

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 North Capitol Street, N.E.
Washington, D.C. 20002-4290**

**MINUTES
Board of Directors' Meeting
COG Board Room**

January 12, 2011

BOARD MEMBERS, ALTERNATES AND PARTICIPANTS PRESENT AND NOT PRESENT

***SEE ATTACHED CHART FOR ATTENDANCE**

STAFF

**David J. Robertson, Executive Director
Sharon Pandak, General Counsel**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairwoman Harrison called the meeting to order at 12:10.

2. CHAIRWOMAN'S ANNOUNCEMENTS

Chairwoman Harrison recognized the following outgoing Board Members; Andrea McGimsey from Loudoun County, and John Britton from the City of Rockville. Ms. Harrison also recognized the outgoing Policy Committee Chairs; Barbara Favola, Arlington County (Chesapeake Bay and Water Resources Policy Committee), and Phil Andrews, Montgomery County (NCR Emergency Preparedness Council).

Ms. Harrison introduced the new COG Board members; Candice Quinn Kelly, President, Charles County Board of Commissioners; Scott York, Chairman-at-Large, Loudoun County Board of Supervisors; and Matt Letourneau, Supervisor, Loudoun County Board of Supervisors.

3. EXECUTIVE DIRECTOR'S REPORT

Mr. Robertson recent briefed the Prince George's County Council on November 1 on a proposed Metropolitan Business Plan for the National Capital Region.

He also, met with Arlington County Manager Barbara Donnellan on November 8 and 16 to review preparations for early 2012 meetings that will determine UASI grant priorities.

Mr. Robertson met with staff from the U.S. Senate Committee on Homeland Security and Governmental Affairs to brief them on the November 28 on COG's Incident Management and Response report.

4. AMENDMENTS TO AGENDA

There were no amendments to the agenda.

5. APPROVAL OF MINUTES OF NOVEMBER 29, 2011

The minutes of the November 29, 2011 meeting were approved and adopted.

6. ADOPTION OF CONSENT AGENDA ITEMS

Supplemental documents: R01-2012 through R04-2012

A. RESOLUTION AUTHORIZING COG TO ISSUE A CONTRACT TO OBTAIN THE SERVICES OF A REGIONAL INCIDENT COORDINATION (RIC) PROGRAM MANAGER

The Board adopted Resolution R01-2012, authorizing the COG Executive Director, or his designee, to receive and expend up to \$100,000 to fund a RIC Program Manager. The program manager will review, compile, and disseminate emergency related information from various regional stakeholders and outlets. Centralizing regional emergency messaging would result in more timely and informed decision making, specifically related to closure and early/ delayed dismissal actions. Funding for this effort will be provided through a Subgrant from the State Administrative Agent (SAA). No COG matching funds are requested.

B. RESOLUTION AUTHORIZING COG TO RECEIVE AND EXPEND FUNDS FOR THE ONGOING MAINTENANCE CONTRACT AND REOCCURRING SERVICE FEES FOR THE REGIONAL AUTOMATED PROPERTY INFORMATION DATA (RAPID) BASE

The Board adopted Resolution R02-2012, authorizing the Executive Director, or his designee, to receive and expend \$38,000 for the ongoing maintenance contract and recurring service fees for RAPID. Funding for this effort will be provided to COG through a Subgrant from the SAA. No COG matching funds are requested.

C. RESOLUTION AUTHORIZING COG TO RECEIVE AND EXPEND FUNDS TO SUPPORT THE "FRIENDS OF WEDNESDAY'S CHILD FUND"

The Board was asked to adopt Resolution R03-2012, authorizing the Executive Director, or his designee, to accept a \$25,000 grant from the Freddie Mac Foundation for the Friends of Wednesday's Child Fund. The Wednesday's Child Committee established the Fund and oversees dispersal of grant stipends for the unmet needs of children in the region's foster care system. No COG matching funds are requested.

D. RESOLUTION IN SUPPORT OF A GRANT FOR A REGIONAL FOSTER PARENT OF THE YEAR GALA AND 20TH ANNIVERSARY SALUTE TO WEDNESDAY'S CHILD

The Board was asked to adopt Resolution R04-2012, authorizing the Executive Director, or his designee, to seek and accept a \$125,000 grant from the Freddie Mac Foundation for a combined Foster Parent of the Year and Wednesday's Child 20th Anniversary Gala. Wednesday's Child represents a long partnership between COG, the Freddie Mac Foundation, News4 and local child welfare agencies. COG matching funds are requested.

ACTION: Upon motion made, and seconded, Resolution R01-2012 through R04-2012 were unanimously approved and adopted.

