



BOARD OF DIRECTORS

Wednesday, October 10, 2018
12:00 - 2:00 P.M.
Walter A. Scheiber Board Room

AGENDA

- 12:00 P.M. 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
Matthew Letourneau, COG Board Chairman
- 12:05 P.M. 2. CLIMATE AND ENERGY LEADERSHIP AWARDS**
Matthew Letourneau, COG Board Chairman
Mary Lehman, COG Climate, Energy, and Environment Policy Committee Chair
Gretchen Goldman, COG Air and Climate Public Advisory Committee Chair
- This awards program recognizes public agencies, educational institutions, non-profit organizations, and private businesses in their efforts to achieve local and regional climate and energy goals.
- 12:25 P.M. 3. CLIMATE, ENERGY AND ENVIRONMENT POLICY COMMITTEE 2018 ACCOMPLISHMENTS AND 2019 PRIORITIES**
Mary Lehman, COG Climate, Energy, and Environment Policy Committee Chair
Daniel Sze, COG Climate, Energy and Environment Policy Committee Vice Chair
- The board will be briefed by the leadership of the Climate, Energy, and Environment Policy Committee (CEEPC) on the committee's accomplishments in 2018 and their priorities for 2019. The board will be asked to provide feedback and direction for the upcoming year.
- Recommended Action: Receive briefing and provide feedback.**
- 12:40 P.M. 4. CHAIRMAN'S REPORT**
Matthew Letourneau, COG Board Chairman
- 12:45 P.M. 5. EXECUTIVE DIRECTOR'S REPORT**
Chuck Bean, COG Executive Director
- 12:50 P.M. 6. AMENDMENTS TO THE AGENDA**
Matthew Letourneau, COG Board Chairman
- 7. APPROVAL OF THE MINUTES FROM SEPTEMBER 12, 2018**
Matthew Letourneau, COG Board Chairman
- Recommended Action: Approve minutes.**
- 8. ADOPTION OF CONSENT AGENDA ITEMS**
Matthew Letourneau, COG Board Chairman

Reasonable accommodations are provided upon request, including alternative formats of meeting materials.
Visit www.mwco.org/accommodations or call (202) 962-3300 or (202) 962-3213 (TDD).

- A. Resolution R35-2018 – Resolution authorizing COG to change the micro-procurement threshold from \$3,000 to \$10,000 to coincide with changes made by the federal government’s Office of Budget and Management
- B. Resolution R36-2018 – Resolution adopting Round 9.1 Cooperative Forecasts of population, households and employment
- C. Resolution R37-2018 – Resolution authorizing COG to receive and expend grant funds from the U.S. Department of Energy to support LED street light conversions
- D. Resolution R38-2018 – Resolution authorizing COG to receive a grant, procure and enter into a contract to repower diesel engines in marine passenger vessels operating in the region
- E. Resolution R39-2018 – Resolution authorizing appointments to the COG 2019 Nominating Committee
- F. Resolution R40-2018 – Resolution authorizing appointments to the COG 2019 Legislative Committee
- G. Resolution R41-2018 – Resolution authorizing COG to amend the existing contract to add the cloud modernization & managed services project to support the information technology & facilities management division in the enterprise datacenter infrastructure modernization efforts

Recommended Action: Adopt Resolutions R35-2018 – R41-2018.

12:55 P.M. 9. APPROVAL OF THE FIVE-YEAR CAPITAL EXPENDITURE PLAN AND BUDGET

Chuck Bean, COG Executive Director
Leta Simons, COG Chief Financial Officer

The board will be briefed on the proposed Five-Year Capital Expenditure Plan for FY2019–FY2023 and the FY2019 Capital Expenditure Budget. The Budget and Finance Committee has reviewed and recommends approval.

Recommended Action: Receive briefing and adopt Resolution R42-2018.

1:10 P.M. 10. REGION FORWARD COALITION 2018 ACCOMPLISHMENTS AND 2019 PRIORITIES

Marybeth Connelly, COG Region Forward Coalition Vice Chair

The board will be briefed by the leadership of the Region Forward Coalition (RFC) on the committee’s accomplishments in 2018 and their priorities for 2019. The board will be asked to provide feedback and direction for the upcoming year.

Recommended Action: Receive briefing and provide feedback.

1:20 P.M. 11. METRORAIL SAFETY COMMISSION UPDATE

David Mayer, Metrorail Safety Commission CEO

Mr. Mayer will brief the board on the establishment and work of the Metrorail Safety Commission.

Recommended Action: Receive briefing.

1:30 P.M. 12. REPORT ON SECURITY OF LOCAL GOVERNMENT BUILDINGS
Scott Boggs, COG Homeland Security and Public Safety Director

Earlier this year, the board directed staff to study the physical security practices of local government buildings throughout the region. The board will be briefed on the findings from a regional survey on building security.

Recommended Action: Receive briefing.

1:55 P.M. 13. OTHER BUSINESS

2:00 P.M. 14. ADJOURN

The next meeting is scheduled for Wednesday, November 14, 2018.

AGENDA ITEM #2

CLIMATE AND ENERGY LEADERSHIP AWARDS

CLIMATE & ENERGY LEADERSHIP AWARDS

RECOGNIZING INNOVATIVE SOLUTIONS TO KEY CLIMATE AND ENERGY ISSUES IN THE NATIONAL CAPITAL REGION.



Metropolitan Washington
Council of Governments



RECOGNIZE

Environmental Achievement

ENCOURAGE

Advancement of Regional Goals

FOSTER

Healthy Competition

LEARN

From Each Other

PURPOSE

The Metropolitan Washington Council of Governments (COG) created the Climate and Energy Leadership Awards to recognize organizations in the region for their pursuit of environmental opportunities and stewardship in line with regional greenhouse gas reduction goals. This program highlights and encourages leading practices for a broad range of climate solutions in metropolitan Washington. Join the friendly competition!

RECOGNITION

Climate and Energy Leadership Awardees will be recognized in front of local, regional and national officials. COG will showcase awardees to bring recognition to their successes and to serve as a role model for metropolitan Washington. This type of public acknowledgment can encourage continued and enhanced efforts of communities and organizations. Awardees will also be presented with a unique, environmentally-friendly award that is hand-crafted by a local artist.

ELIGIBILITY

Three applicants from metropolitan Washington will be recognized with a Climate and Energy Leadership Award for leading practices in greenhouse gas reduction, built environment and infrastructure, renewable energy, transportation, land use, sustainability or resilience programs. Entrepreneurs of resource conservation, cutting edge technology, and environmental justice initiatives are encouraged to apply. The award categories include:

- **Government Agency** (local, state, regional, quasi-govt, utilities or authorities)
- **Non-Governmental Organization** (not for profit, citizen or community-based groups)
- **Educational Institution** (K-12, public, private or higher education)

CRITERIA

Applications are judged on how the program or project meets the four judging criteria:

- **Results** (results, achievements, measured outcomes including cost-effectiveness)
- **Creativity** (innovative, resourceful or unique aspects)
- **Model** (replicability to other communities/organizations)
- **Engagement** (addressing and engaging diverse population)

Please read the Awards Program's [Procedures and Guidelines](#) for full details on judging criteria, judging process and application requirements.

2018 Climate and Energy Leadership Awards

The Metropolitan Washington Council of Governments (COG) presents the 2018 Climate and Energy Leadership Awards to the Prince George's County Sustainable Energy Program, GRID Alternatives Mid-Atlantic, and Georgetown Climate Center for their outstanding efforts to reduce greenhouse gas emissions and advance equity across the region. The awards recognize and encourage local actions to advance the regional climate and energy goals established by leaders at COG, while including historically underserved populations in the planning of their programs.

Prince George's County Sustainable Energy Program

The Prince George's County Sustainable Energy Program offers a comprehensive set of energy solutions that enhance the quality of life and maximize energy savings in the communities they serve. Initiatives include: (1) Transforming Neighborhoods Initiative (TNI) Clean Energy Grant, (2) ENERGY STAR Certification and Green Leasing Grant; (3) Sustainable Energy Workforce Training and Career Pathways; (4) Green Energy Loan fund; and (5) an energy literacy effort called Energizing Student Potential. Each of these initiatives address the needs of underserved communities and supports the county's economic development priorities.

Prince George's County is the number one producer of solar energy generation in metropolitan Washington and has reduced greenhouse gas emissions (GHG) by 12 percent since 2005. Moreover, the county completed the installation of its largest solar canopy system at the Wayne K. Curry Administration Building in Largo, Maryland. This system generates about 1 megawatt of clean solar energy – enough electricity to power around 70 average size homes.

GRID Alternatives Mid-Atlantic

GRID Alternatives Mid-Atlantic uses a unique, people-first model, to develop and implement solar projects that serve qualifying households and affordable housing providers, while offering solar education and hands-on job training to help people jumpstart their solar careers. GRID Alternatives Mid-Atlantic was awarded \$950,000 from the Department of Energy and the Environment (DOEE) and the Department of Employment Services (DOES) to implement the first year of Solar Works DC, a low-income solar installation and hands-on solar job training program for D.C. residents.

Since the fall of 2017, GRID Mid-Atlantic has completed three Solar Works DC cohorts. Trainees have been a diverse group representing a variety of ages, backgrounds, and experience levels and are recruited from underserved communities in D.C. Thus far, 20 cohort graduates are now employed in the solar industry. The cohorts have supported 55 solar installations at no cost to the homeowners. All homeowners are income-qualified (under 80% Area Median Income), from underserved communities in the District of Columbia. Together, these families will save an estimated \$835,900 on their electricity bills over the solar systems' lifetime and prevent 5,425 tons of greenhouse gas emissions from entering the atmosphere.

Georgetown Climate Center

Georgetown Climate Center (GCC), in partnership with the District of Columbia Department of Energy and Environment (DOEE), conducted a year-long community engagement process in the neighborhoods surrounding the Watts Branch Tributary of the Anacostia River. The goal of the project was to create an inclusive and empowering process, where residents living in the most climate vulnerable parts of the District could self-determine their own vision for a resilient and sustainable community. The project relied on an Equity Advisory Group (EAG) of thirteen residents who were chosen to be demographically representative of the community and include both existing and emerging community leaders. Each EAG member received a stipend to support the time they took to prepare for and attend meetings. In addition, the project provided transportation assistance, meals, and childcare during meetings.

