



## **MEMORANDUM**

**TO:** TPB Technical Committee  
**FROM:** Mr. Sergio Ritacco, Transportation Planner  
Ms. Lynn Winchell-Mendy, Transportation Planner  
**SUBJECT:** Federal Transit Administration's Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program – 2019 Solicitation  
**DATE:** January 3, 2020  
**CC:** Ms. Kacy Kostiuk, TPB Board Member and Chair of Selection Committee  
Mr. Kanti Srikanth, TPB Staff Director  
Ms. Lyn Erickson, Plan Development and Coordination Program Director

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This memo provides an overview of the Transportation Planning Board's (TPB) 2019 solicitation for applications for the Federal Transit Administration's (FTA) Enhanced Mobility grant program. The fourth TPB solicitation for Enhanced Mobility dollars was conducted from August 1 through November 4, 2019. The available funding, totaling almost \$7.3M, includes:

- \$878,914 in reallocated Enhanced Mobility dollars from prior solicitations that must be reprogrammed for similar projects;
- \$694,648 in old 5310 dollars deobligated by DDOT and being made available to COG by FTA for vehicle procurement only; and
- \$5,698,696 in FY 2018 and FY 2019 Enhanced Mobility dollars.

Attachment A contains the list of all applications and Attachment B describes the background, solicitation and selection process.

### **FUNDING RECOMMENDATIONS AND NEXT STEPS**

TPB Officers are reviewing the funding recommendations of the selection committee and, following their concurrence, next steps are:

- TPB action to approve the TIP amendment and funding recommendations at the January 22 meeting.
- Notify applicants of TPB action. Applicants with a project not recommended for funding will receive a letter with suggestions for strengthening the application and will be offered an opportunity for a debriefing.
- Following TPB approval, staff will work with the applicants to meet Federal requirements and develop the submittal materials for FTA approval.
- Upon FTA approval, staff will work with the applicants to administer grant implementation.

Should you have any questions or concerns, please contact TPB staff member Lynn Winchell-Mendy ([lmendy@mwkog.org](mailto:lmendy@mwkog.org), (202) 962-3253).

