

COG BOARD OF DIRECTORS MEETING

DATE: April 9, 2003
TIME: 12:00 Noon
PLACE: COG Board Room

PLEASE NOTE: Chair Hill will begin promptly at Noon. Lunch for members and alternates will be available at 11:30 a.m. Also, the Board will convene in Executive Session at 1:00 p.m. to consider the recommendation of the Executive Director Selection Committee.

A G E N D A

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
(12:00 Noon) Mary K. Hill,
Supervisor, Prince William
County
Chair, COG Board of Directions

2. **APPROVAL OF MINUTES OF MARCH 12, 2003**
(12:00 – 12:05 p.m.) Chair Hill

3. **AMENDMENTS TO AGENDA**
(12:05 – 12:10 p.m.) Chair Hill

4. **ANNOUNCEMENTS**
(12:10 – 12:20 p.m.) Chair Hill
 - a) Executive Session
 - b) NARC Conference (Pittsburgh) – June 20-24, 2003
 - c) Executive Director’s Report

5. **ADOPTION OF CONSENT AGENDA ITEMS (9.A., 9.B, 9.C. and 9.D.)**
(12:20 – 12:25 p.m.)

RECOMMENDED ACTION: Adopt consent agenda items.

6. **INFORMATION ITEMS (10.A)**

RECOMMENDED ACTION: No action required. Staff will proceed as indicated unless otherwise directed by the Board of Directors.

7. PRESENTATION OF CERTIFICATE OF APPRECIATION FOR LEADERSHIP AND SERVICE OF RETIRING MWAA PRESIDENT AND CEO, JAMES A. WILDING (12:25 – 12:35 p.m.)

**Barbara Favola
Chair, CONAANDA**

James A. Wilding, President and CEO of the Metropolitan Washington Airports Authority recently announced his retirement effective at the end of April 2003. Over his 43 year career in airport administration, Mr. Wilding has held progressively responsible positions in all phases of engineering for the two federally owned airports – Washington Dulles International and Ronald Reagan Washington National – eventually becoming the organization's Chief Engineer, and in June 1987, assumed his current position as President and CEO. Mr. Wilding has guided and advocated a balanced regional economic airport system. He has overseen a massive capital development program at both airports totaling well over \$3 billion dollars. Under his leadership, Ronald Reagan Washington National Airport was modernized as a result of the new terminal building, which opened in 1997, which also brought major improvements to traffic management on the airport as well as improved connections to the Metro system. His relationship with COG dates back to the early 1970s when the FAA and COG sponsored the first study on potential noise impacts of adjustments to aircraft departure tracks at Reagan National. In 1987, the MWAA Board designated the Committee on Noise Abatement and Aviation as the Authority's "preferred mechanism" for community input on noise issues. As recent as 2001, Mr. Wilding served on a COG Board *ad hoc* Airport Policy Committee. CONAANDA asks the Board to adopt Resolution R16-03 to express its gratitude and sincere appreciation for exemplary service to Mr. James A. Wilding for outstanding qualities of leadership and an abiding commitment to the Council of Governments and to the people of this region, shown during his tenure at the Metropolitan Washington Airports Authority.

RECOMMENDED ACTION: Adopt Resolution R16-03.

8. EMERGENCY PREPAREDNESS COMMITTEE UPDATE/MOU SIGNATURES (12:35 – 1:00 p.m.)

**David Robertson
Interim Executive Director, COG**

COG staff will brief the COG Board of Directors on the recent meeting of the National Capital Region Emergency Preparedness Council (NCR-EPC) and key homeland security work program tasks and activities, including the status of adoption of the Regional Emergency Coordination Plan (RECP) Memorandum of Understanding.

RECOMMENDED ACTION: Receive presentation.

9. CONSENT AGENDA

(A) Memorandum Of Understanding Between COG And George Washington University

**Imelda Roberts
Director, Office of Human
Resources Management, COG**

This Memorandum of Understanding entered into by The George Washington University Center for Excellence in Municipal Management (CEMM) and The Metropolitan Washington Council of Governments approved by the COG Board in April 2002 is being updated to reflect changes in the Institute for Regional Excellence' Regional Executive Development Program. This program was developed as a partnership between CEMM and COG for the purpose of providing executive education on leadership and management issues for the mid-level and senior managers of COG member jurisdictions. The goal of this partnership is to support the best possible leadership for the Metropolitan

Washington region through training, development, research and evaluation. The Board is asked to adopt R17-03 to support this partnership.

RECOMMENDED ACTION: Adopt Resolution R17-03.

(B) Memorandum Of Understanding Between COG And U.S. Department Of Health And Human Services

The COG Health Officials Committee and U.S. Department of Health and Human Services (DHHS) have recognized a need to coordinate on regional issues that both affect the health of federal employees in the NCR, whether or not DHHS is taking formal action in its federal capacity. Also, DHHS has offered to assist in logistics for communication and coordination. To avoid confusion due to the dual Federal/local nature of the U.S. DHHS role, one or more Memoranda of Understanding would define the working relationship. A draft of the initial proposed MOU is provided.

At this time, U.S. DHHS would become a member of the Health Officials Committee and the RICCS, and would provide telephone service for RICCS conference calls dealing with health emergencies. Additional Memoranda may be necessary as the relationship continues to evolve. The Board will be briefed on the conference and will be asked to adopt Resolution R18-03, authorizing staff to enter into Memoranda of Understanding with the U.S. Department of Health and Human Services.

RECOMMENDED ACTION: Adopt Resolution R18-03.

(C) Proposed Resolution Authorizing COG To Enter Into An Agreement For Video Production Services

On occasion, COG has the need to produce professional quality videos that can document and highlight the activities and achievements of the COG and its various program activities. The Board will be asked to adopt Resolution R19-03 authorizing COG to enter into an agreement with Take Aim Productions, Inc., a COG-approved Disadvantaged Business Enterprise for the production of the COG Annual Video to be presented at the COG Annual Meeting, the COG Chesapeake Bay Program Video and the COG Smart Growth Video for a total amount of \$108,600. Funds for these videos have been included in their respective project budgets.

RECOMMENDED ACTION: Adopt Resolution R19-03.

(D) Resolution Authorizing the Executive Director to Submit a Consolidated Funding Application to the Fannie Mae Foundation for Support for COG's Washington Area Housing Partnership, Potomac Regional Education Partnership, and Institute for Regional Excellence

The Board will be requested to approve Resolution R20-03, authorizing the Executive Director to submit a consolidated funding application to the Fannie Mae Foundation for COG's Washington Area Housing Partnership, Potomac Regional Education Partnership, and Institute for Regional Excellence for an amount not to exceed \$150,000. This funding application is for a year's worth of support from the date the funding application is approved. No additional COG match is required.

RECOMMENDED ACTION: Adopt Resolution R20-03.

10. INFORMATION ITEM

(A) COG Appointment To The Washington Area Housing Trust Fund

The bylaws of the Washington Area Housing Trust Fund authorize the COG Board Chair to appoint three area officials to serve on the Trust Fund Board of Directors. COG Board Chair Mary K. Hill has appointed D.C. Council Member Carol Schwartz and Fairfax County Supervisor Catherine Hudgins.

11. EXECUTIVE SESSION – By motion the Board of Directors will conclude the public meeting and reconvene in Executive Session for personnel purposes.

12. RECONVENE PUBLIC SESSION – The Board will reconvene in Public Session for such purposes, as the Board deems appropriate.

THE NEXT BOARD MEETING WILL BE ON MAY 14, 2003.