The EAG provided recommendations around the implementation of two District plans: the Climate Ready DC plan and the Clean Energy DC plan. The EAG worked together to develop recommendations grounded in social equity and other community priorities. In June 2018, they delivered a set of detailed recommendations around how the District could equitably implement and build resilience hubs serving Ward 7, and what a green workforce development program could look like for both adults and youth. This initiative has successfully reached a population of residents who may not have otherwise participated in deep engagement on these topics. Monthly meetings had near perfect attendance. Participants evaluated the program and 100 percent of respondents found the meetings allowed them to provide meaningful feedback and 78 percent of respondents gave the initiative a 5/5 rating for valuing the expertise of the members. The EAG will also continue to engage with GCC and DOEE through quarterly update calls to report on progress.

AGENDA ITEM #3

CLIMATE, ENERGY AND ENVIRONMENT POLICY COMMITTEE 2018 ACCOMPLISHMENTS AND 2019 PRIORITIES

CLIMATE, ENERGY AND ENVIRONMENT POLICY COMMITTEE

Hon. Mary A. Lehman
CEEPC Chair

Hon. Daniel Sze
CEEPC Presumptive Chair

Presentation to the COG Board of Directors
October 10, 2018



Policy Committee Overview

Mission: The Climate, Energy, and Environment Policy Committee (CEEPC):

- Advance regional actions to address climate change, resiliency, energy efficiency, renewable energy, green building, alternative transportation fuels, solid waste, & recycling
- Support the 2008 National Capital Region Climate Change Report
- Recommend energy & climate policies & actions to the COG Board

Membership: 60 members

- COG members, state energy/environmental/transportation agencies, state legislatures, energy utilities, environmental organizations, businesses, & academics



2018 Focus and Priorities

Implement the 2020 Climate and Energy Action Plan

- Wide scale deployment of renewable energy & high performance buildings
- Electric vehicle ownership & infrastructure
- Benchmarking progress
- Clean energy financing, technical assistance, & cooperative procurement
- Policy advocacy

2018 Accomplishments

- Climate and Energy Progress Dashboard
 - Regional GHG emissions down 10% from 2005 – 2015.
 - +30,000 grid-connected renewables
 - EV charging stations have increased 5-fold since 2012, from 124 to 635
 - +120,000 electric & hybrid vehicle owners in 2016
- Leveraged EPA and U.S. DOE grants
 - Diesel retrofits
 - Cooperative electric & alternative fuel vehicle purchasing
 - Efficient street lighting
 - Local greenhouse gas (GHG) inventories, drivers of change, & energy data management
- Rideable contract to support local climate, energy, sustainability, & resiliency planning

Looking Ahead

10 years since the Board's adoption of the Regional Climate Change Report and the regional greenhouse gas emission reduction goals!

Implementation of 2020 Climate and Energy Action Plan, with an emphasis on

- Establish a tree canopy technical committee & develop priority actions to enhance local tree canopy
- Energy & climate policy advocacy, with an emphasis on solar and renewables
- Regional electric vehicle implementation planning
- Opportunities for clean energy financing, technical assistance, & cooperative procurement



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AGENDA ITEM #4

CHAIRMAN'S REPORT

HELP US CELEBRATE OUTSTANDING LEADERSHIP & SERVICE



COG's biggest event of the year, the **Annual Membership Meeting and Awards Luncheon** on December 12, is the perfect time to recognize exemplary leaders from around the region. Please use this form to nominate your peers and partner organizations for one of COG's prestigious awards.

It's easy! Write in your nominee(s) below and give the form to COG staff or nominate [online](#). We will follow up with you about why your nominees should be considered.



Which outstanding local, state, or federal elected official are you nominating for the **Elizabeth and David Scull Metropolitan Public Service Award**?

Which outstanding non-elected government executive are you nominating for the **Ronald F. Kirby Award for Collaborative Leadership**?

Which outstanding individual or organization are you nominating for the **Regional Partnership Award**?

Your name:

SCULL AWARD

2017 Bridget Donnell Newton, City of Rockville

2016 Roger Berliner, Montgomery County

2015 Scott York, Loudoun County

2014 Todd Turner, Prince George's County

2013 Mary Hynes, Arlington County

2012 Catherine Hudgins, Fairfax County

Additional previous winners on current board:

2009 Sharon Buolva, Fairfax County

2005 Phil Mendelson, District of Columbia

2003 Penelope Gross, Fairfax County

KIRBY AWARD

2017 George Hawkins, DC Water

2016 Chris Geldart, District of Columbia; James Schwartz, Arlington County

2015 Marc Bashoor, Prince George's County

2014 Anthony Griffin, Fairfax County

PARTNERSHIP AWARD

2017 Coalition for Smarter Growth

2016 Tony Costa & the FedScape Team, U.S. General Services Administration

2015 Baltimore Metropolitan Council

2014 Linda Howard, Summit Fund of Washington

2013 Terri Freeman, Community Foundation for the National Capital Region

2012 John Berry, U.S. Office of Personnel Management

To learn more about the awards and additional winners or to RSVP for the annual meeting and submit nominations online by October 19, please visit www.mwcog.org/annualmeeting

AGENDA ITEM #5

EXECUTIVE DIRECTOR'S REPORT

MEMORANDUM

TO: COG Board of Directors
FROM: Chuck Bean, COG Executive Director
SUBJECT: Executive Director's Report – October 2018
DATE: October 3, 2018

POLICY BOARD & COMMITTEE UPDATES

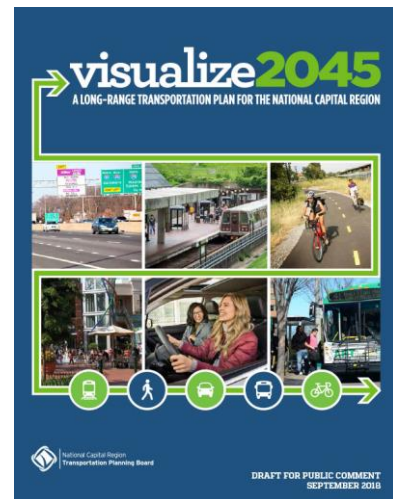
National Capital Region Transportation Planning Board (TPB) - At its September meeting, the TPB received a presentation on the draft of Visualize 2045, the new, federally mandated, long-range transportation plan for the region. The presentation included an overview of regionally-significant projects proposed to be added to the plan, an analysis of the plan's projected performance, and a review of seven aspirational initiatives that the board has identified to address the region's biggest transportation challenges.

Metropolitan Washington Air Quality Committee (MWAQC) and Climate, Energy, and Environment Policy Committee (CEEPC) - In September, MWAQC and CEEPC held a joint meeting to learn about the federal Affordable Clean Energy and Safer Affordable Fuel Efficient proposed rules. The committees plan to submit comment letters to the Environmental Protection Agency (EPA).

Chesapeake Bay and Water Resources Policy Committee (CBPC) - At the 8th Annual CBPC Bay & Water Quality Forum in September, there was great member engagement with EPA and the states as they discussed the third round of Watershed Implementation Plans in 2019. The CBPC advocated for specific local engagement in the plan development. Members also discussed pollution entering the Bay through the Conowingo Dam in the lower Susquehanna River and its impact on water quality progress.

Human Services Policy Committee (HSPC) - At its September meeting, HSPC focused on how public safety addresses behavioral health challenges and programs that have been effective in providing successful interventions in the region.

National Capital Region Emergency Preparedness Council (EPC) - In September, the EPC focused on increasing collaboration and coordination with other COG committees, like the emergency managers and public information officers, as part of an effort to help prepare the public for any widespread event where citizens may need to be self-sufficient while waiting for first responders to arrive.



VISUALIZE 2045
The TPB's new plan was the focus of its September board meeting. The plan is open for public comment through October 7. The TPB will vote on the plan on October 17.

[Visit the plan website](#)

OUTREACH & PROGRAM HIGHLIGHTS

Housing needs – At the September 17 meeting of the Housing Leaders Group of Greater Washington, Chuck Bean discussed the COG Board request for staff to work with area housing and planning directors to conduct additional research on the region’s housing needs. COG’s Paul DesJardin briefed the Council of Economic Development Directors of the Board of Trade on the same topic on September 25.

Visualize 2045 – As part of its continued public outreach on the plan, the TPB hosted three open houses in September in Germantown, MD, Fairfax, VA, and Washington, DC.

AMPO conference – In September, COG transportation planning staff attended the annual conference of the Association of Metropolitan Planning Organizations and gave presentations on communications and the TPB’s Long-Range Plan Task Force. In addition, COG’s Ron Milone received AMPO’s Ronald F. Kirby National Award for Outstanding Individual Leadership, which is named after COG’s former transportation planning director.



COG’s Ron Milone (center) receives AMPO’s Ronald F. Kirby National Award for Outstanding Individual Leadership.

Washington Metrorail Safety Commission – The WMSC authorized, and staff submitted, its formal application to assume oversight of the Metrorail system from the federal government. COG has been supporting area jurisdictions and the Federal Transit Administration in establishing the WMSC.

Car Free Day – COG’s Commuter Connections promoted Car Free Day, an annual event that encourages drivers to find more environmentally and health-friendly ways to travel. This year’s event was celebrated on Friday, September 21 and Saturday, September 22.

Bus Transformation Project – On September 12, Metro held a summit to launch a new regional effort to develop a forward-thinking strategy and roadmap for Metrobus. COG staff, including Chuck Bean, are participating in key committees as stakeholders.

Food Summit – On September 24 and 25, COG staff participated in the Chesapeake Food Summit, a gathering of the region’s food system leaders, including policymakers, philanthropists, investors, farmers, watermen, chefs, food business leaders, and health professionals. Staff released a preview of COG’s *What Our Region Grows* report at the event.

