**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS**

**National Capital Region Emergency Preparedness Council**

**Wednesday, November 13, 2013**

**2:00 p.m. – Arrival/Networking**

**2:30 p.m. – Convene Meeting**

**4:30 p.m. – Adjourn Meeting**

**Training Center, Lobby Level**

**777 North Capitol Street NE**

**Washington, DC 20002**

**DRAFT AGENDA**

1. **WELCOME, ANNOUNCEMENTS, AND APPROVAL OF MINUTES (2:30-2:40)**

*Paul Quander, Deputy Mayor for Public Safety and Justice*

*District of Columbia*

*Chairman, EPC*

Announcements and Reports

* + Welcome Remarks and Review of Agenda by Paul Quander
  + Abby Raphael, Chair Arlington County School Board – Update on NCR Regional Planners School Preparedness Seminar Presentation to Washington Area School Boards
  + Approve September 11, 2013 Minutes

**Recommended Action: Approve September 11, 2013 minutes.**

1. **UASI GRANT UPDATE (2:40-2:50)**

*Tim Fitzsimmons, Deputy Chief, Grants Management Division*

*DC Homeland Security and Emergency Management Agency*

State Administrative Agent staff is responsible for UASI grant administration. Tim Fitzsimmons will provide a status report on all open UASI grants and an update on the award of the UASI 2013 grants. He will also provide a status on the reprogramming of remaining FY11 and FY12 UASI funds.

**Recommended Action: Presentation, no action required.**

1. **NCR HOMELAND SECURITY STRATEGIC PLAN UPDATE (2:50-3:20)**

*Sue Snider, Liaison to National Capital Region*

*Virginia Department of Emergency Management*

Sue Snider is leading a team effort to update the 2010 NCR Homeland Security Strategic Plan and will provide you a briefing on the updated 2013 NCR Homeland Security Strategic Plan that is being provided to the EPC for approval. The updated Strategic Plan includes updated Goals and Objectives as a result of the Management Review process last year and an intensive comment seeking process this summer. The initiatives that were previously listed under each Objective are now incorporated into individual work plans developed by RESFs and RPWGs this fall. A more comprehensive rewrite of the Plan will follow in 2015.

**Recommended Action:** **Receive briefing and approve update of the NCR Homeland Security Strategic Plan.**

1. **INCREASED PERSONAL PREPAREDNESS THROUGH WORKPLACE BASED INITIATIVES (3:20-3:30)**

*Chris Geldart, Director*

*DC Homeland Security and Emergency Management*

Chris Geldart will provide an update on the 2013 Work Focus item - “Increased Personal Preparedness through Workplace Based Initiatives” and next steps needed to achieve initiative.

**Recommended Action: Receive update, no action required.**

1. **UPDATE ON ESTABLISHMENT OF UASI PROJECT MANAGEMENT OFFICE (3:30-4:05)**

*Barbara Donnellan, Chair*

*CAO Homeland Security Executive Committee*

*Stuart Freudberg, Senior Director*

*Environment, Public Safety, and Health*

*Metropolitan Washington Council of Governments*

Barbara Donnellan and Stuart Freudberg will provide an update on the status of the establishment of the UASI Project Management Office (PMO) at COG.

**Recommended Action:** **Receive update on establishment of the UASI Project Management Office at COG.**

1. **SENIOR LEADER SEMINAR 2013 (4:05-4:20)**

*Chairman Quander*

*Steve Bieber, Chief*,

*COG Urban Watershed Programs and Homeland Security*

Deputy Mayor and EPC Chair Paul Quander and Steve Bieber will provide a report on initial lessons learned from the EPC’s 2013 Senior Leaders Seminar held at the DC Convention Center on November 1, 2013.

**Recommended Action:** Receive initial lessons learned from Senior Leader Seminar.

1. **NEW BUSINESS (4:20-4:30)**

*Chairman Quander*

Chairman Quander will invite members to share information in their areas of responsibility that may be of interest to others and/or recommend topics for the next meeting.

**Recommended Action: Discuss recommended items identified by EPC members.**

1. **ADJOURNMENT (4:30)**

*Chairman Quander*

Next EPC Meeting: February 12, 2014 from 2:00 p.m. to 4:30 p.m.