



BOARD OF DIRECTORS

Wednesday, November 8, 2017
12:00 - 2:00 P.M.
Walter A. Scheiber Board Room

AGENDA

- 12:00 P.M.**
- 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
Kenyan McDuffie, COG Board Chairman
 - 2. CHAIRMAN'S REPORT**
Kenyan McDuffie, COG Board Chairman
 - A. Annual Membership Meeting and Awards Luncheon – December 13
- 12:05 P.M.**
- 3. EXECUTIVE DIRECTOR'S REPORT**
Chuck Bean, COG Executive Director
 - 4. AMENDMENTS TO THE AGENDA**
Kenyan McDuffie, COG Board Chairman
 - 5. APPROVAL OF THE MINUTES FROM OCTOBER 11, 2017**
Kenyan McDuffie, COG Board Chairman
Recommended Action: Approve minutes.
- 12:15 P.M.**
- 6. ADOPTION OF CONSENT AGENDA ITEMS**
Kenyan McDuffie, COG Board Chairman
 - A. Resolution R57-2017 – Resolution authorizing COG to procure and enter into a contract to support the Metrorail station emergency response exercise series (continuation)
Recommended Action: Adopt Resolution R57-2017.
- 12:20 P.M.**
- 7. FY2017 YEAR END FINANCIAL STATEMENTS**
Kate Stewart, COG Secretary-Treasurer
Leta Simons, COG Chief Financial Officer

The board will be briefed on the year-end financial results for Fiscal Year 2017.
Recommended Action: Receive briefing.
- 12:25 P.M.**
- 8. FY2019 MEMBER DUES AND REGIONAL FEES RECOMMENDATION**
Chuck Bean, COG Executive Director
Leta Simons, COG Chief Financial Officer

Reasonable accommodations are provided upon request, including alternative formats of meeting materials.
Visit www.mwco.org/accommodations or call (202) 962-3300 or (202) 962-3213 (TDD).

The board will be briefed on the proposal for the Fiscal Year 2019 Member Dues and Regional Fees, as recommended by the Budget and Finance Committee.

Recommended Action: Receive briefing and adopt Resolution R58-2017.

12:35 P.M. 9. HUMAN SERVICES/PUBLIC SAFETY POLICY COMMITTEE ORGANIZATION
Chuck Bean, COG Executive Director

The board will be asked to formalize a change discussed during the board retreat this summer and noted at the September COG Board meeting regarding policy oversight for human services and public safety issues. Starting in 2018, a new Human Services Policy Committee will focus on human services policy issues, while public safety issues will continue to be addressed in the Police Chiefs Committee, Fire Chiefs Committee, 9-1-1 Directors Committee, Emergency Managers Committee, and Emergency Preparedness Council and elevated to the COG Board of Directors for policy actions as may be warranted.

Recommended Action: Receive briefing and adopt Resolution R59-2017.

12:40 P.M. 10. COG POLICY COMMITTEES 2017 ACCOMPLISHMENTS AND 2018 PRIORITIES

Katie Cristol, Human Services Policy Committee Chair-Elect
David Snyder, Emergency Preparedness Council Chair
Dannielle Glaros, Region Forward Coalition Chair-Elect
Dan Sze, Chesapeake Bay and Water Resources Policy Committee Chair
Mary Lehman, Climate, Energy, and Environment Policy Committee Chair-Elect

The board will be briefed by the incoming or current chairs of the five policy committees that serve as technical think-tanks for the COG Board of Directors. Each committee will provide an overview of accomplishments in 2017 and present their priorities for 2018. The board will be asked to provide feedback and direction to each committee.

Recommended Action: Receive briefing and provide direction for 2018.

1:35 P.M. 11. METRO STRATEGY GROUP UPDATE

Derrick Davis, COG Board of Directors Vice Chairman
Phil Mendelson, District of Columbia Council Chairman
George Barker, Virginia State Senator

The board will hear from members of the Metro Strategy Group representing jurisdictions in D.C., Maryland, and Virginia. The board will be briefed on the recent work of the Metro Strategy Group to support Metro's capital funding needs and discuss next steps.

Recommended Action: Receive briefing.

1:55 P.M. 12. OTHER BUSINESS

2:00 P.M. 13. ADJOURN

The next meeting is scheduled for Wednesday, January 10, 2017.

AGENDA ITEM #2

CHAIRMAN'S REPORT



Metropolitan Washington
Council of Governments

COG ANNUAL MEETING | December 13, 2017

COG ANNUAL MEMBERSHIP MEETING & AWARDS LUNCHEON

Join area elected officials, government executives, and business and nonprofit leaders to celebrate regional partnership, make connections, recognize outstanding leadership, and look ahead to 2018.

Wednesday, December 13, 2017

Gallaudet University
Kellogg Conference Hotel
800 Florida Avenue NE
Washington, DC 20002

Registration and Networking:
11:30 A.M. - 12:00 P.M.

Meeting and Luncheon:
12:00 - 2:00 P.M.

REGISTER TODAY

WWW.MWCOG.ORG/ANNUALMEETING



Metropolitan Washington
Council of Governments

777 North Capitol Street NE, Suite 300
Washington, DC 20002

mwcog.org

AGENDA ITEM #3

EXECUTIVE DIRECTOR'S REPORT



EXECUTIVE DIRECTOR'S REPORT

November 2017

COMMITTEE WORK FEATURE OUTREACH CALENDAR MEDIA

Policy Boards

NATIONAL CAPITAL REGION TRANSPORTATION PLANNING BOARD (TPB)

At its October meeting, the TPB approved an amendment to the region's Constrained Long-Range Transportation Plan (CLRP), kicked off the solicitation of inputs for the new Visualize 2045 long-range plan, and approved five projects in the District of Columbia to receive \$1.1 million in federal Transportation Alternatives funding.

Outreach Highlights

CIVIC FORUM ON METRO

COG Executive Director Chuck Bean spoke on a panel at the Metro "Fund it and Fix it" call to action forum organized by the League of Women Voters of the National Capital Area and the Coalition for Smarter Growth. Bean joined Metro's Allison Davis and the Northern Virginia Transportation Commission's Kate Mattice on the panel.

ANACOSTIA RIVER EVENT

COG joined several other organizations to co-sponsor the Festival del Rio Anacostia, a free, bilingual event on October 14 that featured nature walks, boat trips, crafts, and entertainment. The event drew about 300 people.



Staff Feature: CHARLENE HOWARD

Interactive maps created by COG Principal GIS Analyst Charlene Howard support various regional efforts, such as the TPB's long-range plan and the new equity emphasis areas. These maps—and COG's GIS site—were also the foundation for COG's recent Amazon headquarters initiative to promote the region's many assets.

EXPORT CENTER

At the Second Annual Future of Greater Washington event held by Leadership Greater Washington on October 26, COG Consultant Bob Sweeney provided an update on planning related to the Greater Washington Export Center, which will focus on accelerating global business growth for area companies. Creation of the center is a priority for local leaders involved in the region's Global Cities Initiative (GCI), a joint project of The Brookings Institution and JPMorgan Chase.

GREENHOUSE GAS EMISSIONS INVENTORIES

COG staff met with climate leaders from across the country at the U.S. Department of Energy's National Renewable Energy Lab in Golden, Colorado. COG is part of a national grant team to update COG member greenhouse gas emissions inventories and develop new models and a toolkit for localities to evaluate the drivers of change in these inventories.

REGIONAL FREIGHT FORUM

On October 31, the TPB brought together experts from around the region and beyond to discuss the challenges of moving freight through and to urban areas like metropolitan Washington and explore ways to improve the system.

AMPO CONFERENCE - PUBLIC INVOLVEMENT AND COMMUNICATIONS

Several COG staff members attended the Association of Metropolitan Planning Organizations' (AMPO) Annual Conference in Savannah, Georgia. They also presented on two panels, one focused on how to meet federal Environmental Justice requirements and the second focused on public involvement and communications. The AMPO Annual Conference is an important venue for staff from the country's 400+ MPOs to meet each other, learn about how other MPOs do their work, and collaborate on responding to emerging challenges in metropolitan planning.

AFFORDABLE HOUSING

COG hosted the fourth Regional Impact Meeting for the Housing Leaders Group of Greater Washington on October 16. The group's co-conveners are COG, the Washington Regional Association of Grantmakers, Enterprise Community Partners, the Greater Washington Community Foundation, and Citi Community Development.

COMMUTER OUTREACH

COG's Commuter Connections staff promoted the program's commuter services at several events, including the Dulles Area Transportation Association (DATA) Block Party at Reston Town Center, the U.S. Coast Guard Employee Transportation Fair, and the Riverdale Park Station Transportation Event in Prince George's County.