COG Priorities/Executive Director Outreach - Chuck Bean gave a presentation to the Manassas Park City Council on September 18. Bean also spoke about COG priorities at a Leadership Greater Washington meeting on September 6 and attended the NARC Executive Directors Conference in Cleveland, OH at the end of the month.

MEDIA HIGHLIGHTS

Jobs coming to DC, but more housing needed

– COG Board’s Matt Letourneau, John Foust, Sharon Bulova, and Roger Berliner quoted in story on COG analysis of region’s housing needs.

[WTOP story](#)

Crime down across DC metro region for the 5th year in a row – COG’s Police Chiefs Committee Chairman Ron Pavlik quoted.

[WTOP story](#)

Virginia, Maryland, D.C. leaders talk collaboration on transportation, housing issues – COG’s Chuck Bean quoted.

[Inside NoVa story](#)

In planning for region’s transportation future, a look at the practical and beyond – COG’s Kanti Srikanth quoted.

[Washington Post story](#)

COG
@MWCOG

COG Transportation Director Kanti Srikanth talks about how the @NatCapRegTPB and its Visualize 2045 plan (#Viz2045) are helping officials look ahead and shape a better transportation future for the #DMV.
wapo.st/2O198HN?tid=ss...

12:30 PM - Sep 25, 2018

In planning for region’s transportation future, a look at th...
Washington area officials try to swing big with “aspirational initiatives.” But where will the conversation go?
washingtonpost.com

♡ 2 👤 See COG's other Tweets

AGENDA ITEM #6

AMENDMENTS TO THE AGENDA

AGENDA ITEM #7

APPROVAL OF THE MINUTES FROM SEPTEMBER 12, 2018

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 North Capitol Street, NE
Washington, D.C. 20002**

**MINUTES
Board of Directors Meeting
September 12, 2018**

BOARD MEMBERS AND ALTERNATES: See attached chart for attendance.

SPEAKERS:

Chuck Bean, COG Executive Director
Ronald A. Pavlik, COG Police Chiefs Committee Chairman
Hans Riemer, Metropolitan Washington Air Quality Committee Chairman
Paul DesJardin, COG Community Planning and Services Director

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

COG Board Chairman Matthew Letourneau called the meeting to order at 12:10 P.M. and led the Pledge of Allegiance.

2. CHAIRMAN'S REPORT

- A. Welcome of City of Laurel Mayor Craig Moe
- B. Car Free Days – September 22 and 23
- C. Sustainable Purchasing Forum – September 25
- D. COG Annual Meeting and Awards Luncheon – December 12
- E. Regional Public Safety Fund to be voted on at November COG Board meeting.

3. EXECUTIVE DIRECTOR'S REPORT

COG Homeland Security and Public Safety Managing Director Scott Boggs provided an update on the region's preparedness efforts ahead of Hurricane Florence. COG Executive Director Chuck Bean noted that COG sent a letter on behalf of the 9-1-1 Directors Committee to wireless providers about improving 9-1-1 location accuracy and that CTIA, an organization representing the U.S. wireless communications industry, announced that the companies will add new tools to better determine a 9-1-1 caller's location. Next, Bean announced that the COG Chief Administrative Officers Committee will hold an exercise to strengthen region's ability to coordinate and communicate before, during, and immediately following a major event. Additionally, Bean noted that Visualize 2045, the Transportation Planning Board's long-range transportation plan for the region is available for public comment through October 7 and that the TPB is holding three open houses in September to give the public the opportunity to learn about the plan. Bean also noted that the Metrorail Safety Commission authorized submission of the agency's application for certification to the Federal Transit Administration. Bean noted that COG staff are participating as stakeholders with WMATA's Bus Transformation Project to help develop a new strategy for Metrobus. Finally, Bean provided an update on two board initiatives: traffic incident management enhancement and physical security of public buildings in the region. The board will receive further briefings at upcoming meetings.

4. AMENDMENTS TO AGENDA

Staff recommended amending the agenda to add a time sensitive resolution to the consent agenda. The board approved adding Resolution R34-2018 to the consent agenda.

5. APPROVAL OF MINUTES

The minutes from the June 13, 2018 board meeting were approved.

6. ADOPTION OF CONSENT AGENDA ITEMS

- A. Resolution R31-2018 – Resolution authorizing COG to receive a grant, procure, and enter into a contract to conduct independent evaluation of the regional air passenger survey and identify enhancements to future surveys
- B. Resolution R34-2018 – Resolution authorizing COG to amend existing contract to add senior IT Project Manager Services to support the Information Technology and Facilities Management Division

Action: Adopted Resolutions R31-2018 and R34-2018.

7. REPORT ON CRIME AND CRIME CONTROL

COG Police Chiefs Committee Chairman Ronald Pavlik provided an overview of the results of COG's Annual Report on Crime and Crime Control. The report found that overall crime in the region declined by 4.8 percent in 2018, including homicide, robbery, aggravated assault, burglary, larceny, and motor vehicle theft. The only category that saw a slight increase was rape, which may be a result of greater willingness to report rape to police or due to broadening the categorization of the offense in some jurisdictions. Chief Pavlik also outlined some of the committee's work and priorities for the coming year, including addressing the opioid epidemic, gangs, and civil disturbances.

ACTION: Received briefing and adopted Resolution R32-2018.

8. REGIONAL AIR QUALITY UPDATE

Metropolitan Washington Air Quality Committee Chairman Hans Riemer provided background information on the committee and a description of the committee's work and accomplishments to help the region reduce pollution and improve air quality. He noted that in 2018, the region met the 2008 ozone standard, but more work is needed to meet the 2015 ozone standard with a deadline of 2021. He also noted ways that local governments could continue to support reaching the region's air quality goals.

ACTION: Received briefing.

9. ADDRESSING THE REGION'S HOUSING NEEDS

COG Executive Director Chuck Bean and COG Community Planning and Services Director Paul DesJardin briefed the board on an analysis of regional housing needs that built on a discussion from the COG Annual Retreat. The analysis shows that the region needs to increase the number of planned housing units by over 100,000 homes between now and 2045 to sustain economic and job growth and improve quality of life. The board discussed amendments to the resolution directing the COG Planning Directors and Housing Directors Committees and the Region Forward Coalition to examine how local governments can plan for additional housing in the future.

ACTION: Received briefing and adopted Resolution R33-2018 as amended.

10. OTHER BUSINESS

There was no other business.

11. ADJOURN

Upon motion duly made and seconded, the meeting was adjourned at 2:10 P.M.

September 2018 Attendance

<u>Jurisdiction</u>	<u>Member</u>	<u>Y/N</u>	<u>Alternate</u>	<u>Y/N</u>
<i>District of Columbia</i>				
Executive	Hon. Muriel Bowser		Brian Kenner Beverly Perry HyeSook Chung	Y
	Mr. Rashad Young			
Council	Hon. Phil Mendelson	Y		
	<i>Hon. Robert White</i>	Y		
<i>Maryland</i>				
Bowie	Hon. G. Frederick Robinson		Hon. Courtney Glass	
Charles County	Hon. Ken Robinson		Hon. Amanda Stewart Hon. Peter Murphy	
City of Frederick	Hon. Michael O'Connor			
Frederick County	Hon. Jan Gardner		Mr. Roger Wilson	
College Park	Hon. Patrick Wojahn	Y	Hon. Monroe Dennis	
Gaithersburg	Hon. Robert Wu	Y (phone)	Hon. Neil Harris	
Greenbelt	Hon. Emmett Jordan	Y	Hon. Judith "J" Davis	
Laurel	Hon. Craig Moe	Y	Hon. Michael Leszcz	
Montgomery County				
Executive	Hon. Isiah Leggett		Mr. Tim Firestine	
Council	Hon. Roger Berliner	Y		
	Hon. Nancy Navarro			
Prince George's County				
Executive	Hon. Rushern Baker		Mr. Nicholas Majett	Y
Council	Hon. Todd Turner	Y		
	<i>Hon. Derrick Leon Davis</i>	Y		
Rockville	Hon. Bridget Newton	Y		
Takoma Park	Hon. Kate Stewart	Y	Hon. Peter Kovar	
Maryland General Assembly	Hon. Brian Feldman			
<i>Virginia</i>				
Alexandria	Hon. Allison Silberberg	Y	Hon. Redella Pepper	
Arlington County	Hon. Christian Dorsey	Y		
City of Fairfax	Hon. David Meyer		Hon. Jeffrey Greenfield	
Fairfax County	Hon. Sharon Bulova	Y	Hon. Catherine Hudgins	
	Hon. Penelope A. Gross	Y	Hon. Patrick Herrity	
	Hon. John Foust	Y	Hon. Kathy Smith	
Falls Church	Hon. David Snyder	Y	Hon. David Tarter	
Loudoun County	<i>Hon. Matt Letourneau</i>	Y		
Loudoun County	Hon. Phyllis Randall			
Manassas	Hon. Mark Wolfe	Y		
Manassas Park	Hon. Hector Cendejas	Y	Hon. Suhas Naddoni	
Prince William County	Hon. Frank Principi	Y		
	Hon. Ruth Anderson			
Virginia General Assembly	Hon. George Barker			

Total: 23

AGENDA ITEM #8

ADOPTION OF CONSENT AGENDA ITEMS

ADOPTION OF CONSENT AGENDA ITEMS

A. Resolution R35-2018 – Resolution authorizing COG to change the micro-procurement threshold from \$3,000 to \$10,000 to coincide with changes made by the federal government’s Office of Budget and Management

The board will be asked to adopt Resolution R35-2018 authorizing a change in the informal (micro-procurement) threshold from \$3,000 to \$10,000 and amending Section 2.2.1 in the COG Purchasing Policy. Details of the amendments to Section 2.2.1 have been detailed in the attached October 3, 2018 memorandum. COG staff recommends updating the procurement policy to coincide with changes made by the Federal Government’s Office of Management and Budget (OMB). The board directs its Executive Director, or his designee, to notify the Contracts and Purchasing Manager of the board’s approval and amend the purchasing policy for small purchase procedures below \$10,000.

RECOMMENDED ACTION: Approve Resolution R35-2018.

