METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS

National Capital Region Emergency Preparedness Council

Date:	**Thursday, July 31, 2003**
Time:	**12:00 noon to 2:00 p.m.**
	** Lunch is available beginning at 11:30 a.m.
Location:	**COG Board Room-Third Floor**
	777 North Capitol Street NE
	Washington, DC 20002

REVISED AGENDA

1. **Welcome, Introductions, and Approval of Meeting Summary (12:00-12:05)**
    Chair Mary K. Hill, EPC

2. **Program Administration Update (12:05-12:15)**
    David Robertson, COG

COG staff will provide an update on key program administration issues.

Recommended Action: Receive presentation.

3. **DHS/ONCRC Update and Recommendations (12:15-12:45)**
    Michael Byrne, DHS, Office of National Capital Region Coordination

The U.S. Department of Homeland Security (DHS), Office of National Capital Region Coordination (ONCRC) will report to the EPC on several critical projects and initiatives and seek EPC guidance on actions and next steps.

- Concept plan for the regional allocation of Urban Area Security Initiative funding for use in the National Capital Region
- First anniversary observance of the National Capital Region Summit (Secretary Ridge, Governors Ehrlich and Warner, and Mayor Williams) – August 5, 2003
- DHS/ONCRC status on proposed federal mutual aid legislation
- HSOC watch command for National Capital Region status
- Interoperable communications

Recommended Action: Receive briefing, discussion and amend/endorse proposed actions.

4. **State EMA Actions and Activities (12:45-1:00)**
    Peter LaPorte, D.C. Emergency Management Agency
    Don Keldsen, Maryland Emergency Management Agency
    Michael Cline, Virginia Department of Emergency Management

Representatives of state emergency agencies will highlight recent state actions and activities.

Recommended Action: Receive briefing.

5. **Public Health Update and Recommendations (1:00-1:15)**
    Lynn Frank, Chair, COG Health Officials Committee
    Robert Malson, Chair, COG Bio-Terrorism Task Force

Representatives of COG's Health Officials Committee and Bio-Terrorism Task Force will report to the EPC on several critical projects and initiatives and seek EPC guidance on actions and next steps.

- SARS Annex to the Regional Emergency Coordination Plan
- National Capital Region Diseases Surveillance Network

Recommended Action: Receive briefing, discussion and amend/endorse proposed actions.

6. **Response to Emergencies and Disasters Institute (READI) First Responder Training Program (1:15-1:30)**
    Michael Byrne, DHS, Office of National Capital Region Coordination
    Dan Kaniewski, GWU Center for Emergency Preparedness

GWU, GMU and Shenandoah University have partnered to create the Response to Emergencies and Disasters Institute (READI). Congressman Frank Wolf championed a $5 million federal appropriation to establish READI, which will provide training for first responders. The EPC will be briefed on the methodology, capabilities and timeline for Institute-sponsored training.

Recommended Action: Receive briefing.

7. **Report on Preliminary Outcomes for the RECP Transportation Evacuation/Protective Actions Annex Expansion (1:30-1:45)**
    David Snyder, Chair, EPC Transportation Work Group
    Michelle Pourciau, D. C. Department of Transportation
    Michael Byrne, DHS, Office of National Capital Region Coordination

The EPC previously endorsed proceeding with an update and strengthening of three key elements of the RECP: 1) R-ESF #1 Transportation; 2) the Regional Emergency Evacuation Transportation Coordination Annex; and 3) the Protective Actions Annex. The EPC will be briefed on how the annex expansion is being accomplished, preliminary outcomes, and coordination of these endorsed tasks with the District of Columbia, the Department of Homeland Security, and other regional stakeholders.

Recommended Action: Receive briefing.

8. New Business/Proposed Next Meeting (1:45-2:00)
   EPC Members

Discussion of new business and proposed next NCR-EPC meeting, which is tentatively scheduled for Thursday, September 4, 2003 from 2:00-4:00 p.m. at COG.

Recommended Action: Discussion and approve next meeting date.

9. Adjournment (2:00)