**Event Highlight:
IRE GRADUATION**

COG's Institute for Regional Excellence (IRE) honored Prince George's County Chief Administrative Officer Nicholas Majett and Alexandria City Manager Mark Jinks (pictured left) with leadership awards. The awards were presented during the IRE graduation ceremony for 32 new Certified Public Managers on October 6.

MORE ON THE IRE AWARDS

(Bill Petros Photography)
November 2017 COG Board Packet 7

TRANSIT ORIENTED DEVELOPMENT FORUM - Nov 2

REGION FORWARD COALITION - Nov 3

STREET SMART PEDESTRIAN AND BICYCLE SAFETY CAMPAIGN KICKOFF EVENT - Nov 3

NATIONAL CAPITAL REGION EMERGENCY PREPAREDNESS COUNCIL - Nov 8

NATIONAL CAPITAL REGION TRANSPORTATION PLANNING BOARD - Nov 15

CLIMATE, ENERGY, AND ENVIRONMENT POLICY COMMITTEE - Nov 15

CHESAPEAKE BAY POLICY AND WATER RESOURCES POLICY COMMITTEE - Nov 17

HUMAN SERVICES AND PUBLIC SAFETY POLICY COMMITTEE - Nov 17

[MORE COG MEETINGS & EVENTS](#)

REGIONAL TRAVEL SURVEY

In October, the TPB kicked off the once-in-a-decade Regional Travel Survey that asks randomly selected households about their travel patterns to help plan for the region's transportation future. COG's Ken Joh was interviewed. [MORE FROM WAMU](#)

TPB LONG-RANGE PLAN AMENDMENT

The TPB approved updates in the region's long-range plan--modifications to the I-66 and I-95 projects in Northern Virginia, an earlier completion date of the Governor Harry Nice Bridge, and Maryland's I-270 Innovative Congestion Management Project. [MORE FROM THE FREDERICK NEWS-POST](#)

VISUALIZE 2045

The TPB was updated on preliminary findings from the Visualize 2045 public input survey. The TPB conducted the survey as part of the development of Visualize 2045, the region's new long-range transportation plan. COG's Lori Zeller was interviewed. [MORE FROM WTOP](#)

CLIMATE & ENERGY AWARDS

The Arlington Initiative to Rethink Energy team (AIRE) received one of COG's 2017 regional Climate & Energy Awards. [MORE FROM ARLNOW](#)



Media Highlight: AMAZON HQ2

COG's work to support local jurisdictions as they prepared their responses to the Amazon request for proposal was covered by several outlets, including WTOP, WMAL, and the *Washington Business Journal*. Quotes by COG Vice Chairman Derrick Davis and Chuck Bean appeared in the *Business Journal*.

[MORE FROM THE WASHINGTON BUSINESS JOURNAL](#)

AGENDA ITEM #4

AMENDMENTS TO THE AGENDA

AGENDA ITEM #5

APPROVAL OF THE MINUTES

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 North Capitol Street, NE
Washington, D.C. 20002**

**MINUTES
Board of Directors Meeting
October 11, 2017**

BOARD MEMBERS AND ALTERNATES: See attached chart for attendance.

STAFF:

Chuck Bean, COG Executive Director

GUESTS:

Gretchen Goldman, COG Air and Climate Public Advisory Committee (ACPAC) Chair
Evan Kraus, APCO Worldwide President and Managing Director of Operations
Matt Felton, Datastory President

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

COG Board Chairman Kenyan McDuffie called the meeting to order at 12:07 P.M. and led the Pledge of Allegiance.

2. CLIMATE AND ENERGY LEADERSHIP AWARDS

Chairman Kenyan McDuffie, CEEPC Chair Penny Gross, and ACPAC Chair Gretchen Goldman presented the 2017 Climate and Energy Leadership Awards to representatives from the Arlington Initiative to Rethink Energy Program, Mundo Verde Bilingual Charter School, and City Blossoms.

3. SUPPORTING REGIONAL EFFORTS TO MEET CLIMATE GOALS

CEEPC Chair Penny Gross briefed the board on the CEEPC and the Metropolitan Washington Air Quality Committee joint meeting in July, following the board's request in June for the committees to consider the Mayor's National Climate Action Agenda, which calls for leaders of cities and counties to reaffirm commitment to climate and energy issues. Gross shared that local cities and counties have already reaffirmed their commitment, and recommended that the board adopt Resolution R52-2017 to continue to support local efforts to meet climate goals and improve air quality.

ACTION: Adopted Resolution R52-2017.

4. CHAIRMAN'S REPORT

- A. Anacostia River Festival – October 14
- B. Annual Awards Nominations Deadline – October 20
- C. Transit-oriented Development Forum – November 2
- D. Enhanced Mobility Application Deadline – November 3
- E. Executive Director Evaluation – process has begun and members are asked to complete evaluations
- F. Annual Meeting Save the Date – December 13
- G. Board of Trade President Jim Dinegar Appreciation – Board members recognized and presented an award to Jim Dinegar for his leadership and partnership at the Board of Trade

5. EXECUTIVE DIRECTOR'S REPORT

Executive Director Chuck Bean noted that COG released a report tracking regional air quality trends, including that there have been zero unhealthy code red days in 2017. Bean announced that COG and local water utilities will participate in "Imagine a Day without Water" on October 12 to help promote the importance of water infrastructure. He also announced that the Transportation Planning

Board is collecting data for its Regional Travel Survey, which is conducted every 10 years. Bean noted that there has been a boom in dockless bike share in the D.C. area with several new companies entering the market. Then, he noted that COG staff participated in a Smart Cities Workshop at the National Institute of Standards and Technology. Finally, Bean shared highlights from the regional trade mission to Canada to promote trade, tourism, and investment opportunities in the region.

6. AMENDMENTS TO AGENDA

There were no amendments to the agenda.

7. APPROVAL OF MINUTES

The minutes from the September 13, 2017 board meeting were approved.

8. ADOPTION OF CONSENT AGENDA ITEMS

- A. Resolution R54-2017 – Resolution authorizing the COG appointments to the 2018 Nominating Committee
- B. Resolution R55-2017 – Resolution authorizing the COG appointments to the 2018 Legislative Committee

ACTION: Adopted Resolutions R54-2017 and R55-2017.

9. AMAZON 2ND HEADQUARTERS IN GREATER WASHINGTON

Executive Director Chuck Bean provided an overview of the work of COG and the Chief Administrative Officers Committee, including gathering regional data to support COG members making the case for the Greater Washington region as the location for Amazon's 2nd headquarters. APCO Worldwide President and Managing Director of Operations Evan Kraus and Datastory President Matt Felton shared the regional story and themes derived from the collected data, including that the DMV region is ranked #1 for Amazon's target workforce and for educational attainment. The final library of datasets and reports, interactive maps, and messaging about the region's competitive advantages will be transmitted to participating local jurisdictions for use in their proposals to Amazon.

ACTION: Received briefing and adopted Resolution R56-2017.

10. METRO STRATEGY GROUP UPDATE ON FUNDING

COG Metro Strategy Group Member Derrick L. Davis noted that identifying long-term funding for Metro remains the top priority for the group and thanked the group for their continued work and commitment to solving this issue. Davis noted that at the last Metro Strategy Group meeting, members discussed ways to address long-term dedicated funding to fulfill the mission set forth in the statement of principles adopted by the board in June. He concluded that the group looks forward to reviewing former Department of Transportation Secretary Ray LaHood's report and recommendations.

ACTION: Received briefing.

11. OTHER BUSINESS

There was no other business.

12. ADJOURN

Upon motion duly made and seconded, the meeting was adjourned at 1:30 P.M.

