



**Executive Committee Meeting
September 8, 2005
11:00 a.m. – 12:00 noon
(Lunch provided after the meeting)**

**Metropolitan Washington Council of Governments
777 N. Capitol Street, NE
Room 4 & 5**

- 1. Meeting Called to Order** Steven Arabia (11:00 am)
- 2. Approval of June 9, 2005 Minutes** Joe Lewis (11:00-11:05 am)
- 3. Managing Director's Report** Harriet West (11:05-11:15 am)

Summary: Harriet will give an update on financials, sponsorships, and work plan activities.
Action Required: None.
- 4. 2005 Awards Program** Harriet West (11:15-11:20 am)

Summary: Harriet will discuss the recommendation from the Marketing Committee about sponsor recognition in lieu of an awards program this year.
Action Required: Approve recommendation for 2005 sponsor recognition in lieu of the awards program.
- 5. AQAD Team Report** Jen Desimone and Randy Mossier (11:20-11:30 am)

Summary: Jen and Randy will report on the 2005 AQAD season.
Action Required: None.
- 6. Marketing Committee Report** Denise Walz (11:30-11:45 am)

Summary: Denise will discuss the recap binders for radio station promotions, sponsor recognition, and preliminary timing/planning for the 2006 season.
Action Required: None.
- 7. Technical Advisory Committee Report** Harriet West (11:45-11:55 am)

Summary: Harriet will discuss the status of the Voluntary Business Emissions Reductions Strategy.
Action Required: None.
- 8. New Business** Steven Arabia (11:55-12:00 noon)
- 9. Adjourn** Steven Arabia (12:00 noon)

Future Meetings:

- October 13, 2005 (12:00-2:00 pm), Board Meeting at COG
- November 3, 2005 (11:00 am-1:00 pm), TBD