

# PROPOSAL #3E

## Regional Water Supply Emergency Exercise and After Action Report

March 1, 2005

**Submitted to:** Homeland Security Grant Program  
Government of the District of Columbia  
Executive office of the Mayor  
Office of the Deputy Mayor for Public Safety and Justice

**Submitted by:** RESF#3 Public Works and Engineering (Water)

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# APPLICANT PROFILE



GOVERNMENT OF THE  
DISTRICT OF  
COLUMBIA

# APPLICANT PROFILE

FY 2005 Homeland Security Grant Program: Urban Areas Security Initiative	
<b>PROJECT TITLE:</b>	Regional Water Supply Emergency Exercise and After Action Review (RFA # 3E)
<b>EMERGENCY SUPPORT FUNCTION:</b>	RESF# 3 Public Works and Engineering (Water)
<b>PROJECT PERIOD:</b>	June 1, 2006 – February 28, 2007
<b>PROJECT SYNOPSIS:</b>	The proposed project would provide water utilities in the NCR with opportunity to plan and conduct two regional emergency exercises using the Regional Water Supply Emergency Plan, RICCS, as well as utility emergency plans. As a follow-up to the exercise, a “hot wash” would be performed and After Action reports prepared.
<b>IMPLEMENTING JURISDICTION:</b>	To Be Determined
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<b>Signature of Authorized Official</b>	
<b>Date</b>	

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# PROPOSAL SUMMARY

## ***Background and Need:***

Improving the security of drinking water and wastewater infrastructures has become a top priority since the events of 9/11, both nationally and in the National Capital Region. Potable water delivery systems are potential targets for intentional threats from chemical, microbial, or radioactive contamination. An intentional contamination event would have a profound impact on public health, fire protection capability, and on public confidence in the water supply.

The 2005 Regional Water Supply Emergency Plan, which provides communication and coordination guidance to area water utilities in the event of a water supply incident or emergency needs to be regularly exercised. Such events, either natural or intentional, could easily compromise the region's water utility(s) ability to produce, distribute, and meet potable water needs for basic sanitation, medical facilities, or fire suppression purposes. Therefore, there is a critical need for water utilities in the NCR to maintain a high level of ability that permits effective and quick response. This can only be maintained through the regular exercise of regional and local water emergency plans.

In order to fully benefit from any emergency exercise it is essential to fully and objectively evaluate the exercise responses and actions. To accomplish this, a "hot wash" and after action report will need to be developed and shared with the participating utilities. These actions will highlight the things that were done well as well as those areas in need of improvement.

## ***Project Details:***

The proposal provides for the development and implementation of a 1 or 2 day Regional Water Supply Emergency Exercise. Using an exercise design team, comprised of a contract facilitator, COG staff, representatives from area water utilities, health officers, emergency managers, fire, and law enforcement RESF's, as well as local, state, and federal government agencies, develop a functional emergency exercise scenario and a command post exercise. Some training, i.e., WSEP, RICCS, Incident Command System, etc., that might be identified as needed by the design team would be conducted prior to the exercise events.

The functional exercises would be a 1 day event. Representatives from water utilities in the NCR, other essential RESF's, local, state and federal government agencies would meet at COG to participate in the functional exercise. Using multiple computer stations/rooms, participants would respond to the unfolding emergency/incident using both the guidance from the 2005 Regional Water Supply Emergency Plan and the communication capability of Regional Incident Communication and Coordination

System. As part of the exercise, individual utilities may be called upon to enact components of their emergency response plans. A contract facilitator would oversee and facilitate the exercise event and maintain an order and schedule. At the conclusion of the exercise, time would be allotted to conduct an exercise “hot wash” to review the exercise, critique the actions taken or not taken, and offer recommendations for improvement.

A 1 day facilitated command post exercise and hot wash would also be conducted. During this event, participants would be at their offices and if necessary go to their command post depending on the scenario developed. Immediately following the exercise, a hot wash would be conducted to assess the exercise event.

