

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS  
National Capital Region Emergency Preparedness Council**

**Date: Wednesday, November 10, 2010**

**Time: 2:00 p.m. – Arrival/Networking  
2:30 p.m. – Convene Meeting  
4:30 p.m. – Adjourn Meeting**

**Location: Training Center, Lobby Level  
777 North Capitol Street NE  
Washington, DC 20002**

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**AGENDA**

**1. WELCOME, ANNOUNCEMENTS AND APPROVAL OF MINUTES**

**(2:30-2:35)**

*EPC Chairman Frank Principi, Prince William County*

Announcements

- National Preparedness Month Outcomes
- Approve September 8, 2010 Meeting Minutes
- Approve proposed EPC Quarterly meeting schedule for 2011

**Recommended Action: Approve September 8, 2010 meeting minutes and quarterly meeting schedule for 2011.**

**2. REGIONAL INCIDENT COMMUNICATIONS AND COORDINATION SYSTEM (RICCS) ANNUAL REPORT**

**(2:35-2:45)**

*Mr. John Snarr  
Principal Planner, COG*

As part of its COG responsibilities, the CAOs Committee provides oversight for the Regional Incident Communication and Coordination System (RICCS), which was conceived as a new regional communications tool following the terrorist attacks of September 2001. RICCS went "live" in July 2002 with its first message and has now generated more than 6,000 messages to its users. COG staff will brief the EPC on the RICCS annual report and recommendations for improvement to RICCS policies, procedures and usage that were recently approved by the CAOs Committee.

**Recommended action: Receive briefing on RICCS Annual Report.**

**3. BRIEFING ON METRO EMERGENCY RESPONSE VEHICLE (MERV) (2:45-3:00)**

*Bat. Chief James Daugherty, Arlington Co. Fire Dept.  
Lt. Richard Shupe, Arlington Co. Fire Dept.*

Twenty-four Metro Emergency Response Vehicles (MERV) have been procured by Arlington County Fire Department under a 2007 Urban Area Security Initiative (UASI) Grant specifically for Metro, and vehicles are available to first responders across the National Capital Region. The MERV is a battery-powered vehicle that is deployed on Metro running rails during major service disruptions. The MERV is used to transport first responders and equipment to an incident scene and transport injured passengers away from the scene quickly. The MERV can transport four people at a time and can travel at speeds up to ten miles per hour.

**Recommended Action: Receive briefing on MERV.**

**4. NCR HOMELAND SECURITY STRATEGIC PLAN IMPLEMENTATION UPDATE (3:00-3:15)**

*Mr. David Robertson, Executive Director, COG  
Ms. Kelley Coyner, Chief of Staff, Senior Policy Group*

The Emergency Preparedness Council approved the Strategic Plan as recommended by the Senior Policy Group and Chief Administrative Officers on September 8, 2010. The approved document has been provided to members of the EPC, SPG, CAOs, R-ESFs, RPWGs and others. Dissemination activities include a media release, briefing to the U.S. Senate Homeland Security Committee staff and other community and media outreach. Mr. Robertson and Ms. Coyner will provide update on Strategic Plan implementation and outreach.

**Recommended Action: Receive NCR Homeland Security Strategic Plan implementation/outreach update.**

**5. UASI FUNDING UPDATES (3:15-3:25)**

*Mr. Tim Fitzsimmons, Chief  
DC HSEMA Grants Management Office*

The EPC has requested that it receive updates at each meeting on all current and prior year Urban Area Security Initiative (UASI) grants. Mr. Fitzsimmons will provide an update on current and projected expenditures associated with FY07 (closeout), FY08 and FY09 UASI grants. He will update the EPC on the award of FY10 UASI grants to R-ESFs, RPWGs and others. Further, Mr. Fitzsimmons will provide an estimated time line for the FY11 UASI process.

**Recommended Action: Receive funding updates and estimated time line for 2011 UASI process.**

**6. REPORT ON HUMAN SERVICES AND MASS CARE ACTIVITIES**

**(3:25-3:45)**

*Ms. Linda Mathes, Chief Executive Officer (CEO)  
American Red Cross in the National Capital Area*

Over the past 6 years the National Capital Region has made significant investment in building mass care and human service capacity. Ms. Mathes, CEO of the American Red Cross in the National Capital Region and Chair of RESF-6/11, will brief the EPC on Red Cross and other partner activities to build robust mass care and human service capabilities. Ms. Mathes will also highlight some of the successes and challenges RESF-6/11 members and other partners experience day to day serving our communities.

**Recommended action: Receive briefing and provide additional direction to RESF 6/11.**

**7. WINTER STORM FORECAST, WMATA PREPARATIONS, SNOW CALL AND PROPOSED PARKING POLICIES**

**(3:45-4:05)**

*Mr. Tony Griffin, CAO Fairfax County  
Mr. Chris Strong, National Weather Service  
Mr. Peter LaPorte, WMATA*

Winter snow storms can pose significant challenges to emergency response activities in the National capital Region, as well as test emergency planning and response assumptions. National Weather Service staff will update the EPC on the weather forecast for the 2010-2011 winter weather season. In addition, WMATA staff will also highlight recent actions taken to keep Metro rail and bus service in operation during winter storms. The availability of Metro rail and bus service is often a significant factor in deciding if local governments are open for regular business during winter storms. Mr. Griffin will review NCR Snow Call procedures and parking polices proposed by IRE group.

**Recommended Action: Receive briefing on winter storm forecast, WMATA Preparations, NCR Snow Call and proposed parking policies.**

**8. BRIEFING ON RESULTS OF 2010 EPC SLS AND UPDATED RECP**

**(4:05- 4:20)**

*Mr. Paul Hajek, Chair ETOP  
Mr. Jack Brown, EM Planning Committee*

The EPC approved an annual Senior Leaders Seminar exercise as part of its 2010 work program. The SLS was held on November 8, 2010. Mr. Hajek will provide a briefing to the EPC on the scenario and preliminary outcomes. Mr. Brown will brief the EPC on the demonstrated effectiveness of the updated Regional Emergency Coordination Plan (RECP) in its first use in a scenario based event. Individuals who participated in the SLS event will be invited to provide additional comments.

**Recommended Action: Receive briefing on 2010 EPC SLS and updated RECP.**

**9. NEW BUSINESS**

**(4:20-4:30)**

*Chairman Principi*

Chairman Principi will invite members to share information in their areas responsibility that may be of interest to others and/or recommend topics for the next meeting.

**Recommended Action: Discuss recommended items identified by EPC members.**

**10. ADJOURNMENT AND CLOSING COMMENTS**

**(4:30)**

*Chairman Principi*