B. Resolution R36-2018 – Resolution adopting Round 9.1 Cooperative Forecasts of population, households and employment

The board will be asked to adopt Resolution R36-2018 authorizing approval of the Round 9.1 Cooperative Forecasts to year 2045 detailed in the attached document. The forecasts on population, households and employment growth and change are used to guide planning programs including water resources, transportation planning, air quality, energy resources, development and housing. The Board commends the Planning Directors Technical Advisory Committee and Cooperative Forecasting Subcommittee for their contributions to the effort to date and charges them with monitoring economic conditions and significant local land use plan changes.

RECOMMENDED ACTION: Approve Resolution R36-2018.

C. Resolution R37-2018 – Resolution authorizing COG to receive and expend grant funds from the U.S. Department of Energy to support LED street light conversions

The board will be asked to adopt Resolution R37-2018 authorizing the Executive Director, or his designee, to receive and expend grant funds from the U.S. Department of Energy (DOE) through the State Energy Office (SEO) in the Maryland Energy Administration (MEA) in an amount not to exceed \$50,000 over a three year grant period to provide technical support to COG members in their efforts to convert existing streetlights to LED technology. COG matching funds in an amount not to exceed \$50,000 will be provided by the Regional Environmental Fund (REF).

RECOMMENDED ACTION: Approve Resolution R37-2018.

D. Resolution R38-2018 – Resolution authorizing COG to receive a grant, procure and enter into a contract to repower diesel engines in marine passenger vessels operating in the region

The board will be asked to adopt Resolution R38-2018 authorizing the Executive Director, or his designee, to receive and expend grant funds from the U.S. Environmental Protection Agency (EPA) in an amount not to exceed \$810,000, and match funds from the equipment owner in an amount not to exceed \$2,100,000. The resolution also authorizes the Executive

Director, or his designee, to proceed with procurement for a contractor(s) and enter into a contract(s) to perform the diesel engine repowers on the marine vessels. No COG matching funds are required.

RECOMMENDED ACTION: Approve Resolution R38-2018.

E. Resolution R39-2018 – Resolution authorizing appointments to the COG 2019 Nominating Committee

The board will be asked to adopt Resolution R39-2018 authorizing the appointments to the 2019 Nominating Committee. The Nominating Committee is appointed annually with the task of nominating the three members of the executive committee of the Board of Directors and the four corporate officers. The Nominating Committee is comprised of seven members, balanced geographically among the District of Columbia, the State of Maryland, the Commonwealth of Virginia, and chaired by the current COG Board Chairman. Recommended individuals to serve on the 2019 Nominating Committee are as follows: Matthew Letourneau, Loudoun County (Chair), Sharon Bulova, Fairfax County, Phil Mendelson, District of Columbia, Nancy Navarro, Montgomery County, Frank Principi, Prince William County, Patrick Wojahn, City of College Park, And Rashad Young, District of Columbia.

RECOMMENDED ACTION: Approve Resolution R39-2018.

F. Resolution R40-2018 – Resolution authorizing appointments to the COG 2019 Legislative Committee

The board will be asked to adopt Resolution R40-2018 authorizing the appointments to the 2019 Legislative Committee. The Legislative Committee is appointed annually with the task of reviewing and proposing an advocacy platform that outlines the region's federal and state policy priorities for the calendar year. The Legislative Committee is comprised of individuals from each of COG's policy committees and boards. Recommended individuals to serve on the 2019 Legislative Committee are as follows: Charles Allen, District of Columbia (Transportation Planning Board), Cindy Dyballa, City of Takoma Park (Chesapeake Bay and Water Resources Committee), Danielle Glaros, Prince George's County (Region Forward Coalition), Penny Gross, Fairfax County (Climate, Energy, and Environment Policy Committee), Hans Reimer, Montgomery County (Metropolitan Washington Air Quality Committee), John Rigg, City of College Park (Human Services Policy Committee), and Robert White, District of Columbia (Board of Directors).

RECOMMENDED ACTION: Approve Resolution R40-2018.

G. Resolution R41-2018 – Resolution authorizing COG to amend the existing contract to add the cloud modernization & managed services project to support the information technology & facilities management division in the enterprise datacenter infrastructure modernization efforts

The board will be asked to adopt Resolution R41-2018 authorizing the Executive Director, or his designee, to expend COG funds in the up-front amount of \$350,000 to support cloud datacenter infrastructure managed services. The resolution also authorizes the Executive Director, or his designee, to proceed with procurement for a contractor, or contractors, and enter into a contract to migrate its COG-hosted datacenter operations and critical infrastructure to a private cloud datacenter. In addition to eliminating the need for scheduled hardware replacement and ongoing consulting services, migration to a private cloud

environment will significantly increase data recovery capability and system security, including cybersecurity, at a cost that is substantially less than hiring in-house expertise. Funding is available in the capital expenditure reserve, pending approval by the Board of Directors of this project in the FY2019 - FY2023 Capital Expenditure Plan.

RECOMMENDED ACTION: Approve Resolution R41-2018.



MEMORANDUM

TO: Chuck Bean, Executive Director
FROM: Rick D Konrad, Contracts and Purchasing Manager
SUBJECT: Proposal to Amend Procurement Policy to Increase Small Procurement Thresholds
DATE: October 3, 2018

We propose asking the Board of Directors to raise the informal procurement (micro-procurements) threshold from \$3,000 to \$10,000 to coincide with changes made by the Federal Government's Office of Management and Budget (OMB) with respect to micro-procurements. We suggest that this amendment be a consent agenda item.

NEW FEDERAL RULES

OMB released new thresholds for micro-purchases which raised the new threshold from \$3,500 to \$10,000 effective July 2018 (see Attachment B).

PURCHASING POLICY CHANGE

The proposed COG Procurement Policy change is to amend Section 2.2.1 to eliminate the category of \$3,000 – \$10,500, and substitute one micro-procurement category of \$10,000 - \$25,000. See the chart (Attachment A) below.

NEW PROCUREMENT TRAINING

COG has a decentralized procurement process which allows the individual departments to manage their micro-procurements. The COG Contracts and Purchasing Office has been working on an agency-wide training program for employees involved in procurements. This change could be incorporated into the planned training matrix.

This mandatory training will assist in creating consistency across the various COG departments and give the employees involved in these tasks the tools they need to ensure that our informal procurements are fair, cost effective and ethical.

Attachment A – Proposed COG Procurement Policy Revision

2.2 Authorized Procedures

In its procurement of goods and services, COG will implement one of the following methods to select a supplier or contractor:

2.2.1 Small Purchase Procedures (Informal Procurement)

Small purchase procedures consist of relatively simple and informal solicitation methods, where the goods or services being procured do not exceed the amount of \$25,000. If small purchase procedures are used, price or rate quotations shall be solicited from qualified sources. The following table sets forth COG’s requirements for small purchases.

If goods or services are anticipated to cost:	The following solicitation method shall be used:
<p>Cost/price: Less than \$10,000</p>	<p>No Competition Required—A purchase at this level is considered a minor purchase, or micro-purchase, and no competitive quotes are required, so long as the price to be paid is fair and reasonable. Use of contractors listed on the General Service Administration (“GSA”) Schedule, or similar state schedules, is encouraged. Although solicitation of multiple prospective contractors in a particular instance is not required, over time, orders should be distributed among various contractors.</p>
<p>Cost/price: \$10,000 or more, but Less than or equal to \$25,000</p>	<p>Solicitation of 3 Written Quotes, minimum— COG staff shall solicit written price or rate quotes from at least 3 sources. The solicitation shall be in writing and shall contain sufficient detail to allow accurate pricing of the goods or services to be procured. If the Contracts and Purchasing Manager determines that a simple description of goods and services will not be sufficient, then a Statement of Work shall be included as part of the solicitation of quotes. The SOW shall be accompanied by a list of factors that will be used to evaluate responses.</p> <p>COG will select the responsible contractor who offers the best combination of price, quality, and other elements of required goods or services that are optimal to COG’s needs.</p> <p>Documentation of each solicitation, and any written quotes received in response, shall be placed in the contract file. Use of GSA and other state or local government purchasing schedules, as a source of contractors to be solicited, is encouraged.</p>

The current COG policy can be accessed at www.mwcog.org/documents/2016/06/01/cog-procurement-policy-bids/rfps/ (see page 9-10).



Attachment B

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET
WASHINGTON, D.C. 20503

OFFICE OF FEDERAL
FINANCIAL MANAGEMENT

June 20, 2018

M-18-18

MEMORANDUM FOR CHIEF FINANCIAL OFFICERS AND HEADS OF SMALL EXECUTIVE AGENCIES

FROM:

Tim Soltis

Deputy Controller, Office of Federal Financial Management

SUBJECT:

Implementing Statutory Changes to the Micro-Purchase and the Simplified Acquisition Thresholds for Financial Assistance

In accordance with recent statutory changes set forth in the National Defense Authorization Acts (NDAA) for Fiscal Years 2017 and 2018, this memorandum raises the threshold for micro-purchases under Federal financial assistance awards to \$10,000, and raises the threshold for simplified acquisitions to \$250,000 for all recipients. Further, it implements an approval process for certain institutions that want to request micro-purchase thresholds higher than \$10,000. Agencies are required to implement these changes in the terms and conditions of their awards, and recipients of existing Federal financial assistance awards may implement them in their internal controls.

Background

This memorandum applies to all Federal agencies, as defined at 5 U.S.C. § 551(1), that award grants or cooperative agreements. It implements changes to the micro-purchase and simplified acquisition thresholds for financial assistance under the NDAA for Fiscal Year (FY) 2017 and FY2018. The micro-purchase threshold refers to purchases of supplies or services using simplified acquisition procedures, not to exceed an established amount pursuant to the Office of Management and Budget (OMB) Governmentwide Guidance for Grants and Agreements (“Uniform Guidance”) at 2 C.F.R. § 200.67 (Micro-purchase). The simplified acquisition threshold refers to purchases of property or services using small purchase methods not to exceed an established amount pursuant to 2 C.F.R. § 200.88 (Simplified acquisition threshold). For Federal financial assistance awards, these purchases are acquired for use by a Federal program. The NDAA for FY2017 increased the micro-purchase threshold from \$3,500 to \$10,000 for institutions of higher education, or related or affiliated nonprofit entities, nonprofit research organizations or independent research institutes (41 U.S.C. § 1908). The NDAA for FY2018 increases the micro-purchase threshold to \$10,000 for all recipients and also increases the simplified acquisition threshold from \$100,000 to \$250,000 for all recipients.

