



## BOARD OF DIRECTORS

February 10, 2016  
12:00 - 2:00 P.M.  
Walter A. Scheiber Board Room

### AGENDA

- 12:00 P.M.**    **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**  
*Roger Berliner, COG Board Chairman*
- 12:05 P.M.**    **2. ANNOUNCEMENTS**  
*Roger Berliner, COG Board Chairman*
- A. 2016 COG Board Member Handbook
  - B. Snow Storm Response
- 12:10 P.M.**    **3. EXECUTIVE DIRECTOR'S REPORT**  
*Chuck Bean, COG Executive Director*
- A. Update on Metro Forum
- 12:20 P.M.**    **4. AMENDMENTS TO THE AGENDA**  
*Roger Berliner, COG Board Chairman*
- 12:25 P.M.**    **5. APPROVAL OF THE MINUTES FROM JANUARY 13, 2016**  
*Roger Berliner, COG Board Chairman*
- Recommended Action: Approve Minutes.**
- 12:30 P.M.**    **6. ADOPTION OF CONSENT AGENDA ITEMS**  
*Roger Berliner, COG Board Chairman*
- A. Resolution R7-2016 – Resolution authorizing COG to procure and enter into a contract with McAndrew Company Inc. for media consulting services for the 2016 Go Recycle Campaign
  - B. Resolution R8-2016 – Resolution authorizing COG to receive and expend funds to participate in the DC Department of Energy and Environment's Greening the Fleet Project through the Greater Washington Regional Clean Cities Coalition
  - C. Resolution R9-2016 – Resolution authorizing COG to receive and expend funds to participate in the U.S. Department of Energy's Alternative Fuel and Advanced Vehicle Procurement Aggregating Initiative through the National Association of Regional Councils

**Recommended Action: Adopt Resolutions R7-2016 – R9-2016.**

**12:35 P.M. 7. COG FINANCIAL STATEMENTS AS OF DECEMBER 31, 2015**

*Leta Simons, COG Chief Financial Officer*

COG Chief Financial Officer Leta Simons will present to the board about COG's financial statements as of December 31, 2015.

**Recommended Action: Receive briefing.**

**12:40 P.M. 8. BRIEFING FROM THE CONSORTIUM OF UNIVERSITIES**

*John Cavanaugh, President & CEO, Consortium of Universities of the Washington Metropolitan Area*

*Steven Knapp, Chair, Consortium of Universities of the Washington Metropolitan Area; President, George Washington University*

Cavanaugh and Knapp will brief the board about the Consortium of Universities and the resources of the region's academic community. The board will dialogue about ways to foster greater university-government synergy to improve economic competitiveness throughout the region.

**Recommended Action: Receive briefing and adopt Resolution R10-2016.**

**1:10 P.M. 9. OUR REGION, YOUR INVESTMENT**

*Tamara Copeland, President, Washington Regional Association of Grantmakers*  
*Gretchen Greiner-Lott, Vice President, Washington Regional Association of Grantmakers*

President Tamara Copeland and Vice President Gretchen Greiner-Lott will brief the board on the Washington Regional Association of Grantmakers (WRAG) and Enterprise Community Loan Fund initiative – Our Region, Your Investment – to bring a new form of capital to support affordable housing in the region.

**Recommended Action: Receive briefing.**

**1:30 P.M. 10. BRIEFING ON THE ZIKA VIRUS**

*Preetha Iyengar, Supervisory Epidemiologist, DC Department of Health*  
*Reuben K. Varghese, Health Director & Division Chief, Arlington County*

The World Health Organization recently declared the Zika virus an international public health emergency. The Zika virus is a mosquito-borne virus that has spread to more than 20 countries in Central and South America since the outbreak in May 2015. Supervisory Epidemiologist Preetha Iyengar from the DC Department of Health will brief the board on the status of the virus.

**Recommended Action: Receive briefing.**

**1:55 P.M. 11. OTHER BUSINESS**

**2:00 P.M. 12. ADJOURN**

The next meeting is scheduled for Wednesday, March 9, 2016.

