



Aviation Technical Subcommittee Highlights of the March 24, 2022 meeting

Meeting Participants:

- Kevin Clarke (MAA)
- Shawn Ames (MAA)
- Michael Hewitt (MWAA)
- Rusty Harrington (VDOA)
- Keith Meurlin (WATF)

TPB Staff:

- Tim Canan
- Nicole McCall
- Kenneth Joh
- Zhuo Yang

1. WELCOME, INTRODUCTIONS, AND APPROVAL OF HIGHLIGHTS FROM PREVIOUS MEETING (JANUARY 27, 2022)

Mr. Clarke called the meeting, which was held by Microsoft Teams teleconference, to order at 10:30 A.M. The highlights of the previous meeting were approved by the Subcommittee, as written.

2. STAFF ANNOUNCEMENTS

Mr. Canan informed the Subcommittee that a recruitment for a Transportation Planner position to support the Airport Systems Planning Program is still under way. He also advised that staff finalized the data file from the 2019 Washington-Baltimore Regional Air Passenger Survey and will send it to the airport partners shortly.

3. DRAFT SCOPE OF WORK OUTLINE AND SCHEDULE FOR 2022 WASHINGTON-BALTIMORE REGIONAL AIR PASSENGER SURVEY

Mr. Canan introduced the item by advising the Subcommittee that the scope of work (SOW) development was well under way and that staff would be presenting the draft SOW itself rather than an outline as the agenda indicated. Dr. Joh walked the Subcommittee through individual tasks identified in the draft SOW and reminded attendees that the draft SOW reflects the decisions of the Subcommittee to implement enhancements to the survey program as recommended by the consultant-led study last year, *Washington-Baltimore Regional Air Passenger Survey (APS) Response Rate and Quality Study (2021)*.

As part of this presentation, Dr. Joh indicated that the SOW assumes that the airport partners (BWI and MWAA) would provide the OAG or similar flight data that could be used to develop the flight sample for both the survey pretest and the full survey. Mr. Ames indicated BWI could provide this information in a spreadsheet and proposed TPB staff review it to confirm it contains all necessary data items. Mr. Hewitt will investigate sources of future flight information at MWAA and report back to staff.

Several airport representatives recommended that the badging security process should commence sooner to account for unforeseen delays/complications that might cause the clearance process to get bogged down.

There was another suggestion to ensure that the main survey not be conducted in the January/February timeframe to avoid traditional low-volume travel periods, including low business travel volumes. Another question concerned whether fewer persons would need badging for the pretest compared to the full survey. Staff confirmed that yes, that would be the expectation.

Mr. Canan pointed out that more is being asked of the consultant under this survey than previously. As a result, the SOW is considerably different from SOWs for earlier surveys. Staff anticipates that the total cost will increase for the 2022 survey, but the respective shares would remain the same. This will be the first cost increase since the 2017 survey.

4. ROUNDTABLE DISCUSSION

Mr. Clarke indicated there was nothing to report/discuss for this item for Baltimore/Washington International Thurgood Marshall Airport (BWI).

Mr. Hewitt reported there is a planning study under way at Ronald Reagan Washington National Airport (DCA) to account for the new space that has opened in the Terminal B/C due the relocation of the security checkpoints and the related removal of escalators and stairs that are no longer needed for the new configuration. The study will examine how to use the space to meet DCA requirements as well as upgrade public restrooms. DCA also just initiated a study to evaluate the gate area for all of Terminal A, the “banjo” terminal.

Mr. Meurlin reported that the Washington Airports Task Force is working with Fairfax County to address concerns with recent residential construction approvals, resulting in more residential development closer to Washington Dulles International Airport (IAD).

Mr. Harrington reported that Governor Youngkin appointed Greg Campbell to direct the Virginia Department of Aviation (VDOA). Cliff Burnett retired from VDOA in February 2022. VDOA is updating its air transportation system plan, which is anticipated to be available later this calendar year. VDOA is also working with IAD on the Technical Advisory Committee of the IAD airport master plan process.

5. OTHER BUSINESS

There was no other business.

6. ADJOURN

The meeting was adjourned. The next subcommittee meeting is scheduled for Thursday, May 26, 2022 from 10:30 A.M. – 12:00 P.M. via Microsoft Teams.