Within a week after the exercises, the facilitator and COG staff would meet to begin preparation of a final after action reports. The reports would incorporate exercise observations, identify areas of strength and weakness observed during the exercise, and offer recommendations to improve future emergency response. COG staff would draft a final after action report. The report would be presented to the exercise participants for final comment. Two final after action exercise reports would be completed by COG staff and distributed to all exercise participants. Based on the findings and recommendations necessary modifications and enhancements would be made to the Regional Water Supply Emergency Plan and the Regional Incident Communication and Coordination System, and would be reflected in future regional emergency training and exercises.

**Estimated cost:**        \$76,875

**Deliverables:**

- Issue RFP and select facilitation/technical advisor contractor
- Establishment of exercise design planning team
- Conduct 5 to 6 exercise design team meetings
- Conduct regional function emergency exercise and hot wash
- Conduct Command Post Emergency Exercise and hot wash
- Develop and prepare draft and final after action reports
- Update of Regional Water Supply Emergency Plan

# PROJECT GOALS, OBJECTIVES, AND IMPLEMENTATION STEPS

The following goals and objectives establish a framework for the proposed project related to regional water utility contamination event response, emergency operations emergency exercise. The supporting objectives also allow for measurable progress.

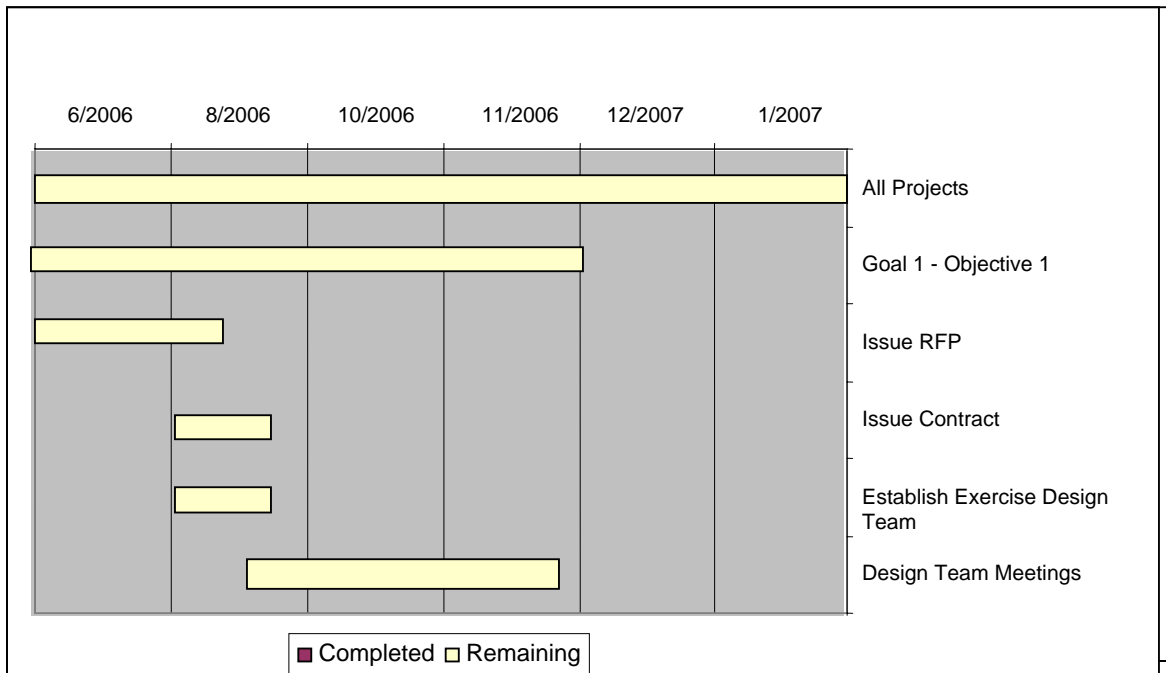
**Goal 1:** Through regularly scheduled emergency exercises enhance emergency response coordination and communication capabilities of water utilities in the National Capital Region.