Reasonable accommodations are provided upon request, including alternative formats of meeting materials.  
Click here for information: [www.mwcog.org/accommodations](http://www.mwcog.org/accommodations) or call (202) 962-3300 or (202) 962-3213 (TDD)

# **AGENDA ITEM #2**

# **ANNOUNCEMENTS**

# **AGENDA ITEM #3**

## **EXECUTIVE DIRECTOR'S REPORT**



# EXECUTIVE DIRECTOR'S REPORT

February 2016

COMMITTEE WORK    FEATURE    OUTREACH    CALENDAR    MEDIA

Policy Boards & Committees

### NATIONAL CAPITAL REGION TRANSPORTATION PLANNING BOARD (TPB)

As the region's designated recipient of the federal Enhanced Mobility Program which enhances transportation for seniors and individuals with disabilities, the TPB approved nearly \$8 million in funding for 21 projects proposed by local governments and nonprofits. The TPB also received updates on 16 projects being implemented under a more than \$58 million TIGER grant, and was briefed on the plans for the Unfunded Capital Needs Working Group, which is assessing unfunded transportation projects from approved plans across the region that are not included in the Constrained Long-Range Plan (CLRP).

### METROPOLITAN WASHINGTON AIR QUALITY COMMITTEE (MWAQC) & CLIMATE, ENERGY, AND ENVIRONMENT POLICY COMMITTEE (CEEPC)

MWAQC and CEEPC met jointly in January. The groups approved letters to the EPA in support of the proposed Cross State Air Pollution Rule (CSAPR), which aims to reduce harmful summertime emissions from power plants in the eastern half of the U.S., and the EPA/National Highway Traffic Safety Administration proposal on Greenhouse Gas and Fuel Efficiency Standards for Medium and Heavy Duty Engines and Vehicles (Phase 2).

### CHESAPEAKE BAY AND WATER RESOURCES POLICY COMMITTEE (CBPC)

The CBPC discussed their legislative priorities and Maryland and Virginia General Assembly activities with a panel of speakers from the Chesapeake Bay Commission, AquaLaw, and the Maryland Association of Counties. The CBPC was also briefed on the Chesapeake Bay Program activities regarding the 2017 Bay Total Maximum Daily Load (TMDL) Mid-Point Assessment. COG water staff also plans to address local water quality challenges related to road salts, in coordination with transportation and procurement representatives.



### Purchasing Series: HARNESSING OUR PURCHASING POWER - ICE MELT

Although winter arrived late (and with a vengeance!) to the region, COG and area jurisdictions began working together over the summer to secure ice melt for battling future weather events. By joining forces and leveraging their purchasing power, member governments are saving time and money on this essential product. *(Photo: Council of the District of Columbia, Twitter)*

**WMATA BOARD SAFETY AND SECURITY COMMITTEE**

On January 28, COG staff and Fire Chiefs Committee Chairman Marc S. Bashoor and Steve Souder, past Chairman of the COG 9-1-1 Directors Committee, briefed the WMATA Board Safety and Security Committee on ongoing collaboration between the jurisdictions and WMATA to enhance first responder emergency response training and underground Metrorail communications capability, as well as enhancements to situational awareness and operational protocols.

**AFFORDABLE HOUSING THOUGHT LEADERSHIP WORKSHOP**

Executive Director Chuck Bean and Community Planning and Services Director Paul DesJardin participated in Leadership Greater Washington’s Affordable Housing Thought Leadership Workshop, where they joined regional experts for an ongoing exploration of affordable housing challenges in metropolitan Washington.

**TRANSPORTATION RESEARCH BOARD ANNUAL MEETING**

The 95th Annual Meeting of the Transportation Research Board was held in January in the District of Columbia. This conference brought together approximately 12,000 transportation professionals and featured 5,000 presentations. Several COG transportation staff participated in this year’s event—16 staff members attended the annual meeting, and three staff presented, moderated, or presided at a session.

**ANNUAL HOMELESSNESS ENUMERATION**

COG staff participated in the Point-in-Time Homeless Enumeration held on January 28. The enumeration provides information on the number of unsheltered persons in the region and figures on how many persons utilize winter shelters, year-round emergency shelters, safe havens, transitional housing, and permanent supportive housing. The PIT also provides information on the extent to which homeless persons in each jurisdiction live with disabling conditions or belong to various subpopulations.

**MOU WITH NEW METROPOLITAN PLANNING ORGANIZATION**

The TPB adopted a Memorandum of Understanding (MOU) with a new Metropolitan Planning Organization in Southern Maryland, Calvert-St. Mary’s Metropolitan Planning Organization (C-SMMPO), regarding the conformity analysis of transportation plans, projects, and programs in Calvert County, Maryland. Calvert County is in the region’s 8-Hour Ozone Nonattainment area and is also a member of the C-SMMPO. The MOU formalizes coordination between the TPB and the C-SMMPO to continue the inclusion of Calvert County in the TPB’s conformity analyses.

