

**NATIONAL CAPITAL REGION TRANSPORTATION PLANNING BOARD**  
**777 North Capitol Street, N.E.**  
**Washington, D.C. 20002**

**RESOLUTION TO AMEND**  
**THE FY 2016 UNIFIED PLANNING WORK PROGRAM (UPWP) TO REVISE THE**  
**BUDGET AND WORK ELEMENTS**

**WHEREAS**, the National Capital Region Transportation Planning Board (TPB), which is the metropolitan planning organization (MPO) for the Washington Region, has the responsibility under the provisions of Moving Ahead for Progress in the 21st Century Act (MAP-21) for developing and carrying out a continuing, cooperative and comprehensive transportation planning process for the Metropolitan Area;

**WHEREAS**, the Joint Planning Regulations issued in February 2007 by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) require a Unified Planning Work Program (UPWP) for Transportation Planning; and

**WHEREAS**, the UPWP is required as a basis and condition for all funding assistance for transportation planning to state, local, and regional agencies by the FHWA and FTA; and

**WHEREAS**, the FY 2016 UPWP for the Washington Metropolitan Area was approved by the TPB on March 18, 2015; and

**WHEREAS**, the approved budget for the FY 2016 UPWP was based upon allocation of FTA Section 5303 and FHWA funding from the District of Columbia, Department of Transportation (DDOT), Maryland Department of Transportation (MDOT), Virginia Department of Transportation (VDOT), and the Virginia Department of Rail and Public Transportation (VDRPT) that were assumed to be similar to the previous year; and

**WHEREAS**, by November, the final federal FY 2015 MPO planning allocations, which determine the new FY 2016 funding for the UPWP, were determined by DDOT, MDOT, VDOT and the VDRPT; and

**WHEREAS**, the most recent allocations have determined a net decrease in the New FY 2016 Funds of \$119,360 (including state and local matching funds) relative to the totals included in the FY 2016 UPWP approved in March; and

**WHEREAS**, the most recent allocations have determined a net increase in the Unobligated FY 2014 Funds (funds that were not expended in completing the FY 2014 UPWP) by \$352,361.

**WHEREAS**, the net result is that funding for the UPWP Basic Program will increase by

\$233,001.

**WHEREAS**, the technical assistance funding level for each state is an agreed percentage of total New Funds, and the total amount of New FY 2016 Funds is decreased relative to the total approved by the TPB in March, therefore, the budget for technical assistance programs will decrease by a total of \$12,437; and

**WHEREAS**, funding for the UPWP Core Program funding is determined by subtracting the funding for the Technical Assistance program from the total funds available for the Basic Program, and as described above, funding for the Basic Program funding increases by \$233,001 while funding for the Technical Assistance funding level decreases by \$12,437, therefore the net result is that funding for the UPWP Core program will increase by \$245,438.

**WHEREAS**, it is proposed that the net addition of \$245,438 in funding for the UPWP Core Program be added to the TPB Support and Management work activity, which provides administrative support, fiscal management and overall executive oversight of all work activities in the UPWP; and

**WHEREAS**, the changes to the budgets and work activities in the program are shown in the attached memorandum and attachments; and

**WHEREAS**, at its November 6 meeting, the TPB Technical Committee was briefed on the proposed amendment to the budget and work activities in the FY 2016 UPWP;

**NOW, THEREFORE, BE IT RESOLVED THAT** the NATIONAL CAPITAL REGION TRANSPORTATION PLANNING BOARD amends the FY 2016 UPWP to include the budget revisions show on the attached memorandum and attachments.

Adopted by the Transportation Planning Board at its regular meeting on November 18, 2015