

METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 North Capitol Street, NE
Washington, DC 20002

RESOLUTION GOVERNING ALTERNATE FORMS OF MEETING

WHEREAS, the 2007 Bylaws of the Metropolitan Washington Council of Governments (COG) does not specifically authorize forms of meeting participation other than *in proper persona* or face-to-face; and

WHEREAS, the 2008 COG Rules of Procedure, which set forth the COG meeting process, define meetings as "assemblages," inferring a desire of the COG Board of Directors to meet face-to-face; and

WHEREAS, concern over the disruption of normal business of the COG Board of Directors by the H1N1 virus or other potential medical or physical disruptions warrants the possibility of meetings held by electronic means; and

WHEREAS, it is the intent of the COG Board of Directors that meeting by electronic means only be held when face-to-face meetings are effectively precluded by emergency circumstances and when action by the Board is legally, financially, or politically required.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS THAT:

1. The COG Rules of Procedure are amended by adding a new Section 4.01 e) to read:

"Meetings may be held by telephone conference call, videoconference, or online combination, upon direction of the Chair, with consent of the Executive Committee, upon at least three-day's notice given members by either email or telephone, which notice shall include the specific steps necessary to access the meeting. Such direction shall only be given upon a determination that a face-to-face meeting is effectively precluded by emergency conditions and, further, that action by the Board is legally, financially, or politically required. Insofar as possible, all matters requiring a vote shall be proposed in writing and furnished to members at least three days prior to the meeting."

2. The COG Rules of Procedure are further amended by adding a new Section 4.06 b) to read:

"In the case of an electronic meeting held pursuant to Section 4.01 e), every reasonable attempt will be made to permit public electronic viewing or listening in the COG Board Room. If such public attendance is made impossible by the emergency causing the electronic meeting, an electronic recording or electronic copies will be made available to the public as soon as possible."

3. Quorum requirements, and weighted voting requirements, will still apply as provided in the Rules of Procedure.

COPY TESTE:

Nicole Hange, Board Clerk