## ATTACHMENT A – LIST OF 2019 ENHANCED MOBILITY APPLICATIONS RECEIVED

Applicant	Project Name	# Vehicles Applying For	Location	Capital or Mobility		Operating		Project Total
				Federal	Match	Federal	Match	
<b>Vehicle Acquisition Applications</b>								
Transportation General, inc.	Northern Virginia Accessible Mobility Service	20	VA	\$ 758,868	\$ 189,718	\$ 132,000	\$ 132,000	\$ 1,212,586
New Horizons Supported Services, Inc.	Enhancing Mobility and Increasing Inclusion for Disabled Adults through Tailored Transportation	8	MD	\$ 414,369	\$ 103,593	\$ 26,636	\$ 26,636	\$ 571,234
ECHO	Enhancing ECHO's Transportation for Persons with Disabilities	3	VA	\$ 161,321	\$ 40,331	\$ 8,312	\$ 8,313	\$ 218,277
Community Support Services	Continuation of expanded transportation options for individuals with developmental disabilities supported by CSS	12	MD	\$ 446,741	\$ 111,686	\$ -	\$ -	\$ 558,427
Easter Seals Serving DC   MD   VA	Adult Medical Day Transportation Services at Easterseals' Silver Spring Inter-Generational Center	4	MD, DC	\$ 399,680	\$ 99,920	\$ 363,200	\$ 363,200	\$ 1,226,000
Jewish Council for the Aging of Greater Washington, Inc (JCA)	JCA Elderbus for the Most Vulnerable	0	Regional	\$ -	\$ -	\$ 191,717	\$ 191,717	\$ 383,434
Regency Taxi	Enhanced Mobility Through Accessible Vehicles Project 3 - 2019	12	MD	\$ 431,120	\$ 107,781	\$ -	\$ -	\$ 538,901
The Arc of Greater Prince William/INSIGHT, Inc.	Acquisition of Vehicles	8	VA	\$ 408,425	\$ 102,107	\$ -	\$ -	\$ 510,532
The Arc Prince George's County	Community Learning Services (CLS) 2	15	MD	\$ 487,627	\$ 121,907	\$ -	\$ -	\$ 609,534
Washington Metro Area Transit Authority	Next Generation Paratransit Vehicle - Ride of the Future	30	Regional	\$ 2,550,000	\$ 450,000	\$ -	\$ -	\$ 3,000,000
Chinese Culture and Community Service Center	CCACC Adult Day Healthcare Center Transportation Services	5	MD	\$ 233,996	\$ 58,500	\$ 1,800	\$ 1,800	\$ 296,096
Prince George's County	Prince George's County Paratransit Fleet Replacement Initiative	4	MD	\$ 195,800	\$ 34,553	\$ -	\$ -	\$ 230,353
Montgomery County Department of Transportation	Montgomery County Travel Training Program Expansion	1	MD	\$ 554,820	\$ 138,706	\$ 15,297	\$ 15,297	\$ 724,120
Fairfax County Neighborhood & Community Services	Fairfax County Human Services Transportation 5310 Bus Replacement Grant Application.	5	VA	\$ 250,000	\$ 62,500	\$ -	\$ -	\$ 312,500
City of Hyattsville	Hyattsville Mobility Options Initiative	2	MD, DC	\$ 131,794	\$ 32,949	\$ 87,400	\$ 87,400	\$ 339,543
Sunrise Community of Maryland, Inc.	"Keep It Moving" - Enhanced Accessibility and Mobility Program	3	MD	\$ 165,224	\$ 41,307	\$ 137,953	\$ 137,953	\$ 482,437
CHI Centers, Inc.	Mobility 2019	5	MD	\$ 192,129	\$ 48,033	\$ -	\$ -	\$ 240,162
<b>Other Than Vehicle Acquisition Applications</b>								
Dulles Area Transportation Association	DATA's 2021 Enhanced Mobility Program for Seniors, Veterans and Individuals with Disabilities	n/a	VA	\$ 214,863	\$ 53,716	\$ -	\$ -	\$ 268,579
Jewish Council for the Aging of Greater Washington, Inc (JCA)	The Network for Volunteer Driving of Greater Washington Plus (NVD+)	n/a	MD, VA	\$ 517,817	\$ 129,457	\$ 3,496	\$ 3,496	\$ 654,266
Columbia Lighthouse for the Blind	Enhanced Mobility For the Visually Impaired and Blind	n/a	Regional	\$ 410,132	\$ 102,533	\$ -	\$ -	\$ 512,665
Washington Metro Area Transit Authority	Abilities-Ride Mobility Management	n/a	Regional	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ 80,000
Capitol Hill Village	Passport to Independence: DC Villages (DCV) Ambassadors to Mobility	n/a	DC	\$ 616,563	\$ 154,141	\$ -	\$ -	\$ 770,704
Boat People SOS	Road to Independence through Savings and Education-Senior Transportation	n/a	VA	\$ 122,112	\$ 30,529	\$ -	\$ -	\$ 152,641
Chinese Culture and Community Service Center	The Senior Medical Appointment Reliable Transportation (SMART) Program	n/a	MD	\$ -	\$ -	\$ 160,688	\$ 160,688	\$ 321,376
The Arc of Northern Virginia	Achieving Independence: Expanding the Scope of Mobility in the Washington Metropolitan Region	n/a	Regional	\$ 603,884	\$ 150,970	\$ -	\$ -	\$ 754,854
Fairfax County Neighborhood & Community Services	Fairfax Mobility Access Project (FXMAP)	n/a	VA	\$ 405,770	\$ 101,443	\$ 100,000	\$ 100,000	\$ 707,213
ServiceSource	Specialized Transportation Program (STP)	n/a	VA	\$ -	\$ -	\$ 182,250	\$ 182,250	\$ 364,500
Prince George's County Department of Public Works and Transportation	Prince George's County Medical Assistance Mobility Enhancement Pilot Program	n/a	MD	\$ -	\$ -	\$ 128,864	\$ 128,864	\$ 257,728
<b>Ineligible Project Submission</b>								
Challenger Transportation / IT Curves	Enhanced Mobility to Live an Active Lifestyle							
				<b>\$ 10,673,055</b>	<b>\$ 2,466,380</b>	<b>\$ 1,579,613</b>	<b>\$ 1,579,614</b>	<b>\$ 16,298,662</b>