Objective 1: Plan for a functional and command post regional water supply emergency exercise that would include NCR water utilities, local, state, and federal agencies, health officials, emergency managers, fire, law enforcement and other related RESF's

Rationale: The first step in developing a National Capital Region emergency exercise is planning. A exercise contract facilitator would be selected and a design team established to forms the foundation of this project.

## Implementation Steps:

- Issue RFP and select project facilitator – 2 months;
- Issue contract(s) – 1 month;
- Establish Exercise Design Team – 1 month
- Conduct five to six Design Team planning meetings in order to develop exercise scenarios, identify any pre-exercise training needs, and identify all exercise participants and logistics. – 2 months;
- Total project period – 6 months.

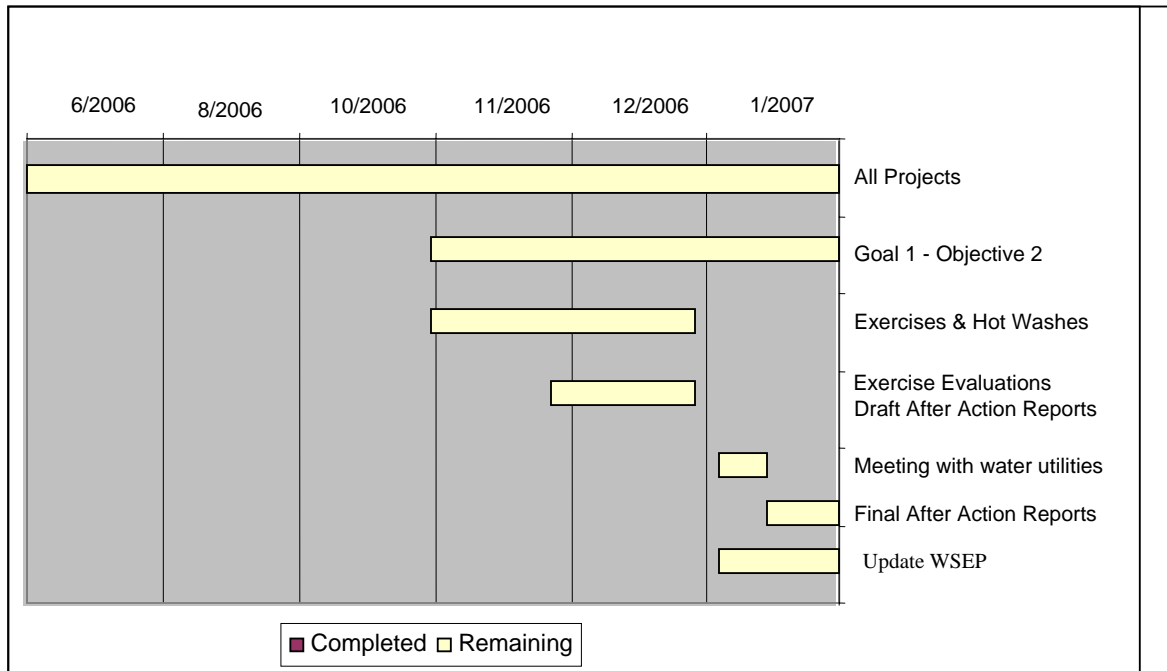


**Objective 2:** Conduct a one day functional and a one day command post water supply emergency exercise for water utilities in the NCR including an after action hot wash and report.

**Rationale:** The primary objective is to conduct the emergency exercises. Following the planning by design team, a professionally facilitated emergency exercise and command post exercise would be held, involving multiple agencies and RESF's. Immediately following the exercise a hot wash would be conducted. Based on the hot washes, final after action reports would be prepared and distributed. Based on the exercises the Water Supply Emergency Plan will be updated.

