



**MEETING NOTICE AND AGENDA  
BIKE TO WORK DAY 2019 EVENT STEERING COMMITTEE**

**Wednesday, January 9, 2019  
10:00 a.m. – 11:30 a.m.  
Kirby Training Center, First Floor**

Metropolitan Washington Council of Governments  
777 North Capitol Street, NE Washington, DC 20002

**Chair: Erin Potter, Bike Arlington**  
Erin.Potter@BikeArlington.com, (703) 247-6980

**COG/TPB Staff Contact: Douglas Franklin**  
dfranklin@mwkog.org, (202) 962-3792

- 1. Introductions**
- 2. Approval of Minutes from November 14, 2018**
- 3. Sponsorship Update**
- 4. T-Shirt Samples of Selected Color**
- 5. Poster Concepts**
- 6. New Pit Stops**
- 7. Pit Stop Managers Roundtable**
- 8. Other Business**

The Next Bike to Work Day Steering Committee meeting will be held on Wednesday, March 13, 2019.

*Reasonable accommodations are provided upon request, including alternative formats of meeting materials. Visit [www.mwcog.org/accommodations](http://www.mwcog.org/accommodations) or call (202) 962-3300 or (202) 962-3213 (TDD).*