October 2017 Attendance

<u>Jurisdiction</u>	<u>Member</u>	<u>Y/N</u>	<u>Alternate</u>	<u>Y/N</u>
<i>District of Columbia</i>				
Executive	Hon. Muriel Bowser		Brian Kenner Beverly Perry HyeSook Chung (Tene Dolphin)	
	Mr. Rashad Young		Arlen Herrell	
Council	Hon. Phil Mendelson	Y		
	<i>Hon. Kenyan R. McDuffie</i>	Y		
<i>Maryland</i>				
Bowie	Hon. G. Frederick Robinson		Hon. Courtney Glass	
Charles County	Hon. Ken Robinson	Y	Hon. Amanda Stewart Hon. Peter Murphy	
City of Frederick	Hon. Randy McClement			
Frederick County	Hon. Jan Gardner		Mr. Roger Wilson	
College Park	Hon. Patrick Wojahn	Y	Hon. Monroe Dennis	
Gaithersburg	Hon. Ryan Spiegel		Hon. Neil Harris	
Greenbelt	Hon. Emmett Jordan	Y	Hon. Judith "J" Davis	
Laurel	Hon. Craig Moe		Hon. Michael Leszcz	
Montgomery County				
Executive	Hon. Isiah Leggett		Mr. Tim Firestine	
Council	Hon. Roger Berliner	Y		
	Hon. Nancy Navarro			
Prince George's County				
Executive	Hon. Rushern Baker		Mr. Nicholas Majett	Y
Council	Hon. Todd Turner			
	<i>Hon. Derrick Leon Davis</i>	Y		
Rockville	Hon. Bridget Newton	Y		
Takoma Park	Hon. Kate Stewart		Hon. Peter Kovar	
Maryland General Assembly	Hon. Brian Feldman			
<i>Virginia</i>				
Alexandria	Hon. Allison Silberberg	Y	Hon. Redella Pepper	
Arlington County	Hon. Christian Dorsey	Y		
City of Fairfax	Hon. David Meyer		Hon. Jeffrey Greenfield	
Fairfax County	Hon. Sharon Bulova		Hon. Catherine Hudgins	
	Hon. Penelope A. Gross	Y	Hon. Patrick Herrity	
	Hon. John Foust	Y	Hon. Kathy Smith	
Falls Church	Hon. David Tarter		Hon. David Snyder	
Loudoun County	<i>Hon. Matt Letourneau</i>			
Loudoun County	Hon. Phyllis Randall	Y		
Manassas	Hon. Mark Wolfe	Y		
Manassas Park	Hon. Michael Carrera		Hon. Suhas Naddoni	
Prince William County	Hon. Frank Principi			
	Hon. Ruth Anderson	Y		
Virginia General Assembly	Hon. George Barker	Y		

Total: 17

AGENDA ITEM #6

ADOPTION OF THE CONSENT AGENDA

ADOPTION OF CONSENT AGENDA ITEMS

A. Resolution R57-2017 – Resolution authorizing COG to procure and enter into a contract to support the Metrorail station emergency response exercise series (continuation)

The board will be asked to adopt Resolution R57-2017 authorizing the Executive Director, or his designee, to receive and expend grant funds from the State Administrative Agent (SAA) in the amount of \$280,000. COG has been requested by the Washington Metropolitan Area Transit Authority to procure a contractor and enter into a contract to support the development and conduct of two tabletop exercises and one full scale exercise. Funding for this effort will be provided through a subgrant from the SAA. No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R57-2017.

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 NORTH CAPITOL STREET, NE
WASHINGTON, DC 20002**

**RESOLUTION AUTHORIZING COG TO PROCURE AND ENTER INTO A CONTRACT TO SUPPORT THE
METRO RAIL STATION EMERGENCY RESPONSE EXERCISE SERIES (CONTINUATION)**

WHEREAS, the Metropolitan Washington Council of Governments (COG) serves as the Secretariat for the Urban Area Security Initiative (UASI) for the National Capital Region; and

WHEREAS, COG has been requested by the Washington Metropolitan Area Transit Authority (WMATA) to procure a contractor and enter into a contract to develop and conduct three multi-jurisdictional exercise; and

WHEREAS, the contractor will support the development and conduct of two tabletop exercises and one full scale exercise focusing on a security incident involving the loss of one or more modes of WMATA transit services, utilizing the Metrorail Emergency Response and Evacuation Plan Rail Specific Annexes to provide regional evacuation support within the National Capital Region, and the development of an After-Action Report for each exercise; and

WHEREAS, funding for the procurement and contract has been provided to COG by the State Administrative Agent (SAA) for the National Capital Region.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN
WASHINGTON COUNCIL OF GOVERNMENTS THAT:**

The Executive Director, or his designee, is authorized to receive and expend up to \$280,000 for a contract to support the Metrorail Station Emergency Response Exercise Series (Continuation).

Funding for this effort will be provided through subgrant 17UASI117-04 Metrorail Station Emergency Response Exercise Series (Continuation) from the SAA. No COG matching funds are required.

AGENDA ITEM #7

FY2017 YEAR END FINANCIAL STATEMENTS



MEMORANDUM

TO: COG Board of Directors
THRU: Chuck Bean, COG Executive Director
FROM: Leta Simons, COG Chief Financial Officer
SUBJECT: Fiscal Year 2017 Financial Statements
DATE: November 1, 2017

We are providing the following preliminary, unaudited financial reports to the Board of Directors for the fiscal year ended June 30, 2017:

- Statement of Revenue, Expenditures and Changes in Net Position
- Comparative Statement of Net Position

SUMMARY AND HIGHLIGHTS

Total Revenue

Revenue from all sources totaled \$54.4 million, which is \$8.7 million more than the FY2017 revenue budget, due primarily to increased federal pass-through funds for the Secure the Cities program. In total, over \$20.5 million in federal funds were passed through to local jurisdictions and other sub-recipients for TIGER, Urban Area Security Initiative projects, Enhanced Mobility, Commuter Connections, and the WMATA Fire Chief Liaisons.

General Fund Programs

COG ended FY2017 with a net loss in general fund programs of \$670,600, which is \$293,300 more than planned. The additional deficit is due partly to a delay in the planned expansion of services and revenue in the Cooperative Purchasing Program. Additional revenue from this program will be forthcoming in FY2018. Other factors include a negative adjustment of \$94,000 in the book value of investments, and personnel expense that was higher than the amount budgeted. Prior year surplus revenue will be used to cover the FY2017 deficit. For FY2018, revenue is expected to adequately cover expenditures in the general fund programs, as per the approved work program and budget.

Program and Special Revenue Funds

Programs supported by other funds had surplus revenue in the amount of \$186,000. Special revenue funds, dedicated for specific non-operating services and equipment, had an additional surplus of \$107,800. These surpluses are set aside to support future expenditures in those specific programs.

Net Position

On the Statement of Net Position, cash flow is greatly improved at the end of FY2017 compared to FY2016, following final expenditure and receipt of funds for the TIGER program that ended on September 30. This also accounts for most of the reduction in accounts receivable and accounts payable compared to the prior year.

The other significant change on the Statement of Net Position is a reduction in undesignated net assets (prior year surplus funds) from \$2,068,400 to \$531,400. In addition to covering the FY2017 deficit, an amount of \$521,800 was transferred to the Board-designated operating reserve to maintain the balance required by Board policy. An amount of \$344,500 was also transferred to designated program and project funds, to ensure adequate resources for FY2018 UPWP local match funds, as per the FY2018 work program and budget.

The board-designated operating reserve is fully funded at \$5.2 million, and the capital reserve is funded at \$5.9 million.

Audited financial statements will be presented to the Board of Directors at the January meeting.

Metropolitan Washington Council of Governments
Statement of Revenue, Expenditures, and Changes in Net Position
For the fiscal year ended June 30, 2017

ALL PROGRAMS

	Budget FY2017	Actual FY2017	Variance
Operations Revenue			
Federal revenue	20,052,100	20,293,700	241,600
State revenue	1,750,500	1,880,700	130,200
Member dues	3,909,600	3,914,200	4,600
Regional funds	2,009,900	2,009,900	-
Building & investment revenue	788,700	782,200	(6,500)
Other revenue	2,723,600	3,694,200	970,600
Total Operations Revenue	31,234,400	32,574,900	1,340,500
Operations Expense			
Salaries - Direct program	8,844,500	8,232,700	611,800
Salaries - Leave benefits	1,812,100	1,599,500	212,600
Other employee benefits	2,680,200	2,408,500	271,700
Consultants	6,049,900	7,875,300	(1,825,400)
Other direct program expense	4,227,600	4,840,000	(612,400)
Support services, rent and other allocated expense	7,997,400	8,103,500	(106,100)
Total Operations Expense	31,611,700	33,059,500	(1,447,800)
Use of Prior Year General Funds	(377,300)	(670,600)	(293,300)
Net Surplus from Program Funds		186,000	186,000
Net Surplus (Deficit) From Operations		(484,600)	
Net Surplus from Special Revenue Funds		107,800	
Change in Net Position		(376,800)	

Revenue - All Sources	Budget	Actual
Operations	31,234,400	32,574,900
Special Revenue Funds	113,300	821,200
Subrecipient Pass-Through	13,909,300	20,535,200
Contributed Services	360,600	433,200
Total Revenue - All Sources	45,617,600	54,364,500

Metropolitan Washington Council of Governments
Comparative Statement of Net Position
As of June 30, 2017 and June 30, 2016