Implementing the NDAA for FY2017

Section 217(b) of the NDAA for FY2017 raises the micro-purchase threshold to \$10,000 for procurements under grants and cooperative agreements for institutions of higher education, or related or affiliated nonprofit entities, nonprofit research organizations or independent research institutes.¹

¹ Pub. L. No. 114-328 (codified at 41 U.S.C. § 1902(a)(2)).

The NDAA for FY2017 also establishes an interim uniform process by which these recipients can request and Federal agencies can approve requests to apply a higher micro-purchase threshold. Specifically, the 2017 NDAA allows a threshold above \$10,000 if approved by the head of the relevant executive agency. For purposes of this approval, the institution's cognizant Federal agency for indirect cost rates will be the relevant executive agency as defined in 2 C.F.R. § 200.19 (Cognizant agency for indirect costs). To receive a higher threshold, the institution must either have "clean single audit findings" (*i.e.*, in accordance with 2 C.F.R. § 200.520 - Criteria for a low-risk auditee), have an acceptable internal institutional risk assessment, or the higher threshold must be consistent with State law for public institutions.

Agencies should reflect this change through policy or terms and conditions in awards for those institutions. The effective date for this change was when the NDAA for FY2017 was signed into law on December 23, 2016. OMB intends to revise the Uniform Guidance to conform with the law.²

Process for Requesting a Higher Threshold Under the NDAA for FY2017

Requests for approval should be submitted to the institution's cognizant Federal agency for indirect cost rates; however, institutions should contact the agency before sending the request to determine the correct point of contact. The cognizant Federal agency will assign review of the request to the appropriate office within the agency to determine whether to approve, and will maintain records and justification of all approvals. The request should include the threshold level being requested and the justification(s) for it based on the criteria above per Section 217(b) of the NDAA for FY2017.

Implementing the NDAA for FY2018

This memorandum also implements provisions of the NDAA for FY 2018, Pub. L. No. 115-91, which became law on December 12, 2017. Specifically, section 806 raised the micro-purchase threshold from \$3,500 to \$10,000, and section 805 raised the simplified acquisition threshold from \$100,000 to \$250,000. Pursuant to 2 C.F.R. § 200.67 (Micro-purchase) and 2 C.F.R. § 200.88 (Simplified acquisition threshold), these higher thresholds are not effective until implemented in the Federal Acquisition Regulation (FAR) at 48 C.F.R. Subpart 2.1 (Definitions).³

In order to allow maximum flexibility for grant recipients in light of the changes to the NDAA for FY2018, OMB is granting an exception allowing recipients to use the higher threshold of \$10,000 for micro-purchases and \$250,000 for simplified acquisitions in advance of revisions to the FAR at 48 C.F.R. Subpart 2.1 and the Uniform Guidance. Pursuant to 2 C.F.R. § 200.102 (Exceptions), OMB may allow exceptions to the Uniform Guidance when exceptions are not prohibited by statute. The exception takes effect upon the date of issuance of this memo. Agencies should apply this exception to all recipients. Recipients should document any change based on this exception in accordance with 2 C.F.R. § 200.318 (General procurement standards).

If you have any questions regarding this memorandum, please contact Mary Tutman at Mary.E.Tutman@omb.eop.gov or Gil Tran at Hai_M._Tran@omb.eop.gov.

² The American Innovation and Competitiveness Act, Pub. L. No. 114-329, § 207(b) (2017) states that the Uniform Guidance shall be revised to conform with the requirements concerning the micro-purchase threshold.

³ Codified at 41 U.S.C. § 1902(f).

Summary of Intermediate Employment Forecasts
Final Round 9.1 Cooperative Forecasts
(Thousands)

**Final COG Board of
Directors 10/10/18**

JURISDICTION	2015	2020	2025	2030	2035	2040	2045	2015 to 2045	
								Number	% Change
District of Columbia	798.3	846.3	895.1	937.9	978.2	1,011.8	1,045.4	247.1	31.0%
Arlington County	209.7	216.9	223.5	238.4	248.9	261.0	269.1	59.4	28.3%
City of Alexandria	106.2	110.1	121.8	127.3	135.3	142.7	155.1	48.9	46.0%
Central Jurisdictions	1,114.2	1,173.3	1,240.4	1,303.5	1,362.4	1,415.5	1,469.5	355.4	31.9%
Montgomery County	520.2	543.5	572.5	604.5	627.4	653.9	678.8	158.6	30.5%
City of Rockville (1)	76.9	78.4	80.4	82.4	86.6	90.9	96.4	19.5	25.3%
City of Gaithersburg (1)	46.4	47.6	50.0	52.7	56.1	61.1	65.7	19.3	41.5%
Prince George's County	338.6	349.0	366.3	375.7	385.5	393.3	402.1	63.6	18.8%
Fairfax County	654.1	701.7	745.4	787.2	820.4	857.7	889.9	235.8	36.0%
City of Fairfax	22.8	22.9	23.0	23.1	23.2	23.3	23.4	0.6	2.6%
City of Falls Church	12.0	14.3	16.2	17.6	18.0	18.3	18.6	6.6	55.0%
Inner Suburbs	1,547.7	1,631.4	1,723.5	1,808.2	1,874.5	1,946.6	2,012.8	465.1	30.1%
Loudoun County	167.1	195.2	219.4	243.4	262.2	277.8	291.2	124.0	74.2%
Prince William County	143.1	164.8	184.5	203.8	222.5	240.9	257.0	113.9	79.6%
City of Manassas	25.7	26.9	28.3	28.8	29.6	30.3	31.0	5.3	20.7%
City of Manassas Park	4.6	4.7	4.8	4.9	5.0	5.1	5.2	0.6	12.5%
Charles County	46.6	47.0	49.2	52.2	55.4	58.8	61.5	14.9	32.0%
Frederick County	111.8	117.3	123.2	128.6	135.3	141.1	145.5	33.7	30.1%
City of Frederick (2)	50.7	52.4	54.2	56.1	58.0	60.0	62.0	11.3	22.2%
Outer Suburbs	499.0	555.9	609.4	661.8	710.0	753.9	791.5	292.5	58.6%
COG REGION	3,160.8	3,360.6	3,573.3	3,773.5	3,946.9	4,116.0	4,273.8	1,113.0	35.2%

(1) Included in Montgomery County total.

(2) Included in Frederick County total.

Summary of Intermediate Population Forecasts
Final Round 9.1 Cooperative Forecasts
(Thousands)

**Final COG Board of
Directors 10/10/18**

JURISDICTION	2015	2020	2025	2030	2035	2040	2045	2015 to 2045	
								Number	% Change
District of Columbia	672.2	729.5	787.1	842.2	893.9	940.7	987.2	315.0	46.9%
Arlington County	220.9	238.3	249.5	261.8	274.6	287.6	301.2	80.3	36.3%
City of Alexandria	147.6	159.2	167.5	172.8	180.5	190.8	208.5	60.8	41.2%
Central Jurisdictions	1,040.8	1,127.0	1,204.1	1,276.7	1,348.9	1,419.1	1,496.8	456.0	43.8%
Montgomery County	1,015.3	1,052.0	1,087.3	1,128.8	1,167.7	1,197.1	1,223.3	208.1	20.5%
City of Rockville (1)	66.3	72.2	78.2	83.3	86.7	91.8	96.1	29.8	44.9%
City of Gaithersburg (1)	67.1	70.7	74.6	78.7	82.4	86.1	89.3	22.2	33.0%
Prince George's County	904.4	923.1	938.0	953.0	967.8	982.8	995.9	91.4	10.1%
Fairfax County	1,125.4	1,161.8	1,210.8	1,271.2	1,325.3	1,373.7	1,416.8	291.4	25.9%
City of Fairfax	24.1	25.6	29.2	31.6	32.7	33.9	35.2	11.1	46.1%
City of Falls Church	13.1	14.2	15.5	16.4	17.0	17.3	17.6	4.5	34.4%
Inner Suburbs	3,082.2	3,176.7	3,280.9	3,400.9	3,510.5	3,604.9	3,688.8	606.6	19.7%
Loudoun County	368.7	424.0	459.6	480.2	494.4	502.4	507.4	138.7	37.6%
Prince William County	444.8	467.9	503.6	529.6	551.4	569.3	584.0	139.2	31.3%
City of Manassas	42.5	43.8	45.5	47.5	49.0	50.6	52.1	9.7	22.7%
City of Manassas Park	14.3	15.9	15.9	15.9	15.9	15.9	15.9	1.6	11.1%
Charles County	150.8	167.0	178.2	194.7	207.5	218.6	236.5	85.7	56.8%
Frederick County	246.5	267.8	288.7	303.6	319.4	332.2	344.1	97.6	39.6%
City of Frederick (2)	70.4	79.4	87.0	89.6	91.1	92.8	93.1	22.7	32.2%
Outer Suburbs	1,267.5	1,386.4	1,491.5	1,571.4	1,637.5	1,688.9	1,740.1	472.5	37.3%
COG REGION	5,390.6	5,690.0	5,976.4	6,249.0	6,497.0	6,712.8	6,925.7	1,535.1	28.5%

(1) Included in Montgomery County total.

(2) Included in Frederick County total.

