

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 North Capitol Street, N.E.
Washington, D.C. 20002**

**RESOLUTION AUTHORIZING COG TO ENTER
INTO A CONTRACT FOR VIDEO PRODUCTION SERVICES**

WHEREAS, on occasion, the Metropolitan Washington Council of Governments (COG) has the need to produce professional quality videos which can document and highlight the activities and achievements of the COG and its various program activities; and

WHEREAS, funding to support the production of the videos has been identified in the approved project budgets; and

WHEREAS, the selected contractor possesses the necessary qualifications and ability to complete the videos within the terms and conditions of the proposed contract.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN
WASHINGTON COUNCIL OF GOVERNMENTS THAT:**

The Executive Director is authorized to enter into a contract with Take Aim Productions, Inc., a COG-approved Disadvantaged Business Enterprise for the production of the following videos:

- The COG Annual Video to be presented at its Annual Meeting in an amount not to exceed \$40,600;
- The COG Chesapeake Bay Program Video in an amount not to exceed \$33,000; and
- The COG Smart Growth Video in an amount not to exceed \$35,000.