

**TPB PR5-2004
September 5, 2003**

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
NATIONAL CAPITAL REGION TRANSPORTATION PLANNING BOARD
777 North Capitol Street, N.E.
Washington, D.C. 20002**

**RESOLUTION ON AMENDMENT TO
THE FY 2004 COMMUTER CONNECTIONS WORK PROGRAM TO REVISE THE
FUNDING OF THE EMPLOYER OUTREACH PROGRAM ELEMENT,
AS REQUESTED BY
THE VIRGINIA DEPARTMENT OF TRANSPORTATION (VDOT)**

WHEREAS, the National Capital Region Transportation Planning Board (TPB) adopted the FY 2004 Commuter Connections Work Program (CCWP) on March 19, 2003; and

WHEREAS, the FY 2004 CCWP includes the Employer Outreach program elements that are used in the region's air quality conformity determination; and

WHEREAS, in the attached letter of August 26, 2003, the Virginia Department of Transportation (VDOT) has requested revision to the funding for the Employer Outreach program element to remove \$214,000 for FY 2004 and FY 2005, as described in the letter;

NOW, THEREFORE, BE IT RESOLVED THAT the Program Committee of the National Capital Region Transportation Planning Board amends FY 2004 Commuter Connections Work Program to revise the funding for the Employer Outreach program element to remove \$214,000 for FY 2004 and FY 2005, as described in the attached letter.

Adopted by the Program Committee of the Transportation Planning Board at its regular meeting on September 5, 2003.



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

14685 Avion Parkway
Chantilly, VA 20151
(703) 383-VDOT (8368)

PHILIP A. SHUCET
COMMISSIONER

THOMAS F. FARLEY
DISTRICT ADMINISTRATOR

August 26, 2003

Mr. Ronald F. Kirby
Director, Department of Transportation Planning
Metropolitan Washington Council of Governments
777 North Capitol Street, N.E., Suite 300
Washington, D.C. 20002-4239

Dear Mr. Kirby;

My purpose in writing is to de-program funds proposed for a TERM and to alert you to an error in the Commuter Connections Work Program (CCWP).

In the interest of efficiency, Virginia prefers to implement the new Public Sector Employer Outreach TERM using our existing county TDM network. Thus, I ask that the \$214,000 programmed for this new TERM in the CCWP for FY04 and FY05 be removed from the CCWP. VDOT and DRPT will provide CMAQ funds to Arlington County for regional public sector employer outreach assistance on behalf of the local rideshare / TDM agencies. TERM oversight will be provided by an advisory committee consisting of VDOT, DRPT, MWCOG staff, Arlington, Fairfax, Loudoun, Alexandria, and Prince William Counties. Reporting for conformity credits will flow through Arlington to MWCOG with appropriate attribution to the local rideshare programs using the established reports and procedures for all other TERMS.

The CCWP specifies that there will be \$1,161,550 per year available for employer outreach in FY03 and FY04 (see table on pg. 13 of draft CCWP report). The work program includes an additional \$214,000 per year for the new TERM, which is an error (it should only be \$107,000 per year). After subtracting the funds for the Public Sector Employer Outreach TERM, the amount for the existing Employer Outreach TERM should continue at the same level as FY02, which is \$947,550.

Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert W. McDonald".

Robert W. McDonald, P.E.
Chief, Planning Section
NOVA District, VDOT

Cc Valerie Pardo, VDOT
Joanna Sorenson, VDOT
Ken Lantz, VDOT
Gus Robey, VDRPT