**REGIONAL ADOPTION EXCHANGE**

COG’s child welfare staff hosted the regional Adoption Exchange on January 7. Each year, the Wednesday’s Child committee hosts this event, providing a unique opportunity for advancing foster care adoptions. The event brings together public and private adoption agencies for information sharing about foster children available for adoption and families who have been approved and are waiting to find a child. In addition to facilitating the matching of waiting children with adoptive families, the event strengthens relationships among agencies in the region.

**REGIONAL ACTION COALITION ON HOMELESS**

COG Community Planning and Services staff hosted the Regional Action Coalition on Homelessness (ReACH), established by the District of Columbia and Montgomery and Prince George’s Counties to end homelessness.

**TRANSPORTATION PLANNING BOARD** - February 17

**METROPOLITAN WASHINGTON AIR QUALITY COMMITTEE** - February 24

**COG BOARD OF DIRECTORS** - March 9

[CLICK HERE FOR MORE ABOUT THESE AND OTHER COG MEETINGS & EVENTS](#)

### **NEW COG REPORT IDENTIFIES WAYS TO BOOST ECONOMIC COMPETITIVENESS**

COG's recently released *State of the Region: Economic Competitiveness Report* evaluates how the region can boost its economy even with the slowdown in federal spending. Through the Global Cities Initiative, COG, the Greater Washington Board of Trade, and the Consortium of Universities of the Washington Metropolitan Area will work to diversify the region's economy through a global export strategy. [CLICK HERE FOR THE WASHINGTON POST ARTICLE.](#)

### **CHAIRMAN ROGER BERLINER SHARES 2016 PRIORITIES**

At the January board meeting, Montgomery County Councilmember Roger Berliner was elected Chairman of the COG Board of Directors. In his opening statement, Berliner highlighted areas that he would like the board to focus on in the coming year, including improvements to Metro and economic development in the region. [CLICK HERE FOR THE BETHESDA MAGAZINE ARTICLE.](#)

### **COG ENVIRONMENTAL PROGRAMS DIRECTOR DISCUSSES D.C. INFRASTRUCTURE ISSUES**

Stephen Walz, Department of Environmental Programs Director at COG and co-author of COG's *State of the Region: Infrastructure Report*, highlighted the importance of ongoing investments in the region's infrastructure. [CLICK HERE FOR THE WASHINGTON POST ARTICLE.](#)

### **COG SUPPORTS REGIONAL TRADE MISSION**

Virginia Governor Terry McAuliffe, Maryland Governor Larry Hogan, and District of Columbia Mayor Muriel Bowser are planning a joint trade mission to Canada. COG is helping to organize the joint trade mission – an idea which stemmed from COG's Annual Retreat, says Executive Director Chuck Bean. [CLICK HERE FOR THE WASHINGTON BUSINESS JOURNAL ARTICLE.](#)



Video Feature:

### **MONTGOMERY COUNTY COUNCILMEMBER BERLINER ELECTED 2016 COG BOARD CHAIRMAN**

Roger Berliner was elected Chairman of the COG Board of Directors in January. In this video, produced by the Montgomery County Council, Berliner and colleagues discuss the collaborative environment at COG and the board's focus in 2016.

[CLICK HERE FOR THE VIDEO](#)





Metropolitan Washington Council of Governments

# CAPITAL REGION CONNECTIONS



News about the Council of Governments and our Members

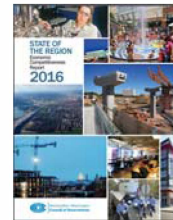
January 28, 2016

Connect With Us



## COG Report Assesses Region's Economic Competitiveness

According to the Metropolitan Washington Council of Governments (COG) *State of the Region: Economic Competitiveness Report*, cutbacks in federal spending, high housing costs, and a lack of a coordinated brand are among the issues threatening the region's economic competitiveness. Despite these challenges, the report outlines a path to future prosperity, including the development of a global export strategy, joint trade missions, and workforce development programs. [Read more.](#)



### Featured Video



Montgomery County Council Vice President Roger Berliner, who was elected to serve as Chairman of the COG Board of Directors, highlights some of the board's priorities in 2016. Watch the Montgomery County Cable [video](#).

