

# METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS

## National Capital Region Emergency Preparedness Council

**Date:** Wednesday, May 10, 2006  
**Time:** 2:00 p.m. – Arrival/Networking  
2:15 p.m. – Convene Meeting  
4:15 p.m. – Adjourn Meeting  
**Location:** Training Center, Lobby Level  
777 North Capitol Street NE  
Washington, DC 20002

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### AGENDA

**1. Introductions, Approval of Minutes and Announcements**  
(2:15-2:20)

*Gerry Connolly, Chairman, Fairfax County  
Chairman, Emergency Preparedness Council*

*David Robertson, Executive Director,  
Metropolitan Washington Council of Governments.*

Announcements:

- Review of adopted work program
- Highlights of Civic Leader Tour

**Recommended Action: Approve February 8 minutes.**

**2. Program Updates**  
(2:20-2:35)

*Steve Kral, District of Columbia  
State Administrative Agent*

*David McMillion, COG  
Homeland Security Project Manager*

Project staff will update the EPC on: a) the FY 2006 Urban Area Security Initiative (UASI) schedule and the status of pending or closed out UASI cycles; and b) Post-Katrina emergency plan review recommended by the COG Board in September 2005.

**Recommended Action: Presentations.**

**3. Congressional Briefings on the Strategic Plan and Federal Response Support  
(2:35-3:00)**

*Tony Griffin, Fairfax County  
Chair, Chief Administrative Officers Committee*

*Ed Reiskin, District of Columbia  
Member, Senior Policy Group*

*Tom Lockwood, Director, U.S. Dept. of Homeland Security  
Office of National Capital Region Coordination*

The Chief Administrative Officers Committee and Senior Policy Group recently met with congressional delegation and committee staff concerning the National Capital Region strategic plan for preparedness and to further outline how federal civilian agencies and the military would support local and state response in the event of a natural disaster or terrorist attack in the National Capital Region. The EPC will be briefed on these meetings and federal support for local and state response.

**Recommended Action: Presentation and discussion.**

**4. Strengthening the Region's Preparedness and Response Capability  
(3:00-3:40)**

The National Capital Region Strategic Plan for Preparedness was initiated last year to help guide stakeholder investments in emergency planning, training, exercise and equipment. The plan was largely completed in November 2005; further changes are underway and completion is targeted for August 2006. In addition, the National Capital Region initiated a pilot regional assessment through the Emergency Management Accreditation Program (EMAP) to identify gaps and consistent with the strategic plan, to develop an action plan to address gaps using UASI and other resources. The EPC will be briefed on the next steps to complete the strategic plan, the key recommendations from the EMAP pilot and how the plan and pilot will be used to strengthen preparedness and response capability.

**Part A: The Strategic Plan**

*Mr. Lockwood*

**Part B: EMAP Pilot Regional Assessment**

*Doug Bass, Fairfax County  
Emergency Managers Committee/R-ESF 5*

**Recommended Action: Presentation, discussion and approval of strategic plan and pilot next steps.**

**5. Public Communications Issues  
(3:40-4:00)**

*Merni Fitzgerald, Fairfax County  
Public Information Officers Committee/R-ESF 14*

Enhanced communication, education and public outreach is one of four EPC priorities for 2006. At the February meeting, the EPC directed the PIOs Committee/R-ESF 15 to review the findings and impact of the September 2005 Citizen Education Campaign and develop recommendations for

ongoing public-focused education on emergency preparedness and response. The EPC will also receive a report from the Committee on a proposed strategic communication plan and proposed public messaging, coordinated with local, state and federal governments and the private sector, for use during emergencies and incidents.

**Recommended Action: Presentation and discussion.**

**6. Other Business, Information Sharing and Topics for Next Meeting  
(4:00-4:15)**

*Chairman Connolly*

Chairman Connolly will invite members to share information or recommend topics for the next meeting on July 12.

**Recommended Action: Discussion.**

**7. Adjournment  
(4:15)**

*Chairman Connolly*

*The next meeting of the EPC will be held on July 12, from 2:00-4:15 pm in the COG Training Center.*