

**MEETING NOTICE AND AGENDA  
COMMUTER CONNECTIONS SUBCOMMITTEE**

**Tuesday, November 16, 2004**

**Noon – 2 p.m.**

Metropolitan Washington Council of Governments

777 North Capitol Street, N.E.

**First Floor, Training Center**

Chairperson: Sharon Affinito, Loudoun County

Vice Chairperson: Jane Taylor, WMATA

Staff Contact: Nicholas Ramfos 202/962-3313

*(Note: A light lunch will be served If you cannot attend this meeting, please call 202/962-3327. )*

| <u>ITEM #</u>  | <u>ACTION</u>                               |
|--|---|
| 1. Introductions   |   |
| 2. Minutes of September 14, 2004 Meeting   | APPROVE                                     |
| 3. TDM Evaluation Project Update   | <b>(15 min)</b> INFORMATION<br>and APPROVAL |
| Nicholas Ramfos will give<br>an update on the status of the 2004 State<br>of the Commute survey draft Technical<br>Report. The Subcommittee will be asked<br>to endorse the report for release which was<br>reviewed at the July Subcommittee meeting.<br>An update will also be given on the data<br>collection activities for the FY05 Placement<br>Rate Survey.                   |   |
| 4. FY04 Employer Telework Seminars Evaluation<br>Report  | <b>(10 min)</b> APPROVAL                    |
| The Subcommittee will be asked to endorse the<br>FY04 Employer Telework Workshop Seminars<br>Report for release. The draft report was presented by<br>Danette Campbell to the Subcommittee at the<br>July Subcommittee meeting and was reviewed by<br>the Telecommuting Ad-Hoc Group at their July 7 <sup>th</sup><br>meeting and approved at their October 6 <sup>th</sup> meeting. |   |

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|----|---|-----------------|-----------------------------|
| 5. | Guaranteed Ride Home Program Update   | <b>(20 min)</b> | INFORMATION<br>and APPROVAL |
|    | <p>Christopher Arabia will give an update on recent GRH program activities including recommended program guideline updates from the regional GRH Ad-Hoc Group that the Subcommittee will be asked to endorse.</p>   |                 |                             |
| 6. | FY04 Employer Satisfaction Survey Presentation  | <b>(25 min)</b> | INFORMATION                 |
|    | <p>Mark Hersey will present the preliminary findings from the FY04 Employer Satisfaction survey. The preliminary findings were presented to the Employer Outreach Ad-Hoc group on October 19<sup>th</sup>. A draft report will be released to the Subcommittee for comment.</p> |                 |                             |
| 7. | Regional TDM Marketing Campaign Update  | <b>(15 min)</b> | INFORMATION                 |
|    | <p>Douglas Franklin will update the Subcommittee on the status of the 1<sup>st</sup> half of the fiscal year regional TDM marketing campaign.</p>   |                 |                             |
| 8. | FY06 Commuter Connections Work Program (CCWP) Update  | <b>(10 min)</b> | INFORMATION                 |
|    | <p>Nicholas Ramfos will brief the Subcommittee on the status of the FY06 CCWP.</p>  |                 |                             |
| 9. | 1 <sup>st</sup> Quarter Budget Report   | <b>(10 min)</b> | INFORMATION                 |
|    | <p>Nicholas Ramfos will distribute and discuss the 1<sup>st</sup> quarter FY05 CCWP budget report.</p>  |                 |                             |

10. Other Business/Set Agenda for Next Meeting (5 min)

This is an opportunity for Commuter Connections Subcommittee members to bring up other business and to request agenda items for the next meeting.

**NOTE: The next meeting of the Commuter Connections Subcommittee will be held on Tuesday, January 18, 2005 at 12 noon.**

| <u>Upcoming Meetings</u>                | <u>Date</u>         | <u>Time</u>    |
|---|---------------------|----------------|
| <i>Regional TDM Marketing Group</i>     | <i>Dec 7, 2004</i>  | <i>10 a.m.</i> |
| <i>Commuter Operations Subcommittee</i> | <i>Dec 14, 2004</i> | <i>10 a.m.</i> |
| <i>Telecommuting Ad-Hoc Group</i>       | <i>Jan 5, 2005</i>  | <i>10 a.m.</i> |
| <i>Employer Outreach Ad-Hoc Group</i>   | <i>Jan 18, 2005</i> | <i>10 a.m.</i> |