

# QUARTERLY WORK PROGRAM PROGRESS REPORT JANUARY - MARCH 2007

NATIONAL CAPITAL REGION TRANSPORTATION PLANNING BOARD

#### **PROGRAM HIGHLIGHTS**

# I. <u>COMMUTER OPERATIONS CENTER</u>

# A. Local Agency Coordination and Technical Assistance

The End User client reports were sent out to all client members on a biweekly schedule for the months of January to March 2007.

Electronic purge letters were sent on January 23<sup>rd</sup>, February 27<sup>th</sup> and March 30th. Staff reported that the electronic purge process was functioning properly and were able to print paper purge letters for commuters with 'undeliverable address.' Staff implemented an accelerated schedule for Applicants to be Purged Listing in order to bring local programs up to date. Staff will continue to work on edits to electronic purge notice based on client updates.

Staff worked on updating commuter records in the CCRS Database to include the Guaranteed Ride Home Commuter ID number and expiration date. The commuter information was added to the travel route dialog box for commuters that already exist in the CCRS. Any commuter registering for GRH only was added to the CCRS database in order to assist during the migration of data for both the CCRS and GRH Database.

COG/TPB staff distributed a timeline for the development of the FY 2008 CCWP and several drafts of the document including the January 16<sup>th</sup> Commuter Connections Subcommittee meeting, the February 2<sup>nd</sup> TPB Technical Committee, the February 21<sup>st</sup> TPB meeting, the March 2<sup>nd</sup> TPB Technical Committee meeting, the March 20<sup>th</sup> Commuter Connections Subcommittee meeting and the March 21<sup>st</sup> TPB meeting. COG/TPB staff drafted a timeline for the development of the FY 2008 CCWP and produced bulleted points as well as a draft document for review by the state funding agencies. Extensive comments were received during the established comment periods from the state funding agencies and were reviewed and addressed by COG/TPB staff. The final draft of the FY 2008 CCWP was adopted by the TPB on March 21<sup>st</sup>.

A Federal ETC Training session was held on January 31<sup>st</sup> in cooperation with GSA and NCPC. Items covered at the session included a presentation on the DC Circulator, a presentation and update on WMATA's SmartBenefits program, and a presentation on Teleworking and the use of it for business continuity. Approximately 30 Federal ETC's attended the session. The Federal ETC web site was also updated to reflect the training session and the associated presentations given at the session.

Updates have been made to the Federal ETC web site, notably the posting of the Commuter Connections Winter 2007 edition of the Federal ETC newsletter insert and links surrounding current events and news articles pertaining to Federal TDM activity.

Staff attended a meeting with the Department of Homeland Security Headquarters as a potential new client to discuss carpool options for DHS employees. DHS staff is looking to utilize the CCRS database to assign parking permits to employees that voluntarily participate in carpool/vanpool as alternative way to work.

Staff traveled to local client sites for CCRS Software Installation and training of new hire. CCRS Training was hosted at MWCOG on March 23<sup>rd</sup> for local client staff and new hires in order to assist with order entry of CCRS applications.

The Commuter Connections Subcommittee met on January 16<sup>th</sup>, Highlights from the meeting included an approval of the FY 2006 Employer Customer Satisfaction Survey Report, an approval of the Employer Outreach goals for the 2006 – 2008 evaluation period, an approval of the revised regional GRH participation guidelines, a presentation on the FY 2006 draft Bike To Work Day report, a presentation from VDOT on the dynamic ridesharing data study, a presentation from Arlington County on their TDM Evaluation project, a presentation on the draft FY2008 CCWP, a discussion on parking lot issues from the Strategic Plan, the 2<sup>nd</sup> quarter budget report, and a review of the draft FY 2006 GRH Customer Satisfaction survey report.

The Commuter Connections Subcommittee also met on March 20<sup>th</sup> and highlights from the meeting included: approval of the FY 2007 GRH Customer Satisfaction survey report, an approval of the FY 2008 CCWP, an update on the TDM Evaluation project, a briefing on the new federal planning requirements, an update on the Commuter Connection marketing stakeholder research, a discussion on Strategic Plan open issues, and an update on the 2008 Bike To Work Day event,

The Commuter Connections Ridematching Committee also met on march  $20^{th}$  and meeting participants shared information on upcoming transportation fairs, a presentation by staff on the status of street centerline and transit data updates to the CCRS, an update provided through presentation by staff on the Extranet, a presentation by Base Technologies representatives on the status of the Regional TDM Software Project, a status report by staff on the update of the Landmark and Building Look-up Table, an update by staff on the Commuter Connections Technical

Assistance policy, a discussion on Park-n-Ride Lots map and a discussion by meeting participants on "Hot Topics" related to the CCRS.

The State TDM Work Group met on January 9th and March 13th.

# B. <u>Transportation Information Services</u>

Staff provided commuter traveler information on alternatives to the general public by telephone, Web site, electronically and through printed information. Statistics on this project are available by viewing the Quarterly Work Program Progress Report at the end of this document.

# C. <u>Transportation Information Software, Hardware, and Database</u> <u>Maintenance</u>

COG/TPB staff made program changes to enhance the electronic version of the monthly purge notices. The software puts out the name and home address of the commuter. It also puts out some text asking the commuter about commuting preferences (carpool./vanpool/both; as a rider/driver/both).

Staff assisted local rideshare agencies in working around corrupted database records, address geocoding problems, correcting database records when uploads were unsuccessful, report writing, producing park and ride lot statistics, and troubleshooting misbehavior by software on local computers.

The TDM Software project continued with user feasibility focus groups being held with general public on February 7<sup>th</sup>. A report was produced outlining the results and changes to the prototype general pages were made as a result. Comments received by the Ridematching Committee and TDM Software System Work Group were reviewed and responses were posted to the Commuter Connections Extranet on February 12<sup>th</sup>. A TDM Software System Work Group webinar was held on February 28<sup>th</sup> to review the changes made to the general public pages application. A presentation was also made to the Ridematching Committee on March 20<sup>th</sup> outlining the new general public pages developed for the application.

Specific Tasks in January on this project included:

Technical Database Migration Document Created – Commuter table –
Used to specify the migration plan for the commuter table and to serve as
a template for all subsequent plans.

- Development Environment created to mimic the actual production environment. All steps have been documented into the System Implementation Plan Document.
- Base Connection Class completed Connectivity to Database from J2SE server in place and operational.
- Administrative Screen Flow 90% completed. Based on demo, some minor enhancements were performed to these screens as well as some additional screens need to be added for the missing Provider function. The template design can be adjusted in the future, but an initial baseline is desired prior to commencing with application logic development.
- Database Design Focus is on completing the Functional Access Control structures – completed on 1/31/2007.
- Development of Commuter registration and Edit functionality has started in preparation for the Focus group analysis on Feb. 7, 2007. Tables that will be used reflect the database model and gui design as of 12/19 demo.
- Completion of the Functional Access Control module is necessary to
  proceed further as this will define the base security infrastructure for the
  system, upon which all other modules will be built.
  Design/Development/testing completion is anticipated by the end of
  February.
- The GIS Developer began on the project and met with COG/TPB staff.
- Admin Screen Demo was given.
- It was determined that Oracle Standard edition will be the platform used for production. We will not be using Oracle Spatial. ARCGIS will be used.