Federal Funding Requested	\$12,252,668.00
Federal Funding Available (inc. reallocation with unique FTA requirements)	\$7,272,258.00
Net	(\$4,980,410.00)

## ATTACHMENT B - 2019 ENHANCED MOBILITY PROGRAM

### Overview

The Federal Transit Administration's (FTA's) Enhanced Mobility of Seniors and Individuals with Disabilities program (Section 5310) is for improving mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation mobility options. Approximately \$2.8 million per year is provided to the region under the Fixing America's Surface Transportation (FAST) Act. The Metropolitan Washington Council of Governments (COG), as the administrative agent for the National Capital Region Transportation Planning Board (TPB), is the Designated Recipient for this program for the Washington DC-VA-MD Urbanized Area. The TPB is tasked with the management of the program, including the approval of grant awards. The TPB solicits and selects grant applications for funding every other year. The applicants must match the federal funds: 20 percent for capital or mobility management projects and 50 percent for operating projects.

### Coordinated Human Service Transportation Plan

As a Metropolitan Planning Organization, the TPB develops a Coordinated Human Service Transportation Plan ("Coordinated Plan") for the planning area. An updated to the Coordinated Plan was approved by the TPB on December 19, 2018. The Coordinated Plan outlines priority projects for Enhanced Mobility funding and the selection process, including the criteria below.

### Selection Process and Criteria for Enhanced Mobility Funding

The Coordinated Plan outlines a quantitative scoring process designed to provide a comprehensive consideration of the applicant's ability to serve the transportation needs of the region's older adults and individuals with disabilities. The six factors and the scoring are listed below.

The TPB ensures that the Enhanced Mobility program includes a broad spectrum of programs and services for residents in the Washington DC-VA-MD Urbanized Area and is utilized by grant recipients who can effectively deliver services. As there are numerous federal requirements that must be met, the TPB's Coordinated Plan outlines selection criteria that places a strong emphasis on the institutional capacity of an applicant to manage and administer an FTA grant.

Criterion	Maximum Points
Coordination among agencies and organizations	25
Responsiveness to strategies in the Coordinated Plan <i>Priority Projects (up to 12 points)</i>	20
<i>Address strategies in the Coordinated Plan (up to 8 points)</i>	
Institutional capacity to manage and administer an FTA grant	20
Project feasibility	15
Regional need	5
Equity Emphasis Areas	5
Customer focus	10
<b>Total</b>	<b>100</b>

### **2019 Solicitation for Enhanced Mobility Projects**

The fourth TPB solicitation for Enhanced Mobility funds was conducted from August 1 through November 4, 2019. More than 3,000 individuals received an email announcing the availability of grant funds. The grant opportunity was also promoted through *TPB News*, the Transportation Planning Board's weekly e-newsletter, and COG and TPB social media accounts.

TPB staff conducted six pre-application conferences for interested organizations discussing the application process, federal requirements, and project eligibility. Conferences were held in Fairfax, Virginia on August 15, Silver Spring, Maryland on August 20, and at COG on August 1, September 4, September 10, and October 1.

### **Selection Committee**

TPB member Kacy Kostiuk chaired the Selection Committee, which was comprised of five people representing aging, disability, transit and human service transportation coordination. The Selection Committee members included:

- Ms. Melissa Gray, National Association of Area Agencies on Aging (n4a)
- Ms. Nancy Huggins, Maryland Transit Administration (MTA)
- Ms. Brittany Voll, Virginia Department of Rail and Public Transportation (DRPT)
- Ms. Susie McFadden-Resper, local expert
- Ms. Shawn Brennan, Montgomery County Aging and Disability Services

After the solicitation period closed, TPB staff thoroughly reviewed all the applications received and when necessary, asked for clarifications or revised budgets from the applicants. TPB staff developed summaries of the applications and scored each application based on the selection criteria listed above.

Each Selection Committee member received the staff summaries and applications for review prior to the December 5, 2019 meeting. The Selection Committee collectively reviewed the applications, preliminary scores, and funding recommendations with TPB staff at the meeting. After a thoughtful and deliberative process, the Selection Committee confirmed the recommendations for funding. The Committee directed staff to share the recommendations with the Officers of the Board and respond to any questions they may have on the recommendations.