Summary of Intermediate Household Forecasts
Final Round 9.1 Cooperative Forecasts
(Thousands)

**Final COG Board of
Directors 10/10/18**

JURISDICTION	2015	2020	2025	2030	2035	2040	2045	2015 to 2045	
								Number	% Change
District of Columbia	297.1	319.3	341.0	362.5	380.6	396.2	411.9	114.8	38.6%
Arlington County	103.8	112.0	117.9	123.9	129.8	135.6	141.8	38.1	36.7%
City of Alexandria	71.2	75.7	80.8	84.1	87.8	92.9	107.1	35.9	50.4%
Central Jurisdictions	472.1	507.0	539.7	570.5	598.2	624.7	660.8	188.7	40.0%
Montgomery County	374.9	391.2	405.7	422.3	438.1	450.9	461.9	87.1	23.2%
City of Rockville (1)	26.4	28.8	31.1	33.5	35.2	37.4	39.4	12.9	48.9%
City of Gaithersburg (1)	24.7	26.0	27.5	28.9	30.5	32.1	33.4	8.8	35.5%
Prince George's County	321.1	334.3	343.9	355.5	363.3	370.0	376.8	55.6	17.3%
Fairfax County	403.9	414.5	436.8	463.5	487.4	508.9	528.1	124.2	30.7%
City of Fairfax	8.9	9.6	11.1	12.1	12.5	13.0	13.5	4.5	50.9%
City of Falls Church	5.5	6.2	6.9	7.4	7.7	7.9	8.2	2.7	49.1%
Inner Suburbs	1,114.4	1,155.8	1,204.3	1,260.7	1,309.1	1,350.8	1,388.5	274.1	24.6%
Loudoun County	121.1	137.9	150.1	158.0	163.9	167.0	168.7	47.6	39.3%
Prince William County	142.9	153.9	167.1	177.0	185.2	191.9	197.2	54.3	38.0%
City of Manassas	13.6	14.2	15.0	15.4	15.7	16.0	16.4	2.7	19.9%
City of Manassas Park	4.5	5.0	5.0	5.0	5.0	5.0	5.0	0.5	11.7%
Charles County	53.7	60.3	65.5	72.9	78.6	83.4	92.2	38.5	71.8%
Frederick County	89.5	99.0	107.9	115.1	121.1	126.5	131.2	41.7	46.6%
City of Frederick (2)	27.3	30.9	34.1	35.2	35.9	36.6	36.7	9.5	34.8%
Outer Suburbs	425.3	470.3	510.7	543.4	569.6	589.9	610.6	185.3	43.6%
COG REGION	2,011.7	2,133.1	2,254.7	2,374.6	2,476.8	2,565.4	2,659.9	648.2	32.2%

(1) Included in Montgomery County total.

(2) Included in Frederick County total.

**Summary of Change between Employment Forecasts
Round 9.1 and Round 9.0 Cooperative Forecasts
(Thousands)**

JURISDICTION	2015	2020	2025	2030	2035	2040	2045
District of Columbia	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Arlington County	0.1	3.7	-1.7	-3.8	-6.8	-6.7	-10.5
City of Alexandria	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Central Jurisdictions	0.1	3.7	-1.7	-3.8	-6.8	-6.7	-10.5
Montgomery County	0.0	-0.1	0.0	0.0	0.1	-0.1	0.1
City of Rockville	0.0	0.1	-0.2	-0.1	-0.2	-0.3	-0.4
City of Gaithersburg	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Prince George's County	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Fairfax County	0.0	-0.9	-3.9	-3.4	-7.5	-6.8	-8.3
City of Fairfax	2.1	1.1	0.3	-0.6	-1.4	-2.3	-3.2
City of Falls Church	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Inner Suburbs	2.1	0.0	-3.6	-3.9	-8.8	-9.1	-11.4
Loudoun County	2.9	7.2	8.4	7.9	6.6	3.9	0.4
Prince William County	-1.5	-0.1	0.1	-0.7	-0.6	-4.3	-1.3
City of Manassas	0.0	0.0	0.0	0.0	0.0	0.0	0.0
City of Manassas Park	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Charles County	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Frederick County	5.6	6.7	7.6	7.3	7.5	7.1	5.3
City of Frederick	0.7	0.7	0.7	0.7	0.8	0.8	0.8
Outer Suburbs	7.0	13.8	16.0	14.5	13.5	6.7	4.5
COG REGION	9.2	17.5	10.7	6.9	-2.1	-9.1	-17.4

17-Sep-18

**Summary of Change between Population Forecasts
Round 9.1 and Round 9.0 Cooperative Forecasts
(Thousands)**

JURISDICTION	2015	2020	2025	2030	2035	2040	2045
District of Columbia	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Arlington County	0.4	5.6	4.7	5.8	8.3	9.5	11.7
City of Alexandria	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Central Jurisdictions	0.4	5.6	4.7	5.8	8.3	9.5	11.7
Montgomery County	0.0	0.0	0.0	0.0	0.0	0.0	0.0
City of Rockville	0.0	0.7	1.4	3.0	3.2	5.0	6.2
City of Gaithersburg	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Prince George's County	0.0	0.0	0.0	0.0	0.0	0.4	0.0
Fairfax County	0.0	-0.8	-2.4	6.5	11.0	11.2	10.1
City of Fairfax	-0.6	-0.4	2.8	4.7	5.4	6.1	6.8
City of Falls Church	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Inner Suburbs	-0.6	-1.2	0.4	11.1	16.3	17.7	16.9
Loudoun County	5.1	9.3	8.5	9.5	10.0	9.9	9.9
Prince William County	13.6	3.2	6.9	8.3	9.4	10.4	11.2
City of Manassas	0.0	0.0	0.0	0.0	0.0	0.0	0.0
City of Manassas Park	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Charles County	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Frederick County	0.0	0.0	0.0	0.0	0.0	0.0	0.0
City of Frederick	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Outer Suburbs	18.7	12.5	15.3	17.8	19.4	20.3	21.1
COG REGION	18.5	16.9	20.5	34.7	44.0	47.5	49.7

17-Sep-18

**Summary of Change between Household Forecasts
Round 9.1 and Round 9.0 Cooperative Forecasts
(Thousands)**

JURISDICTION	2015	2020	2025	2030	2035	2040	2045
District of Columbia	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Arlington County	0.1	2.7	2.6	3.2	3.9	4.4	5.6
City of Alexandria	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Central Jurisdictions	0.1	2.7	2.6	3.2	3.9	4.4	5.6
Montgomery County	0.0	0.1	0.1	0.0	0.0	0.0	0.0
City of Rockville	0.0	0.4	0.3	1.1	1.2	2.0	2.6
City of Gaithersburg	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Prince George's County	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Fairfax County	0.0	-6.6	-7.7	-4.3	-2.7	-2.9	-3.7
City of Fairfax	-0.3	-0.1	1.2	2.0	2.3	2.6	3.0
City of Falls Church	0.0	0.0	0.0	0.0	0.0	0.0	0.1
Inner Suburbs	-0.3	-6.7	-6.4	-2.3	-0.4	-0.3	-0.7
Loudoun County	0.0	0.0	-0.7	-0.6	-0.5	-0.6	-0.6
Prince William County	2.5	2.0	2.7	3.2	3.6	4.0	4.3
City of Manassas	0.0	0.0	0.0	0.0	0.0	0.0	0.0
City of Manassas Park	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Charles County	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Frederick County	0.0	0.0	0.0	0.0	0.0	0.0	0.0
City of Frederick	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Outer Suburbs	2.6	2.0	2.0	2.6	3.1	3.3	3.7
COG REGION	2.4	-2.0	-1.7	3.5	6.7	7.5	8.6

17-Sep-18

AGENDA ITEM #9

APPROVAL OF THE FIVE-YEAR CAPITAL EXPENDITURE PLAN AND BUDGET

UPDATES & NEXT STEPS: COG'S OFFICE SPACE REMODEL

Presentation to COG Board of Directors

Chuck Bean,
Executive Director

Luis A. Campudoni
Director, ITFM

Leta Simons
Chief Financial Officer



777 NORTH CAPITOL ST. NE

In 1986 COG began to explore its options to obtain a property of its own as a means to stabilize our office space costs which was a major component of COG's overhead rate. After 4 years of planning and development, COG moved into its new 56,025.00 sq. ft. location at 777 North Capitol Street on Capitol Hill in January, 1990.

COG directors and staff broke ground in 1988 for the Council's new headquarters at 777 North Capitol. The new building proved COG had earned a permanent place in the region's local government community.



Since then COG has operated in the same office space and, for the most part, under its original condition on the 2nd and 3rd floors.

RATIONALE

Our Status Quo...

- 1) Outdated and unsecure network cabling
- 2) Outdated and beyond support audio-visual infrastructure
- 3) Furniture and lighting are obsolete
- 4) Office layout is inefficient with no room for growth
- 5) Limited collaboration space with no employee lunchroom
- 6) Dark hallways, worn carpeting, insufficient storage, and deteriorated pantry areas
- 7) Design and features are no longer typical of Class A office space

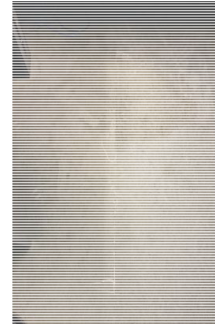
Why Now...

- 1) 27 Years since the floor space was updated
- 2) Make sense to do in conjunction with IT and A/V upgrades that cannot reasonably be postponed
- 3) Funds are available, and dedicated for this purpose
- 4) Maintaining Class A office space provides financial flexibility
- 5) Helps keep COG competitive in attracting and retaining staff



Dark hallways, poor lighting, and no natural daylight.

27-year-old carpet has noticeable wear, smell, allergens, and damage.



BACKGROUND

BOD approved \$5.9 million preliminary budget in September 13th, 2017

As part of the annual approval of the 5 year Capital Reserve Budget, the COG Board of Directors approved a preliminary project budget of \$5.9M on 9/13/2017.

Additional design requirements and more detailed scope of work definition described in Slide #5 we planned subsequent to the preliminary Board approval.

PROGRESS SINCE 09/13/2017

COG Facilities Management, supported by our architect, project management consultant, construction firm and the COG staff continued to work on the following project phases, requirements, and dependencies:

- 1) Floor Space design changes and modifications continued until 02/2018 to ensure that COG's office floor plans met COG operational needs.
- 2) Office & Ancillary Furniture design review, selection process, floor space fitment, and cost estimate reviews.
- 3) Conducted Schematic Design Reviews
- 4) A/V Architects executed A/V requirements review, technology architecture development, draft cost estimates, and scope of work definitions.
- 5) Move Consultant executed Refresh Project requirements review and current office space walkthrough to develop draft 4-Phases Move Plan and move support cost estimates.
- 6) Refresh Project Budget Reviews & Consolidation.
- 7) Construction Certification Requirements Analysis & Cost Estimate Reviews.

