

Highlights of the Aviation Technical Subcommittee Meeting: May 27, 2010

1. Call to Order/Approval of March 25, 2010 Meeting Highlights

Chairman Mark Rawlings, DDOT, chaired this meeting. The March 25, 2010 meeting highlights were discussed and approved. The approved meeting summary is available on the MWCOG website.

2. Update on Aviation Policy Committee

Leah Boggs, COG/DEP, presented this item. Ms. Boggs announced that George Nichols, COG/DEP, who has been the chief staff liaison from the Aviation Policy Committee, will retire before the Subcommittee meets again. Ms. Boggs reported that two aviation policy forums have been conducted so far in 2010: one on the economic impacts of aviation and one on noise. The third forum, which will focus on helicopters, is currently being developed, and will likely occur in June or July. After the third forum occurs, staff will report back to the COG Board of Directors on the effectiveness of the forums to determine if they were successful in raising awareness and addressing regional aviation policy issues.

3. Proposed Airport Capital Improvement Program (ACIP)

Tim Canan, COG/DTP, presented this item, which included a handout of the draft proposed Airport Capital Improvement Program. Mr. Canan reported that the draft ACIP was reviewed with the Subcommittee at its March meeting and input was sought from Subcommittee members. No comments had been received since the March meeting. The Subcommittee approved the draft ACIP for submittal to FAA.

4. Results of the Fall 2009 Washington-Baltimore Regional Air Passenger Survey

This item was presented by Abdul Mohammed, COG/DTP, and Tim Canan and featured two handouts that included a Technical Memorandum and a PowerPoint presentation. Mr. Canan reminded the Subcommittee that because of a lag in CASP funding, the general findings report could not be prepared in time for the May meeting, as has been the case in prior years. Because of this lag, staff prepared a technical memorandum, which contained the data tables found in the report. This would enable staffs of MAA, MWAA and others to have access to the tables and review preliminary findings of the survey without having to wait for a final report. The general findings report and geographic findings reports will be presented to the Subcommittee in the fall.

The three most notable preliminary findings, as noted in the technical memo, are (1) business travel decreased from 2007; (2) there was an increase in the number and share of non-resident originations; and (3) a new question concerning methods to obtain boarding passes and checking luggage yielded much information to analyze in detail in preparation of the survey report(s).

Mr. Mohammed reviewed the preliminary survey results using the PowerPoint briefing. He reviewed basic metrics of the survey, including the number of questionnaires completed and resulting response rates. Based on these responses, Mr. Mohammed reviewed results of the survey including the

number and characteristics of air and ground access travel as shown in the number of originations, domestic and international enplanements, reasons for selecting a specific airport, resident and non-resident travel, trip purpose, trip origin, mode of travel for ground access trip, and traveler characteristics. In his presentation, Mr. Mohammed explained that data were geocoded to a revised, finer-grained Traffic Analysis Zone (TAZ) system. This revised system, however, had negligible impact on the existing Aviation Analysis Zone (AAZ) system, so geographic consistency with prior surveys could be maintained.

The Subcommittee focused much of the discussion on the best way to analyze and interpret the results of the new question concerning obtaining boarding passes and checking bags.

5. Comment Review of the Preliminary Draft Ground Access Element Update

Mr. Canan led a lengthy discussion on the comments received on the Preliminary Draft Ground Access Element Update. To facilitate the discussion, staff had developed a “comment matrix” that contained every comment received so far on the preliminary draft to help focus the discussion. During the session, the Subcommittee reviewed and discussed each of the comments received to date and agreed on the how each comment should be addressed in the revision to the document. Staff will incorporate the Subcommittee’s guidance provided during the comment review session when it prepares the Draft Ground Access Element Update, which will be presented to the Subcommittee at its July meeting.

6. Regional Airport, Airline and Aviation Industry New Group Discussion

No discussion was held for this item

7. Other Business

The next meeting of the Aviation Technical Subcommittee will be held July 22, 2010 at MWCOG/TPB offices: 777 North Capitol Street, NE, Washington, DC.

**Aviation Technical Subcommittee
May 27, 2010 Meeting Attendance**

Attendance

Name	Agency / Organization	E-mail Address	Phone Number
Mark Rawlings	DDOT	Mark.Rawlings@dc.gov	(202) 671-2234
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Tim Davis	City of Frederick	tdavis@cityoffrederick.com	(301) 600-1884
Kevin Daugherty	City of Frederick	kdaugherty@cityoffrederick.com	(301) 600-1423
Anita Kayser	WATF	anita@washingtonairports.com	(703) 572-8714
Tim Canan	COG/TPB	tcanan@mwkog.org	(202) 962-3488
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