

---

## National Capital Region Transportation Planning Board

Metropolitan Washington Council of Governments  
777 North Capitol Street, N.E., Suite 300, Washington, D.C. 20002-4290

---

### Highlights of the meeting of the Aviation Technical Subcommittee

*Thursday, May 23, 2013, 10:30 AM to 12:00 noon*  
*MWCOG Meeting Room 3*

#### **Meeting Attendees**

- Mark Rawlings (DDOT)
- Jeff Breeden (FAA) – via teleconference
- Juan Rivera (Manassas Regional Airport) – via teleconference
- Tony Storck (MAA)

#### **COG/TPB staff in attendance**

- Clara Reschovsky
- Rich Roisman
- Abdul Mohammed

Chair Tony Storck called the meeting to order at 10:30am.

#### **1. Approval of highlights from the previous meeting (March 28, 2013)**

A subcommittee member noted that the font size was not consistent throughout the highlights. Mr. Roisman indicated he would make that correction and the March 28, 2013 meeting highlights were approved, with corrections. The approved meeting summary will be available on the MWCOG website.

#### **2. 2013 Washington-Baltimore Regional Air Passenger Survey: Final Scope of Work and Budget and Draft Request for Proposals**

Mr. Roisman presented the final scope of work and budget and the draft RFP for the 2013 air passenger survey. The subcommittee reviewed a draft scope of work and budget at the March meeting and no changes were requested, so that scope and budget are now the final scope and budget. The questionnaire printing will now shift from COG staff to a contractor, and a contractor will be given the option of developing and implementing an on-line version of the survey. The total survey budget has increased from \$300,000 in 2011 to \$325,000. Funding letters reflective of the new budget will be sent to the airport operators. Chair Storck requested that the funding request letter for MAA be emailed directly to him in addition to being sent via regular mail to Mr. Wayne Schuster.

With regard to the redesign of the survey questionnaire, some of the questions proposed for deletion at the March meeting are being retained based on further review and comment by MWAA and DDOT. There are still two different wordings for question E.5. In addition, two questions were added at the request of MWAA to better understand parking and ground travel habits. There was subcommittee discussion of the best question wording and format to capture this information, including placing a time boundary on “usual” habits, such as “within the last year.” Another draft questionnaire will be prepared for review before it is turned over to the selected contractor.

A subcommittee member noted that questions that include check boxes but ask the respondent to circle an option need to be corrected.

The current draft RFP largely follows the format of the 2011 RFP but adds information about the survey redesign and the optional on-line survey task. Staff will send out a revised draft for review by the airports.

A subcommittee member asked if the RFP contained information about survey provisions for the visually impaired and hearing impaired. Mr. Roisman replied that there was no such provision. It was noted that a recent procurement for an airport survey at BWI included a requirement for bidders to include an approach for administering the survey to the visually impaired and the hearing impaired. Mr. Roisman will add a similar requirement to this RFP.

### **3. 2013 Air Passenger Origin Destination Forecast Update (Phase 1) Draft Report**

Mr. Mohammed presented the updated O-D forecasts based on the 2011 air passenger survey. This round of forecasts has benefited from the recent FAA update to the Terminal Area Forecasts, since there is now a common horizon year of 2040. The core forecasting methodology has not changed from the last set of COG O-D forecasts. The short-term FAA forecasts for BWI show a decline in enplanements; however, actual observed enplanements have been increasing, and this discrepancy will cascade into the COG O-D forecasts. There are likely to be similar issues with IAD, where enplanements are decreasing more quickly than the FAA forecasts.

Mr. Mohammed requested subcommittee comments on the draft report within 30 days.

### **4. Update CASP 28 Grant Application and Federal FY 2013-2018 ACIP**

Mr. Roisman noted that the draft ACIP was presented to the subcommittee at the March meeting, and reminded the subcommittee that the next grant will include an update of the Air Cargo Element, which was last updated in 2008, as well as the first phase of processing the 2013 Air Passenger Survey. All deliverables for CASP 26 have been submitted to FAA and the CASP 28 grant is ready to be submitted. The funding level will be unchanged from CASP 27.

## **5. Roundtable Discussion**

Mr. Roisman noted that staff had responded to a data request from The Northeast Maglev that came through MAA for the 2011 and 2009 survey data files and reports as well as the recent Ground Access Forecasts and TPB Cooperative Forecasts (household and population).

Mr. Roisman has been invited to present to the Aviation Committee at the Delaware Valley Regional Planning Commission (DVRPC) in September. The recent presentation on the 2011 survey results to the BMC/BRTB Technical Committee went well.

Mr. Roisman noted that the recently-passed Maryland transportation bill includes \$100M for beginning weekend MARC Penn Line service, which would improve access to BWI; a subcommittee member noted that operating weekend service is still the subject of negotiation between Maryland MTA and Amtrak (who owns the tracks).

Mr. Rivera noted that Manassas has completed their emergency drill this year and held two fun runs and an airshow at the airport. The airport strategic plan and marketing plan (effective 7/1/13) have been completed. A project to move the airport localizer back to the centerline will begin soon. A rezoning of the airport (to shift from light industrial to a true airport zone) will also begin zone, as well as an extension of the airport overlay district to match the recent main runway extension. Aircraft operations are expected to be flat relative to 2012 (87k); however, non-local-based traffic (i.e., business travel) is increasing.

Mr. Storck reported that the new C checkpoint and B/C connector at BWI have opened.

## **6. Other Business**

There was no other business.

## **7. Adjourn**

Chair Storck adjourned the meeting at 12 noon.

The next Aviation Technical Subcommittee meeting will be Thursday, July 25, 2013 at 10:30 am.