## COG Board of Directors Elects 2016 Officers

At its January meeting, the COG Board of Directors elected Roger Berliner, Vice President of the Montgomery County Council, as its 2016 Chairman. The board also elected District of Columbia Councilmember Kenyan McDuffie and Loudoun County Supervisor Matthew Letourneau as Vice Chairmen of the board. [Read more.](#)

### Calendar

- COG Board of Directors  
February 10
- Transportation Planning Board  
February 17
- Metropolitan Washington Air Quality Committee (MWAQC)  
February 24

[More Events/Meetings](#)

### ICYMI on Twitter

The Council of Governments and our members and partners are active participants on social media. Here's a sampling of some tweets--in case you missed it--to show the wide array of topics covered on Twitter.

## New Metro GM Shares 2016 Priorities with COG Board

Paul Wiedefeld, Metro General Manager, addressed the COG Board at its January meeting by providing an assessment of the biggest problems facing Metro that he has observed since taking the position in November and the areas that he will focus on in 2016, including improvements to service, safety, and finances.

[Watch the news clip.](#)




## TPB Approves Transportation Projects for Seniors and Individuals with Disabilities


As metropolitan Washington's recipient of the Enhanced Mobility Program, a federal program to enhance transportation for seniors and individuals with disabilities, the Transportation Planning Board (TPB) approved nearly \$8 million in funding for a slate of projects reviewed by a



**Roger Berliner**  
[@RogerBerliner](#)




 Transportation funding, water quality protection, energy innovation, workforce development among [@RegionForward](#) COG legislative priorities for 2016.

**Transportation Planning Board**  
[@NatCapRegTPB](#)

 TPB Chairman [@TimLovain](#) on goals for 2016: I look forward to this body IDing regionally significant projects to promote, advance. #TPBmtg

### About COG

The Council of Governments is an independent, nonprofit association where area leaders address regional issues affecting the District of Columbia, suburban Maryland and Northern Virginia. COG's membership is comprised of 300 elected officials from 22 local governments, the Maryland and Virginia state legislatures, and U.S. Congress




TPB selection committee, which was chaired by TPB Member and City of College Park Mayor Patrick Wojahn. [Read more.](#)   

## How Our Region Compares to Other Cities on Air Quality

David Snyder, Chairman of the Metropolitan Washington Air Quality Committee (MWAQC) at COG and City of Falls Church Council Member, describes how the region's air quality compares to other international cities in this Region Forward Blog post. Snyder outlines the region's pollution levels and how we can continue to improve air quality. [Read more.](#)   



## Bob Sweeney Joins COG as Managing Director of Global Cities Initiative

COG named Bob Sweeney as its Managing Director of the Global Cities Initiative – a joint project of the Brookings Institution and JPMorgan Chase that works with cities across the country to develop plans to compete in the global economy. Through the Global Cities Initiative, COG, the Greater Washington Board of Trade, and the Consortium of Universities of the Washington Metropolitan Area will work on developing a regional export strategy. [Read more.](#)   






## Heart of COG: Lisa Ragain Works to Improve Water Quality and Metro Safety

At COG, Lisa Ragain, Principal Water Resources Planner, helps to protect the region's water supply and plan for emergencies. She has been involved with upgrades to the regional early warning water security monitoring system and a regional source water assessment project. Additionally, Ragain has worked on efforts to improve safety within the Metro system following the January 2015 smoke incident. [Read more.](#)



## COG Fire Safety Drill Helps 5-year-old Alexandria Girl Save Family

Five-year-old Gabby Mushawar of Alexandria used what she learned from a fire safety obstacle course to help her family evacuate their burning home. The course, "Plan Your Great Escape" is designed and staffed by COG's Life Safety Committee. [Read more.](#)   

Capital Region Connections: COG Releases New Economic Report  
202-962-3200 | [skania@mwkog.org](mailto:skania@mwkog.org) | [Subscribe/Unsubscribe](#)

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# **AGENDA ITEM #4**

## **AMENDMENTS TO THE AGENDA**

# **AGENDA ITEM #5**

## **APPROVAL OF THE MINUTES FROM JANUARY 13, 2016**

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS  
777 North Capitol Street, NE  
Washington, D.C. 20002**

**MINUTES  
Board of Directors Meeting  
January 13, 2016**

**BOARD MEMBERS AND ALTERNATES:** See attached chart for attendance.

**STAFF:**

Chuck Bean, Executive Director  
Sharon Pandak, General Counsel  
Monica Beyrouiti, Member Services Coordinator

**GUESTS:**

Paul Wiedefeld, General Manager, WMATA

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Penny Gross called the meeting to order at 12:09 P.M. and led those present in the Pledge of Allegiance.