**Implementation Steps:**

- Conduct the emergency functional exercise, exercise hot wash, and exercise participant evaluation – 1 month;
- Conduct the command post emergency exercise
- Prepare draft After Action reports – 1 month;
- Meeting with water utility exercise participants – 1 month
- Final After Action reports– 1 month;
- Update of Water Supply Emergency Plan – 1 month
- Total project period – 2 months.



## Project Description

### ***Background and Relationship to NCR Goals and Commitments***

Improving the security of drinking water and wastewater infrastructures has become a top priority since the events of 9/11, both nationally and in the National Capital Region. Potable water delivery systems are potential targets for intentional threats from chemical, microbial, or radioactive contamination. An intentional contamination event would have a profound impact on public health, fire protection capability, and on public confidence in the water supply.

The 2005 Regional Water Supply Emergency Plan provides a coordination and communication structure to guide area water utilities in the NCR in the event of regional drinking water contamination or supply outage. To make the plan effective and efficient regular emergency exercises need to be conducted. Without appropriate and regular exercise such events, either natural or intentional, could easily compromise the region's water utility(s) ability to produce, distribute, and meet potable water needs for basic sanitation, medical facilities, or fire suppression purposes.

Consistent with NCR/HSS Goal #3, the proposed project would offer the opportunity to exercise the regional response plan as well as interject local utility and other RESF's emergency operational plans thereby ensuring continued improvement to response



capability. The proposed project would also implement portions of the “Eight Commitments to Action”, such as:

- **Decision-Making and Coordination:** the proposed project would result in better coordinated emergency operations and management by water utilities in the National Capital Region.
- **Media Relations and Communication:** the proposed project would enhance the communication effectiveness through the communication challenges offered during the exercise and would point out the critical importance of the media and communication among responders and the public.
- **Training and Exercises:** the proposed exercise directly addresses this NCR commitment to action. Through the exercise, multiple organizations and government agencies, as well as water supply utilities and other RESF’s will be brought together and offered an opportunity to challenge their response capabilities and ability to use regional communication and coordination tools.

### ***Relationship to National Initiatives***

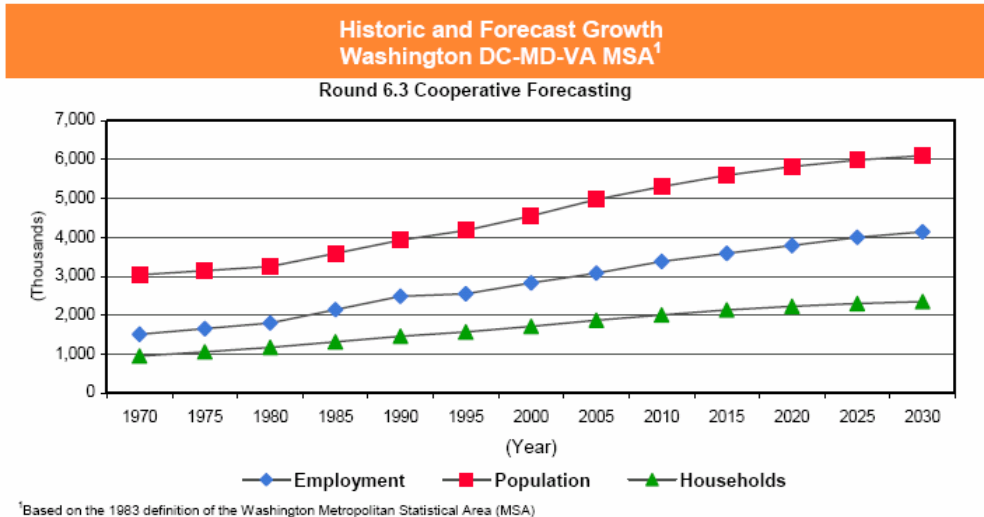
There are several national initiatives and strategies, that identify the public water supply as critical infrastructure and call for the development and implementation of exercises to test the communication and coordination capabilities of federal, state, local and regional response plans and to initiate associated training to continue to enhance response effectiveness. They include:

- The National Incident Management System that was issued on March 2004, that provides a consistent to work effectively and efficiently together to prepare for, prevent, respond to, and recover from domestic incidents. One such component is the adoption of the ICS. Training and use of the ICS has and will continue to be a part of regular emergency exercises.
- Under HSPD-8 National Preparedness - it establishes policies to strengthen the preparedness of the United States to prevent and respond to threatened or actual domestic terrorist attacks, disasters or other emergencies.
  - testing of response plans to Improvised Explosive Devices through a cycle of exercise activities.
  - testing of communication systems through a cycle of exercise activities

### ***Geographic Area and Population Served by this Proposal***

The National Capital Region is comprised of the District of Columbia, Montgomery and Prince George's counties in Maryland, and Alexandria City and the counties of Arlington, Fairfax, Loudoun, and Prince William in Virginia. Approximately 670 government-owned and leased regional buildings are located within the National Capital Region. These include prominent national “icon facilities” such as the U.S. Capitol, the Whitehouse, the world-class museums of the Smithsonian Institution, and memorials along Washington’s famed Mall.

Regional forecasts reveal dramatic increases in employment, households, and population by 2030. Under the intermediate scenario, regional employment would total more than 4.1 million jobs by 2030, a 46 percent increase over the 2000 employment base of 2.8 million jobs. Also, under this scenario, households would reach nearly 2.4 million, a 37 percent increase. Regional population is forecast to increase by 34 percent during the forecast period, reaching nearly 6.1 million in 2030.



The Washington metropolitan area water supply system consists of the Patuxent and Occoquan reservoirs, supplying about 25 percent of the region's water supply, and the free-flowing Potomac River, which provides the remaining water. In addition, Jennings Randolph Reservoir and Little Seneca Reservoir can furnish more than 17 billion gallons to augment naturally occurring flows in the Potomac. This water supply system provides water to more than 90 percent of residents in the National Capital Region. The major water suppliers include the Washington Suburban Sanitary Commission, the Fairfax County Water Authority, and the Washington Aqueduct and their wholesale customers (see map below).

## ***Evaluating Success***

A primary focus of this project is to robustly conduct an emergency water supply exercise that involves water utilities in the NCR as well as other related RESF's, agencies and organizations.

For the duration of the project, primary success will be evaluated in terms of successfully completing each of the project objectives. However success will also be measured by number of exercise participants, the identification of measurable changes that are implemented into regional and local response plans, and through the results of an exercise participant evaluation form that will be included during the hot wash. However, success will ultimately be determined over a longer time frame as new ideas are put into place, future exercises are conducted and their success is monitored.

# Service Areas for Washington Metropolitan Region Water Suppliers & Distributors

The various colored areas depict the extent of the areas in which water from the water supply and distribution agencies are available. These distribution areas should be interpreted with the following caveats:

- there may be people living in the colored distribution areas who derive water from ground water wells.
- people living in the non-colored areas outside of the distribution regions may derive their water from groundwater wells or small community systems
- the boundaries of most distribution areas were last updated in ICPRB in 2000 Supply/Demand study

Business or residents should not use this map to establish whether they derive water from a particular treatment agency.

