

National Capital Region Transportation Planning Board

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MEMORANDUM

TO: TPB Technical Committee

FROM: Michael Farrell, Transportation Planner
Department of Transportation Planning

SUBJECT: Comments Received and Proposed Responses for Revising the
Regional Complete Streets Guidance and Policy Template

DATE: April 6, 2012

At the March 21st meeting, TPB members provided comments on a draft regional Complete Streets Guidance and Policy Template. The Citizens Advisory Committee and the Virginia Bicycling Federation also submitted comments on the draft document.

Four of the five TPB members who spoke favored adopting a policy rather than a guidance document and template, following the suggestions of the Citizens Advisory Committee. However, the bulk of the comments offered by CAC concerned documentation, to “provide accountability” in terms of whether Complete Streets principles are actually being met.

We have prepared a revised draft that we believe addresses the comments made by the CAC. The following changes have been made:

- The document has been split into two sections, a Complete Streets Policy and Complete Streets Guidance and Policy Template document. The policy document includes a background section, definitions, and a policy statement encouraging the TPB member jurisdictions to adopt their own policies.
- A strengthened documentation section with specific deadlines, including a provision for a regional information clearinghouse.
- A revised TIP sheet to document implementation of Complete Streets