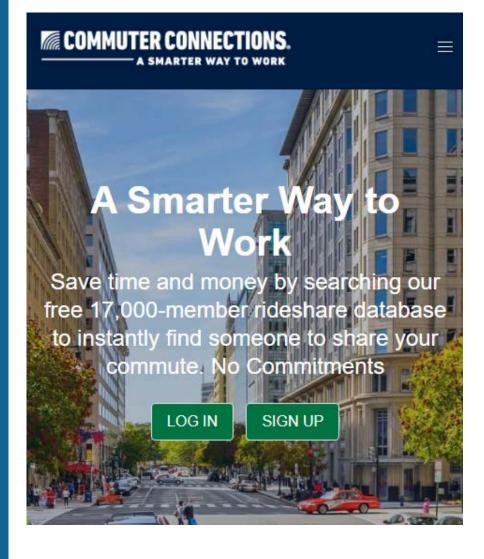
Item #4A



Commuter Follow Up

Presentation to Commuter Connections Ridematching Committee

March 15, 2022

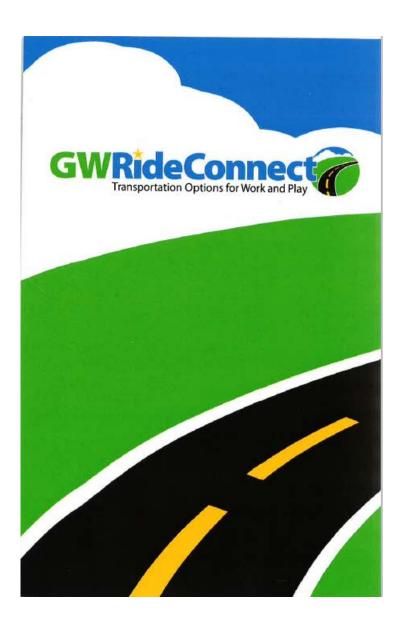




Initial Contact

Three methods available to make an initial contact with GWRideConnect:

- Commuter signs up with Commuter Connections
- GWRideConnect website traffic is directed to the Commuter Connection website
- Call us directly at 540-373-7665



Procedure

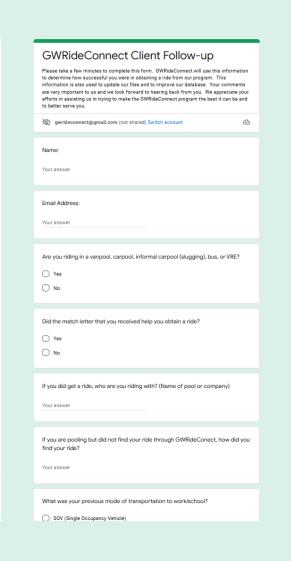
Commuters are sent a welcome packet that contains information tailored to their commute

- Include a list of any vanpools, formal carpools, and buses going to their general commuting area. This opens a line of communication for the commuter to ask questions.
- During COVID we created an electronic version of our welcome packet
- Follow-up requests as replies to these initial emails, such as inquiries for an updated match list.

Follow-up

Follow-up with each of our new commuters between two to three weeks after the initial contact.

- Email a link to a simple form with 10 questions such as if they have found a ride, how helpful did they find our information, and did we get their information correct?
- Mail a letter to the commuters that did not respond to the emailed request. This letter contains a QR code that links to our online form and a printed form that can be mailed back to us.





Maintenance

After the above steps are taken, the commuter is considered established.

- Send emails twice a year to commuters, this is a simple check in where we ask if we can give further assistance, about changes to their information or situation.
- JoAnna does an excellent job with purge reports each month.







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