# February Accomplishments:

- 1) Incorporated feedback from numerous working groups and focus groups into the application.
- 2) GIS development started.
- Application GUI design completed for CCRS and GRH
- 4) Profile editor designed 50% complete
- 5) Production level JAVA classes designed

- 6) Administration GUI development
- 7) Project Staff brought to 7 people total.
- 8) Ride Matching logic designed
- 9) Production Code integrated into SourceSafe
- 10) GUI design 75% completed

#### March Accomplishments

- 1) Complete final application build to include employer data.
- Finalized GIS application programming.
- 3) Created design specs for ridematching interface.
- 4) Incorporated ideas for data collection possibilities and alternatives.
- 5) Presentation of project status and Brief Demonstration of the current application build on March 20<sup>th</sup>.
- Planned Group Administration Session run by facilitator on April 16<sup>th</sup> to focus on Admin Module.
- 7) Finalize hardware procurement and hosting.

# D. <u>Commuter Information System</u>

GIS staff continued geoprocessing street centerline data for CCRS. Almost all input data has been acquired from sources ranging from state agencies to local county GIS offices. A map that shows the status of this project is updated almost daily and is available at <a href="http://maps.mwcog.org/extranet">http://maps.mwcog.org/extranet</a>. Click the link "Geographic Data Update Status" and follow the link to the map.

GIS staff prepared tables of landmarks and points of interest as spatial data for use in the ridematching system.

Staff updated the interactive map at maps.mwcog.org to reflect the fact that the Jefferson County, West Virginia telework center has moved.

GIS staff prepared statistics on commuters' origin and destination locations for Fairfax.

#### II. REGIONAL GUARANTEED RIDE HOME PROGRAM

# A. General Operations and Maintenance

The regional GRH Participation Guidelines were updated and adopted by the Commuter Connections Subcommittee on January 16<sup>th</sup>. Guidelines were posted to the web site. Staff met with the daily operations contractor on January 30<sup>th</sup> and March 27<sup>th</sup> to discuss operational issues and status of the project.

Staff monitored and maintained the GRH database and server. Software development staff designed a new, automated procedure for backing up the GRH database and performing the history purge.

Staff continued sending weekly registration and re-registration cards to Guaranteed Ride Home program applicants. Those applicants whose records were expiring were contacted to update their information.

Staff processed cab and car rental invoices, and transit vouchers. Staff met with Enterprise on March 19<sup>th</sup> to discuss the program contract and billing issues. Staff also met with Diamond Transportation Services, the daily GRH Operations contractor on January 30<sup>th</sup> and March 27<sup>th</sup> to discuss contract performance and program operations.

Between the months of January and March, there were 1,612 GRH applications received. A total of 1,143 applicants were registered (1,103 new applicants and 40 previous "one-time exception" users) and 2,087 commuters were re-registered. During the same time period, the GRH program provided 770 GRH trips. Sixty-three (63) of these trips were "one-time" exceptions accounting for eight percent (8%) of the total number of GRH trips provided. Personal illness accounted for the largest portion of the GRH trip reasons followed by child care. As of March 30th, a total of 16,689 commuters are currently registered in the GRH database.

#### III. MARKETING

#### A. TDM Marketing and Advertising

The regional TDM marketing contractor, Bus Design worked with Commuter Connections staff to execute the integrated marketing campaign for FY 2007. Drive time radio was the primary media platform used to broadcast the Commuter Connections message. The radio spots began to air on February 19, 2007 and will run for seven consecutive weeks off and on through the end of June.

The core message for FY 2007 is "A Small Change Can Make a Big Difference", to convey that a simple call to Commuter Connections or a visit to our web site could make a big difference in one's commute and subsequently their quality of life.

The radio campaign focused on four themes (Saving money, saving time, GRH and Ridematching). A different 60 second spot was produced for each.

#### Saving Time - "DINNER FOR TWO"

Premise: Two women are at a restaurant, and one is using a calculator to prove how much time she is saving by not driving to work. She mentions that she registered with the regional database and raves about the number of choices she found available to her, and the availability of the Guaranteed Ride Home program. She ultimately calculates that she saves over twenty hours per month!

#### Saving Money - "IT ADDS UP"

Premise: A man and a woman are in an office starting a day of work. The man is using an adding machine to add up his savings from not driving to work anymore. The woman expresses shock that the man would give up his car; but he extols the benefits of his new form of commuting, including using his savings for entertainment and arriving at work refreshed.

#### Ridematching - "START YOUR DAY OFF RIGHT"

Premise: Two women are in an office setting, with one rushing in after being stuck in traffic and nearly missing an important meeting. She expresses that she wishes she could find a carpool or vanpool to join. The second woman notes that she found her carpool partners easily, through the regional database, noting the campaign theme—"a small change can make a big difference." The harried woman expresses an intention to join a carpool and starting her day off right.

#### Guaranteed Ride Home - "STILL DRIVING TO WORK?"

Premise: In an office setting, a woman speaks with her new supervisor about how excited she is with her new job—but all she has to do is figure out the commute. Her supervisor tells her about the Commuter Connections network and all of the free services available to her. The new hire is concerned that she might have to work late or need to get home in an emergency—but the supervisor assures her that that is covered, too, with the Guaranteed Ride Home program.

To help define the regional umbrella nature of the Commuter Connections network, each of the spots ends with the announcer saying "Commuter

Connections is a network of organizations providing free ridematching and commuter information in the Washington metropolitan region".

A comprehensive breakdown of the FY07 media buy has been outlined in the marketing campaign summary report, of which a draft was issued at the March Regional TDM Marketing Group meeting.

In addition to radio, the spring leg of the marketing campaign will utilize a mix of media to reach commuters and will include online advertising, direct mail, and exterior bus signage and bus shelter ads. These items will begin to rollout in April.

Stakeholder interviews were completed during the first quarter of 2007 in order to gather input and opinions on the state of Washington TDM. This feedback will impact future improvements and marketing activities for Commuter Connections.

Applications for the 2007 Commuter Connections 10th annual Employer Recognition Awards were due in February and a selection committee met to review the nominations on March 13th. The selection committee was made up of evaluators representing telework, transit, bicycling, ridesharing and air quality, as well as the private sector business community. Winners were chosen in three categories: Marketing, Telework, and Incentives. Award recipients will be recognized during a ceremony held at the National Press Club in Washington, DC on the morning of June 26, 2007. Selection committee members will be invited to this event and recognized in our program booklet.