COST ESTIMATES UPDATES

	<u>Approved Preliminary Budget - 09/13/2017</u>	<u>08/13/2018</u>	<u>Notes</u>
#1	Replace outdated network cabling between floors \$175K	\$175K	• No changes expected on this line item.
#2	Audio visual improvements in meeting rooms, including the Board room \$610K	\$740K	• This cost estimates has a 20% up/down threshold pending completion of the A/V bidding process that will take place after construction approval is provided.
#3	Design costs, project management, and permits \$637K	\$962K	• This line item includes updated cost for Project Management, Design, and Architecture contracts renewals.
#4	Office remodel/refresh construction cost \$3M	\$3.5M	• Includes cost estimates for Ceiling Lights, Ceiling Tiles and updated cost for DC Green Code requirements.
#5	Furniture and fixtures \$1M	\$740K	• Revisions to furniture selection provided \$5 per sq. ft. savings. From \$20 to \$15 per sq. ft.
#6	Contingency \$478K	\$528K	• Contingency amount represents roughly 8% of total project cost.
	Total Project Cost \$5.9M	Target - \$6.6M	• Preliminary Updated Project Cost Estimates as off 08/13/2018
			Price Range: \$6.4M to \$6.9M

FINANCING PLAN

The following sources of funding are available to finance the cost of the remodel:

- 1) \$5.9 million has been set aside in COG's Capital Expenditure Reserve.
- 2) A line of credit with SunTrust Bank in the amount of \$3.0 million is available to cover short-term cash flow needs as required.
- 3) Additional financing will be available through a commercial loan from SunTrust Bank.

The cost of the remodel will be recovered through depreciation expense over a period of ten to sixteen years. Interest expense, if and when incurred, will be paid with COG general funds.

APPROVAL PROCESS AND NEXT STEPS

Today:

- Seeking approval from the Board of Directors, as part of the Five-Year Capital Plan, to authorize the estimated refresh project preliminary target budget of \$6.6M. The estimated project cost is not to exceed \$6.9M.

October, 2018 - January, 2019

- Architectural design is completed.
- Construction & Permit Documents are completed.
- General Contractor & A/V Architects execute bidding process of their respective scope of work.
- COG Refresh Project leadership reviews and approves final budget estimates with bidding results and contractor selections.

February, 2019 – January, 2020

- Construction, infrastructure upgrades, and replacement of furnishings will take place over a period of 46 weeks. Contracts for furniture and other related remodel expenses will be brought to the Board of Directors for approval as the project progresses.

Chuck Bean

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PROPOSED FIVE-YEAR CAPITAL EXPENDITURE PLAN FY2019 – FY2023

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Metropolitan Washington Council of Governments Five-Year Capital Expenditure Plan for FY2019 – FY2023

SUMMARY NARRATIVE

Introduction

Board Resolution R25-2016 established a Board-Designated Capital Expenditure Reserve to ensure adequate resources for replacement and maintenance of COG’s capital assets. Use of the reserve requires approval by the Board of Directors, based on an annual Five-Year Capital Expenditure Plan submitted by the Executive Director through the Budget and Finance Committee.

Approval of the Five-Year Capital Expenditure Plan for FY2019 – FY2023 will authorize use of the Board-Designated Capital Expenditure Reserve for the FY2019 expenditures outlined in the Plan. Expenditures outlined in FY2020 – FY2023 are subject to further review, modification, and approval by the Board of Directors when subsequent plans are presented.

Definition of “Capital Expenditure”

COG’s administrative policies define a capital expenditure as a tangible or intangible asset used in operations, with a cost exceeding \$5,000 and a useful life of more than one year, that can be capitalized in accordance with applicable accounting principles. COG has two categories of capital expenditures:

1. Equipment, Software, Data Center, and Website
2. Leasehold Improvements

Five-Year Capital Expenditure Plan FY2019 – FY2023

The Five-Year Capital Expenditure Plan is based on repair, maintenance, and replacement schedules developed with the following goals:

- Maintain equipment, software, and technology solutions to adequately support program and administrative needs
- Maintain COG’s website as a source of information for stakeholders
- Maintain existing office and meeting space to ensure usefulness and maintain value
- Prevent a backlog of deferred maintenance
- Minimize the fluctuation of annual depreciation expense in the Work Program and Budget
- Ensure adequate cash resources for both capital expenditures and operations

Proposed expenditures over the next five fiscal years total \$7.7 million, with the major expenditure being a remodel of the second and third floor office and meeting room space, much of which has not been updated since occupying the building in 1990. The estimated cost of the office remodel is \$6.6 million, and includes network cabling and audio-visual infrastructure upgrades to replace significantly outdated equipment. Approximately \$354,800 was expended in FY2017 and FY2018 on the design phase of the project and interim upgrades to accommodate immediate space needs, leaving a balance of \$6.3 million in proposed expenditures for FY2019 – FY2020.

The five-year plan also includes consultant expenses of \$245,000 to configure and implement the updated Cisco network that was purchased in FY2018, and an expense of \$570,000 over two years (FY2019 – FY2020) to migrate to a cloud environment. The cloud migration is expected to reduce

operating expenses by \$375,000 annually starting in FY2020, as COG's forty-five servers and related backup and storage appliances are phased out. Additional capital requests are for scheduled replacement and upgrade of other IT and office equipment, and an annual amount of \$15,000 for miscellaneous IT capital purchases.

The Capital Expenditure Reserve has sufficient resources to fund most of the projects planned for FY2019 – FY2023. Financing of approximately \$1.0 million will be secured to help with the cost of the remodel. Capital expenditures are recovered over time through the allocation of depreciation expense to COG's various programs and funding sources. This will provide funding to repay the principle portion of any financing that is obtained, and to replenish the Capital Expenditure Reserve. Interest expense will be paid from COG general funds.

Approval of FY2019 Capital Expenditures

Approval of the plan will authorize expenditure of \$3.1 million in FY2019 from the Capital Expenditure Reserve for leasehold improvements, and a commitment to complete the office remodel project in FY2020 at an additional expenditure of \$3.1 million. Approval of the plan will also authorize expenditures of \$636,000 in FY2019 from the Capital Expenditure Reserve for IT network and security upgrades.

Capital expenditures for FY2020 – FY2023 are provided for purposes of long-term planning, and will be reviewed, modified, and presented to the Board of Directors for approval with subsequent annual capital expenditure plans.

Impact on the Work Program and Budget in FY2019 – FY2023

Capital expenditures affect the amount of depreciation expense in the annual Work Program and Budget, and thus, the amount of surplus or deficit from operations at the end of each fiscal year. Based on the current fiscal forecast, COG will be able to fully implement the five-year plan and realize a small net surplus from operations over the five-year period, assuming annual revenue increases of 2.2% from COG's various funding sources.

Metropolitan Washington Council of Governments
 Five-Year Capital Expenditure Plan

Equipment, Software, Data Center and Website - FY2019 through FY2023

EQUIPMENT, SOFTWARE, DATA CENTER, & WEBSITE	Useful Life	5-Year Capital Expenditure Plan					Total
		FY2019	FY2020	FY2021	FY2022	FY2023	
IT Security Network Auditor	3	9,000			9,500		18,500
IT Security - Email Archiver, Web Filters, Malware Filter, etc.	3		10,000	25,000			35,000
Cisco Engineer	5	245,000					245,000
Adobe and Deltek Software	5		30,000				30,000
Cloud Migration & Data Center Cyber Upgrades (includes project management)	15	350,000	220,000				570,000
Website Refresh	5			100,000			100,000
Data Center Water & Temp Monitors	5	5,000					5,000
Network Copiers (4)	5		47,900				47,900
Network Printers (10)	7		46,600				46,600
Data Center Power, HVAC & Rack Equipment	15	12,000					12,000
IT Equipment & Software - Other	5	15,000	15,000	15,000	15,000	15,000	75,000
		636,000	369,500	140,000	24,500	15,000	1,185,000

**Metropolitan Washington Council of Governments
Five-Year Capital Expenditure Plan
Leasehold Improvements - FY2019 through FY2023**

LEASEHOLD IMPROVEMENTS	Useful Life
1st Floor Conference Rooms	
Replace chairs, tables & carpet	10
Audio visual infrastructure and components	14
2nd & 3rd Floors	
Remodel Project - Construction costs	17
Remodel Project - Furniture	10
Remodel Project - Audio/Visual Infrastructure	17
Remodel Project - Design and related	17
Remodel Project - Administration fees and costs	17
Remodel Project - Contingency	17
All Floors - as needed	
Furniture and minor renovations	10

5-Year Capital Expenditure Plan					
FY2019	FY2020	FY2021	FY2022	FY2023	Total
		147,200			147,200
					-
1,837,500	1,837,500				3,675,000
370,000	370,000				740,000
370,000	370,000				740,000
158,500	158,500				317,000
158,500	158,500				317,000
231,600	231,600				463,200
		35,000	35,000	35,000	105,000
3,126,100	3,126,100	182,200	35,000	35,000	6,504,400

Note 1

Note 1

Note 1: The estimated total cost of the office remodel is \$6.6 million. Approximately \$354,800 was expended in FY2017 and FY2018 on the design phase of the project and interim upgrades to accommodate immediate space needs.

