



*Local governments working together for a better metropolitan region*

*District of Columbia*

*Bladensburg\**

*Bowie*

*College Park*

*Frederick*

*Frederick County*

*Gaithersburg*

*Greenbelt*

*Montgomery County*

*Prince George's County*

*Rockville*

*Takoma Park*

*Alexandria*

*Arlington County*

*Fairfax*

*Fairfax County*

*Falls Church*

*Loudoun County*

*Manassas*

*Manassas Park*

*Prince William County*

*\*Adjunct member*

**COG BOARD OF DIRECTORS MEETING**

**DATE: January 14, 2009**

**TIME: 12:00 Noon**

**PLACE: COG Board Room**

**PLEASE NOTE: Chairman Knapp will begin the meeting promptly at Noon.  
Lunch for members and alternates will be available at 11:30 a.m.**

**A G E N D A**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE  
(12:00 Noon)**

**Chairman Michael Knapp  
Councilmember, Montgomery County**

**2. ANNOUNCEMENTS  
(12:00 – 12:10 p.m.)**

**Chairman Knapp**

- a) Recognition of Outgoing Board Members**
- b) Introduction of New Board Members**
- c) Executive Director's Report**
  - o Outreach
  - o Letters Sent/Received
  - o Legislative Report Update
  - o Information Items

**3. AMENDMENTS TO AGENDA  
(12:10 – 12:15 p.m.)**

**4. APPROVAL OF MINUTES OF NOVEMBER 12, 2008  
(12:15 – 12:20 p.m.)**

**5. ADOPTION OF CONSENT AGENDA ITEMS  
(12:20 – 12:25 p.m.)**

**RECOMMENDED ACTION: Adopt Resolution 14.A., 14.B., 14.C., & 14.D**

**6. ELECTION OF BOARD OFFICERS  
(12:25 – 12:30 p.m.)**

**Chairman Knapp**

Chairman Knapp chaired the Nominating Committee for both COG corporate and COG Board officers for 2009. Corporate offices were elected at the COG annual membership and awards luncheon on December 10, 2008. Chairman Knapp will recommend approval of the proposed slate of COG Board officers for 2009.

**RECOMMENDED ACTION: Adopt Resolution R1-09.**

**7. RECOGNITION OF IMMEDIATE PAST CHAIRMAN  
(12:30 – 12:35 p.m.)**

**Chairman Gross**

Recognition of 2008 COG Board Chairman Knapp.

**RECOMMENDED ACTION: Acknowledge Past Chairman Knapp.**

**8. REGIONAL PREPARATIONS FOR THE PRESIDENTIAL INAUGURAL  
(12:35 – 1:10 p.m.)**

**Dan Tangherlini  
City Administrator, District of Columbia**

**Chris Geldart, Director  
U.S. Department of Homeland Security  
Office of National Capital Region Coordination**

The inauguration of President-elect Obama and the numerous events taking place that weekend are expected to bring millions of visitors to the National Capital Region. Preparation has been underway for several months and regional emergency management and public safety officials are working together to ensure a safe experience for all participants.

The District of Columbia Department of Homeland Securing and Emergency Management has lead responsibility for much of the activity, alongside several federal agencies, which are aided by the work of the U.S. Department of Homeland Security, Office of National Capital Region Coordination. The COG Board will be briefed on planning and coordination efforts to date and final preparations for the inaugural weekend.

**RECOMMENDED ACTION: Receive briefing.**

**9. COMMENT LETTER ON EPA PROPOSAL TO INCLUDE MONTGOMERY AND PRINCE  
GEORGE'S COUNTIES IN THE BALTIMORE NON-ATTAINMENT AREA FOR PARTICULATE  
MATTER  
(1:10 – 1:20 p.m.)**

**Phil Mendelson  
Councilmember, District of Columbia  
Chairman, Metropolitan Washington Air Quality Committee**

On December 5, 2008, U.S. EPA Region III transmitted a letter to Maryland Governor Martin O'Malley proposing that Montgomery and Prince George's Counties be included in the Baltimore non-attainment area for the 24-hour particulate matter federal health standards. EPA has requested comments on this proposal by February 3, 2009.

Because of the significant implications for the Washington region's air quality and transportation planning processes, MWAQC transmitted a letter to the COG Board and Transportation Planning Board proposing that a unified regional position opposing this action be sent on behalf of all three bodies to EPA. MWAQC Chairman Mendelson will summarize the issues and seek COG Board support for a joint letter along with MWAQC and TPB Chairs.

**RECOMMENDED ACTION: Authorize COG Board Chairman to sign joint comment letter to EPA.**

**10. PROPOSED COG OUTREACH TO NEW ADMINISTRATION AND CONGRESS  
(1:20 – 1:30 p.m.)**

**Chairman Gross**

**David Robertson  
Executive Director**

The new Administration and Congress present area local and state governments and COG with an opportunity to foster new partnerships and identify top regional policy and funding priorities. COG can play an important role in both shaping and advancing regional priorities as important federal legislation moves quickly in the 111<sup>th</sup> Congress. Regional issues are expected to be critical to such federal legislation addressing climate change, energy, transportation reauthorization, and economic stimulus.

