



Local governments working together for a better metropolitan region

District of Columbia
Bladensburg*
Bowie
College Park
Frederick
Frederick County
Gaithersburg
Greenbelt
Montgomery County
Prince George's County
Rockville
Takoma Park
Alexandria
Arlington County
Fairfax
Fairfax County
Falls Church
Loudoun County
Manassas
Manassas Park
Prince William County

*Adjunct member

COG BOARD OF DIRECTORS MEETING

DATE: January 12, 2011
TIME: 12:00 Noon
PLACE: COG Board Room

PLEASE NOTE: Chairman Brown will begin the meeting promptly at Noon.
Lunch for members and alternates will be available at 11:30 a.m.

A G E N D A

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
(12:00 Noon)

Chairman Kwame Brown
Council Chairman, District of Columbia
2. **ANNOUNCEMENTS**
(12:00 – 12:05 p.m.)

Chairman Brown
 - a) Recognition of Outgoing Board Members
 - b) Introduction of New Board Members
 - c) Recognition of Outgoing Policy Committee Chairs
3. **EXECUTIVE DIRECTOR'S REPORT**
(12:05 – 12:10 p.m.)
 - a) Outreach
 - b) Legislative and Regulatory Update
 - c) Information and Follow-up
 - d) Letters Sent/Received
4. **AMENDMENTS TO AGENDA**
(12:10 – 12:15 p.m.)
5. **APPROVAL OF MINUTES OF NOVEMBER 10, 2010**
(12:15 – 12:20 p.m.)

CONSENT AGENDA

6. ADOPTION OF CONSENT AGENDA ITEMS (12:20 – 12:25 p.m.)

A. RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO APPLY FOR FUNDING FROM EPA'S NATIONAL CLEAN DIESEL FUNDING ASSISTANCE PROGRAM TO REDUCE EMISSIONS FROM DIESEL EQUIPMENT OPERATING IN THE METROPOLITAN WASHINGTON REGION

The Board will be asked to adopt Resolution R1-2011 authorizing the Executive Director, or his designee, to receive and expend up to \$2,200,000 in grant funding from EPA Region III to provide diesel emissions technology to reduce emissions from diesel fleets in the metropolitan Washington region. The total cost of the services shall not exceed \$2,200,000. No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R1-2011.

B. RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE PRINCE GEORGE'S COUNTY DEPARTMENT OF ENVIRONMENTAL RESOURCES TO PROVIDE ANACOSTIA RESTORATION PLAN, TRASH TMDL MONITORING AND MS4-RELATED SUPPORT SERVICES

The Board will be asked to adopt R2-2011, authorizing the Executive Director, or his designee, to enter into a memorandum of understanding (MOU) in an amount not to exceed \$950,000 to provide technical trash TMDL monitoring, MS4 and Anacostia Restoration Plan (ARP) project database and GIS-related assistance to Prince George's County. Services include performing seasonal tributary stream baseline trash surveys, conducting land-based roadside trash surveys, performing restoration project field surveys and developing restoration concept plans, creating MS4 and ARP project electronic databases and GIS map products, tracking implementation progress, and preparing summary reports/technical memoranda. The project duration will be three-years from the receipt of funding. No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R2-2011.

C. RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO FILE A PLANNING GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE FEDERAL AVIATION ADMINISTRATION FOR PHASE 26 OF THE CONTINUOUS AIRPORT SYSTEM PLANNING PROGRAM

The Board will be asked to adopt Resolution R3-2011, authorizing the Executive Director, or his designee, to submit a planning grant application and execute a grant contract with the Federal Aviation Administration (FAA) for Phase 26 of the Continuous Airport System Planning (CASP) program for the National Capital Region. This application would be in an amount not to exceed \$315,800. The FAA will provide funds for 95 percent, \$300,000, of the project total. The five percent match, \$15,800, will be provided from budgeted local funds.

RECOMMENDED ACTION: Adopt Resolution R3-2011.

