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July 26, 2004

## **By Fax and Post**

Mr. Ron Kirby  
Director of Transportation Planning  
Metropolitan Washington Council of Governments  
777 North Capitol Street, NE, Ste. 300  
Washington, D.C. 20002

Re: Model 2.1D #28 Request

Dear Mr. Kirby:

We are writing on behalf of our clients, the Audubon Naturalist Society and the Chesapeake Bay Foundation, with regard to the updated air conformity model Version 2.1D #28. By this letter we are requesting that you provide to our consultant some basic information connected with the public release of travel model Version 2.1D #28 so that we may fully participate in the public process associated with this analysis. The following is the information requested:

- 1) A complete set of documentation, with full model set-ups, data inputs, and validation results for 1994, 2000, and for 2030;
- 2) All networks, inputs, controls, support and script files, and software to run the sub-models and accomplish the four-step model along with a calibration reports and users guide specific to the new version of this model;
- 3) Any information you may have comparing the 2.1D #18 and the 2.1D #28 models; including, but not limited to, documents supporting the adjustments to bus speeds and documents identifying the specific K factors which have been added, eliminated and/or dampened in the 2.1D #28 model;

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- 4) We are formally repeating our request for your assurance that you will provide us with notification of any further modifications to the 2.1D #28 model in the upcoming months while the ICC project is pending.

If you have any questions about these requests, we encourage you to call us so that your response to these requests can be prepared as soon as possible. Please send your response to our clients' consultant, whose name and address is listed below:

Norman Marshall  
Smart Mobility, Inc.  
16 Beaver Meadow Road, #3  
Norwich, VT 05055

Thank you for your prompt response to this request.

Sincerely,



Amy L. Horner

ALH:alh

cc: Norman Marshall