



**MEETING NOTICE AND AGENDA
BIKE TO WORK DAY 2022 EVENT STEERING COMMITTEE**

**Wednesday, January 12, 2022
10:00 to 11:30 am
R. Kirby Training Center, Lobby Level
Hybrid Meeting: In-Person/Webex**

**Metropolitan Washington Council of Governments
777 North Capitol St, NE Washington, DC 20002**

Chair: Cindy Roeder, Town of Herndon, VA
COG/TPB Staff Contact: Douglas Franklin
dfranklin@mwkog.org, 202.962.3792

- 1. Introductions**
- 2. November 10, 2021 Meeting Minutes Approval**
- 3. 2021 Event Report Update**
- 4. T-shirt Update**
- 5. Sponsor Drive Update**
- 6. Poster Concepts**
- 7. Pit Stop Manager Questionnaire**
- 8. New Pit Stops Update/Orientation Session**
- 9. Pit Stop Managers Roundtable**
- 10. Other Business**

The Next Bike to Work Day Steering Committee meeting will be held on Wednesday, March 9, 2022 from 10:00 to 11:30 am in the R. Kirby Training Center.

Reasonable accommodations are provided upon request, including alternative formats of meeting materials. Visit www.mwcog.org/accommodations or call (202) 962-3300 or (202) 962-3213 (TDD).