



**COMMUTER CONNECTIONS SUBCOMMITTEE
MEETING NOTICE AND AGENDA**

Tuesday, January 19, 2016

12 noon – 2:00 p.m.

Metropolitan Washington Council of Governments

777 North Capitol Street, N.E.

Third Floor, COG Board Room

Chairperson: Kendall Tiffany, Frederick County TransIT

Vice Chairperson: Fatemeh Allahdoust, VDOT

Staff Contact: Nicholas Ramfos 202/962-3313

**(Note: Lunch will be served. If you cannot attend this meeting, please call 202/962-3327)*

<u>ITEM #</u>		<u>ACTION</u>
1.	Introductions	
2.	Minutes of November 17, 2015 Meeting	APPROVE
3.	2015 Bike to Work Day Draft Event Report (10 min)	ENDORSE FOR RELEASE
	Mark Hersey, COG/TPB staff will brief the Subcommittee on the substantive changes Made to the 2015 Bike to Work Day draft report. The document has been reviewed by the Bike to Work Day Steering Committee on September 9 th and November 10 th . The draft report was presented to the Subcommittee on November 17 th with a comment period of December 18 th . The Subcommittee will be asked To endorse the final draft report for release.	
4.	FY 2017 Commuter Connections Work Program (CCWP) and 2015 – 2016 Strategic Plan (10 min)	ENDORSE FOR RELEASE
	Nicholas Ramfos, COG/TPB staff will brief the Subcommittee on substantive changes made To the FY 2017 draft CCWP and to the 2015 – 2016 Commuter Connections Strategic Plan. Both documents were presented to the Subcommittee on November 17 th for review. A comment period of December 4 th was established. The Subcommittee will be asked to endorse both documents for release.	

NATIONAL CAPITAL REGION TRANSPORTATION PLANNING BOARD, 777 NORTH CAPITOL STREET, N.E., SUITE 300, WASHINGTON, DC 20002-4239

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| 5. | Guaranteed Ride Home (GRH) Participation Guidelines | (15 min) | ENDORSE FOR RELEASE |
| | <p>Steven Osborn, COG/TPB staff will review the substantive comments on the proposed changes to the current GRH participation guidelines. The changes were presented to the Subcommittee on November 17th for review. A comment period of December 17th was established. The Subcommittee will be asked to endorse the updated GRH Participation Guidelines for release.</p> | | |
| 6. | FY 2015 Guaranteed Ride Home (GRH) Customer Satisfaction Draft Survey Results | (30 min) | INFORMATION |
| | <p>Douglas Franklin COG TPB staff, will brief the Subcommittee on the FY 2015 GRH Customer Satisfaction survey results for both the Washington DC and Baltimore metropolitan regions. A comment period for the draft reports will be established.</p> | | |
| 7. | TDM Software System Update | (15 min) | INFORMATION |
| | <p>Travis Johnston, COG/TPB staff, will brief the Subcommittee on upcoming updates to the Regional TDM software system.</p> | | |
| 8. | FY 2015 – FY 2017 Draft Commuter Connections Draft Transportation Emission Reduction Measures (TERMs) Evaluation Framework | (30 min) | INFORMATION |
| | <p>Nicholas Ramfos, COG/TPB staff will brief the Subcommittee on the draft FY 2015 - FY 2017 draft TERMS Evaluation Framework document. The document was presented to the TDM Evaluation Work Group on December 15th. A comment period will be established.</p> | | |
| 9. | 2 nd Quarter CCWP Budget Report | (5 min) | INFORMATION |
| | <p>Barbara Brennan, COG/TPB staff, will brief the Subcommittee on the status of the FY 2016 2nd Quarter budget report.</p> | | |

10. Other Business/Set Agenda for Next Meeting (5 min)

This is an opportunity for Commuter Connections Subcommittee members to bring up other business and to request agenda items for the next meeting.

NOTE: The next meeting of the Commuter Connections Subcommittee will be held on Tuesday, March 15, 2016 at 12 noon.

<u>Upcoming Meetings</u>	<u>Date</u>	<u>Time</u>
Employer Outreach Committee	Jan. 19, 2016	10:00 a.m.
Bike to Work Day Steering Committee	March 9, 2016	10:00 a.m.
Car Free Day Steering Committee	March 9, 2016	11:30 a.m.
Ridematching Committee	March 15, 2016	10:00 a.m.
Regional TDM Marketing Group	March 15, 2016	2:00 p.m.

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