Chairman Gross and Mr. Robertson will summarize early COG federal outreach on the economic stimulus legislation, anticipated bills requiring examination and engagement (including those involving the National Capital Region Transportation Planning Board and Metropolitan Washington Air Quality Committee) and proposed outreach to the National Capital Region congressional delegation.

**RECOMMENDED ACTION: Approval of proposed federal outreach strategy.**

**11. FY 2009 FISCAL UPDATE AND MANAGEMENT RECOMMENDATIONS  
(1:30 – 1:40 p.m.)**

**J Davis  
Mayor, City of Greenbelt  
COG Secretary-Treasurer**

**David Robertson  
Executive Director**

Secretary-Treasurer Davis will provide the COG Board with the FY 2009 first quarter (July – September) report. Mr. Robertson will also outline several management actions to reduce expenses and strengthen fiscal monitoring and forecasting.

**RECOMMENDED ACTION: Receive briefing.**

**12. APPROVAL OF FY 2010 WORK PROGRAM AND BUDGET  
(1:40 - 1:50 p.m.)**

**Michael Knapp**  
**Councilmember, Montgomery County**  
**Chairman, COG FY 2010 Budget and Finance Committee**

**David Robertson**  
**Executive Director**

Responding to the extraordinary fiscal challenges facing COG's member governments, management has recommended and the COG Budget and Finance Committee has agreed to freeze COG membership assessments for FY 2010. Membership assessments are now slightly less than 12 percent of COG's proposed FY 2010 Work Program and Budget, which totals \$27.5 million for the fiscal year that begins July 1, 2009.

The proposed FY 2010 Work Plan and Budget focuses on a few high-priority goals, contains no new initiatives, and reduces or eliminates several programs and/or committees. In addition, COG will aggressively pursue opportunities to leverage existing programs, such cooperative purchasing and its regional health care coalition, to provide greater support and return on investment to member governments.

Mr. Knapp will highlight the Committee's discussion and conclusions and Mr. Robertson will summarize the proposed FY 2010 Work Program and Budget and management actions to ensure that COG carefully monitors and responds to likely further changes in its budget throughout the balance of FY 2009 and in FY 2010.

**RECOMMENDED ACTION: Adopt Resolution R2-09.**

**13. APPOINTMENT OF 2009 POLICY COMMITTEE LEADERSHIP  
(1:50 – 1:55 p.m.)**

**Chairman Gross**

Chairman Gross will recommend the appointment of 2009 leadership for several policy committees, the National Capital Region Emergency Preparedness Council, and several administrative committees. Additional appointment action is anticipated in February as COG receives information concerning final appointments by its member governments to COG boards and committees.

**RECOMMENDED ACTION: Adopt Resolution R3-09.**

**14. CONSENT AGENDA**

**A. Resolution Authorizing COG to Fund Requested Support for District Response Plan and Training**

The Board will be asked to adopt Resolution R4-09, authorizing the Executive Director, or his designee, to contract with a consulting firm to provide requested support to the District of Columbia for its District Response Plan and Training. The State Administrative Agent for the National Capital Region will provide COG with \$250,000 in FY 2006 Homeland Security Grant Program funding through June 30, 2009 to execute support requested by the District of Columbia with the District Response Plan and Training. No COG matching funds are required.

**RECOMMENDED ACTION: Adopt Resolution R4-09.**

**B. Resolution Authorizing COG to Fund Presidential Inauguration Support for the District of Columbia**

The Board will be asked to adopt Resolution R5-09, authorizing the Executive Director or his designee, to provide requested support for the District of Columbia in developing the Concept of Operations and the Operations Plan for the 2009 Presidential Inauguration. COG is being provided \$40,000 through a FY 2007 UASI Subgrant from the State Administrative Agent (SAA) to fund the services of a consulting firm to provide the requested support. No COG matching funds are required.

**RECOMMENDED ACTION: Adopt Resolution R5-09.**

**C. Resolution Authorizing the Engagement of an Independent Auditor to Perform the Fiscal Audit for Fiscal Years 2009-2012**

The Board will be asked to adopt Resolution R6-09 authorizing the Executive Director, or his designee, to engage an independent Certified Public Accounting firm to conduct the annual fiscal year end audits for the fiscal years 2009-2012. The estimated annual audit expenditure for FY 2009 is \$58,000.

**RECOMMENDED ACTION: Adopt Resolution R6-09.**

**D. Resolution Authorizing COG to Fund Regional After-Action Report for 2009 Presidential Inauguration**

The Board will be asked to adopt Resolution R7-09, authorizing the Executive Director, or his designee, to execute a contract with a consulting firm to provide support requested by the Chief Administrative Officers and the Senior Policy Group to develop an Regional After-Action Report for the 2009 Presidential Inauguration. The State Administrative Agent for the National Capital Region will provide COG up to \$400,000 in Urban Area Security Initiative grant funding, good through July 31, 2009, to for execution and completion of the After Action Review. No COG matching funds are required.

**RECOMMENDED ACTION: Adopt Resolution R7-09.**



Reasonable accommodations are provided for persons with disabilities. Please allow 7 business days to process requests. Phone: 202.962.3300 or 202-962.3213 (TDD). Email: [accommodations@mwkog.org](mailto:accommodations@mwkog.org). For details: [www.mwkog.org](http://www.mwkog.org)