

METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS

National Capital Region Emergency Preparedness Council (NCR-EPC)

Date: Thursday, June 5, 2003
Time: 2:00 to 4:00 p.m.
Location: COG Board Room-Third Floor
777 North Capitol Street NE
Washington, DC 20002

PROPOSED AGENDA

1. Welcome and Introductions (2:00-2:05)

Chair Mary K. Hill, NCR-EPC

2. Program Administration Update (2:05-2:20)

David Robertson, Executive Director, COG

COG staff will provide an update on key program administration issues.

- Status of Approval of the RECP Memorandum of Understanding
- Schedule for Completion of RECP Ver. 1.1 and Ver. 2.0
- RICCS Usage and Establishment of Additional RICCS Centers
- Planning for R-ESF 6, 11 and 15
- Disease Surveillance/Essence II
- Training MOU with GWU/GMU
- COG/NCR-EPC Work Program Activities and Resources/Funding

Recommended Action: Receive presentation.

3. Approval of Joint COG-GWBOT Business Continuity Web Tool (2:20-2:30)

Joe LaFleur, Senior Vice President, Marsh Crisis Consulting

COG and the Greater Washington Board of Trade (GWBOT) worked together to produce a business continuity planning tool to aid small and medium size businesses in developing individualized business continuity plans. The planning tool was designed to be interactive and will be placed on COG's web site, with links on the GWBOT and other web sites. The project consultant will brief the NCR-EPC on the planning tool.

Recommended Action: Receive presentation and approve planning tool for dissemination on COG's web site.

4. Recommend COG Board Approve a Proposed Letter Concerning Frederick County Inclusion in the Definition of the National Capital Region (2:30-2:40)

David Robertson, Executive Director, COG

The Homeland Security Act of 2002 established the U.S. Department of Homeland Security and the Office for National Capital Region Coordination. The law adopted a definition of the National Capital Region that did not include Frederick County, making the County ineligible to receive funding and other support available to communities in the National Capital Region. Frederick County is in the federally defined MSA, a COG member government and signatory to the Regional Emergency Coordination Plan. The NCR-EPC will be asked to recommend that the COG Board transmit a letter to the congressional delegation requesting that Congress re-examine the definition of the National Capital Region to include key communities such as Frederick County.

Recommended Action: Endorse COG Board sending a letter to the congressional delegation.

5. Status Report and Presentation of Preliminary Outcomes for the RECP Transportation Evacuation/Protective Actions Annex Expansion (2:40-3:00)

David Snyder, Chair, NCR-EPC Transportation Work Group
Andrew Meese and Vincent Sakovich, COG Staff

The NCR-EPC previously endorsed proceeding with an update and strengthening of three key elements of the RECP: 1) R-ESF #1 Transportation; 2) the Regional Emergency Evacuation Transportation Coordination Annex; and 3) the Protective Actions Annex. This work is being performed in collaboration with related federal/state/local operations and response planning. The NCR-EPC will be briefed on how the annex expansion is being accomplished, preliminary outcomes, and coordination of these endorsed tasks with the District of Columbia and other regional stakeholders.

Recommended Action: Receive briefing, discuss coordination issues and provide guidance to the NCR-EPC Transportation Work Group.

6. DHS/ONCRC and State EMA Actions and Activities (3:00-3:30)

Michael Byrne, Director, DHS, Office for National Capital Region Coordination
Peter LaPorte, Director, D.C. Emergency Management Agency
Don Keldsen, Director, Maryland Emergency Management Agency
Michael Cline, State Coordinator, Virginia Emergency Management

Representatives of the Office for National Capital Region Coordination and state emergency management agencies will highlight key actions and activities, including the following.

- Federal Homeland Security Funding for the National Capital Region
- Critical Infrastructure Protection
- HHS SARS Response Plan
- Top Off 2 Exercise

Recommended Action: Receive presentation and discuss.

7. Presentation on Mutual Aid Indemnification/Liability Issue (3:30-3:45)

Don Keldsen, Director, Maryland Emergency Management Agency
Lee Ruck, General Counsel, COG

The NCR-EPC will be briefed on a proposed legislative remedy for long-standing indemnification and liability impediments to the provision of public safety mutual aid in the National Capital Region.

Recommended Action: Receive briefing and endorse proposed legislation.

8. New Business/Proposed Next Meeting (3:45-4:00)

David Robertson, Executive Director, COG

COG staff will highlight proposed items for the next NCR-EPC meeting, which is scheduled for July 17, 2003 from 2:00-4:00 p.m. at COG.

Recommended Action: Receive briefing.

9. Adjournment (4:00)