



## National Capital Region Emergency Preparedness Council

Date: Thursday, November 3, 2005  
Time: 2:00 p.m. to 4:00 p.m.  
Location: COG Board Room-Third Floor  
777 North Capitol Street NE  
Washington, DC 20002

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### AGENDA

**1. Welcome, Introductions, Administrative Issues, and Approval of Minutes  
(2:00-2:15)**

*Bruce Williams, Councilmember & Mayor Pro Tem,  
City of Takoma Park, Maryland  
Chair, Emergency Preparedness Council*

*David Robertson, Executive Director,  
Metropolitan Washington Council of Governments*

Chair Williams and Mr. Robertson will highlight and expand upon issues noted in the EPC Bi-Monthly Administrative Update.

**Recommended Action: Approve September 2005 minutes and discuss 2006 planning.**

**2. Public Awareness Campaign Outcomes  
(2:15-2:35)**

*Barbara Childs-Pair  
Director, Emergency Management Agency  
District of Columbia  
Campaign Project Manager*

The National Capital Region Public Awareness Campaign, a comprehensive effort to change the physical and psychological emergency preparedness posture of the citizens of the region, has been underway for several weeks. Its goal is to increase the number of individuals who identify themselves as 'prepared' to at least 50 percent of those in jurisdictions comprising NCR. The Council will be briefed on progress to date, with regard to this goal and activities undertaken in its pursuit.

**Recommended Action: Receive briefing.**

**3. National Capital Region Mutual Aid Agreement  
(2:35-2:55)**

*Lee Ruck, General Counsel, COG*

The COG Attorneys Committee, with assistance from attorneys representing the Maryland and Virginia Attorneys General and the Department of Homeland Security, have completed a proposed Mutual Aid Agreement for the National Capital Region which implements and utilizes the authority and protections conferred on the region by Congress as Section 7302 of the Intelligence Reform and Terrorism Protection Act of 2004.

The Office of the Attorney General of Maryland has reviewed the final draft and interposes no legal objection to Maryland local governments providing and receiving mutual aid under this Agreement. The Maryland Emergency Management Agency is reviewing the document with the Governor's office to determine whether Maryland, or Maryland agencies, should be party(ies) to the Agreement. While desirable, formal Maryland execution is not required for the Agreement to be circulated, considered, and agreed to by the Maryland local governments within the National Capital Region.

COG hopes to have similar approval from the Virginia Attorney General by November 1. If so, staff will present the draft to the CAO's, the EPC, and the COG Board, and transmit it to the Chief elected officials for formal consideration. Mr. Ruck will outline the Agreement, its protections, and discuss the proposed process for developing operations plans for the various functions and disciplines, e.g., police, fire, public health, etc.

**Recommended Action: Receive briefing and discuss next steps.**

**4. Congressional Delegation Emergency Preparedness Briefing  
(2:55-3:20)**

*Tony Griffin, County Executive, Fairfax County,  
Chair, Chief Administrative Officers Committee*

*David Robertson, Executive Director,  
Metropolitan Washington Council of Governments*

On October 24, representatives of the Chief Administrative Officers Committee, at the request of members of the region's Congressional delegation, briefed members of Congress and key staff regarding the status of the region's emergency preparedness plans. Federal elected officials were briefed on progress made on emergency preparedness in the region and additional work in progress since the Gulf Coast hurricanes. Mr. Griffin and Mr. Robertson will summarize this briefing for the Council.

**Recommended Action: Receive briefing and discuss next steps.**

**5. Regional Emergency Planning Review**  
**(3:20-3:50)**

*Gordon Aoyagi, Director of Homeland Security,  
Montgomery County*

At its September meeting the COG Board directed staff and the Chief Administrative Officers (CAO) Committee to develop a work scope, milestones and timetable to re-examine relevant area plans to incorporate initial lessons learned from the experiences of Hurricane Katrina, and now Hurricane Rita. Top elected officials called for this action in-part due to concern about the pace and comprehensiveness of federal response to Hurricane Katrina. At its September 15 meeting, the Council provided guidance to area emergency planners and the CAO Committee for their reassessment of emergency plans at all levels, resulting in the creation of an initial work scope. On October 12, the COG Board was briefed on efforts by COG, its Homeland Security related committees, and area local governments to re-examine area emergency plans, focusing on areas of potential vulnerabilities, clarification on state and federal resources, and more aggressive outreach to area citizens. Mr. Aoyagi will update the Council on steps taken to initiate tasks outlined in the work scope.

**Recommended Action: Receive briefing and refer follow up to the appropriate ESF.**

**6. Wrap Up and Adjournment**  
**(3:50-4:00)**

*Chairman Williams*

The Council is scheduled to meet next on January 5, 2006 from 2:00-4:00 p.m. If the proposed change in meeting schedule is adopted, the next meeting will take place on January 26, 2006.