**LEGEND**

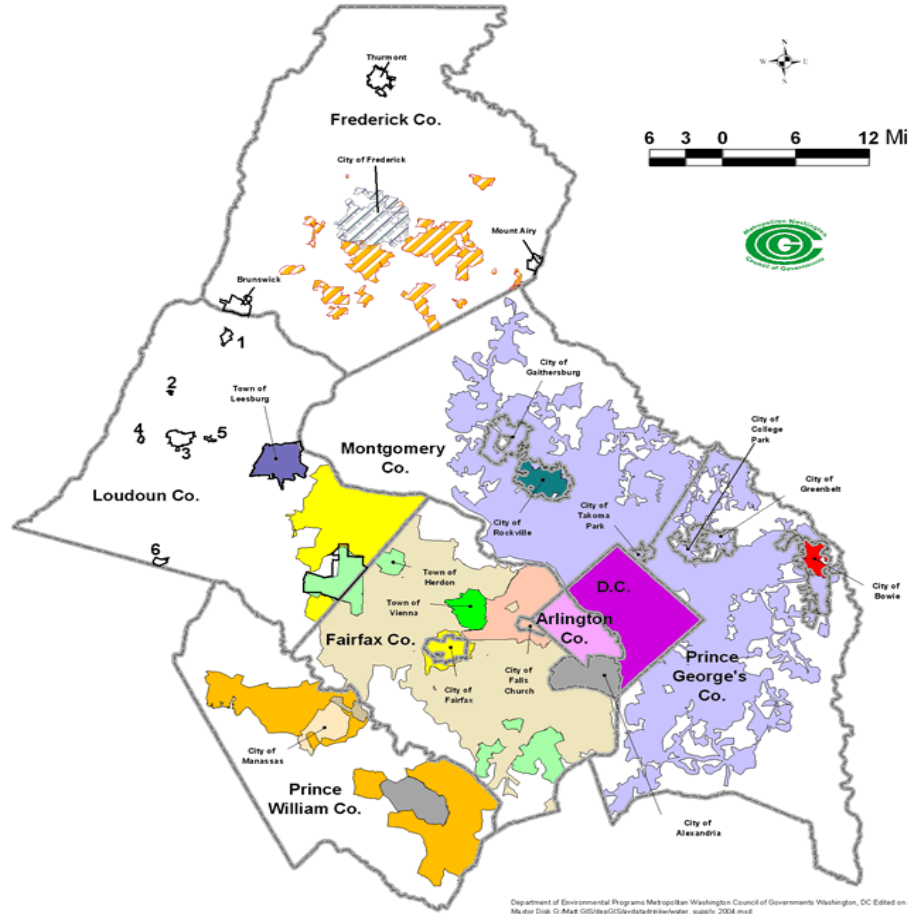
Jurisdictional Boundaries

**Drinking Water Suppliers & Distributors**

- City of Bowie Department of Public Works (DPW)
- Loudoun County Sanitation Authority
- City of Manassas Department of Utilities (DU)
- City of Manassas Park Department of Public Works (DPW)
- City of Fairfax Department of Utilities (DU)
- City of Rockville
- Town of Leesburg
- 1 Town of Lovettsville
- 2 Town of Hillsboro
- 3 Town of Purcellville
- 4 Town of Round Hill
- 5 Town of Hamilton
- 6 Town of Middleburg
- Fairfax Water
- Fairfax Water (Small Wholesale)
- Loudoun County Sanitation Authority
- Prince William County Service Authority
- Virginia-American Water Company
- Vienna DPW

**Washington Aqueduct U.S. Army Corp of Engineers (COE)**

- Arlington Department of Public Works (DPW)
- District of Columbia Water and Sewer Authority
- Falls Church Department of Environmental Services (DES)
- Washington Suburban Sanitary Commission
- Frederick County Utilities and Solid Waste
- City of Frederick
- Areas not served by public utility



## Organization, Experience, and Qualifications of Applicant

The Metropolitan Washington Council of Governments (COG) is a regional organization of Washington area local governments. COG is composed of 19 local governments surrounding our nation's capital, plus area members of the Maryland and Virginia legislatures, the U.S. Senate, and the U.S. House of Representatives.

COG provides a focus for action and develops sound regional responses to such issues as the environment, affordable housing, economic development, health and family concerns, human services, population growth, public safety, transportation and homeland security.

Founded in 1957, COG is an independent, nonprofit association. It is supported by financial contributions from its participating local governments, federal and state grants and contracts, and donations from foundations and the private sector. Policies are set by the full membership acting through its board of directors, which meets monthly to discuss area issues.