The Commuter Connections Winter 2006 newsletter was issued and posted onto the web site. The following articles were included:

- 'Live Near Your Work' Initiative
- DDOT and Commuter Connections Host Live Near Your Work Kick-off
- Fairfax Connector Bus Service Takes Off
- Metrorail Extends Yellow Line
- Bike to Work Day Set for May 18, 2007
- More Widening Work Ahead on I-66
- Limit Raised for Commuter Fringe Benefit
- Cup Holders on A Train (VRE)

Regular updates were made to the "commuter news" section of the Commuter Connections web site along with other routine maintenance, updates and enhancements including administration of the Bulletin Board. Image links were placed on the Commuter Connections home page for Live Near York Work, Bike to Work Day and the Street Smart campaign.

A Regional TDM Marketing Group meeting was held on March 20th. Presentation topics included recent or upcoming marketing campaigns by Commuter Connections, City of Alexandria, Virginia Railway Express and Street Smart.

Software development staff continued to produce enhancements and bug fixes to the extranet website. A problem that prevented deleting calendar events has been fixed. Users can now control the size of the download window in the file review section, which enables better display of PDFs in the web browser.

# B. Bike to Work Day

Bike to Work Day Steering Committee meetings were held on January 10th and March 14th. The BTWD event will occur on Friday May 18, 2007 which will coincide with National Bike to Work week. The 2007 rider goal is 6,600. A total of 11 cash sponsors have committed \$21,000 to the event, which will go toward T-shirts. In-kind sponsors equaled another \$21,000 in donations. Major sponsors reaching the Silver and Gold levels are goDCgo.com, Greenpeace, Crystal City, Whole Foods and Sport & Health. New 2007 pit stops will be added in Crystal City, Hyattsville, Springfield and Tysons. Posters and rack cards were sent to all pit stop managers for distribution. An HTML email was sent in early March to past event registrants from 2004-2007.

#### IV. MONITORING AND EVALUATION

#### A. TERM Data Collection and Analysis

The TDM Evaluation project activities for January included establishing comment periods for the State of the Commute survey and distributing a revised questionnaire. The survey pre-test was completed and survey interviews began at the beginning of February. The draft TDM Evaluation Framework document was distributed to the TDM Evaluation Group on January 16<sup>th</sup> and a comment period was established. A final draft was distributed to both the TDM Evaluation Group on March 13<sup>th</sup> and to the Commuter Connections Subcommittee on March 20<sup>th</sup> for final comment. The draft questionnaire for the GRH telephone survey was distributed for comment in January along with an outline on the internet methodology. The final GRH survey questionnaires were distributed to the TDM Evaluation Group on March 13<sup>th</sup>.

The TDM Evaluation Group met on January 16<sup>th</sup> to discuss updates made to the draft TDM Evaluation Framework Methodology document, the stakeholder input project, the draft questionnaire for the GRH telephone

survey along with the proposed outline for the GRH Internet survey, and the final edits to the State of the Commute questionnaire.

The TDM Evaluation Group also met on March 13<sup>th</sup> to discuss the GRH telephone and Internet surveys, updates made to the draft TDM Evaluation Framework Methodology document, and the stakeholder input project.

# B. Program Monitoring and Tracking Activities

During the January – March 2007 time frame, GRH customer satisfaction survey cards were mailed-out to all commuters who received a trip during the months of December – February. The FY 2006 GRH Customer Satisfaction Survey draft report was issued at the January Commuter Connections Subcommittee meeting and adopted at the March meeting.

The Bike to Work Day 2006 report was finalized and released by the Bike to Work Day Committee on January 10<sup>th</sup> and the Commuter Connections Subcommittee on January 16th. The report was distributed electronically and was posted to the Commuter Connections web site.

The FY 2006 Employer Outreach Customer Satisfaction survey final draft report was presented to the Employer Outreach Committee and to the Commuter Connections Subcommittee on January 16<sup>th</sup> and was approved. The report was distributed electronically and was posted to the Commuter Connections web site.

A status of web site visits for FY07 Jan-March was outlined in the marketing campaign summary report, of which a draft was issued at the March 2007 Regional TDM Marketing Group meeting.

The October to December 2006 quarterly progress report was completed and distributed in January.

#### V. EMPLOYER OUTREACH

1. Regional Component Project Tasks

# A. Regional Employer Database Management and Training

Staff began groundwork for upcoming ACT! database software upgrade. Training schedules were developed for the third quarter of fiscal year 2007. Staff assisted in database troubleshooting and maintenance.

# B. Employer Outreach for Bicycling

"Biking to Work in the Washington Area" guides were re-printed in early 2007.

# C. <u>Live Near Where You Work Program</u>

The first outreach event for the Live Near Your Work program was held on January 10, 2007 at the National Press Club. Arlington Council member Barbara Favola gave the keynote address and was joined by Rick Rybeck from DDOT and Maybelle Bennet from Howard University . Subsequent event applications were received by COG/TPB staff for events to be held in April, and May.

The Live Near Your Work Resource Guide was completed and distributed in January. A direct mailer for District of Columbia Employers was also developed.

# 2. Jurisdictional Component Project Tasks

# A. <u>Local Agency Funding and Support</u>

Staff received monthly synchronizations and reports from the sales jurisdictions at the time of this report except for the District of Columbia, Prince George's County, Prince William County, Frederick County, and the City of Alexandria.

An Employer Outreach Committee meeting was held on January 16<sup>th</sup>, 2007. Highlights from the meeting included: distribution and discussion of the 1<sup>st</sup> quarter final conformity verification and the 2<sup>nd</sup> quarter draft conformity verification, ACT! Database upgrade, an update on Live Near Your Work activities, New Employer Outreach goals and contracts, regional telework update, an approval on the FY 2006 Employer Customer Satisfaction survey, and a roundtable discussion.

A meeting with volunteers from the Employer Outreach Committee was held on February 14<sup>th</sup> to discuss the employer portfolio re-design. Sample sales portfolios from local jurisdictions and other areas of the country were presented and discussed and input was gathered from participating meeting members on what should be included in the new sales portfolio.

A meeting between DDOT staff, COG/TPB staff, and the Employer Services consultant was held at DDOT on January 19<sup>th</sup> to discuss the overall status of the project and future initiatives. A meeting was also held on March 16<sup>th</sup> between City of Alexandria staff, COG/TPB staff to discuss the Employer Services contract status and possible future initiatives.

#### VI. TELEWORK

# A. General Assistance and Information

Staff responded to 1 inquiry (March) regarding Telework. A contract for the Employer Outreach Telework project was prepared and signed with the Telecommuting Advantage Group in late January. A project kick-off meeting was held on February 6<sup>th</sup>. The consultant began working on a sales training manual and staff and the consultant developed an input survey that will be used to gain input on what should be included in the sales training session.

# VII. <u>INFOEXPRESS KIOSKS</u>

Jurisdictional Project Component Tasks

# A. <u>Maintenance and Operation of Regional InfoEpxress Kiosks</u>

During the month of January, staff continued work on removing InfoExpress kiosks located in the District of Columbia. Data communication accounts were closed for Northern Virginia InfoExpress kiosks and staff continued to reconcile all of the accounts during January and February. Equipment from the kiosks was stored for future disposal. Staff also investigated cancellation of the insurance for each of the kiosk units and then proceeded to do so. Staff also retrieved statistical data from the kiosks for December.