	As of 6/30/2017	As of 6/30/2016
<u>Current Assets</u>		
Cash	2,622,600	(1,408,600)
Investments	7,768,400	8,199,200
Accounts receivable	11,985,200	23,492,000
Other current assets	931,500	891,600
Total Current Assets	23,307,700	31,174,200
<u>Non-Current Assets</u>		
Capital assets, net of depreciation	1,479,800	1,107,200
Other non-current assets	653,100	76,500
Total Assets	25,440,600	32,357,900
<u>Current Liabilities</u>		
Accounts payable	7,007,900	13,589,400
Accrued payroll	350,700	530,500
Accrued leave	904,700	891,500
Unearned revenue	1,806,900	1,644,400
Total Current Liabilities	10,070,200	16,655,800
Other Non-Current Liabilities*	121,700	76,500
Total Liabilities	10,191,900	16,732,300
<u>NET POSITION*</u>		
Net investment in capital assets	1,479,800	1,107,200
Board designated operating reserve	5,248,900	4,727,100
Board designated capital reserve	5,927,300	6,300,000
Program and project funds	1,543,200	983,300
Unavailable	531,400	439,600
Undesignated	518,100	2,068,400
Total Net Position	15,248,700	15,625,600
Total Liabilities and Net Assets	25,440,600	32,357,900

*Excludes Net Pension Asset of \$847,254 and Net Deferred Outflows of \$1,284,480, as of 06/30/2017, related to COG's pension plan. These assets are not available for COG operations.

AGENDA ITEM #8

FY2019 MEMBER DUES AND REGIONAL FEES RECOMMENDATION



MEMORANDUM

TO: COG Board of Directors
FROM: Chuck Bean, COG Executive Director
SUBJECT: FY-2019 COG Member Fee Assessment
DATE: November 1, 2017

On behalf of the Budget and Finance Committee, I am submitting for your review, and approval or modification, the proposed member dues and regional fee assessment for FY2019.

The Budget and Finance Committee approved the proposed member dues and regional fee assessment at their meeting on October 11, 2017. The Chief Administrative Officers were also advised of a potential increase in the per-capita rate at their meeting on September 6, 2017.

MEMBER FEE PROPOSAL

Member dues in the current fiscal year total \$4,058,169, which represents 11% of COG's total revenue. The proposal for FY-2019 will raise the per-capita rate from 74 cents to 75.5 cents. This, along with a 0.93% increase in population, will provide an additional \$164,973 (total of 4.07% increase) that will be used primarily for required match in the Unified Planning Work Program, and for continuation and enhancement of COG's regional programs. The recommendation includes a corresponding increase of 4.07% in the Regional Water and Regional Environmental funds.

Your board packet includes the handout "FY2019 Member Dues and Regional Fees", which provides additional information on how member dues and fees are used to benefit the region and COG's members.

Thank you for your consideration of this recommendation and the accompanying resolution.

FY2019 MEMBER DUES AND REGIONAL FEES

Working Together to Shape Strong Communities and a Better Region

COG Budget and Finance Committee
October 11, 2017



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COG: The Hub for Regional Partnership

- The Metropolitan Washington Council of Governments (COG) is an independent, nonprofit association with a membership of more than 300 elected officials from 24 local governments, the Maryland and Virginia state legislatures, and U.S. Congress.
- Metropolitan Washington is a diverse region, home to more than five million people and one of the nation's largest economies.
- COG is home to the National Capital Region Transportation Planning Board (TPB), the region's federally designated Metropolitan Planning Organization, and the Metropolitan Washington Air Quality Committee.
- More than **1,500 officials and experts** come to COG each month to make connections, share information, and develop solutions to the region's major challenges.



FY2019: Member Dues and Regional Fees | 3
October 11, 2017

COG's Region Forward Vision

For nearly 60 years, COG has been the hub for regional partnership.

Guided by the **Region Forward Vision**, COG continually strives to make metropolitan Washington more prosperous, accessible, livable, and sustainable.

Together, we're working toward:

- Walkable, mixed-use communities with housing and transportation choices
- Healthy air, water, and land, abundant renewable energy sources, and a smaller carbon footprint
- Becoming a resilient economy and preeminent knowledge hub
- Vibrant, safe, and healthy neighborhoods



Bethesda is one of the region's **141 Activity Centers**, locations identified by COG and local governments that will best accommodate the majority of the region's future growth. (Ephien, [Flickr](#))

FY2019: Member Dues and Regional Fees | 4
October 11, 2017

Year-Round Member Benefits

- Monthly meetings where members and subject matter experts **make connections**.
- Access to COG research, publications, data, and planning documents.
- Consultation with COG staff and contacts, primed to help members think regionally, and act locally.
- Ongoing participation in local and regional forums, conferences, and a voice in shaping regional priorities and actions.



COG's *State of the Region: Human Capital Report* gave area leaders new insight into one of the region's greatest assets—the talents, skills, and abilities of area residents.

Members Engage in Regional Planning

COG supports policy and technical committees that serve the interests of its member jurisdictions and the entire region, including:

- Anacostia Watershed Steering Committee
- **Chesapeake Bay & Water Resources Policy Committee**
- Chief Administrative Officers Committee
- Chief Information Officers Committee
- Chief Purchasing Officers Committee
- Child Welfare Directors
- Clean Air Partners Board of Directors
- **Climate, Energy, and Environment Policy Committee**
- Community Engagement Campaign
- Community Forestry Network
- Emergency Managers Committee
- Fire Chiefs Committee
- Health Officials Committee
- Homeless Services, Planning, & Coordinating Committee
- Housing Directors Advisory Committee
- **Human Services & Public Safety Policy Committee**
- I-95 Landfill Committee
- **NCR Emergency Preparedness Council**
- Police Chiefs Committee
- Recycling Committee
- **Region Forward Coalition**
- Regional Tree Canopy Workgroup
- Snow/Winter Weather Briefings Committee
- Solid Waste Managers Group
- Substance Abuse & Mental Health Committee
- Water Resources Technical Committee

COG Leadership and Members

COG Corporate Officers

David Tarter, President
City of Falls Church

Phil Mendelson, 1st Vice President
District of Columbia

Karen Toles, 2nd Vice President
Prince George's County

Kate Stewart, Secretary-Treasurer
City of Takoma Park

COG Board of Directors Leadership

Kenyan McDuffie, Chairman
District of Columbia

Matt Letourneau, 1st Vice Chairman
Loudoun County

Derrick L. Davis, 2nd Vice Chairman
Prince George's County

Members

District of Columbia
City of Bladensburg
City of Bowie
Charles County
City of College Park
Frederick County
City of Frederick
City of Gaithersburg
City of Greenbelt
City of Hyattsville
City of Laurel
Montgomery County
Prince George's County
City of Rockville
City of Takoma Park
City of Alexandria
Arlington County
Fairfax County
City of Fairfax
City of Falls Church
Loudoun County
City of Manassas
City of Manassas Park
Prince William County

Transportation Planning Board Leadership

Bridget Newton, Chairman
City of Rockville

Charles Allen, 1st Vice Chairman
District of Columbia

Jay Fiset, 2nd Vice Chairman
Arlington County

Metropolitan Washington Air Quality Committee Leadership

Hans Riemer, Chairman
Montgomery County

Robert Day, 1st Vice Chairman
City of College Park

Redella Pepper, 2nd Vice Chairman
City of Alexandria

Brandon Todd, 3rd Vice Chairman
District of Columbia

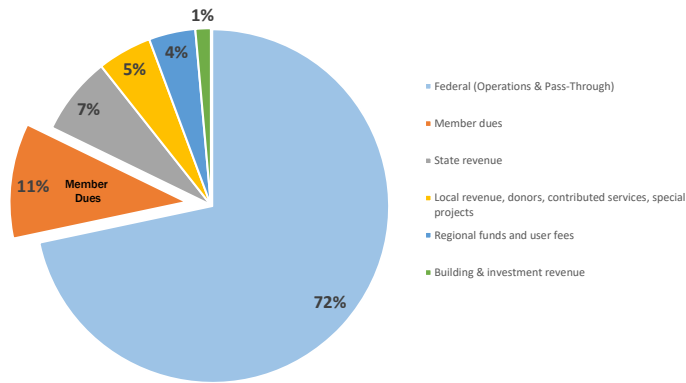
Member Dues

- Member Dues Leveraging Federally Sourced Funds
- Member Dues Providing Primary Program Support
- Member Dues Leveraging Additional Resources
- Additional Member Services, Benefits, Outreach, and Forums

As part of the development of Visualize 2045, the new federally required long-range transportation plan for the region, the National Capital Region, Transportation Planning Board solicited public input to learn about people's daily travel experiences COG.org.

