

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
National Capital Region Emergency Preparedness Council**

Date: Wednesday, March 10, 2010

**Time: 2:00 p.m. – Arrival/Networking
2:30 p.m. – Convene Meeting
4:30 p.m. – Adjourn Meeting**

**Location: Training Center, Lobby Level
777 North Capitol Street NE
Washington, DC 20002**

DRAFT AGENDA

- 1. WELCOME, INTRODUCTIONS AND APPROVAL OF MINUTES (2:30-2:40)**
EPC Chairman Frank Principi, Prince William County

Announcements

- Introduction of New Members
- Revised 2010 Meeting Schedule
- Regional Haiti Response

Recommended Action: Approve November 12, 2009 minutes.

- 2. NATIONAL CAPITAL REGION EMERGENCY PAREPAREDNESS COUNCIL (2:40-3:00)**
Mr. David Robertson, COG

Because of its structure and composition, the Emergency Preparedness Council (EPC) experiences periodic turnover among its members. Chairman Principi has recommended staff lead a "101" discussion on the roles and responsibilities of the EPC and associated organizations as well as the Regional Emergency Support Functions (R-ESFs) and Regional Program Working Groups (RPWGs) that will result in a better informed membership.

Recommended Action: Discuss EPC, associated organizations, R-ESFs and RPWGs.

- 3. EPC FOCUS AND PRIORITIES FOR 2010 (3:00-3:20)**
Chairman Principi and EPC Members

PRIORITY 1: National Capital Region Homeland Security Strategic Plan

PRIORITY 2: Update of Local Plans and the Regional Emergency Coordination Plan

PRIORITY 3: Emergency Preparedness Council Senior Leader Seminar 2010

PRIORITY 4: Community Awareness, Alert and Public Information

PRIORITY 5: Urban Area Work Group and Regional Coordination

Staff will highlight EPC accomplishments for 2009 and recommended priorities for 2010. Chairman Principi will invite comments and additional suggestions from EPC members.

Recommended Action: Review and adopt 2010 priorities.

4. UASI FUNDING UPDATES

(3:20-3:40)

*Mr. Charles Madden, Acting Chief
DC HSEMA Grants Management Office*

The EPC has requested that it receive updates at each meeting on all current and prior year Urban Area Security Initiative (UASI) grants. Mr. Madden will provide an update on current and projected expenditures associated with FY07, FY08 and FY09 UASI grants. He will update the EPC on the NCR application to include projected time line for FY10 UASI funding.

Recommended Action: Receive funding updates.

5. NCR HOMELAND SECURITY STRATEGIC PLAN UPDATE

(3:40-4:00)

*Chairman Principi
Kelley Coyner, Chief of Staff, Senior Policy Group*

The development of the current Strategic Plan began in 2004 and was approved by the EPC on September 13, 2006 for the period of 2007 through 2009. The EPC serves as the "custodian" of the Strategic Plan and approved the update as part of its 2009 work plan. Funding has been approved to review and update the Homeland Security Strategic Plan. Chairman Principi and Ms. Coyner will brief the EPC on the status of the update of the National Capital Region Homeland Security Strategic Plan. Chairman Principi will recommend a Leadership Team comprised of representatives from the EPC, the Chief Administrative Officers Committee and the Senior Policy Group be appointed to oversee staff and consultant work prior to presenting a draft Strategic Plan to the EPC in July 2010. The Leadership Team will develop a work plan and timetable for this activity.

Recommended Action: Receive briefing and establish Strategic Plan Leadership Team.

6. REVIEW 2009 EPC SENIOR LEADER SEMINAR AFTER ACTION REPORT

(4:00-4:20)

*Mr. William Clift, Chairman
Exercise and Training Operation Panel (ETOP)*

The EPC Senior Leaders Seminar was conducted on November 2, 2009 and almost 125 key officials from the NCR participated in the seminar. Initial reports from participants were very positive. Mr. Clift will provide the EPC with a brief review of the final After Action Report. A copy of the After Action Report for the 2009 EPC Senior Leader Seminar will be provided to the EPC.

Recommended Action: Review 2009 report and provide guidance on proposed 2010 event.

7. NEW BUSINESS

(4:20-4:30)

Chairman Principi

Chairman Principi will invite members to share information in their areas responsibility that may be of interest to others and/or recommend topics for the next meeting.

Recommended Action: Discuss recommended items identified by EPC members.

8. ADJOURNMENT

(4:30)

Chairman Principi

The next scheduled meeting date is May 12, 2010

