**REPORT OF THE STEERING COMMITTEE ON INCIDENT MANAGEMENT AND RESPONSE**

**ISSUES AND RECOMMENDATIONS RESPONSIBILITIES**

**Provided below are the recommended responsibilities for addressing the “Issues and Recommendations” found in the November 9, 2011 Report of the Steering Committee on Incident Management and Response:**

**Focus Area One Tasks:**

1a. Strengthen use of Web Emergency Operation Center (WebEOC)

**Responsibility:** Chief Administrative Officer’s Committee and Emergency Manager’s Committee

* Coordinator: Tony Alexiou
* COG Staff Support: Wayne Brown

1b. Strengthen Emergency Management Agencies (EMAs) and Transportation Monitoring Protocols

**Responsibility:** Chief Administrative Officer’s Committee, Emergency Manager’s Committee and Transportation Agencies – MDOT, VDOT, DDOT, WMATA, and MATOC

* Coordinators: Tom Jacobs and Tony Alexiou
* COG Staff Support: Andrew Meese and Wayne Brown

**Focus Area Two Tasks:**

2a. Establish Regional Virtual Joint Information Center (V-JIC)

**Responsibility:** Chief Administrative Officer’s Committee, Regional Public Information Officers/R-ESF 15 External Affairs, and Emergency Manager’s Committee

* Coordinator: Merni Fitzgerald
* COG Staff Support: Jeanne Saddler

2b. Improve Information to the Public on Winter Transportation Impacts

**Responsibility:** Chief Administrative Officer’s Committee, Regional Public Information Officers/R-ESF 15 External Affairs, and Emergency Manager’s Committee

* Coordinator: Merni Fitzgerald
* COG Staff Support: Jeanne Saddler

2c.Improve Public Readiness to Shelter-in-Place

**Responsibility:**  Chief Administrative Officer’s Committee, Regional Public Information Officers/R-ESF 15 External Affairs, and Emergency Manager’s Committee

* Coordinators: Merni Fitzgerald and Tony Alexiou
* COG Staff Support: Jeanne Saddler and Wayne Brown

**Focus Area Three Tasks:**

3a. Support and Funding for Metropolitan Area Transportation Operations Coordination (MATOC) Program & Regional Integrated Transportation Information System (RITIS)

**Responsibility:**  Transportation Agencies – MDOT, VDOT, DDOT, WMATA, and MATOC

* Coordinator: Tom Jacobs
* COG Staff Support: Andrew Meese and Betsy Self

3b. Improve Snow Call Policies and Protocols

**Responsibility:**  Chief Administrative Officer’s Committee, Emergency Manager’s Committee, and Metropolitan Washington Council of Governments (COG)

* Coordinators: Dave Robertson and Dave McMillion
* COG Staff Support: Dave McMillion and Wayne Brown

3c. Improve Consistency and Clarity of Public and Private Employee Release Policies

**Responsibility:**  Office of Personnel Management (OPM), Chief Administrative Officer’s Committee, Personnel Officer’s Technical Committee, Private Sector – Board of Trade and others, and Non-Profits – Non-Profit Round Table and others

* Coordinators: Dean Hunter, Federal Government

Carlos Vargas, Local Governments

Jim Dinegar, Private Sector

Linda Mathes/Chuck Bean, Non-Profits

* COG Staff Support: Imelda Roberts and Dave McMillion

3d. Establish or Clarify Abandoned/Disabled Vehicle Removal Policies

**Responsibility:**  Chief Administrative Officer’s Committee, Transportation Agencies – MDOT, VDOT, DDOT, WMATA, and MATOC, COG Attorney’s Committee, and Regional Public Information Officers/R-ESF 15 External Affairs

* Coordinator: Natalie Jones-Best and Stephen MacIsaac
* COG Staff Support: Andrew Meese AND Sharon Pandak

3e. Improve Coordination Between EMAs and Electric Utilities concerning Service Restoration for Critical Facilities, Improve Customer Communications, and consider Best Practices for Tree Trimming

**Responsibility:**  Chief Administrative Officers, Emergency Manager’s Committee, Electric Utilities, and COG

* Coordinator: Reggie McCauley/Caroyn Bacon
* COG Staff Support: Stuart Freudberg and Steve Bieber

**Focus Area Four Tasks:**

4a. Identify Alternative Regional Models of Incident Management and Decision-Making in the U.S. or Europe that Provide Greater Flexibility or Authority

**Responsibility:**  Chief Administrative Officer’s Committee, Emergency Manager’s Committee, Electric Utilities, Office National Capital Region Coordination – FEMA, COG Attorney’s Committee, and COG

* Coordinator:Stephen MacIsaac
* COG Staff Support: Sharon Pandak

4b. Examine Feasibility of and Authority needed for Entering Into a Federal-State-Local Agreement or Compact

**Responsibility:**  Chief Administrative Officer’s Committee, Emergency Manager’s Committee, and COG Attorney’s Committee

* Coordinator:Stephen MacIsaac
* COG Staff Support: Sharon Pandak

**Regional Incident Coordination Program:**

**Responsibility:** DC HSEMA, Chief Administrative Officers, Emergency Management Agencies/Committee, and COG

* Coordinator: Jennifer Greene
* COG Staff Support: Dave Robertson/Dave McMillion