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Member Dues Provide 11% of Total COG Resources



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Member Dues Leveraging Federally Sourced Funds

Deliverables:

- Conduct planning activities that ensure flow of federal transportation funds to local, regional, and state transportation agencies.
- Convene and staff the Transportation Planning Board, with representation from all member jurisdictions.
- Meet the requirements that allow member jurisdictions to receive and utilize Homeland Security funding.
- Raise awareness to reduce air pollution through voluntary actions.
- Conduct the biennial regional airport survey to forecast and update ground access planning.
- Implement the 2017-2020 Climate and Energy Action Plan.



In 2017, Clean Air Partners, a public-private partnership created by COG and the Baltimore Metropolitan Council, celebrated 20 years of educating the greater metropolitan Baltimore-Washington region about the health risks associated with poor air quality and the impact of everyday actions on the environment. (COG)

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Member Dues Leveraging Federally Sourced Funds

- 39% of Member Dues
- For every \$1.00 in member dues, the region receives \$8.00 in direct federal funding for transportation planning.

	Member Dues	Direct Federal	District & States	Other	Total Resources
Unified Planning Work Program	1,172,400	9,379,000	1,172,400		11,723,800
Regional Air Quality Attainment Planning (1)	174,600		174,600		349,200
Homeland Security Staff Support	192,900	2,193,700	-		2,386,600
Clean Air Partners	56,000		454,000	70,000	580,000
Air Quality Index, Monitoring & Forecasting	45,000	25,000			70,000
Continuous Airport Systems Planning	25,000	225,000			250,000
Total	1,665,900	11,822,700	1,801,000	70,000	15,359,600

(1) The Unified Planning Work Program provides an additional \$176,100 to support Regional Air Quality Attainment Planning.

Member Dues Providing Primary Program Support

Deliverables:

Public Safety

- Convene regional Fire Chiefs, Corrections Officers, Emergency Management Directors, Police Chiefs, and other officials to address issues of mutual concern.
- Coordinate services to address emergency and severe weather situations.

Health and Human Services

- Conduct annual point-in-time count of homeless persons, with results and analysis.
- Help children in foster care find permanent homes.
- Convene regional health directors and coordinate response to health emergencies.



In 2017, COG convened policymakers and public health and safety professionals from across the District, Maryland, and Virginia to address the growing opioid and substance abuse epidemic (COG).

Member Dues Providing Primary Program Support

- 25% of Member Dues
- \$1.1 million supports regional coordination and planning efforts, where other funding is limited or not available.
- Focus in FY2018 and FY2019 on broadening the funding base for these programs

	Member Dues	Other	Total
Public Safety Planning (1)	419,800	48,000	467,800
Health Planning Coordination	296,000	22,400	318,400
Housing Opportunities	210,400		210,400
Child Welfare	146,300	50,000	196,300
Total	1,072,500	120,400	1,192,900
<i>(1) The Unified Planning Work Program provides an additional \$65,400 to support Public Safety Planning</i>			

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Member Dues Leveraging Additional Resources

Deliverables:

- Prepare annual employment, population, and household forecasts by traffic analysis zone.
- Advance regional efforts to restore local waterways, reduce air pollution, increase renewable energy use, promote recycling, and enhance and preserve green space and agriculture.
- Conduct annual public education, awareness, and behavioral change campaign to respond to the challenges of pedestrian and bicycle safety.

See also the **Regional Environmental and Water Funds** section starting on **page 21**.



In August 2017, COG hosted a regional meeting with food policy councils, agriculture marketing specialists, and others at the UMD Terp Farm in Upper Marlboro as part of its regional food systems work (COG).

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Member Dues Leveraging Additional Resources

- 22% of Member Dues
- \$922,600 in Member Dues leverages \$4.8 million from various funding sources, and provides baseline resources to ensure continuity of programs

	Member		District & States	UPWP		Total
	Dues	Federal		Funds (1)	Other (2)	
Regional Environmental Resources Planning	417,200	119,500	-		839,300	1,376,000
Regional Planning & Coordination (3)	234,200		-	625,000	-	859,200
Anacostia Watershed Program & Projects	91,000	3,000	341,100		625,300	1,060,400
Regional Water Resources Management	97,200	-	-		1,279,600	1,376,800
Street Smart Safety Education Campaign	58,000	-	654,500		150,000	862,500
Agriculture and Forestry Management	25,000	-			131,300	156,300
Total	922,600	122,500	995,600	625,000	3,025,500	5,691,200

(1) Included in the Unified Planning Work Program total on page 11

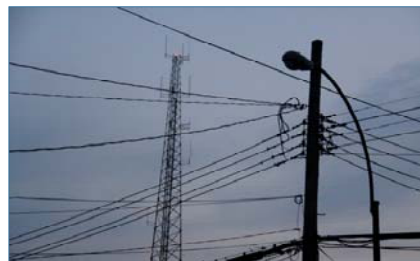
(2) Includes Regional Environmental and/or Regional Water Funds - See separate section starting on page 21

(3) The Unified Planning Work Program provides an additional \$514,100 to support Regional Planning & Coordination.

Additional Membership Services, Benefits, Outreach, and Forums

Deliverables:

- Save members money through COG's Cooperative Purchasing Program, including cooperative bids and contract riding opportunities. Vendor-paid fees are helping to support the budget.
- Ensure that Metro has the funding it needs to achieve a state of good repair and deliver a safe and reliable transportation system.
- Support efforts to strengthen and diversify the region's economy.
- Develop Regional Planning Guidance to inform local decisionmakers about homeland security initiatives, strategies, and priorities.
- Monitor the cross-section between substance abuse, mental health, and diversion.
- Complete the plan for achieving regional greenhouse gas emissions reduction goals.



A subscriber radio contract is being finalized for the region's Police and Fire agencies, and could save millions of dollars over the next decade. (Chris Goldberg/Flickr)

Additional Member Services, Benefits, Outreach, and Forums

- 13% of Member Dues
- \$562,100 is available to support COG as a membership organization by coordinating and conducting cooperative purchasing, providing leadership training, convening and staffing the Board of Directors and other regional officials, sponsoring special studies and reports, creating and maintaining regional and national partnerships, and representing regional interests to the public and media.

	Member Dues	Bldg & Interest Revenue	Coop Purch Net Revenue (1)	Other	Total
Member Relations, Governance, Special Reports, Cooperative Purchasing, Public/Media Relations & Communications	493,200	617,700	97,300	7,200	1,215,400
Institute for Regional Excellence	68,900			106,800	175,700
Total	562,100	617,700	97,300	114,000	1,391,100

(1) Cooperative Purchasing service fees are expected to exceed program expenditures.

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FY2019 Member Dues

The FY2019 member dues increase is based on a forecast of general operating expenses and estimated changes in revenue and federal match requirements.

COG Member Dues

Increase of \$164,973 (4.07%), from \$4,058,169 to \$4,223,142

Basis for the increase: Increase in required match for Federal programs

A table with the dues amount for each jurisdiction is included in the Appendix.

Dues increase factors:

Regional population increase (adjusted for 5% cap)	\$ 33,144
New members – Hyattsville and Laurel	\$ 27,075
Maryland county adjustment	\$ 31,669
Per capita rate increase of 1.5 cents	\$ 73,085
	\$164,973

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FY2019 Member Dues by Category

Member Dues Leveraging Federally Sourced Funds	1,665,900	39%
Member Dues Providing Primary Program Support	1,072,500	25%
Member Dues Leveraging Additional Resources	897,600	21%
Additional Member Services, Benefits, Outreach, & Forums	587,100	14%
Total Member Dues	4,223,100	
Rounding adjustment	42	
Total Member Dues FY2018	4,223,142	

Regional Water and Environmental Funds



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Regional Water Fund

Deliverables:

- Represent the region in the Chesapeake Bay Program.
- Support local stormwater management programs and compliance with MS4 permits.
- Assist water utilities with implementing resiliency and source water protection plans.
- Manage the region's Water and Wastewater Agency Response Network (WARN).
- Run the Wise Water Use Campaign, including TapIt, Protect Your Pipes, and the Drug Take Back Campaign.
- Implement the regional drought management plan.



Regional Chesapeake Bay restoration efforts are making metropolitan Washington a better place to live, work, and play. "The Bay is only as healthy as the waterways that flow into it," said COG Chesapeake Bay and Water Resources Policy Committee Chairman Daniel Sze in a *Washington Post* op-ed. (COG).

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Regional Water Fund

- \$1.5 million (two-thirds paid by water and sewer utilities) to protect the area's water quality and condition of its wastewater and drinking water infrastructure, and to represent the interests of local governments and water utilities as federal and state actions become increasingly complex and regulatory in nature.

