



## **Aviation Technical Subcommittee Highlights of the September 26, 2019 meeting**

### Meeting Participants:

- Kevin Clarke (MAA)
- Mark Rawlings (DDOT)
- Mike Hewitt (MWAA)
- Rich Roisman (Arlington County)

### TPB Staff:

- Tim Canan
- Arianna Koudounas
- Greg Grant
- Abdul Mohammed
- Ken Joh

### **1. WELCOME, INTRODUCTIONS, AND APPROVAL OF HIGHLIGHTS FROM PREVIOUS MEETING (JULY 25, 2019)**

The meeting was called to order by Mr. Clarke at 10:30 A.M. The highlights of the previous meeting were approved.

### **2. STAFF ANNOUNCEMENTS**

Mr. Canan updated the subcommittee with general announcements related to the TPB's air systems planning program, including CASP 34 and the upcoming Air Passenger Survey Response Rate Study. Mr. Roisman asked if a competitive bid would be opened for the Air Passenger Survey Response Rate Study, or if it would be conducted internally at COG. Mr. Canan indicated that it would not be conducted internally, and would either be a competitive bid, or within the scope of services provided by COG's recently selected on-call planning contractor.

### **3. WASHINGTON-BALTIMORE REGIONAL AIR PASSENGER SURVEY UPDATE**

Mr. Mohammed and Ms. Koudounas led the subcommittee in a discussion regarding the 2019 Washington-Baltimore Regional Air Passenger Survey, including: the selected contractor, the finalized survey sample, the badging process, field office selection, updated field operations protocols, and key takeaways from the airline managers meetings at each of the airports.

### **4. COMPREHENSIVE WASHINGTON-BALTIMORE REGIONAL AIR SYSTEM PLAN UPDATE – PHASES 2 AND 3**

Ms. Koudounas updated the subcommittee on the progress made in Phases 2 and 3 of the comprehensive RASP Update.

### **5. ROUNDTABLE DISCUSSION**

Subcommittee members shared their respective current activities of interest. MWAA new curb for rideshare pick-ups.

## **6. OTHER BUSINESS**

There was no other business to discuss.

## **7. ADJOURN**

The meeting was adjourned at 11:30 A.M. The next subcommittee meeting was scheduled for Thursday, November 21, 2019 at COG-TPB Offices.