

**COMMUTER CONNECTIONS SUBCOMMITTEE
MEETING NOTICE AND AGENDA**

**Tuesday, September 17, 2019
12 noon – 2:00 p.m.**

**Metropolitan Washington Council of Governments
777 North Capitol Street, N.E.
Third Floor, COG Board Room**

Chairperson: George Clark, Tri-County Council for Southern Maryland

Vice Chairperson: Marcus Moore, Fairfax County

Staff Contact: Nicholas Ramfos 202/962-3313

*(*Note: Lunch will be served. If you cannot attend this meeting, please call
202/962-3327)*

<u>ITEM #</u>	<u>ACTION</u>
1. Introductions	
2. Minutes of July 16, 2019 Meeting	APPROVE
3. Announcement of New Vice Chair (10 min)	APPROVE
<p>George Clark, Tri-County Council for Southern Maryland, will announce the selection of the next Subcommittee Vice Chairperson. The Subcommittee will be asked to approve the nomination.</p>	
4. Change of Chairs	
5. FY2019 Car Free Day Draft Report (5 min)	ENDORSE FOR RELEASE
<p>Douglas Franklin, COG/TPB staff, will brief the Subcommittee on substantive changes to the FY2019 draft Car Free Day event report. The draft document was presented to the Car Free Day Steering Committee on March 13th and a comment period was established. The draft report was presented again to the Car Free Day Steering Committee for a final review on May 8th. The draft report was also presented to the Subcommittee on May 21st and July 16th and meeting attendees were given a comment period.</p>	

NATIONAL CAPITAL REGION TRANSPORTATION PLANNING BOARD, 777 NORTH CAPITOL STREET, N.E., SUITE 300,
WASHINGTON, DC 20002-4239

**THE COMMUTER INFORMATION SOURCE FOR MARYLAND, VIRGINIA AND THE
DISTRICT OF COLUMBIA**

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| 6. | 2019 State of the Commute Survey Report | (15 min) | ENDORSE FOR
RELEASE |
| | <p>Nicholas Ramfos, COG/TPB staff, will brief the Subcommittee on substantive changes made to the draft 2019 State of the Commute Survey Technical Report. The Subcommittee was briefed on the report findings on July 16th and a comment period was established. The Subcommittee will be asked to endorse the report for release.</p> | | |
| 7. | 2019 Guaranteed Ride Home (GRH) Survey | (15 min) | ENDORSE FOR
RELEASE |
| | <p>Nicholas Ramfos, COG/TPB staff, will brief the Subcommittee on the substantive changes made to the draft GRH Survey reports from both the Washington and Baltimore metropolitan regions. The Subcommittee was briefed on both of the report findings on July 16th and a comment period was established. The Subcommittee will be asked to endorse the reports for release.</p> | | |
| 8. | 2020 Congestion Management Process (CMP) Technical Report | (20 min) | INFORMATION |
| | <p>Daivamani Sivasailam, COG/TPB staff, will brief the Subcommittee on the 2020 CMP Technical Report. Chapter 3 of the report focuses on demand management strategies including the benefits from the Commuter Connections program as well as the local government programs in the region. Subcommittee members will be requested to review the materials and provide updates, as necessary.</p> | | |
| 9. | FY2020 Regional TDM Evaluation Project Update | (10 min) | INFORMATION |
| | <p>Nicholas Ramfos, COG/TPB staff, will brief the Subcommittee on Regional TDM Evaluation data collection efforts for FY2020.</p> | | |
| 10. | Car Free Day(s) 2019 Event | (15 min) | INFORMATION |
| | <p>Douglas Franklin, COG/TPB staff, will brief the Subcommittee on the status of the Car Free Day(s) event slated for September 21, 22, and 23, 2019.</p> | | |

11. FY 2021 Work Program Development and Commuter Connections Strategic Plan (15 min) INFORMATION

Nicholas Ramfos, COG/TPB staff, will brief the Subcommittee on the timeline of the development of the FY 2021 Commuter Connections Work program (CCWP). Highlights of the program will be reviewed. The Subcommittee will also be briefed on the Commuter Connections Strategic Plan.

12. 4th Quarter CCWP Budget Report FY2019 4th Quarter Progress Report and FY 2019 CCWP Annual Report (10 min) INFORMATION

Barbara Brennan, COG/TPB staff, will brief the Subcommittee on the FY2019 CCWP 4th Quarter final Budget Report. Dan Sheehan, COG/TPB staff, will brief the group on the FY 2019 CCWP 4th Quarter Progress Report and the FY2019 CCWP Annual Progress Report.

13. Other Business/Set Agenda for Next Meeting (5 min)

This is an opportunity for Commuter Connections Subcommittee members to bring up other business and to request agenda items for the next meeting.

NOTE: The next meeting of the Commuter Connections Subcommittee will be held on Tuesday, November 19, 2019 at 12 noon.

<u>Upcoming Meetings</u>	<u>Date</u>	<u>Time</u>
Regional TDM Marketing Group	September 17, 2019	10:00 a.m.
Ridematching Committee	September 17, 2019	2:00 p.m.
Employer Outreach Committee	October 15, 2019	10:00 a.m.
TDM Evaluation Group	October 15, 2019	12 noon
Bike to Work Day Steering Committee	November 13, 2019	10:00 a.m.

Reasonable accommodations are provided upon request, including alternative formats of meeting materials. Visit www.mwcog.org/accommodations or call (202) 962-3300 or (202) 962-3213 (TDD).