

## **CITIZENS ADVISORY COMMITTEE Election Procedure**

*Based on CAC Election Procedure Established in 2000 and updated in 2015*

### **WHO WILL BE ELECTED?**

The CAC will elect a total of six individuals – two each from the District of Columbia, Maryland, and Virginia. Members must reside in one of the TPB member jurisdictions.

### **HOW WILL CANDIDATES BE NOMINATED?**

CAC members may nominate themselves or they may nominate someone else. All candidates must currently reside in a TPB member jurisdictions, and must plan to continue to reside there in the upcoming year.

### **HOW WILL THE NEW MEMBERS BE ELECTED?**

TPB staff will administer the elections.

CAC elections will be conducted online through a survey.

All current CAC members, regardless of where they are from, are eligible to vote for two candidates for each state-level jurisdiction (DC, MD and VA), making a total of six votes.

Alternates may not vote unless a member explicitly designates an alternate to vote.

Each candidate must receive a majority of the number of members voting. Runoffs will take place until majorities are obtained.

### **HOW ARE THE REST OF THE CAC MEMBERS CHOSEN?**

The three TPB officers (the chair and two vice chairs) are scheduled in January to nominate nine additional members to the CAC – three each from Virginia, D.C. and Maryland. The entire TPB is scheduled to approve all 15 appointments to the CAC at the TPB's January meeting. The TPB may also choose to designate alternates for each jurisdiction in addition to the five primary members. The TPB chair is responsible for selecting the CAC chair.

### **REFERENCES**

- TPB member jurisdictions - <http://www.mwcog.org/transportation/tpb/jurisdictions.asp>
- CAC Operating procedures in the TPB Participation Plan - <http://www.mwcog.org/uploads/pub-documents/pl5bXlw20141007141026.pdf#page=46>
- Citizens Advisory Committee website - <http://www.mwcog.org/CAC>