#### REGIONAL SUMMARY JANUARY - MARCH 2007

Total Applicants and Services Provided	0		Current Quarter,
	Current Quarter	Prior Quarter	Prior FY
COG Rideshare Applicants (New and Re-apps)	1,018	858	
Locals Rideshare Apps (New and Re-apps)	3,333	1,815	
Matchlists Generated	3,829	2,826	
Transit Applicants/Info Sent	625	129	
GRH Applicants	1,539	1,612	
GRH Rides Provided	770	755	
Telework Info Requests	1	2	
Phone	3	6	
Internet	3,175	2,600	
Kiosk	0	0	
Employer Applicants	0	0	
Total Hits on website	24,264	19,701	
TOTAL INPUT	38,557	30,304	0

# Technical Assistance to Local Agencies January — March 2007

Agency	Date Reported	Acknowledgement of Receipt	Notice of Resolution	Nature of the Problem
JANUARY 2007				
North Bethesda (TAP)	Tue 1/02/2007 3:36 PM	Tue 1/2/2007 4:30 PM	Fri 1/05/2007 8:21 AM	Request for New WashCog.Apr file.
Frederick County	Wed 1/3/2007 10:55 AM	Tue 1/9/2007 11:56 AM	Wed 1/10/2007 12:16 PM	Request to set schedule uploads/downloads, GIS Installation updates and new match letter template.
Fairfax County	Wed 1/03/2007 6:11 PM	Fri 1/05/2007 8:28 AM	Thu 1/11/2007 3:10 PM	Request for number of carpool/vanpool in Fairfax County.
North Bethesda (TAP)	Thu 1/04/2007 3:01 PM	Fri 1/5/2007 8:12 AM	Fri 1/05/2007 11:12 AM	ARCView Glitch vs. New Geocoding Problem.
Howard County	Thu 1/04/2007 3:30 PM	Fri 1/05/2007 8:30 AM	Fri 1/05/2007 8:32 AM	Request assistance for CCRS Installer CD.
ARTMA	Fri 1/05/2007 11:13 AM	Fri 1/05/2007 3:47 PM	Mon 1/08/2007 9:17 AM	Retrieval of commuter record.
Loudoun County	Wed 1/17/2007 10:05 AM	Wed 1/17/2007 10:25 AM	Wed 1/17/2007 10:36 AM	Unsuccessful download since 12/20/2006. Firewalls interfering with the download
Bethesda	Mon 1/8/2007 12:01 PM	Tue 1/09/2007 9:51 AM	Thu 1/11/2007 9:16 AM	Retrieval of #2 Commuter Records.
Bethesda	Tue 1/9/2007 9:51 AM	Wed 1/10/2007 12:08 PM	Thu 1/11/2007 12:27 PM	Retrieval of #175 Commuter Records.
Bethesda	Tue 1/9/2007 9:51 AM	Wed 1/10/2007 12:08 PM	Mon 1/14/2007 9:37 AM	Retrieval of #11 Commuter Records.
RADCO	Wed 1/10/2007 10:29 AM	Wed 1/10/2007 11:01 AM	Wed 1/10/2007 2:16 PM	Request to resend #72 CCRS electronic applications
				previously sent via email. Update email address for electronic applications
Bethesda	Fri 1/12/2007 3:28 PM	Tue 1/16/2007 9:56 AM	Wed 1/17/2007 10:18 AM	Retrieval of #26 Commuter Records.
Tri-County			Tue 1/16/2007 10:00 AM	CCRS Raining for new hire: Hellen Fassel at MWCOG.
Rappahannock County	Tue 1/16/2007 1:57 PM	Tue 1/16/2007 2:14 PM	Wed 1/17/2007 10:21 AM	Match Letter appears as Word Document vs. attachment
				after installation of new street coverage on 12.28.06.
Fairfax County	Mon 1/22/2007 11:12 AM	Mon 1/22/2007 1:48 PM	Mon 1/22/2007 1:55 PM	Corrupted WashCog.apr File.
ARTMA	Thu 1/25/2007 11:36 AM	Thu 1/25/2007 12:17 PM	Wed 1/31/2007 11:33 AM	Unable to view/send match letter; unable to change font as result of bad input and corruption of match letter template.
Bethesda	Mon 1/29/2007 11:02 AM	Tue 1/30/2007 1:16 PM	Wed 1/31/2007 2:36 PM	Retrieval of #8 Commuter Records.
Bethesda	Tue 1/30/2007 1:14 PM	Tue 1/30/2007 2:12 PM	Wed 1/31/2007 1:53 PM	Request for assistance to run #13 monthly reports utilizing
Bethesda	Wed 1/31/2007 9:33 AM	Wed 1/31/2007 9:38 AM	Thu 2/1/2007 8:48 AM	Retrieval of #5 Commuter Becords
FEBRUARY 2007	10000 1000 100 100 100 100 100 100 100	10000 1000 100 100 100 100 100 100 100	7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	
Montgomery County	Fri 2/02/2007 8:15 AM	Fri 2/02/2007 9:15 AM	Fri 2/02/2007 4:16 PM	Request assistance with download process.
Bethesda	Fr 2/02/2007 9:35 AM	Fri 2/02/2007 1:20 PM	Mon 2/05/2007 11:16 AM	Retrieval of #1 Commuter Record.
Bethesda	Tue 2/06/2007 9:56 AM	Tue 2/06/2007 8:36 AM	Wed 2/07/2007 2:32PM	Request for copy of Apps to be Purged List (September 2006) previously sent.
Bethesda	Tue 2/06/2007 4:58 PM	Thu 2/08/2007 10:33 AM	Fri 2/16/2007 10:42 AM	Retrieval of #31 Commuter Records.
Fairfax County	Tue 2/06/2007 3:23 PM	Tue 2/06/2007 4:02 PM	Tue 2/20/2007 9:55 AM	Retrieval of Commuter Record.
PRTC	Wed 2/7/2007 3:13 PM	Thu 2/08/2007 10:32 AM	Fri 2/09/2007 10:32 AM	Retrieval of #7 Commuter Records.
ARTMA	Fri 2/9/2007 10:01 AM	Fri 2/9/2007 10:18 AM	Fri 2/09/2007 12:09 PM	Error message received during GIS Installation updates.