	Regional Water Fund (1)	Service Fees and Sponsors	COG Member Dues (2)	Other	Total
Regional Water Resources Management	1,267,700	-	97,200	15,000	1,379,900
Drinking Water Quality, Security & Response	172,900	413,125			586,025
Community Engagement Campaign	42,700			115,000	157,700
Regional Water Fund FY2019	1,483,300	413,125	97,200	130,000	2,123,625

(1) Two-thirds of the Regional Water Fund is paid by water and sewer utilities
 (2) Included in the Proposed Member Dues on page 15

Regional Environmental Fund

Deliverables:

- Provide analysis and assessments that support energy system planning for the region's critical infrastructure.
- Facilitate the NCR/DC Coastal Storm Risk Management Study.
- Run the regional Go Recycle and America Recycles Day campaigns.
- Coordinate the Food Policy Council and sustainable farm to table expansion, and update "What Our Region Grows."
- Improve the resiliency of the region's electrical supply systems to lessen disruptions and shorten restoration time.
- Expand availability of energy financing solutions.
- Support purchase and installation of electric vehicles and infrastructure.



The U.S. Army Corps of Engineers, Baltimore District, signed an agreement in 2017 with COG to begin an approximately \$3 million, three-year study on possible ways to address coastal flooding and storm damage across the region. (COG)

Regional Environmental Fund

- \$658,000 for special projects focused on facilitating the deployment of renewable energy, removing barriers to implementation of solutions, and installing technology solutions to reduce greenhouse gas emissions.

	Regional Environmental Fund	COG Member Dues (1)	Other	Total
Environmental Resources Planning	467,800	376,000		843,800
Recycling & Solid Waste	125,000			125,000
Agriculture & Forestry Management	45,200	25,000	86,100	156,300
Water Resources Management	20,000			20,000
Regional Environmental Fund FY2018	658,000	401,000	86,100	1,145,100

(1) Included in the Proposed Member Dues on page 15

FY2019 Fee Structure: Regional Water and Environmental Funds

The fee increases for FY2019 are based on a forecast of general operating expenses and estimated changes in revenue and matching requirements for sponsor funds.

Regional Water Fund

Increase of \$57,976 (4.07%), from \$1,425,165 to \$1,483,141

Regional Environmental Fund

Increase of \$26,767 (4.07%), from \$658,044 to 684,811

Basis for increases:

- Regional fees are increased in proportion to the annual dues increase, to maintain the balance between funding sources.

A table with the fees for each jurisdiction is included in the Appendix.

Summary: FY2019 Member Dues and Regional Fees

	Proposed FY2019	Budget FY2018	Increase	%
Member Dues	4,223,142	4,058,169	164,973	4.07%
Regional Environmental Fund	684,811	658,044	26,767	4.07%
Regional Water Fund	1,483,141	1,425,165	57,976	4.07%
Total	6,391,094	6,141,378	249,716	4.07%
Population Estimate	5,986,487	5,931,562	54,925	0.93%
Per Capita Rate	0.755	0.740	0.015	2.03%
Population X Per Capita Rate	4,519,798	4,389,356	130,442	2.97%
Adjust for Adjunct Members (50%)	(10,623)	(10,008)	(615)	
Adjust for 5% Cap	(286,033)	(321,179)	35,146	
Member Dues Assessment	4,223,142	4,058,169	164,973	4.07%

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Appendix

- Member Dues by Jurisdiction
- Regional Fund Fees by Jurisdiction

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Member Dues by Jurisdiction

Metropolitan Washington Council of Governments				FY2018 Assessment Rate:	0.740	Increase of	
FY2019 Schedule of Membership Dues				FY2019 Assessment Rate:	0.755	2.03%	
Jurisdiction	POPULATION FIGURES			DUES AMOUNT			
	FY2018	FY2019	Compare to FY2018	FY2018	FY2019	FY2019	FY2019
	Population Estimate	Population Estimate		Adjusted Contribution (1)	Adjusted Contribution (1)	Increase (Decrease)	Percent Increase
Alexandria, City of	153,200	156,100	1.89%	\$ 113,368	\$ 117,856	\$ 4,488	3.96%
Arlington County	224,000	226,600	1.16%	\$ 165,760	\$ 171,083	\$ 5,323	3.21%
Bladensburg, Town of (2)	9,900	9,640	-2.63%	\$ 3,348	\$ 3,516	\$ 167	5.00%
Bowie, City of	56,148	56,148	0.00%	\$ 41,550	\$ 42,292	\$ 842	2.03%
Charles County	157,825	159,550	1.09%	\$ 116,798	\$ 120,460	\$ 3,662	3.14%
College Park, City of (2)	32,301	32,275	-0.08%	\$ 23,151	\$ 24,309	\$ 1,158	5.00%
District of Columbia (2)	706,592	718,050	1.62%	\$ 519,566	\$ 542,128	\$ 22,562	4.34%
Fairfax County	1,146,284	1,150,074	0.33%	\$ 848,250	\$ 868,306	\$ 20,056	2.36%
Fairfax, City of	24,730	24,220	-2.06%	\$ 18,300	\$ 18,286	\$ (14)	-0.08%
Falls Church, City of (2)	13,900	14,000	0.72%	\$ 9,863	\$ 10,356	\$ 493	5.00%
Frederick County	246,972	250,627	1.48%	\$ 131,457	\$ 138,079	\$ 6,573	5.00%
Frederick, City of	69,328	70,428	1.59%	\$ 51,303	\$ 53,173	\$ 1,870	3.65%
Gaithersburg, City of	69,000	69,562	0.81%	\$ 51,060	\$ 52,519	\$ 1,459	2.86%
Greenbelt, City of	21,250	21,250	0.00%	\$ 15,725	\$ 16,044	\$ 319	2.03%
Hvattsville, City of	18,000	18,500	2.78%	\$ 6,660	\$ 6,984	\$ 324	4.86%
Laurel, City of	26,215	26,611	1.51%	\$ 19,399	\$ 20,091	\$ 692	3.57%
Loudoun County (2)	394,968	402,167	1.82%	\$ 256,227	\$ 269,039	\$ 12,811	5.00%
Manassas Park, City of (2)	16,805	16,805	0.00%	\$ 11,744	\$ 12,331	\$ 587	5.00%
Manassas, City of	41,764	41,483	-0.67%	\$ 30,985	\$ 31,320	\$ 414	1.34%
Montgomery County	1,061,116	1,059,800	-0.12%	\$ 669,681	\$ 703,165	\$ 33,484	5.00%
Prince George's County	909,535	912,016	0.27%	\$ 562,157	\$ 590,264	\$ 28,108	5.00%
Prince William County	444,577	462,342	4.00%	\$ 328,987	\$ 345,436	\$ 16,449	5.00%
Rockville, City of (2)	69,429	70,474	1.51%	\$ 50,186	\$ 52,695	\$ 2,509	5.00%
Takoma Park, City of (2)	17,713	17,765	0.29%	\$ 12,724	\$ 13,360	\$ 636	5.00%
Totals	5,931,562	5,986,487	0.93%	\$ 4,058,169	\$ 4,223,142	\$ 164,973	4.07%

(1) Adjusted Contribution is calculated by multiplying the adjusted population by the approved rate, limited to 5% annual increase per jurisdiction.
 (2) For these jurisdictions, the FY2018 dues amount increase was capped at 5%.

Regional Fund Fees by Jurisdiction

FY2019 REGIONAL FUNDS Proposed Fee Schedule by Jurisdiction	Regional Water Fund	Regional Environmental Fund	Total Regional Funds
Alexandria, City of	29,837	20,981	50,818
Arlington County	43,312	30,457	73,769
Bladensburg, City of	-	-	-
Bowie, City of (WSSC)	10,732	-	10,732
Charles County	-	-	-
College Park, City of (WSSC)	6,169	4,338	10,507
District of Columbia (DC Water)	296,820	96,512	393,332
Fairfax County	296,820	154,580	451,400
Fairfax, City of	4,629	3,255	7,885
Falls Church, City of	2,676	1,882	4,558
Frederick County	-	-	-
Frederick, City of	-	-	-
Gaithersburg, City of (WSSC)	13,296	9,350	22,646
Greenbelt, City of (WSSC)	4,062	2,856	6,918
Hvattsville, City of	-	-	-
Loudoun County (Loudoun Water)	76,870	52,378	129,248
Manassas, City of	-	-	-
Manassas Park, City of	-	-	-
Montgomery County (WSSC)	296,820	125,085	421,905
Prince George's County (WSSC)	296,820	109,869	406,689
Prince William County	87,502	61,449	148,951
Rockville, City of	13,383	9,429	22,812
Takoma Park, City of (WSSC)	3,394	2,388	5,782
TOTAL	1,483,141	684,811	2,167,952

(1) Where indicated, water and sewer utilities support the Regional Water Fund on behalf of the local jurisdiction.

