

PARTICIPANT READ AHEAD INFORMATION

Metropolitan Area Transportation Operations Coordination (MATOC) Program
Regional Operations Subcommittee

Table Top Exercise and Brainstorming Workshop

Purpose Of Workshop	Gain a better understanding of how communications and information sharing between MATOC operating agencies works today and how it can work with MATOC resources.
Date	Thursday, October 2, 2008
Time	8:30-9:00 Registration and Continental Breakfast 9:00 to 3:15 Workshop
Place	<p>University of Maryland CATT Lab 5000 College Ave. College Park, MD</p> <p>The CATT Lab is located in the Technology Ventures Building, (Bldg. 806), which lies about 1 mile east of the University of Maryland's main gate. It is adjacent to the College Park Airport and across the street from the College Park Metro Station.</p> <p>The Technology Ventures Building is a secured building. Someone will be available between 8:30-9:00 to let you into the building. If you arrive after 9:00AM, please call Jacquelyn McCurry at 423-276-4104.</p> <p>Directions from Capital Beltway:</p> <ul style="list-style-type: none"> ○ Exit 23B off Beltway - Kenilworth Ave. South ○ Travel 2 miles, turn right onto Paint Branch Parkway ○ Right onto Corporal Frank Scott Dr. ○ Left at first stop sign onto College Ave. ○ Right at next stop sign onto 50th Ave. ○ Technology Ventures Building is 4-story brick building on right.
Parking Pass	Visitor parking is not available at the Technology Ventures Building. Arrangements have been made for you to park free at the College Park Airport, which is within walking distance to the Technology Ventures Building. A parking pass will be emailed to you. Please print the parking pass and place it on the right hand side of the dashboard of your vehicle.

Meals	A continental breakfast and lunch will be provided during the workshop. If you have any special dietary needs please contact Jacquelyn McCurry at 571-224-9456.
Contact	<p>The contact for this workshop is</p> <p>Jacquelyn McCurry Traffic Engineer T3 Design, Inc.</p> <p>571-224-9456 (office) 423-276-4104 (cell)</p>
Background	<p>This workshop is being hosted by the Regional Operations Subcommittee of the Metropolitan Area Transportation Operations Coordination (MATOC) Program.</p> <p>MATOC is an independent program of the District of Columbia, Maryland, and Virginia Departments of Transportation and the Washington Metropolitan Area Transit Authority.</p> <p>MATOC is a regional program to enhance the availability of real-time transportation information and strengthening coordination among transportation agencies, including:</p> <ul style="list-style-type: none"> • Improving technological systems for sharing transportation information among agencies involved in managing regional incidents • Enhancing the transportation sector's standard operating procedures and notification practices for incidents • Providing more timely and accurate transportation information to the public during incidents. <p>The charge of the Regional Operations Subcommittee is to:</p> <ul style="list-style-type: none"> ○ Develop standard operating procedures that define agency and MATOC responsibilities for sharing information with each other and the public and coordinating response actions in the aftermath of events, incidents, and emergencies that affect the performance of the transportation system in the National Capital Region (NCR). ○ Help define functionality of regional information systems to meet the information and response coordination needs of MATOC and agency operations staffs. ○ Identify staffing requirements and needs, including training needs, essential for carrying out MATOC responsibilities on a 365/24/7 basis.



- Building upon existing plans, develop regionally coordinated transportation management plans that can be quickly implemented when an incident or emergency occurs on a critical transportation link in the region.
- Conduct post-incident reviews aimed at identifying ways of improving information sharing tools, standard operating procedures and operations staff performance.

**Work Shop
Description**

Three tabletop exercises will be conducted during the workshop. The meeting facilitator will describe an incident and walk players through a series of events that occur over time in response to the incident. Part way through each exercise, the scenario will be paused so that players can describe gaps and opportunities for communications and information sharing.

Participants will be asked not only to participate in the exercises but also to brainstorm ways that communications and information sharing could be improved with MATOC resources.