Agency	Date Reported	Acknowledgement of Receipt	Notice of Resolution	Nature of the Problem
North Bethesda (TAP)	Thu 2/08/2007 9:14 AM	Thu 2/08/2007 10:30 AM	Thu 2/08/2007 10:30 AM	Request of username/bassword to access Extranet.
Montgomery County	Tue 2/13/2007 10:28 AM	Tue 2/13/2007 12:21 PM		Request for CCRS Training.
RADCO			Thu 2/08/2007 10:28 AM	Request of username/password to access Extranet.
Frederick County	Wed 2/14/2007 3:23 PM	Wed 2/14/2007 3:34 PM	Tue 2/20/2007 9:57 AM	Request Mailing Labels for newsletter.
Fairfax County	Wed 2/21/2007 2:27 PM	Wed 2/21/2007 4:46 PM	Thu 2/22/2007 9:36 AM	Retrieval of commuter record.
Fairfax County	Thu 2/22/2007 9:32 AM	Thu 2/22/2007 11:35 AM	Mon 2/26/2007 11:21 AM	Retrieval of #16 Commuter Records.
North Bethesda (TAP)	Thu 2/22/2007 5:45PM	Fri 2/23/2007 1:03 PM	Fri 3/02/2007 11:36 AM	Request Mailing labels for newsletter.
Montgomery County	Thu 2/22/2007 8:16 AM	Thu 2/22/2007 9:00 AM	Mon 2/26/2007 11:17 AM	Misplaced username/password to access Extranet.
Frederick County	Fri 2/23/2007 2:16 PM	Fri 2/23/2007 3:38 PM	Fri 2/23/2007 3:38 PM	Request username/bassword to access Extranet.
Loudoun County	Mon 2/26/2007 11:18 AM	Mon 2/26/2007 11:34 AM	Mon 2/26/2007 11:44 AM	Error message while running match list. The radius for destination was too large
Montgomery County	Tue 2/27/2007 1:58 PM	Fri 3/2/2007 11:53 PM	Fri 3/2007 3:13 PM	Entered data into CCRS on Saturday 2/24/07 and no commuter records stuck.
Bethesda	Wed 2/28/2007 10:31 AM	Thu 3/1/2007 9:39 AM	Fri 3/2/2007 11:53 AM	Commuter records do not appear in CCBS database
MARCH 2007				
Fairfax County	Thu 3/1/2007 3:29 PM	Fri 3/2/2007 11:42 AM	Wed 3/14/2007 4:21 PM	Commuter record does not appear in CCRS database.
Bethesda	Fri 3/2/2007 11:42 AM	Fri 3/2/2007 1:55 PM	Wed 3/7/2007 10:15 AM	Commuters do not appear in CCRS database.
Loudoun County	Fri 3/9/2007 3:22 PM	Mon 3/12/2007 9:55 AM	Tue 3/27/2007 11:13 AM	Commuter record does not appear in CCRS database.
Howard County	Thu 3/15/2007 8:54 AM	Thu 3/15/2007 11:43 AM	Fri 3/16/2007 9:09 AM	Commuter records do not appear in the CCRS database.
Bethesda	Mon 3/19/2007 9:06 AM	Mon 3/19/2007 6:53 PM	Mon 3/26/2007 2:02 PM	Commuter records appear on purge list who were previously updated.
North Bethesda (TAP)	Tue 3/20/2007 10:03 AM	Tue 3/20/2007 4:06 PM	Fri 3/30/2007 12:12 PM	Commuter records appear on purge list who were previously updated.
RADCO	Mon 3/26/2007 10:22 AM	Mon 3/26/2007 1:55 PM	Tue 3/27/2007 11:02 AM	#8 commuter records does not appear in the CCRS database.
	-			

#### ALEXANDRIA JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	Prior Quarter	Current Quarter, Prior FY
Rideshare Applicants	26	37	
Matchlists Sent	2	3	
Transit Applicants and Info Sent	8	0	
GRH Applicants	29	34	
Telework Information Requests	0	0	
Employers Contacted (New)- Phone		4	
Employers Contacted (New)- Visit	0	1	
Employers Contacted - Number of Potiential (New)	0	5	
Employers Contacted (Follow up)- Phone		34	\$
Employers Contacted (Follow up)- Visit		8	
Employers Contacted - Number of Potiential (Follow up)		42	
New TDM Programs Established		0	
Level 1	0	0	
Level 2	0	1	
Level 3		0	
Level 4	0		

#### ARLINGTON JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	<b>Prior Quarter</b>	Current Quarter, Prior FY
Rideshare Applicants	16	23	
Matchlists Sent	0	0	
Transit Applicants and Info Sent	18	0	
GRH Applicants	26	21	
Telework Information Requests	0	0	
Employers Contacted (New)- Phone	8	5	
Employers Contacted (New)- Visit	8	1	
Employers Contacted - Number of Potiential (New)	0	0	
Employers Contacted (Follow up)- Phone	153	240	
Employers Contacted (Follow up)- Visit	0	6	
Employers Contacted - Number of Potiential (Follow up)	0	0	
New TDM Programs Established		2	
Level 1	0	1	
Level 2	1	2	
Level 3	2	0	
Level 4	0		

#### ANNE ARUNDEL JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	Prior Quarter	Current Quarter, Prior FY
Rideshare Applicants	55	59	
Matchlists Sent	23	22	
Transit Applicants and Info Sent	27	0	
GRH Applicants	70	57	7 7 7
Telework Information Requests	0	0	
Employers Contacted (New)- Phone	0	0	
Employers Contacted (New)- Visit	0	0	
Employers Contacted - Number of Potiential (New)	0	0	
Employers Contacted (Follow up)- Phone	0	0	
Employers Contacted (Follow up)- Visit	0	0	
Employers Contacted - Number of Potiential (Follow up)	0	0	
New TDM Programs Established			
Level 1	0	0	
Level 2	0	0	
Level 3	0	0	
Level 4	0	0	

#### BALTIMORE CITY JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	<b>Prior Quarter</b>	Current Quarter, Prior FY
Rideshare Applicants	9	18	
Matchlists Sent	9	3	
Transit Applicants and Info Sent	11	0	
GRH Applicants	16	16	
Telework Information Requests	0	0	
Employers Contacted (New)- Phone	0	0	
Employers Contacted (New)- Visit	0	0	
Employers Contacted - Number of Potiential (New)	0	0	
Employers Contacted (Follow up)- Phone	- 0	0	
Employers Contacted (Follow up)- Visit	0	0	
Employers Contacted - Number of Potiential (Follow up)	0	0	
New TDM Programs Established			
Level 1	0	0	
Level 2	0	0	
Level 3	0	0	
Level 4	0	0	

#### BALTIMORE CITY JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	<b>Prior Quarter</b>	Current Quarter, Prior FY
Rideshare Applicants	9	18	
Matchlists Sent	9	3	
Transit Applicants and Info Sent	11	0	
GRH Applicants	16	16	
Telework Information Requests	0	0	
Employers Contacted (New)- Phone	0	0	
Employers Contacted (New)- Visit	0	0	
Employers Contacted - Number of Potiential (New)	0	0	
Employers Contacted (Follow up)- Phone	0	0	
Employers Contacted (Follow up)- Visit	0	0	
Employers Contacted - Number of Potiential (Follow up)	0	0	
New TDM Programs Established			
Level 1	0	0	
Level 2	0	0	
Level 3	0	0	
Level 4	0	0	

#### BMC JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	<b>Prior Quarter</b>	Current Quarter, Prior FY
Rideshare Applicants	35	37	
Matchlists Sent	1	0	0
Transit Applicants and Info Sent	16	11	
GRH Applicants	51	17	
Telework Information Requests	0	0	
Employers Contacted (New)- Phone	0	0	
Employers Contacted (New)- Visit	0	0	
Employers Contacted - Number of Potiential (New)	0	0	
Employers Contacted (Follow up)- Phone	0	0	
Employers Contacted (Follow up)- Visit	0	0	
Employers Contacted - Number of Potiential (Follow up)	0	0	
New TDM Programs Established			
Level 1	0	0	
Level 2	0	0	
Level 3	0	0	
Level 4	0	0	