An important aspect of its work and through its Department of Environmental Programs, COG has and continues to serve as the coordinating and implementing agent for regional water security, the Regional Drought Response Plan, Regional Water Supply Emergency Plan, and the Regional Incident Communication and Coordination System for the region. In addition it manages and supports the Water Supply Task Force, Regional Water Security Workgroup, and the Water Communications Committee (PIO's).

Given its history and the nature of this and other water security and reliability projects and activities, and because their oversight encompasses all major jurisdictions in the NCR, the Metropolitan Washington Council of Governments and its Department of Environmental Programs is well qualified to coordinate and manage this project.

## Staffing Plan

An advisory team comprised of regional water utility expert staff would provide overall project oversight and guidance.

- **Project Advisor(s):**
  - Stuart Freudberg, Director Department of Environmental Programs (BS and MS Environmental Engineering)
  - Steve Bieber, Water Resources Technical Manager (BS, MPA, MS Oceanography)
  - James Shell, Principal Water Resources Planner (BS, MS Biology)
  
- **Contractor:** RFP to be issued and contractor selected

## Project Budget and Budget Justification

**A. Personnel** - List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation	Cost
		\$1,875
	<i>Total</i>	<b>\$1,875</b>

**B. Fringe Benefits** - Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.

Name/Position	Computation	Cost
		\$
		-
	<i>Total</i>	<b>0</b>

**C. Travel** - Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and unit costs involved. Identify the location of travel, if known. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

Purpose of Travel	Location	Item	Computation	Cost
				\$0
				\$
				<b>Total -</b>

**D. Equipment** - List non-expendable items that are to be purchased. Non-expendable equipment is tangible property having a useful life of more than two years. (Note: Organization's own capitalization policy and threshold amount for classification of equipment may be used). Expendable items should be included either in the "Supplies" category or in the "Other" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

Item	Computation	Cost
		\$
		<b>Total -</b>

**E. Supplies** - List items by type (office supplies, postage, training materials, copying paper, and other expendable items such as books, hand held tape recorders) and show the basis for computation. (Note: Organization's own capitalization policy and threshold amount for classification of supplies may be used). Generally, supplies include any materials that are expendable or consumed during the course of the project.

Item	Computation	Cost
		\$0
		\$
		<b>Total -</b>

**F. Consultants/Contracts** - Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisition Regulations are followed.

*Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450 per day require additional justification and prior approval from ODP.*

Name of Consultant	Service Provided	Computation	Cost
Facilitation Contractor to be selected via RFP	Planning assistance, facilitation of water security emergency exercises, and conducting after action "hot wash" assessments		\$75,000
<i>subtotal</i>			<b>\$75,000</b>

*Consultant Expenses: List all expenses to be paid from the grant to the individual consultant in addition to their fees (i.e., travel, meals, lodging, etc.)*

Item	Location	Computation	Cost
<i>subtotal</i>			\$ -

*Contracts: Provide a description of the product or services to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000\*\*.*

Item	Cost	
<i>subtotal</i>		\$ -

**G. Other Costs** - List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, and provide a monthly rental cost and how many months to rent.

Description	Computation	Cost
		\$
		-
		\$
		<b>Total -</b>

**H. Indirect Costs** - Indirect costs are allowed only if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.

Description	Computation	Cost
		\$
		-
		\$
		<b>Total -</b>



<b>Budget Category</b>	<b>Amount</b>
A. Personnel	\$1,875
B. Fringe Benefits	\$
C. Travel	-
D. Equipment	\$
E. Supplies	-
F. Consultants/Contracts	75,000
G. Other	\$
	-
<b>Total Direct Costs</b>	<b>76,875</b>
H. Indirect Costs	<b>0</b>
<b>TOTAL PROJECT COSTS</b>	<b>76,875</b>

# Certification and Assurances

## GOVERNMENT OF THE DISTRICT OF COLUMBIA

### Office of the Deputy Mayor for Public Safety and Justice

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#### **Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements**

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Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact.