**2. ELECTION OF 2016 COG BOARD OFFICERS AND POLICY COMMITTEE'S LEADERSHIP**

On behalf of the 2016 Nominating Committee, Penny Gross recommended approval of the proposed slate of 2016 COG Board officers: Chairman Roger Berliner, Vice Chairman Kenyan McDuffie, and Vice Chairman Matt Letourneau. Chairman Berliner recommended appointment of the 2016 policy committee leadership, which was approved by the board.

**ACTION: The board adopted Resolution R1-2016.**

**3. ANNOUNCEMENTS**

- A. Board of Directors Calendar for 2016
- B. Welcome New Board Members

**4. EXECUTIVE DIRECTOR'S REPORT**

The Executive Director briefed the board on recent COG events such as the Transportation Planning Board's 50<sup>th</sup> anniversary. In December, COG, the Greater Washington Board of Trade, and the American Red Cross sponsored a briefing focused on vigilance and emergency preparedness in active shooter situations. Bean also highlighted the Chief Administrative Officers and Economic Development Directors Retreat held in December in which city and county managers discussed economic competitiveness. Bean noted recent media coverage resulting from the November board meeting, in which FTA Administrator Therese McMillan discussed safety oversight of Metro. Finally, Bean recognized the January Heart of COG, Lisa Ragain, Principal Water Resources Planner, for her work on water protection and transportation safety.

**5. AMENDMENTS TO AGENDA**

There were no amendments to the agenda.

**6. APPROVAL OF MINUTES**

The minutes of the November 12, 2015 board meeting were approved (Phyllis Randall and Christian

Dorsey abstained).

## **7. ADOPTION OF CONSENT AGENDA ITEMS**

- A. Resolution R2-2016 – Resolution authorizing COG to enter into a contract for Global Cities Initiative leadership and management.

**ACTION: The board ratified Resolution R2-2016.**

## **8. FY 2015 AUDIT AND SOLICITATION OF PROPOSALS FOR FY 2016 AUDIT**

John Foust, COG Audit Committee Chairman, briefed the board on the FY 2015 Audit Report prepared by SB & Company, LLC and described the process for solicitation of proposals for the FY 2016 Audit.

**ACTION: The board adopted Resolution R3-2016.**

## **9. FY 2017 WORK PLAN & BUDGET**

Chuck Bean provided an overview of the proposed FY 2017 Work Plan & Budget and Leta Simons described the plan and budget in greater detail including sources of revenue and membership value.

**ACTION: The board adopted Resolution R4-2016.**

## **10. BRIEFING FROM WMATA GENERAL MANAGER**

Paul Wiedefeld, General Manager, WMATA, briefed the board about his initial observations and discussions with riders and employees about Metro. Wiedefeld outlined his priorities for 2016, including improvements to safety, service, and finances.

**ACTION: Received briefing.**

## **11. 2016 STATE OF THE REGION: ECONOMIC COMPETITIVENESS REPORT**

Region Forward Coalition Chair Emmett Jordan briefed the board on the work of the Region Forward Coalition and the COG Board on economic competitiveness. Chuck Bean introduced the background of the Economic Competitiveness Report. Paul DesJardin discussed key findings from the report. Bean provided an update on the Global Cities Initiative (GCI) and introduced Bob Sweeney, GCI Managing Director.

**ACTION: The board adopted Resolution R5-2016.**

## **12. 2016 LEGISLATIVE PRIORITIES**

Monica Beyrouti, explained the process of developing the 2016 Legislative Priorities and briefed the board on the four priorities for the year, including certainty and adequacy of transportation funding, water quality protection, climate and energy innovation and air quality protection, and workforce development and human services.

**ACTION: The board adopted Resolution R6-2016.**

## **13. OTHER BUSINESS**

Penny Gross requested future presentations to the board include Dr. Terry Clower from George Mason University's Center for Regional Analysis and also the topic of housing in the region.