#### COG - District of Columbia JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	Prior Quarter	Current Quarter, Prior FY
Rideshare Applicants	77	108	
Matchlists Sent	104	66	
Transit Applicants and Info Sent	120	38	
GRH Applicants	111	105	
Telework Information Requests	0	2	
Employers Contacted (New)- Phone	4	2	*
Employers Contacted (New)- Visit	3	5	
Employers Contacted - Number of Potiential (New)	0	0	
Employers Contacted (Follow up)- Phone	4	70	
Employers Contacted (Follow up)- Visit	0	3	
Employers Contacted - Number of Potiential (Follow up)	0	0	
New TDM Programs Established			
Level 1	0	0	
Level 2	0	0	
Level 3	1	0	
Level 4	0	0	

#### FAIRFAX JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	Prior Quarter	Current Quarter, Prior FY
Rideshare Applicants	141	167	
Matchlists Sent	93	50	
Transit Applicants and Info Sent	73	44	
GRH Applicants	192	139	
Telework Information Requests	0 .	0	
Employers Contacted (New)- Phone	6	6	
Employers Contacted (New)- Visit	11	0	
Employers Contacted - Number of Potiential (New)	0	0	
Employers Contacted (Follow up)- Phone	17	15	1
Employers Contacted (Follow up)- Visit	2	7	
Employers Contacted - Number of Potiential (Follow up)	0	0	
New TDM Programs Established			
Level 1	0	6	
Level 2	0	0	
Level 3	-1	0	
Level 4	1	0	

#### FREDERICK JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	Prior Quarter	Current Quarter, Prior FY
Rideshare Applicants	52	71	
Matchlists Sent	3	2	
Transit Applicants and Info Sent	29	22	
GRH Applicants	79	64	
Telework Information Requests	0	0	
Employers Contacted (New)- Phone	1	1	· · · · · · · · · · · · · · · · · · ·
Employers Contacted (New)- Visit	1	1	
Employers Contacted - Number of Potiential (New)	0	0	
Employers Contacted (Follow up)- Phone	1	2	
Employers Contacted (Follow up)- Visit	0	0	
Employers Contacted - Number of Potiential (Follow up)	0	0	
New TDM Programs Established			
Level 1	0	0	
Level 2	0	0	7
Level 3	1	0	
Level 4	0	0	

#### HARFORD JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	Prior Quarter	Current Quarter, Prior FY
Rideshare Applicants	5	6	
Matchlists Sent	1	11	
Transit Applicants and Info Sent	3	2	
GRH Applicants	6	6	
Telework Information Requests	0	0	
Employers Contacted (New)- Phone	0	0	
Employers Contacted (New)- Visit	0	0	
Employers Contacted - Number of Potiential (New)	0	0	
Employers Contacted (Follow up)- Phone	0	0	
Employers Contacted (Follow up)- Visit	0	0	
Employers Contacted - Number of Potiential (Follow up)	0	0	
New TDM Programs Established			
Level 1	0	0	
Level 2	0	0	
Level 3	0	0	
Level 4	0	0	

#### HOWARD JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	<b>Prior Quarter</b>	Current Quarter, Prior FY
Rideshare Applicants	47	38	
Matchlists Sent	23	24	
Transit Applicants and Info Sent	15	1	
GRH Applicants	58	38	
Telework Information Requests	0	0	
Employers Contacted (New)- Phone	0	0	
Employers Contacted (New)- Visit	0	0	
Employers Contacted - Number of Potiential (New)	0	0	7
Employers Contacted (Follow up)- Phone	0	0	
Employers Contacted (Follow up)- Visit	0	0	
Employers Contacted - Number of Potiential (Follow up)	0	0	- 2
New TDM Programs Established			
Level 1	0	0	
Level 2	0	0	
Level 3	0	0	
Level 4	0	0	

#### LINK JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	<b>Prior Quarter</b>	Current Quarter, Prior FY
Rideshare Applicants	0	0	
Matchlists Sent	4	2	
Transit Applicants and Info Sent	0	0	
GRH Applicants	0	0	
Telework Information Requests	0	0	
Employers Contacted (New)- Phone	0	0	
Employers Contacted (New)- Visit	0	0	
Employers Contacted - Number of Potiential (New)	0	0	
Employers Contacted (Follow up)- Phone	0	0	
Employers Contacted (Follow up)- Visit	0	0	
Employers Contacted - Number of Potiential (Follow up)	0	0	
New TDM Programs Established			
Level 1	0	0	
Level 2	0	0	
Level 3	. 0	0	
Level 4	0	0	-

#### LOUDOUN JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	<b>Prior Quarter</b>	Current Quarter, Prior FY
Rideshare Applicants	45	79	
Matchlists Sent	54	52	
Transit Applicants and Info Sent	21	14	
GRH Applicants	72	72	
Telework Information Requests	0	0	
Employers Contacted (New)- Phone	6	3	
Employers Contacted (New)- Visit	7	3	
Employers Contacted - Number of Potiential (New)	0	0	
Employers Contacted (Follow up)- Phone	46	98	
Employers Contacted (Follow up)- Visit	0	9	
Employers Contacted - Number of Potiential (Follow up)	0	0	
New TDM Programs Established			
Level 1	1	0	
Level 2	0	5	
Level 3	0	1	
Level 4	0	0	

#### MONTGOMERY COUNTY JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	Prior Quarter	Current Quarter, Prior FY
Rideshare Applicants	37	21	
Matchlists Sent	219	196	
Transit Applicants and Info Sent	219	82	
GRH Applicants	0	9	
Telework Information Requests	1	0	
Employers Contacted (New)- Phone	0	16	
Employers Contacted (New)- Visit	0	7	
Employers Contacted - Number of Potiential (New)	0	0	
Employers Contacted (Follow up)- Phone	0	1,471	
Employers Contacted (Follow up)- Visit	0	34	
Employers Contacted - Number of Potiential (Follow up)	0	0	
New TDM Programs Established			
Level 1	0	7	
Level 2	0	9	
Level 3	0	10	
Level 4	0	0	

#### MTA JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	<b>Prior Quarter</b>	Current Quarter, Prior FY
Rideshare Applicants	. 7	6	
Matchlists Sent	0	0	
Transit Applicants and Info Sent	0	2	
GRH Applicants	0	8	
Telework Information Requests	0	0	
Employers Contacted (New)- Phone	0	0	
Employers Contacted (New)- Visit	0	0	
Employers Contacted - Number of Potiential (New)	0	0	
Employers Contacted (Follow up)- Phone	0	0	
Employers Contacted (Follow up)- Visit	0	0	
Employers Contacted - Number of Potiential (Follow up)	0	0	
New TDM Programs Established			
Level 1	0	0	
Level 2	0	0	
Level 3	0	0	
Level 4	0	0	

