

National Capital Region Transportation Planning Board

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MEMORANDUM

TO: Transportation Planning Board

FROM: Michael Farrell, Transportation Planner
Department of Transportation Planning

SUBJECT: Comments Received and Proposed Responses for Revising the
Regional Complete Streets Guidance and Policy Template

DATE: April 12, 2012

At the March 21st meeting, TPB members provided comments on a draft regional Complete Streets Guidance and Policy Template. The Citizens Advisory Committee and the Virginia Bicycling Federation also submitted comments on the draft document.

Four of the five TPB members who spoke favored adopting a policy rather than a guidance document and template, following the suggestion of the Citizens Advisory Committee. However, the bulk of the comments offered by CAC concerned documentation, to “provide accountability” in terms of whether Complete Streets principles are actually being met. The TPB Technical Committee discussed the draft and comments at its April 6th meeting.

Based on comments received, we have prepared a revised draft that we believe addresses the comments made by the CAC, TPB, and the TPB Technical Committee. The following changes have been made:

- The document has been split into two sections, a Complete Streets Policy and a Complete Streets Guidance and Policy Template. The policy document includes a background section, definitions, and a policy statement encouraging the TPB member jurisdictions to adopt their own policies.
- Specific deadlines have been added to the documentation section, as well as a provision for a regional information clearinghouse.
- A revised TIP sheet has been prepared to document implementation of Complete Streets

The attached draft will be presented for TPB review and comment at the April 18 meeting. After addressing comments received, staff plan to bring a revised version back to the TPB for approval at the May 16 meeting.