D. RESOLUTION AUTHORIZING COG TO ISSUE A CONTRACT TO DESIGN A SITUATIONAL AWARENESS VISUALIZATION TOOL FOR THE DISTRICT OF COLUMBIA

The Board will be asked to adopt Resolution R4-2011, authorizing the Executive Director, or his designee to receive and expend up to \$74,333 to develop a situational awareness visualization tool that can be used for a video overview and management of large volumes of data and to quickly compile and

disseminate situation reports. Funding for this effort will be provided through a subgrant from the State Administrative Agent (SAA). No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R4-2011.

E. RESOLUTION ADOPTING AN AMENDMENT TO THE PENSION PLAN IN COMPLIANCE WITH THE HEROES EARNINGS ASSISTANCE AND RELIEF TAX ACT OF 2008 (HEART ACT OF 2008)

The Board will be asked to adopt Resolution R5-2011, amending the Pension Plan to replace Section 4.04 in its entirety in order to formally comply with Heart Act of 2008 affecting COG employees who go on military service. The changes, among other things, requires that COG treat a person who leaves COG's employ, goes directly into the military, and is killed while serving in the military to be treated, for purposes of the Retirement Plan, as if she/he died while actively employed by COG. The benefits are those set out in Section 8.01 of the pension plan.

RECOMMENDED ACTION: Adopt Resolution R5-2011.

F. RESOLUTION ADOPTING THE RESTATEMENT OF COG'S PENSION DOCUMENT FOLLOWING IRS FAVORABLE LETTER OF DETERMINATION

The Board will be asked to adopt Resolution R6-2011, formally adopting the COG Execution Copy of the pension document in its entirety as the official version of the plan following favorable review of the IRS. The restated pension documents include eight amendments approved by the COG Board of Directors from October 1, 2000 to July 2008. The pension document was submitted to IRS in 2008 and since no action was taken by IRS until recently, the pension document was further revised to include amendment covering the increase in pension contribution in July 1, 2009 and the sick leave modification changes approved by the COG Board in May 2010. The IRS approval confirms that the Plan may accept funds from an IRA rollover for purposes of repaying distributions previously made to rehired former COG employees who wish to get credit for prior COG employment service. These changes, along with Heart Act of 2008 will also be incorporated in the official plan document. Both recommendations were approved by the COG Pension Plan Administrative Committee in December 2010.

RECOMMENDED ACTION: Adopt Resolution R6-2011.

**7. ELECTION OF BOARD OFFICERS
(12:25 – 12:30 p.m.)**

Chairman Brown

Chairman Brown chaired the Nominating Committee for both COG corporate and COG Board officers for 2011. Corporate offices were elected at the COG annual membership and awards luncheon on December 8, 2010. Chairman Brown will recommend approval of the proposed slate of COG Board officers for 2011.

RECOMMENDED ACTION: Adopt Resolution R7-2011.

**8. RECOGNITION OF IMMEDIATE PAST CHAIRMAN
(12:30 – 12:35 p.m.)**

Chairman Harrison

Recognition of 2010 COG Board Chairman Brown.

RECOMMENDED ACTION: Acknowledge Immediate Past Chairman Brown.

**9. RECOMMENDATION ON COMMUNITY INPUT SYSTEM FOR HELICOPTER NOISE
(12:35 – 12:45 p.m.)**

**Mary Hynes
Member, Arlington County Board
COG Board Aviation Policy Liaison**

In response to Resolution R51-10, COG, in cooperation with Arlington County, sponsored a community forum on Helicopter Noise on September 22. The Federal Aviation Administration and helicopter pilots from military and civilian government agencies discussed helicopter traffic in the region, and agreed to work together to address community concerns. In follow-up, a special briefing for elected officials by the FAA was held at COG on November 30 where further information was shared about regional helicopter traffic and associated rules governing helicopter flights and routes. COG Board Aviation Policy Liaison Mary Hynes will brief the COG Board on the outcomes of the forum and briefing, and propose that the COG Board endorse Resolution R7-2011, which asks that COG work with the FAA on developing a community input system for helicopter noise. Ms. Hynes will also preview a second community forum scheduled for February 2011 where further dialogue with the area citizens will take place regarding helicopter noise and progress on developing a community input system.

