**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS**

**National Capital Region Emergency Preparedness Council**

**Wednesday, September 11, 2013**

**2:00 p.m. – Arrival/Networking**

**2:30 p.m. – Convene Meeting**

**4:30 p.m. – Adjourn Meeting**

**Training Center, Lobby Level**

**777 North Capitol Street NE**

**Washington, DC 20002**

**AGENDA**

1. **WELCOME, ANNOUNCEMENTS, AND APPROVAL OF MINUTES (2:30-2:45)**

*Paul Quander, Deputy Mayor for Public Safety and Justice*

*District of Columbia*

*Chairman, EPC*

Announcements and Reports

* + Welcome Remarks and Review of Agenda by Paul Quander
  + Thank you Kelly Coyner, Executive Director, Northern Virginia Transportation Commission – Former Chief of Staff of the SPG
  + Introduce Kim Kadesch, Acting Director, FEMA Office of National Capital Region Coordination (NCRC) – Replacement for Steward Beckham
  + Welcome Major General Jeffrey Buchanan, Commander, JFHQ-NCR/USAMDW
  + Chief Jim Schwartz Summary of earlier 9/11 COG Board Discussion Earlier Today
  + Note Testimony Included in Packets from Congressional Hearing on July 31, 2013 – Brief Comments Chief Schwartz
  + Approve May 8, 2013 Minutes

**Recommended Action: Approve May 8, 2013 minutes.**

1. **UASI GRANT UPDATE (2:45-2:55)**

*Tim Fitzsimmons, Chief, Grants Management Division*

*DC Homeland Security and Emergency Management Agency*

State Administrative Agent (SAA) staff is responsible for UASI grant administration. Tim Fitzsimmons will provide a status report on all open UASI grants and review the timeline for the UASI 2013 grant process. He will also review the status of reprogramming of remaining FY11 and FY12 UASI funds.

**Recommended Action: Presentation, no action required.**

1. **NCR HOMELAND SECURITY STRATEGIC PLAN UPDATE (2:55-3:25)**

*Sue Snider, Liaison to National Capital Region*

*Virginia Department of Emergency Management*

Sue Snider is leading a team effort to update the 2010 NCR Homeland Security Strategic Plan and will provide you a briefing on the process and progress made to date. The purpose of this update is to introduce the updated Goals and Objectives as a result of the Management Review process last year and an intensive comment seeking process this summer. The initiatives that were previously listed under each Objective will be incorporated into individual work plans that will be developed by RESFs and RPWGs this fall. A more comprehensive rewrite of the Plan will follow in 2015.

**Recommended Action:** **Receive briefing on update of the NCR Homeland Security Strategic Plan.**

1. **INCREASED PERSONAL PREPAREDNESS THROUGH WORKPLACE BASED INITIATIVES (3:25-3:45)**

*Chairman Quander*

*Nicole Chapple, Senior Policy Advisor*

*DC Homeland Security and Emergency Management*

Deputy Mayor Quander and Nicole Chapple will discuss “Increased Personal Preparedness Through Workplace Based Initiatives” and next steps needed to achieve initiative.

**Recommended Action: Presentation and discussion, no action required.**

1. **UPDATE ON UASI 2013 PROCESS AND TIMETABLE FOR DECISION MAKING (3:45-4:05)**

*Andy Lauland, Director, Homeland Security*

*State of Maryland*

*Stuart Freudberg, Senior Director*

*Environment, Public Safety, and Health*

*Metropolitan Washington Council of Governments*

Andy Lauland and Stuart Freudberg will provide an update on the 2013 UASI process and timetable for decision making to include the 2013 Advisory Board, Program Management Office initiative, and the upcoming Joint CAO-HSEC and SPG meeting.

**Recommended Action:** **Receive update on UASI 2013 process and timetable for decision making.**

1. **SENIOR LEADER SEMINAR 2013 (4:05-4:10)**

*Chairman Quander*

Deputy Mayor and EPC Chair Paul Quander will provide an overview the EPC’s 2013 upcoming Senior Leaders Seminar scheduled for a date to be determined.

**Recommended Action:** Receive update.

1. **NEW BUSINESS (4:10-4:30)**

*Chairman Quander*

Chairman Quander will invite members to share information in their areas of responsibility that may be of interest to others and/or recommend topics for the next meeting.

**Recommended Action: Discuss recommended items identified by EPC members.**

1. **ADJOURNMENT (4:30)**

*Chairman Quander*

Senior Leaders Seminar: Date to be Determined

Next EPC Meeting: November 13, 2013 from 2:00 p.m. to 4:30 p.m.