Chuck Bean

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**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 NORTH CAPITOL STREET, NE
WASHINGTON, DC 20002**

RESOLUTION ADOPTING THE FY-2019 COG MEMBER FEE ASSESSMENT

WHEREAS, COG bylaws require that assessment of the annual fee for all members and other participating governments and agencies be fixed no later than January 31 for the subsequent fiscal year beginning July 1; and

WHEREAS, the Budget and Finance Committee comprised of the COG Board Executive Committee, the Chairs of the Transportation Planning Board and the Metropolitan Washington Air Quality Committee, and the COG Secretary Treasurer, reviewed and approved the proposed FY-2019 COG member fees.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS THAT:

The board approves the proposed FY-2019 member fee assessment, as recommended by the Budget and Finance Committee.

Staff shall transmit the assessment to member jurisdictions and ask that the proposed assessments be integrated into local government FY-2019 budgets.

AGENDA ITEM #9

HUMAN SERVICES/PUBLIC SAFETY POLICY COMMITTEE ORGANIZATION



MEMORANDUM

TO: COG Board of Directors
CC: Human Services and Public Safety Policy Committee Members
FROM: Kenyan McDuffie, COG Board of Directors Chairman
SUBJECT: 2018 Policy Committee Enhancements
DATE: November 1, 2017

As COG Board Chairman, I asked staff to explore initiatives to improve the effectiveness and efficiency of our policy committees. Over the past year, we took an in-depth look at each of our five policy committees including: the Climate, Energy, and Environment Policy Committee; Chesapeake Bay and Water Resources Policy Committee; Emergency Preparedness Council; Human Services and Public Safety Policy Committee; and Region Forward Coalition.

In June, I hosted a lunch for all the current policy committee chairs to discuss potential improvements and ways to greater align our policy committees with the COG Board. In July, we had an expanded discussion at the COG Leadership Retreat on committee workplans and agendas and a new staff training and manual for running effective and efficient committee meetings. The goal of the training and templates will be to streamline our policy committee meetings and ensure that our members are receiving the same excellent experience at each of our policy committee meetings.

INCREASED ALIGNMENT WITH COG BOARD

Starting this year, every November COG Board of Directors meeting will allot designated time for each policy committee to present to the COG Board. This presentation from the leadership of each committee will share accomplishments from the current year and goals/focuses for the upcoming calendar year. This will provide an opportunity for the COG Board to provide feedback and direction to each committee and facilitate greater alignment between the board and work of the policy committees.

ANNUAL STAFF TRAINING AND COMMITTEE MANUAL

COG staff will begin conducting internal staff trainings focused on facilitating effective committee meetings. The training will be paired with a new committee facilitation manual providing guidance on meeting content, agenda setting, and meeting facilitation. There are currently many great strategies and facilitation techniques within each of our policy committees. The goal is to streamline these best practices to increase synergy and alignment between our policy committees and maximize efficiency and productiveness of each committee and each committee meeting.

ENHANCED APPROACH FOR HUMAN SERVICES AND PUBLIC SAFETY POLICY DEVELOPMENT

Through discussions of each of our policy committees this past year emerged a need to refocus our approach for policy development for human services and public safety. In order to address the robust and multitude of our regional human services issues, I am proposing a new stand-alone **Human Services Policy Committee (HSPC) starting in 2018**. The mission of this policy committee will be to develop and maintain all policies, plans, agreements, and programs on all health and human service matters, including public health, foster care, child care, housing, mental health, and substance abuse programs. A stand-alone committee will provide a needed venue and opportunity for our jurisdictions to jointly address these issues on a regional level. Should a need arise on specific items to incorporate public safety policy considerations, that will be included as part of the relevant agenda items.

Our essential public safety issues will continue to be addressed by our Police Chiefs Committee, Fire Chiefs Committee, 9-1-1 Directors Committee, Emergency Managers Committee, and Emergency Preparedness Council and elevated to the COG Board of Directors for policy actions as may be warranted. These public safety committees work well together and regularly communicate with the Chief Administrative Officers Committee and the COG Board of Directors. As issues emerge, our public safety committees will be asked to provide insight and expertise to the Human Services Policy Committee on cross-cutting issues warranting the valuable collaboration of our human services and public safety experts.

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 NORTH CAPITOL STREET, NE
WASHINGTON, DC 20002**

RESOLUTION APPROVING THE CREATION OF A HUMAN SERVICES POLICY COMMITTEE

WHEREAS, the Metropolitan Washington Council of Governments (COG) is comprised of 24 jurisdictions of the National Capital Region's local governments and their governing officials, plus area members of the Maryland and Virginia legislatures and the U.S. Senate and House of Representatives, and COG provides a focus for action on issues of regional concern; and

WHEREAS, the COG Board of Directors relies on the expertise of subject area policy committees to review issues and policy priorities on behalf of the Board of Directors; and

WHEREAS, there are currently a multitude of human services issues throughout the region including public health, foster care, child care, housing, mental health, and substance abuse programs; and

WHEREAS, the demand to take a deeper look into these priority issues has emerged warranting a stand-alone committee to provide a venue and opportunity for our jurisdictions to jointly address human services issues on a regional level; and

WHEREAS, the mission of this policy committee will be to develop and maintain all policies, plans, agreements, and programs on all health and human service matters; and

WHEREAS, regional public safety issues will continue to be addressed by our Police Chiefs Committee, Fire Chiefs Committee, 9-1-1 Directors Committee, Emergency Managers Committee, and Emergency Preparedness Council and elevated to the COG Board of Directors for policy actions as may be warranted; and

WHEREAS, as issues emerge, our public safety committees will be asked to provide insight and expertise to the Human Services Policy Committee on cross-cutting issues warranting the valuable collaboration of our human services and public safety experts; and

WHEREAS, the COG Board recognizes the need to maintain a relationship between human services and public safety.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS THAT:

The board approves the creation of a standalone Human Services Policy Committee (HSPC) to develop and maintain all policies, plans, and programs on all health and human service issues and the continuation of the Police Chiefs Committee, Fire Chiefs Committee, 9-1-1 Directors Committee, Emergency Managers Committee, and Emergency Preparedness Council to address issues of public safety. The board recognizes the importance and value of collaboration between human services and public safety experts and directs the Executive Director, or his designee, to ensure continued communication and collaboration between the Human Services Policy Committee, the public safety committees.

AGENDA ITEM #10

COG POLICY COMMITTEES 2017 ACCOMPLISHMENTS AND 2018 PRIORITIES

HUMAN SERVICES POLICY COMMITTEE

Katie Cristol
HSPC Chair-elect

Presentation to the COG Board of Directors
November 8, 2017



Policy Committee Overview

- **Mission:** The new Human Services Policy Committee (HSPC) will develop and maintain policies, plans, agreements, and programs on all health and human service matters, including public health, foster care, child care, housing, mental health, and substance abuse.
- When needed, COG's public safety committees will provide insight and expertise to HSPC on cross-cutting issues.
- **Membership:** HSPC is composed of elected officials from COG member jurisdictions and the Virginia and Maryland legislatures, and senior staff from local and state governments.



2017 Accomplishments (HSPSPC)

- a) Homelessness Enumeration Count and Regional Strategic Housing Affordability
- b) Workforce Development: Local, State and Federal Initiatives and Opportunities
- c) Public safety regional crime report, correction metrics, and update on body cameras
- d) Regional Behavioral Health Forum: Criminal Justice Diversion & Reducing Stigma

2018 Focus and Priorities

- i. Mental Health
- ii. Affordable Housing
- iii. Homelessness
- iv. Workforce Development
- v. Gang Activity
- vi. Juvenile Justice

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EMERGENCY PREPAREDNESS COUNCIL (EPC)

Dave Snyder
EPC Chairman

Presentation to the COG Board of Directors
November 8, 2017



Policy Committee Overview

Mission: To empower the whole community of the National Capital Region (NCR) to effectively prepare for and recover from all hazards.