RECOMMENDED ACTION: Adopt Resolution R8-2011.

**10. PRESENTATION ON WMATA GOVERNANCE TASK FORCE RECOMMENDATIONS
(12:45 – 1:15 p.m.)**

**Kwame Brown
Council Chairman, District of Columbia
Task Force Co-Chair**

**James Dyke
Immediate Past Board Chair, Greater Washington Board of Trade
Task Force Co-Chair**

In May 2010, the COG Board agreed to jointly sponsor a task force with the Greater Washington Board of Trade to examine WMATA Governance. The task force met 19 times beginning June and issued its report and recommendations in November. The task force sponsored two public forums and held several work sessions to solicit input from a wide-range of WMATA officials, stakeholders and other transit organizations. The task force report generated significant media and stakeholder interest, as well as action by District of Columbia, Maryland and Virginia officials to examine task force recommendations. Task Force Co-Chairs Brown and Dyke will brief the COG Board on the key findings and recommendations and discuss the status of implementation.

RECOMMENDED ACTION: Receive presentation.

**11. APPROVE METROPOLITAN DEVELOPMENT POLICY COMMITTEE (MPDC)
REORGANIZATION TO SUPPORT REGION FORWARD WORK PLAN
(1:15 – 1:30 p.m.)**

Paul DesJardin
Director, Department of Community Planning and Services

John Mataya
Regional Planner, Department of Community Planning and Services

The Board approved a proposed work program for implementing the recommendations of the Greater Washington 2050 Coalition's *Region Forward* report. Included in the plan was the recommendation, as proposed in the HUD Sustainable Communities Grant application, to reconstitute the Metropolitan Development Policy Committee (MDPC) to reflect the mix of stakeholder participants in both the Greater Washington 2050 and Sustainable Communities Grant processes. Mr. DesJardin and Mr. Mataya of the COG staff will brief the COG Board on the proposed membership, leadership and bylaws of the reconstituted policy advisory committee.

RECOMMENDED ACTION: Adopt Resolution R9-2011.

**12. APPROVAL OF FY 2012 WORK PROGRAM AND BUDGET
(1:30 – 1:40 p.m.)**

David Robertson
Executive Director

The Executive Director presented a proposed FY 2012 (July 1, 2011 to June 30, 2012) Work Program and Budget to the COG Budget and Finance Committee, which met in October and November to review management's recommendations. The Committee recommended COG Board approval of the FY 2012 Work Program and Budget. Membership assessments are again frozen for the third consecutive year. Membership assessments are 12 percent of COG's proposed FY 2012 Work Program and Budget. The proposed FY 2012 budget increased by \$664,000 due to projected higher levels of grants and contracts. Mr. Robertson will summarize the proposed FY 2012 Work Program and Budget and highlight issues identified by the COG Budget and Finance Committee.

RECOMMENDED ACTION: Adopt Resolution R10-2011.

**13. FY 2011 FIRST QUARTER FISCAL REPORT
(1:40 – 1:50 p.m.)**

**Sheryl Bass
Council Member, City of Manassas
COG Secretary-Treasurer**

Secretary-Treasurer Bass will provide the COG Board with the FY 2011 first quarter (July – September 2010) fiscal report.

RECOMMENDED ACTION: Receive briefing.

**14. APPOINTMENT OF 2011 POLICY COMMITTEE LEADERSHIP
(1:50 – 1:55 p.m.)**

Chairman Harrison

Chairman Harrison will recommend the appointment of 2011 leadership for several policy committees, the National Capital Region Emergency Preparedness Council, and several administrative committees. Additional appointment action is anticipated in February as COG receives information concerning final appointments by its member governments to COG boards and committees.

RECOMMENDED ACTION: Approve appointments.

**15. OTHER BUSINESS
(1:55-2:00 p.m.)**

**16. ADJOURN- NEXT MEETING FEBRUARY 9, 2011
(2:00 P.M.)**



Reasonable accommodations are provided for persons with disabilities. Please allow 7 business days to process requests. Phone: 202.962.3300 or 202-962.3213 (TDD). Email: accommodations@mwkog.org. For details: www.mwkog.org