#### NIH JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	Prior Quarter	Current Quarter, Prior FY
Rideshare Applicants	0	0	
Matchlists Sent	0	1	
Transit Applicants and Info Sent	0	0	
GRH Applicants	0	0	
Telework Information Requests	0	0	
Employers Contacted (New)- Phone	0	0	
Employers Contacted (New)- Visit	0	0	
Employers Contacted - Number of Potiential (New)	0	0	
Employers Contacted (Follow up)- Phone	0	0	
Employers Contacted (Follow up)- Visit	0	0	
Employers Contacted - Number of Potiential (Follow up)	0	0	
New TDM Programs Established	-		
Level 1	0	0	
Level 2	0	0	
Level 3	0	0	
Level 4	0	0	

#### NORTHERN NECK JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	Prior Quarter	Current Quarter, Prior FY
Rideshare Applicants	22	0	
Matchlists Sent	0	2	
Transit Applicants and Info Sent	1	0	
GRH Applicants	25	0	
Telework Information Requests	0	0	
Employers Contacted (New)- Phone	0	0	
Employers Contacted (New)- Visit	0	0	
Employers Contacted - Number of Potiential (New)	0	0	200
Employers Contacted (Follow up)- Phone	0	0	
Employers Contacted (Follow up)- Visit	0	0	
Employers Contacted - Number of Potiential (Follow up)	0	0	
New TDM Programs Established			
Level 1	0	0	
Level 2	0	0	
Level 3	0	0	1
Level 4	0	0	

#### NORTHERN SHENANDOAH JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	Prior Quarter	Current Quarter, Prior FY
Rideshare Applicants	2	31	
Matchlists Sent	0	0	
Transit Applicants and Info Sent	2	5	
GRH Applicants	6	34	
Telework Information Requests	0	0	
Employers Contacted (New)- Phone	0	0	
Employers Contacted (New)- Visit	0	0	
Employers Contacted - Number of Potiential (New)	0	0	
Employers Contacted (Follow up)- Phone	0	0	
Employers Contacted (Follow up)- Visit	0	0	
Employers Contacted - Number of Potiential (Follow up)	0	0	
New TDM Programs Established			
Level 1	0	0	
Level 2	0	0	
Level 3	0	0	
Level 4	0	0	

### PRINCE GEORGE'S JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	<b>Prior Quarter</b>	Current Quarter, Prior FY
Rideshare Applicants	73	73	
Matchlists Sent	21	24	
Transit Applicants and Info Sent	96	48	
GRH Applicants	95	70	
Telework Information Requests	0	0	
Employers Contacted (New)- Phone		6	
Employers Contacted (New)- Visit		0	
Employers Contacted - Number of Potiential (New)	0	0	
Employers Contacted (Follow up)- Phone		0	
Employers Contacted (Follow up)- Visit		0	
Employers Contacted - Number of Potiential (Follow up)	0	0	
New TDM Programs Established			
Level 1	0	0	
Level 2	0	0	
Level 3	0	1	
Level 4	0	0	0.00

### PRTC JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	<b>Prior Quarter</b>	Current Quarter, Prior FY
Rideshare Applicants	146	204	
Matchlists Sent	3	9	
Transit Applicants and Info Sent	56	54	,
GRH Applicants	221	198	
Telework Information Requests	0	0	
Employers Contacted (New)- Phone	3	0	
Employers Contacted (New)- Visit	1	0	
Employers Contacted - Number of Potiential (New)	0	0	
Employers Contacted (Follow up)- Phone	0	5	8
Employers Contacted (Follow up)- Visit	0	0	
Employers Contacted - Number of Potiential (Follow up)	0	0	
New TDM Programs Established		+	
Level 1	0	0	
Level 2	0	0	
Level 3	0	0	
Level 4	0	0	

### RADCO JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	<b>Prior Quarter</b>	Current Quarter, Prior FY
Rideshare Applicants	218	223	
Matchlists Sent	186	159	
Transit Applicants and Info Sent	79		
GRH Applicants	270	220	
Telework Information Requests	0	0	
Employers Contacted (New)- Phone	3	0	
Employers Contacted (New)- Visit	1	0	
Employers Contacted - Number of Potiential (New)	0	0	
Employers Contacted (Follow up)- Phone	0	5	
Employers Contacted (Follow up)- Visit	0	0 .	
Employers Contacted - Number of Potiential (Follow up)	0	0	
New TDM Programs Established			
Level 1	0	0	
Level 2	0	0	
Level 3	- 0	0	
Level 4	0	0	

### RAPPAHANNOCK-RAPIDAN JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	<b>Prior Quarter</b>	Current Quarter, Prior FY
Rideshare Applicants	15	25	
Matchlists Sent	19	23	
Transit Applicants and Info Sent	13	17	
GRH Applicants	18	22	
Telework Information Requests	0	0	
Employers Contacted (New)- Phone	0	0	
Employers Contacted (New)- Visit	0	0	
Employers Contacted - Number of Potiential (New)	0	0	
Employers Contacted (Follow up)- Phone	0	0	
Employers Contacted (Follow up)- Visit	0	0	
Employers Contacted - Number of Potiential (Follow up)	0	0	
New TDM Programs Established			
Level 1	0	0	
Level 2	0	0	
Level 3	0	0	
Level 4	0	0	

### SILVER SPRING JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	<b>Prior Quarter</b>	Current Quarter, Prior FY
Rideshare Applicants	21	17	
Matchlists Sent	4	14	
Transit Applicants and Info Sent	0	7	
GRH Applicants	0	9	
Telework Information Requests	0	0	
Employers Contacted (New)- Phone	0	0	
Employers Contacted (New)- Visit	0	0	
Employers Contacted - Number of Potiential (New)	0	0	
Employers Contacted (Follow up)- Phone	0	0	
Employers Contacted (Follow up)- Visit	0	0	
Employers Contacted - Number of Potiential (Follow up)	0	0	
New TDM Programs Established			
Level 1	0	0	
Level 2	0	0	
Level 3	0	0	
Level 4	0	0	

### NORTHERN BETHESDA TMD JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	<b>Prior Quarter</b>	Current Quarter, Prior FY
Rideshare Applicants	0	0	
Matchlists Sent	133	110	
Transit Applicants and Info Sent	0	0	
GRH Applicants	0	0	
Telework Information Requests	0	0	
Employers Contacted (New)- Phone	0	0	
Employers Contacted (New)- Visit	0	0	
Employers Contacted - Number of Potiential (New)	0	0	
Employers Contacted (Follow up)- Phone	0	0	*
Employers Contacted (Follow up)- Visit	0	0	
Employers Contacted - Number of Potiential (Follow up)	0	0	
New TDM Programs Established			
Level 1	0	0	
Level 2	0	0	
Level 3	0	0	
Level 4	0	0	