- Convened after the 9/11/2011 terrorist attacks to increase coordination and collaboration
- Incorporates an all-hazards approach
- Actively engages:
 - Governmental officials (state, local, and federal)
 - Business community/private sector
 - Local nonprofit organizations, and voluntary organizations active in disaster



2017 Accomplishments

a) Regional Strategic Leadership Priorities:

- Provided input into the development of Regional Capability Targets and the NCR Homeland Security Strategic Plan
- Provide suggestions to enhance coordination between subject matter experts

b) Regional Capability and Communication Priorities:

- Maintained oversight of Metro underground interoperable communications with first responders through COG working groups
- Encouraged COG member jurisdictions to maintain or establish a Community Emergency Response Team (CERT)

Example

At the September 2017 meeting, the EPC discussed how a Hurricane Harvey-type meteorological event would impact the NCR.



Example

At the May 2017 meeting, the EPC discussed cybersecurity preparedness and how the region can engage in public messaging to promote awareness.

2018 Focus and Priorities

EPC Draft Priorities	EPC Draft Objectives
1.) Foster a whole community approach to emergency preparedness	<ul style="list-style-type: none"> • Support private sector continuity of operations by hosting or promoting training and/or planning resources
2.) Provide public messaging and outreach	<ul style="list-style-type: none"> • Develop a messaging campaign around individual or community preparedness actions • Facilitate a Cybersecurity and Weapons of Mass Destruction (WMD) discussion series
3.) Build community capacity to enhance resilience	<ul style="list-style-type: none"> • Conduct tabletop exercises focused on the role of elected officials and the private sector
4.) Leverage regional best practices to support private sector continuity of operations	<ul style="list-style-type: none"> • Engage no-cost or low-cost resources, such as the National Preparedness Directorate

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REGION FORWARD COALITION

Danielle Glaros
Region Forward Coalition Chair-elect

Presentation to the COG Board of Directors
November 8, 2017



Policy Committee Overview

Mission: Established as a multi-jurisdictional and multi-sector advisory committee of the COG Board of Directors to:

- oversee the implementation of Region Forward and help create a more prosperous, accessible, livable, and sustainable metropolitan Washington
- act as the principal policy advisor to the COG Board on comprehensive long-range regional planning and implementation programs

Membership includes representatives from:

- COG member local governments
- state and federal government
- stakeholder groups, including business organizations, non profit groups, philanthropic organizations, advocacy, and community-based organizations, civic and nonprofit partner organizations



2017 Accomplishments

- State of the Region: Human Capital Report
- Coalition convened quarterly and covered four major topics:
 1. **Economic Competitiveness and Millennials**, including a sneak peak at the *2017 Kogod Millennial Index* by Dawn Lejon and Erran Carmel with American University
 2. **Workforce and Workplace**, including a briefing on *Office Building Repositioning and Repurposing* by Fairfax County Supervisor John C. Cook
 3. **Commercial Construction and Real Estate Trends**, including a presentation on *Business and Economic Trends Impacting Metropolitan Washington's Real Estate Market* by Revathi Greenwood with Cushman & Wakefield
 4. **Environmental Justice and Equity**, including a presentation on the *Purple Line Corridor Coalition* by Gerrit Knaap with the National Center for Smart Growth Research & Education at the University of Maryland
- Meetings convened at COG and across region to highlight local efforts aligned with Region Forward goals, targets, and indicators

2018 Focus and Priorities

- To support the Region Forward Compact by engaging in dialogue about programs and policies that can help shape a more accessible, sustainable, prosperous, and livable region, specific topics may include:
 - a) Social Determinants of Health (project led by Health Officials Committee)
 - b) Transit-oriented development
 - c) Attracting and retaining millennial talent
 - d) Housing affordability
 - e) Other subjects as they arise

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CHESAPEAKE BAY AND WATER RESOURCES POLICY COMMITTEE

Daniel Sze
CBPC Chairman

Presentation to the COG Board of Directors
November 8, 2017



Policy Committee Overview

Mission: The Chesapeake Bay and Water Resources Policy Committee (CBPC):

- Represents the region's interests before the Chesapeake Bay Program through technical analysis and input and as an advocate for local perspectives
- Facilitates implementation of water quality improvements across metropolitan Washington
- Conducts outreach on Bay restoration and water quality
- Recommends water policy positions and actions to the COG Board

Membership: 30 members represent COG members and regional water and wastewater utilities



2017 Accomplishments

- a) Advocated for sustained funding for the Chesapeake Bay Program at EPA and all supporting agencies
- b) Communicated local needs to the Chesapeake Bay Program Partnership at the Committee's annual EPA-states forum
- c) Supported Maryland's legislation to protect wastewater treatment plant and sewer infrastructure from non-degrading flushed wipes
- d) Provided technical support for local members' interests in the Chesapeake Bay Program Midpoint Assessment, development of Watershed Implementation Plans, wastewater capacity and technology, and stormwater management
- e) Addressed improved resiliency related to the water-climate nexus and how clean waters support the region's economy

2018 Focus and Priorities

- i. Provide technical and policy input to Chesapeake Bay Program and states as they complete the 2017 Midpoint Assessment process and plan next phase of work to 2025
- ii. Be a leading public voice supporting regional water quality and needed investments through ongoing public outreach
- iii. Support local actions to improve water quality:
 - Protect local investments in wastewater and drinking water treatment
 - Expand use of stormwater best management practices
 - Increase water infrastructure resiliency to acute events and chronic stressors
 - Promote water's role supporting economic growth and water sector jobs
- iv. Water quality legislative advocacy
- v. Approve the annual Regional Water Fund Work Program and Budget

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CLIMATE, ENERGY, AND ENVIRONMENT POLICY COMMITTEE

Mary Lehman
CEEPC Chair-elect

Presentation to the COG Board of Directors
November 8, 2017



Policy Committee Overview

Mission: The Climate, Energy, and Environment Policy Committee (CEEPC):

- Advances regional actions to address climate change, resiliency, energy efficiency, renewable energy, green building, alternative transportation fuels, solid waste, and recycling
- Supports the region's governments actions to meet the goals in the 2008 National Capital Region Climate Change Report
- Recommends energy and climate policies and actions to the COG Board

Membership: 60 members represent COG members, state energy/environmental/ transportation agencies, state legislatures, energy utilities, environmental organizations, businesses, and academics



2017 Accomplishments

- a) Advanced to the COG Board: the Multi-Sector Working Group report, resolution reaffirming support for continued climate actions, and the 2017 Climate and Energy Leadership Awards
- b) Approved the 2017-2020 Regional Climate and Energy Action Plan and the FY 2018 Regional Environmental Fund Work Program and Budget
- c) Published the first COG region energy and climate results dashboard
- d) Leveraged Regional Environmental Program funds through grants and technical assistance for diesel retrofits, energy data management, community solar, Fleets for the Future, and microgrids, geothermal, and renewable energy systems
- e) Adopted the air and climate-focused Environmental Justice Toolkit

2018 Focus and Priorities

- i. Implementation of 2020 Climate and Energy Action Plan, with an emphasis on the following:
 - Proliferation of electric vehicle ownership and infrastructure
 - Wide scale deployment of renewable energy and high performance buildings
 - Opportunities for clean energy financing, technical assistance, and cooperative procurement
 - Benchmarking progress – greenhouse gas inventories, implementation of green technologies, and COG sustainability
 - State and local fossil fuel company divestment strategies
- ii. Energy and climate legislative advocacy
- iii. Approve the annual Regional Environmental Fund Work Program and Budget

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AGENDA ITEM #11

METRO STRATEGY GROUP UPDATE



COG Board of Directors Statement of Principles on Metro

Adopted on June 14, 2017

1. The region adopts the goal of a fully restored, world class Metro system that is safe, efficiently managed in a fiscally responsible manner, and maintained in a state of good repair.
2. Bridging the gap in WMATA's long-term capital needs is the funding priority.
3. The optimal way to address WMATA's capital funding gap for state of good repair and critical capital needs is through a dedicated funding source or sources that are earmarked to WMATA, fully bondable at the highest possible financial rating, and enhances WMATA's overall financial standing.
4. WMATA's operating and maintenance funding needs should be addressed through application of management best practices and reforms, as well as funds derived from increased ridership, before determining if there is a need for additional funding to fill any remaining gap in operating and maintenance funding needs.
5. Local and state contributions for capital subsidies, as well as operating and maintenance subsidies, should be predictable with an annual growth rate of not more than three percent.
6. The local jurisdictions, the states, the business community and additional stakeholders will collaborate to accomplish these goals by the start of WMATA's Fiscal Year 2019.
7. Enhancement and reform of WMATA's governance and operations may be accomplished through agreements, policies, and legislative actions that optimally would be accomplished without reopening the WMATA compact at this time.
8. We call on the federal government to recognize its fiscal responsibility to America's transit system and the federal workforce utilizing the Metrorail system.

AGENDA ITEM #12

OTHER BUSINESS

AGENDA ITEM #13

ADJOURN