7. ELECTION OF COG BOARD OFFICERS

Chairwoman Harrison recommended the approval of the proposed slate of the COG Board's Officers for 2012: Chairman – Frank Principi, Prince William Board of County Supervisors; Vice Chairman – Phil Mendelson, Council of the District of Columbia and Vice Chairman – Karen Lewis Young, Frederick Board of Alderman.

ACTION: Upon motion made, and seconded, COG Board Officers for 2012 were unanimously approved and adopted.

8. RECOGNITION OF IMMEDIATE PAST CHAIRMAN

Chairman Principi thanked past Chairwoman Harrison for her leadership and presented her with a crystal gavel.

9. APPROVAL OF FY 2013 WORK PROGRAM AND BUDGET

Mr. Robertson summarized the proposed FY 2013 Work Program and Budget which will increase slightly by less than 1 percent from FY 2012. Membership assessments have been frozen for the last three years and to lessen the impact on faster growing jurisdictions as the result of population changes, COG capped the increase in membership fees at 5 percent.

The proposed FY 2013 work program is aligned with COG strategic plan which will focus on Region Forward to address key priorities of transportation mobility, climate and energy, housing, and public safety; the preparation for the dissolution of the Freddie Mac Foundation, implementation of the member-wide StreetSmart program, ongoing increases in healthcare and pension costs, and reactivating employee merit raises.

Fairfax County Supervisor Penny Gross asked about the restriction policy on the reserve balance and Mr. Robertson answered that any withdrawals from the reserve fund must be requested and approved by the COG Board with an acceptable reason. Mr. Robertson did agree with Chairman Principi and Ms. Gross that because of the decline in contribution activity by private funders for philanthropy COG should proactively research other resources for funding. Mr. Robertson also addressed other issues with Board members to have more briefings on the activities of the Transportation Planning Board, consolidating similar policy committees, and coordination on the education, engineering, and enforcement of the StreetSmart program.

ACTION: Upon motion made and seconded, FY 2013 Work Program and Budget was unanimously approved and adopted.

10. ADOPTION OF 2012 POLICY PLATFORM

COG Board leadership and COG staff will be focusing on enhancing COG's policy priorities, and strengthening relationships with state and federal elected officials in the coming year. Nicole Hange, COG's Government Relations and Member Services Coordinator, provided an overview of the proposed 2012 Policy Platform and opportunities for outreach.

Ms. Hange discussed the process of this year's platform development, which has been refocused to align with Region Forward, and the limitations on COG's advocacy efforts as a 501c(3) organization. Staff has worked with COG's policy committees and the Ad-Hoc Legislative Committee of the COG Board to draft the region's 2012 policy platform. The platform includes COG's policy priorities as well as supplementing

issue specific briefs that highlight the roles and actions necessary, of state and federal officials, to strengthen economic competitiveness in the National Capital Region.

The Policy Platform will be distributed to the Maryland and Virginia General Assemblies, the Council of the District of Columbia, Congress and other stakeholders as appropriate. Staff will be participating in the VACo/VML day in Richmond February 9, and will host a luncheon in Annapolis, date TBD to raise awareness of COG's work and the region's priorities.

Ms. Hange noted that the process for platform development has improved in recent years but would benefit greatly from a more strategic approach. She will return to the Board with a recommendation by summer.

Montgomery Council President Roger Berliner suggested that in addition to our planned outreach efforts, we consider inviting legislators in key leadership positions to speak before the Board.

Loudoun County Board Supervisor Matt Letourneau requested a language change to the sustainability priority: "Support EPA national rules to reduce pollution-creating emissions, and help states and local governments meet the federal air quality health standard for ozone" to add "*cross state pollution-creating*" to narrow the intent and potential for misinterpretation.

ACTION: Upon motion made and seconded, the 2012 Policy Platform was unanimously approved and adopted as amended.

11. APPOINTMENT OF 2012 POLICY COMMITTEE LEADERSHIP

The appointment of 2012 leadership for COG policy advisory committees, public-private partnerships and administrative committees was recommended by Chairman Principi. Additional appointment action is anticipated in February as COG receives information concerning final appointments by its member governments to COG boards and committees.

ACTION: Upon motion made and seconded, the 2012 Policy Committee Leadership was unanimously approved and adopted.

12. REGION FORWARD UPDATE

Prince George's County Council Member and Region Forward Chairman Eric Olson and District of Columbia Director of Planning and Region Forward Vice Chair Harriet Tregoning briefed the Board on the Coalition's 2012 activities. The briefing included a summary of the goals and objectives for the Regional Activity Center update and Complete Community Typologies; Performance Baseline; Opportunity Mapping; and TOD Housing Plan. Board members responded favorably to the goals and added a sense of urgency to the proposed activities. Chairman Principi reaffirmed that a principal priority for his tenure is to ensure that the proposed 2012 Region Forward activities are achieved in a timely manner and that the COG-wide work program support continued success in this effort.