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#### **1. LOBBYING**

As required by Section 1352, Title 31 of the U.S. Code. and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, The applicant certifies that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - III, "Disclosure of Lobbying Activities," in accordance with its instructions;
- (c) The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers including sub grants, contracts under grants and cooperative agreements, and subcontracts) and that all sub--recipients shall certify and disclose accordingly.

## **2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510—

A. The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c.) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

## **3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F. for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is

prohibited in The applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

- (b) Establishing an on-going drug-free awareness program to inform employees about—
  - (1) The dangers of drug abuse in the workplace;
  - (2) The applicant's policy of maintaining a drug-free workplace;
  - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—
  - (1) Abide by the terms of the statement; and
  - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title to: Office of Grants Management and Development, 717 14<sup>th</sup> St., NW, Suite 1200, Washington, DC 20005. Notice shall include the identification number(s) of each affected grant;
- (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—
  - (1) Taking appropriate personnel action against such an employee, up to and incising termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(3) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (1), (c), (d), and (e). and (f)

B. The applicant may insert in the space provided below the sites for the performance of work done in connection with the specific grant:  
Place of Performance (Street address, city, county, state, zip code)

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As the duly authorized representative of the applications, I hereby certify that the applicant will comply with the above certifications.

**Grantee Name and Address:**

Metropolitan Washington Council of Governments  
777 North Capitol Street, NE, Suite 300  
Washington, DC 20002

Application Number and/or Project Name:

PROPOSAL #3E: Regional Water Supply Emergency Exercise and After Action Report

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**Grantee IRS/Vendor Number:**

52-6060391

**Typed Name and Title of Authorized Representative:**

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Signature  
David J. Robertson, Executive Director  
Metropolitan Washington Council of Governments

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Date

# Appendix A: Letter Requesting COG as Implementing Jurisdiction

METROPOLITAN WASHINGTON  COUNCIL OF GOVERNMENTS

*Local governments working together for a better metropolitan region*

District of Columbia  
Bowie  
College Park  
Frederick County  
Gaithersburg  
Greenbelt  
Montgomery County  
Prince George's County  
Rockville  
Takoma Park  
Alexandria  
Arlington County  
Fairfax  
Fairfax County  
Falls Church  
Loudoun County  
Manassas  
Manassas Park  
Prince William County

March 1, 2005

Leeann Turner  
Director for Homeland Security Grants Administration  
Office of the Deputy Mayor for Public Safety and Justice  
1350 Pennsylvania Avenue, NW  
Suite 327  
Washington, D.C. 20004

Dear Ms. Turner:

The COG Regional Water Security Workgroup serves as the organizing committee for Regional Emergency Support Function (RESF) #3, Public Works and Engineering (Water) for water security management issues in the Washington metropolitan area. This committee has endorsed the enclosed proposal 3E, "Regional Water Supply Emergency Exercise and After Action Report".

The Water Security Workgroup requests that the Metropolitan Washington Council of Governments be designated as the Implementing Jurisdiction on behalf of local governments in the NCR. COG serves as the coordinating and implementing agent for the Water Supply Emergency Plan and Drought Response Plan for the region. Additionally, the nature of this project requires coordination and oversight across all major jurisdictions in the NCR. Given that this type of work is COG's core competency as a regional organization, the committee asks for COG to be the designated agent in charge of implementing this project.

Please contact me with any questions at 703-289-6013 or [cmurray@fairfaxwater.org](mailto:cmurray@fairfaxwater.org) or Stuart Freudberg, COG's Director, Department of Environmental Programs at 202-962-3340 or [sfreudberg@mwkog.org](mailto:sfreudberg@mwkog.org).

Sincerely,

 for Charles M. Murray

Charles M. Murray  
Chair, Regional Water Security Workgroup  
Executive Officer, Fairfax Water

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