Metropolitan Washington Council of Governments
 Five-Year Capital Expenditure Plan
 Summary of FY2019 Proposed Capital Expenditure

Approval of this plan by the Board of Directors authorizes the following FY2019 capital expenditures:

Project#	EQUIPMENT AND SOFTWARE	Useful Life	FY2019 PROPOSED BUDGET
CP19-01	IT Security Netwrix Auditor	3	9,000
CP19-02	Cisco Engineer	5	245,000
CP19-03	Cloud Migration & Data Center Cyber Upgrades	15	350,000
CP19-04	Data Center Water & Temp Monitors	5	5,000
CP19-05	Data Center Power, HVAC & Rack Equipment	15	12,000
CP19-06	IT Equipment & Software - Other	5	15,000
Total Equipment and Software>>>			636,000

Project#	LEASEHOLD IMPROVEMENTS	Useful Life	FY2019 PROPOSED BUDGET
Remodel Project - 2nd & 3rd Floors			
CP19-07	Construction	17	1,837,500
CP19-08	Furniture	10	370,000
CP19-09	Audio-visual Infrastructure	17	370,000
CP19-10	Design and related	17	158,500
CP19-11	Administration fees and costs	17	158,500
CP19-12	Contingency	17	231,600
Total Leasehold Improvements>>>			3,126,100

Total FY2019 Proposed Capital Expenditures	3,762,100
---	------------------

Capital Expenditure Reserve	
Beginning balance	5,927,300
FY2018 Data Center SAN, Databases, Backup Hwdre	(267,500)
FY2018 Leasehold improvements - interim needs	(26,800)
FY2018 Remodel project - work in process	(170,700)
FY2018 Deltek Software Upgrade & Cloud Migration	(65,600)
FY2018 Depreciation expense	329,500
FY2019 Remodel project - work in process (proposed)	(3,126,100)
FY2019 IT Purchases (proposed)	(636,000)
FY2019 Estimated depreciation expense	586,900
Capital Expenditure Reserve Balance at 6/30/2019 (forecast)	2,551,000

**Metropolitan Washington Council of Governments
Five-Year Operating Budget Forecast - Adjusted for Depreciation
Based on the Five-Year Capital Expenditure Plan FY2019 - FY2023**

	FY19	FY20	FY21	FY22	FY23	Average Annual Increase
Revenue						
Federal revenue	15,450,800	15,790,700	16,138,100	16,493,100	16,855,900	2.20%
State revenue	5,896,700	6,026,400	6,159,000	6,294,500	6,433,000	2.20%
Regional fees	2,175,400	2,223,300	2,272,200	2,322,200	2,373,300	2.20%
Building & investments	694,900	694,900	694,900	694,900	694,900	0.00%
Other	3,384,400	3,458,900	3,535,000	3,612,800	3,692,300	2.20%
Member dues	4,223,100	4,316,000	4,411,000	4,508,000	4,607,200	2.20%
Total Revenue	31,825,300	32,510,200	33,210,200	33,925,500	34,656,600	
Expenses						
Salaries & leave - direct	10,763,300	11,086,200	11,418,800	11,761,400	12,114,200	3.00%
Employee benefits	2,636,900	2,716,000	2,797,500	2,881,400	2,967,800	3.00%
Consultants	5,843,400	5,942,700	6,043,700	6,146,400	6,250,900	1.70%
Other direct expense	3,144,600	3,198,100	3,252,500	3,307,800	3,364,000	1.70%
Indirect - Personnel expense	4,718,800	4,860,400	5,006,200	5,156,400	5,311,100	3.00%
Indirect - Other	4,131,400	4,201,600	3,898,000	3,964,300	4,031,700	1.70%
Indirect - Depreciation	586,900	459,400	689,900	696,700	692,800	
Total expense	31,825,300	32,464,400	33,106,600	33,914,400	34,732,500	
Net surplus (deficit)	-	45,800	103,600	11,100	(75,900)	

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 NORTH CAPITOL STREET, NE
WASHINGTON, DC 20002**

**RESOLUTION AUTHORIZING THE FIVE-YEAR CAPITAL EXPENDITURE PLAN FOR FY2019 – FY2023
AND FY2019 CAPITAL EXPENDITURE BUDGET**

WHEREAS, pursuant to the Capital Expenditure Reserve Policy approved by Resolution R25-2016, the level, funding, and use of the Board-Designated Capital Expenditure Reserve is based on an annual Five-Year Capital Expenditure Plan; and

WHEREAS, COG By-Laws require the Executive Director to annually submit proposed budgets of the corporation to the Board of Directors for approval or modification; and

WHEREAS, the Five-Year Capital Expenditure Plan FY2019 – FY2023 outlines the proposed Capital Expenditure Budget for FY2019; and

WHEREAS, the Five-Year Capital Expenditure Plan for FY2019 – FY2023 and FY2019 Capital Expenditure Budget have been reviewed by COG staff and the Board’s Budget and Finance Committee, with a recommendation for approval.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE
METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS THAT:**

The board approves the Five-Year Capital Expenditure Plan for FY2019 – FY2023 and FY2019 Capital Expenditure Budget.

AGENDA ITEM #10

REGION FORWARD COALITION 2018 ACCOMPLISHMENTS AND 2019 PRIORITIES

REGION FORWARD COALITION

Marybeth Connelly
Region Forward Coalition Vice Chair

Presentation to the COG Board of Directors
October 10, 2018



Policy Committee Overview

Mission: Established as a multi-jurisdictional and multi-sector advisory committee of the COG Board of Directors to:

- oversee the implementation of Region Forward and help create a more prosperous, accessible, livable, and sustainable metropolitan Washington
- act as the principal policy advisor to the COG Board on comprehensive long-range regional planning and implementation programs

Membership includes representatives from:

- COG member local governments
- state and federal government
- stakeholder groups, including business organizations, non profit groups, philanthropic organizations, advocacy, and community-based organizations, civic and nonprofit partner organizations



2018 Focus and Priorities

- Taking the Region Forward targets pulse while considering how equity and inclusion can be weaved into the Region Forward vision, main goals included:
 - Dedicate each meeting to one of the four Region Forward pillars: Prosperity, Sustainability, Accessibility, and Livability
 - Measure progress toward Region Forward goals by updating targets
 - Identify targets to help illuminate and support equity and inclusion
 - Highlight and generate discussion about creative and inventive policies, practices, projects that help metropolitan Washington achieve the goals laid out in Region Forward

2018 Accomplishments

- Coalition convened quarterly and covered four major topics:
 1. Prosperity, including a sneak peak at the *2018 Kogod Millennial Index* by Dawn Lejon and Erran Carmel with American University
 2. Sustainability, including a briefing on opportunities and challenges of Regional Food Systems by James Barham with USDA Rural Development
 3. Accessibility, including a briefing on strategies for reusing vacant office buildings by Ryan Touhill with Alexandria Economic Development Partnership and Meghan Van Dam with Fairfax County
 4. Livability, including release of the Virginia Commonwealth University health opportunities report commissioned by the COG Health Officials Committee
- Region Forward Targets and Equity Work Session - will develop a shared understanding of social equity and inclusion, consider existing Region Forward targets, and how equity can be weaved into the Region Forward vision

Looking Ahead

- To support the Region Forward Compact by engaging in dialogue about programs and policies that can help shape a more accessible, sustainable, prosperous, and livable region, specific topics may include:
 - a) Sharing results of the Region Forward Targets and Equity Work Session
 - b) Highlighting tools, policies, and incentives to meet the region's short-term and long-term housing needs
 - c) Re-assessing the housing targets
 - d) Examining other subjects as they arise



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AGENDA ITEM #11

METRORAIL SAFETY COMMISSION UPDATE

*Note: Sent under the authority of the Washington Metrorail Safety Commission (WMSC). The WMSC is an independent agency and not a COG board or committee; however, COG has been supporting the jurisdictions and the Federal Transit Administration (FTA) in establishing the WMSC.



NEWS RELEASE

Washington Metrorail Safety Commission Submits Formal Application to Assume Oversight of Region's Metrorail System from Federal Government

Federal government currently has responsibility for safety oversight of WMATA Metrorail and could hand over reins to new, independent safety commission by April 2019

Washington, D.C. (September 27, 2018) – Today, the Washington Metrorail Safety Commission (WMSC) announced the formal submission of documents to the Federal Transit Administration (FTA) to certify its State Safety Oversight Program (SSOP) for the Washington Metropolitan Area Transit Authority's Metrorail system. The documents—known as a certification application—seek federal approval of the program the Commission plans to employ to ensure that Metrorail adheres to critical safety protocols and practices.

“This is a major step forward—not just for the Commission, but for the safety oversight of Metrorail,” said WMSC Chair Christopher Hart. “The submission of this application brings us ever closer to a new and enhanced safety regimen for all who rely on Metrorail, as the law requires and as this region deserves.”

The FTA has overseen the safety of the Metrorail system since October 2015, but federal law mandates that states that operate rail transit systems establish and certify a State Safety Oversight Program by April 15, 2019. If the WMSC does not meet the certification deadline, FTA will be prohibited by law from obligating any federal transit program funds to any public transportation agencies in the District of Columbia, Maryland and Virginia until certification of the WMSC's program is achieved.

The Commission was created in 2017 by an interstate compact between the District of Columbia, Maryland and Virginia to serve as Metrorail's State Safety Oversight Agency (SSOA) and institute a new safety regimen.

The WMSC now expects the FTA to review the application and decide by the April deadline whether to certify the program. The FTA and WMSC will now begin collaborating on transitioning oversight functions to the WMSC in anticipation of the application's eventual approval.

"We are pleased to begin the next phase in putting our safety program in place, and we look forward to working with the FTA to demonstrate our technical capacity and achieve certification," said WMSC Chief Executive Officer David L. Mayer. "After months of intense due diligence and staff work, this application shows our seriousness of purpose and our readiness to take on the critical task of Metrorail safety oversight."

When the WMSC program is certified, the FTA will release federal transit funds that have been withheld from transit providers in the District of Columbia, Maryland and Virginia because the jurisdictions did not meet an earlier deadline to establish a federally compliant State Safety Oversight Program.

In addition, the Commission announced today that it has filled key staff positions and finalized contracts with two outside vendors who will provide additional staff as needed to support the Commission's oversight work.

Finally, the Commission announced the adoption of the logo at the top of this release.

Contact: Zachary Radford | 202-384-1520 | zradford@wmisc.gov

AGENDA ITEM #12

REPORT ON SECURITY OF LOCAL GOVERNMENT BUILDINGS

**(Necessary materials will be
provided at the meeting)**

AGENDA ITEM #13

OTHER BUSINESS

AGENDA ITEM #14

ADJOURN