OTHER BUSINESS
(1:55-2:00PM)**

**11. ADJOURN – THE NEXT MEETING IS WEDNESDAY, JUNE 11, 2014
(2:00PM)**



Reasonable accommodations are provided for persons with disabilities. Please allow 7 business days to process requests. Phone: 202.962.3300 or 202-962.3213 (TDD). Email: accommodations@mwkog.org. For details: www.mwkog.org