### TRI-COUNTY JANUARY - MARCH 2007

Total Applicants and Services Provided	<b>Current Quarter</b>	Prior Quarter	Current Quarter, Prior FY
Rideshare Applicants	92	81	
Matchlists Sent	23	17	
Transit Applicants and Info Sent	37	18	
GRH Applicants	76	83	
Telework Information Requests	0	0	6.0
Employers Contacted (New)- Phone	22	3	
Employers Contacted (New)- Visit	2	0	
Employers Contacted - Number of Potiential (New)	0	1	
Employers Contacted (Follow up)- Phone	6	2	
Employers Contacted (Follow up)- Visit	2	2	
Employers Contacted - Number of Potiential (Follow up)	0	1	
New TDM Programs Established			
Level 1	0	0	
Level 2	0	0	
Level 3	0	0	
Level 4	0	0	

3 E

# Table 1

# National Capital Region Transportation Planning Board Commuter Connections Program

# **Quarterly Activity and Impact Summary**

# JANUARY - MARCH 2007

Commuter Connections Activity	This Quarter	Last Quarter	Since July 2006
Total applicants/info provided:	3,532	2,480	10,045
Rideshare applicants	3,333	2,673	9,751
Matchlists sent	3,829	2,827	10,404
Transit applicants/info sent	844	129	1,168
GRH applicants	1,539	1,634	4,785
Bike to work info requests	53	85	205
Telework info requests	1	2	10
Kiosk users	0	701	1,433
Kiosk applicants	0	0	0
Internet users	24,264	19,701	57,285
Internet applicants	3,175	2,600	9,099
New employer clients	121	46	216
Employee applicants	0	0	10

Program Impact Performance Measure	This Quarter	Last Quarter	Since July 2006
Continued placements	896	719	2,622
Temporary/one-time placements	497	399	1,455
Daily vehicle trips reduced	413	331	2,308
Daily VMT reduced	13,294	10,661	38,892
Daily tons NOx reduced	0.0098	0.0079	0.018
Daily tons VOC reduced	0.0043	0.0034	0.0083
Daily gallons of gas saved	559	448	1,634
Daily commuter costs saved	\$2,300	\$1,844	6,728

**NOTE:** Daily vehicle trips reduced is calculated by multiplying the number of placements by a vehicle trip reduction (VTR) factor. The VTR factor takes into account three types of placements. 1) Drive alone commuters that shift to a commute alternative, 2) current alternative commute users that shift to a higher occupancy commute commute mode, and 3) current commute alternative users that increase the number of days they use a commute alternative. Daily vehicle trips reduced include both trips to work and trips from work to home.

TABLE 2

COMMUTER CONNECTIONS APPLICATION ACTIVITY SUMMARY JANUARY - MARCH 2007

	New Apps	Re-Apps	Follow Up	Total
ALEXANDRIA	23	0	60	83
ARLINGTON (COG)	0	0	2	2
ARTMA	2	2	392	396
BALTIMORE CITY	4	1	22	27
BMC	0	0	21	21
COG - MD	490	4	891	1,385
COG - VA	438	0	746	1,184
COG - Other	44	1	81	126
DISTRICT OF COLUMBIA	46	0	123	169
FAIRFAX COUNTY	190	114	884	1,188
FREDERICK	5	0	98	103
HARFORD	2	2	46	50
HOWARD	29	0	84	113
LINK	7	1	42	50
LOUDOUN	80	1	392	473
MTA	4	0	4	8
MONTGOMERY COUNTY	703	28	3,599	4,330
Bethesda Transportation Solutions	484	20	1,792	2,296
Countywide	102	0	561	663
Friendship Heights/Rockville	5	0	62	67
North Bethesda TMD	106	8	993	1,107
Silver Spring	6	0	191	197
NIH	203	0	230	433
NORTHERN NECK	9	4	10	23
NORTHERN SHENANDOAH	0	0	0	0
PRINCE GEORGE'S	13	0	50	63
PRTC	246	0	796	1,042
RADCO	372	0	2,831	3,203
RAPPAHANNOCK-RAPIDAN	49	6	131	186
TRI - COUNTY	67	143	103	313
USDOE	0	0	0	0
TOTAL INPUT	3,026	307	11,638	14,971

**TABLE 4A** 

# **COMMUTER CONNECTIONS RIDESHARE DATABASE** SORTED BY HOME AND WORK JURISDICTIONS **JANUARY - MARCH 2007**

	HOME	WORK
ALEXANDRIA	1,340	2,232
ANNE ARUNDEL COUNTY	3,379	394
ARLINGTON COUNTY	949	9,108
BALTIMORE CITY	749	512
BALTIMORE COUNTY	926	291
CALVERT COUNTY	835	15
CARROLL COUNTY	393	14
CECIL COUNTY	80	12
CHARLES COUNTY	1,940	176
CLARKE COUNTY	61	0
CULPEPER COUNTY	347	9
DISTRICT OF COLUMBIA	2,381	25,498
FAIRFAX COUNTY *	7,131	6,924
FAUQUIER COUNTY	732	16
FREDERICK COUNTY, MD	2,693	227
FREDERICK COUNTY, VA	160	0
FREDERICKSBURG	596	44
HARFORD COUNTY	404	160
HOWARD COUNTY	2,179	280
KING GEORGE COUNTY	362	136
LANCASTER COUNTY	7	3
LOUDOUN COUNTY	1,989	463
MADISON COUNTY	23	1
MONTGOMERY COUNTY	13,257	23,042
ORANGE COUNTY	395	0
PAGE COUNTY	17	0
PRINCE GEORGE'S COUNTY	4,851	1,316
PRINCE WILLIAM COUNTY **	7,719	385
RAPPAHANNOCK COUNTY	42	0
RICHMOND COUNTY	61	50
SHENANDOAH COUNTY	106	0
SPOTSYLVANIA COUNTY	4,755	30
STAFFORD COUNTY	6,319	83
ST. MARY'S COUNTY	493	39
WARREN COUNTY	332	2
WESTMORELAND COUNTY	178	0
WINCHESTER	91	6
OTHERS	3,387	191
	(1)	
TOTAL	71,659	71,659

<sup>\*</sup> Fairfax County includes City of Fairfax and Falls Church.
\*\* Prince William County includes Manasas and Manasas Park.

FY2007

January - March 2007	City of Alexandria	Arlington County	District of Columbia	Fairfax County	Frederick County	Loudoun County	Montgomery County	Prince George's	Prince William	Calvert/ St. Charles	Telework	Metro
Employers Contacted (new) Site Visits (prospects)	28	8	4	8	-	9	41		က	22	-	
Employers Contacted (follow-up)	44	153	4	17	3	46	2526		. 1	9	2 6	
Total Broadcast Contacts Letters, Flyers, Newsletter	857	561	009	24	0	15	2289		-	300		2
Total Sales Meetings	0	80	8	13	-	7	46		10	4		
Total Employers Contacted	929	730	611	62	5	74	4902	0	4	332	-	0
New Level 1 TDM Programs				4		-	19					
New Level 2 TDM Programs		-		77			2			24		
New Level 3 TDM Programs		2	+	-		12	8	,			2	
New Level 4 TDM Programs	11		er,				-		18			