**RESOLUTION R16-2012**

**March 14, 2012**

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS**

**777 NORTH CAPITOL STREET, NE**

**WASHINGTON, DC 20002-4239**

**RESOLUTION AUTHORIZING A REQUEST FOR PROPOSALS**

**FOR EXECUTIVE DIRECTOR SEARCH FIRM**

**WHEREAS**, David Robertson announced in February 2012 that he will step down from his position as Executive Director at the Metropolitan Washington Council of Governments (COG) in January 2013 at the expiration of his employment contract; and

**WHEREAS**, the COG Board of Directors directed staff to identify steps needed to undertake an extensive nationwide and regional search for qualified candidates for this important regional position; and

**WHEREAS**, Chairman Frank Principi appointed himself and Vice Chairs Mendelson and Young, Penn Gross, Andrea Harrison, Walter Tejada, and Bruce Williams to serve on the Executive Director Search Committee to oversee the search process and support the COG Board in appointing a new Executive Director in late 2012; and

**WHEREAS**, Chairman Principi and the Committee recommended that COG obtain the services of an executive search firm to support the Committee and the COG Board in recruiting, screening and selecting a new Executive Director.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS THAT:**

1. The Executive Director, or his designee, is authorized to issue a Request for Proposals (RFP) and award a contract to an executive search firm to support the Committee and the COG Board in successfully recruiting, screening and appointing a new Executive Director.
2. Funding to support this activity in an amount not to exceed $30,000 shall be provided from COG’s FY 2012 unallocated contingency reserve.
3. The Committee and the selected executive search firm shall regularly brief the COG Board on progress prior to recommended action by the COG Board in late 2012 appointing a new Executive Director.

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*The foregoing resolution was unanimously approved and adopted by the COG Board of Directors at its regular meeting held on March 14, 2012.*

 *Barbara J. Chapman*

 *Executive Board Secretary*