Arlington County Board member Walter Tejada noted that in addition to preserving or increasing the supply of affordable housing in transit station areas or activity centers, it is important that efforts also be made through Region Forward and locally to prevent displacement of existing residents and businesses. Falls Church Council Member Dave Snyder stated that, particularly in light of current economic conditions, Region Forward outcomes should be concrete and seek real solutions.

13. INCIDENT MANAGEMENT RESPONSE REPORT IMPLEMENTATION

Montgomery County Council Member and Chair of the Incident Management and Response (IMR) Steering Committee Phil Andrews provided a Status Report on key objectives found in the Final Report approved by the COG Board on November 9, 2011. He reviewed the four focus areas: (1) Improve Real time information or situational awareness among local, state, and federal government agencies with operational authority and responsibility; (2) Improve real-time information to the media and the public; (3) Improve regional coordination; and (4) Strengthen and focus decision making.

Chair Andrews reported the establishment of a Virtual Joint Information Center (V-JIC) that supports the rapid release of real-time information to the media and the public in the NCR during a storm or other major event. He noted that work is underway to automatically integrate Metropolitan Area Transportation Operations Coordination (MATOC) program information automatically into WebEOC, and to bring MATOC to a 24/7 capacity. Release and "stay put" policies have been improved as the Office of Personnel Management (OPM) has revised its policies, affecting hundreds of thousands of employees directly as well as indirectly influencing decisions of other employers. Mr. Andrews stated that the establishment of a Regional Incident Coordination (RIC) program is underway to improve regional incident management and response by drawing on new and existing tools and increasing coordination.

In moving forward, Chair Andrews noted that the IMR group will continue to meet in 2012 to oversee progress of their recommendations and will report back to the COG Board of Directors regularly on progress.

ACTION: Report accepted and referred to implementing authorities, agencies and jurisdictions.

THE NEXT BOARD MEETING WILL BE ON WEDNESDAY, FEBRUARY 8, 2012

**BOARD OF DIRECTORS/ALTERNATES
ATTENDANCE ROSTER
January 11, 2012**

<u>Jurisdiction</u>	<u>Member</u>	<u>Y/N</u>	<u>Alternate</u>	<u>Y/N</u>
<i>District of Columbia</i>				
Executive	Hon. Vincent Gray			
	Mr. Allen Lew (CAO)	Y		
Council	Hon. Phil Mendelson (Vice Chair)	Y		
	Hon. Michael Brown			
<i>Maryland</i>				
Bowie	Hon. G. Frederick Robinson	N	Hon. Dennis Brady	N
Charles County	Candice Quinn-Kelly	Y		
City of Frederick	Hon. Karen Young	Y		
College Park	Hon. Andrews Fellows	Y	Hon. Robert Catlin	
Frederick County	Hon. David Gray	N	Hon. Blaine Young	
Gaithersburg	Hon. Sidney Katz	N	Hon. Cathy Drzyzgula	Y
Greenbelt	Hon. Judith "J" F. Davis	N	Hon. Emmett Jordan	Y
Montgomery County				
Executive Council	Hon. Isiah Leggett		Mr. Tim Firestine (CAO)	
	Hon. Roger Berliner	Y		
	Hon. Valerie Ervin	N		
Prince George's County				
Executive Council	Hon. Rushern Baker	N	Mr. Bradford Seamon (CAO)	Y
	Hon. Karen Toles	Y		
	Hon. Andrea Harrison	Y		
Rockville	Vacant			
Takoma Park	Hon. Bruce Williams	Y	Hon. Terry Seamens	
Maryland General Assembly	Hon. Galen Clagett	N		
<i>Virginia</i>				
Alexandria	Hon. William Eulle	N	Hon. Redella Pepper	Y
Arlington County	Hon. Walter Tejada	Y	Hon. Jay Fissette	N
City of Fairfax	Hon. Dan Drummond	Y	Hon. Jeffrey Greenfield	N
Fairfax County	Hon. Sharon Bulova	Y	Hon. Catherine Hudgins	N
	Hon. Penelope A. Gross	Y	Hon. Patrick Herrity	N
	Hon. John Foust	Y	Hon. Michael Frey	N
Falls Church	Hon. Nader Baroukh	N	Hon. David Snyder	Y
Loudoun County	Hon. Matt Letourneau	Y		
Loudoun County	Hon. Scott York	Y		
Manassas	Hon. Sheryl Bass	Y		
Manassas Park	Hon. Suhas Naddoni	N	Hon. Frank Jones	
Prince William County	Hon. Frank Principi	Y		

	(Chair)			
	Hon. Wally Covington			
Virginia General Assembly	Hon. James M. Scott	N		
<i>Other</i>				
Eric Olson		Y		
Harriett Tregoning		Y		

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