**14. ADJOURN** – Upon motion duly made and seconded, the meeting was adjourned at 1:54 P.M.

**January 2016 Attendance**

<u>Jurisdiction</u>	<u>Member</u>	<u>Y/N</u>	<u>Alternate</u>	<u>Y/N</u>
<b><i>District of Columbia</i></b>				
<b>Executive</b>	Hon. Muriel Bowser		Brenda Donald Brian Kenner Beverly Perry	Y Y
	Mr. Rashad Young		Kevin Donahue	
<b>Council</b>	Hon. Phil Mendelson	Y		
	<b><i>Hon. Kenyan R. McDuffie</i></b>			
<b><i>Maryland</i></b>				
Bowie	Hon. G. Frederick Robinson			
Charles County	Hon. Ken Robinson	Y	Hon. Amanda Stewart Hon. Peter Murphy	
City of Frederick	Hon. Randy McClement			
Frederick County	Hon. Jan Gardner		Mr. Roger Wilson	
College Park	Hon. Patrick Wojahn	Y	Hon. Denise Mitchell	
Gaithersburg	Hon. Neil Harris	Y	Hon. Jud Ashman	
Greenbelt	Hon. Emmett Jordan	Y	Hon. Judith "J" Davis	
Montgomery County				
<b>Executive</b>	Hon. Isiah Leggett		Mr. Tim Firestine	
<b>Council</b>	<b><i>Hon. Roger Berliner</i></b>	Y		
	Hon. Nancy Navarro			
Prince George's County				
<b>Executive</b>	Hon. Rushern Baker		Mr. Nicholas Majett	Y
<b>Council</b>	Hon. Karen Toles	Y		
	Hon. Derrick Leon Davis	Y		
Rockville	Hon. Bridget Newton		Emad Elshafei	
Takoma Park	Hon. Kate Stewart	Y	Hon. Peter Kovar	
Maryland General Assembly	Hon. Brian Feldman			
<b><i>Virginia</i></b>				
Alexandria	Hon. Allison Silberberg	Y	Hon. Redella Pepper	
Arlington County	Hon. Christian Dorsey	Y	Hon. Jay Fisette	
City of Fairfax	Hon. David Meyer		Hon. Jeffrey Greenfield	
Fairfax County	Hon. Sharon Bulova	Y	Hon. Catherine Hudgins	
	Hon. Penelope A. Gross	Y	Hon. Patrick Herrity	
	Hon. John Foust	Y	Hon. Michael Frey	
Falls Church	Hon. David Tarter		Hon. David Snyder	
Loudoun County	<b><i>Hon. Matt Letourneau</i></b>	Y		
Loudoun County	Hon. Phyllis Randall	Y	Hon. Shawn Williams	
Manassas	Hon. Jonathan Way	Y		
Manassas Park	Hon. Michael Carrera	Y	Hon. Suhas Naddoni	
Prince William County	Hon. Frank Principi	Y	Pete Candland	
	Hon. Jeanine Lawson	Y		
Virginia General Assembly	Hon. George Barker			

Total: 23

# **AGENDA ITEM #6**

## **ADOPTION OF CONSENT AGENDA ITEMS**



## ADOPTION OF CONSENT AGENDA ITEMS

- A. Resolution R7-2016 – Resolution authorizing COG to procure and enter into a contract with McAndrew Company Inc. for media consulting services for the 2016 Go Recycle campaign**

The Board will be asked to adopt Resolution R7-2016 authorizing the Executive Director, or his designee, to enter into a contract with McAndrew Company Inc. in an amount not to exceed \$65,000 to develop and implement a regional recycling education marketing program for the 2016 Go Recycle campaign. Funding for this effort is available in the COG Regional Environmental Fund managed by the Department of Environmental Programs.

**RECOMMENDED ACTION: Adopt Resolution R7-2016.**

- B. Resolution R8-2016 – Resolution authorizing COG to receive and expend funds to participate in the District of Columbia’s Department of Energy and Environment’s Greening the Fleet Project**

The Board will be asked to adopt Resolution R8-2016, authorizing the Executive Director, or his designee, to receive and expend grant funds in an amount not to exceed \$17,062 in project funding through a contract with the Greater Washington Region Clean Cities Coalition to support COG’s role to calculate greenhouse gas emissions and air quality impacts for a baseline (existing) inventory and proposed green alternative of vehicles for District-based public and private fleets. **No COG matching funds are required.**

**RECOMMENDED ACTION: Adopt Resolution R8-2016.**

- C. Resolution R9-2016 – Resolution authorizing COG to receive and expend funds to participate in the U.S. Department of Energy’s Alternative Fuel and Advanced Vehicle Procurement Aggregating Initiative**

The Board will be asked to adopt Resolution R9-2016, authorizing the Executive Director, or his designee, to receive and expend funds not to exceed \$90,250 in project funding from USDOE through a contract with NARC to support COG’s role to develop, implement, and coordinate the bulk purchase program for alternative and advanced fuel vehicles, ancillary sub-components and equipment, and refueling/charging infrastructure development throughout the Baltimore-Washington and Northern Virginia region over a two year period. The Executive Director, or his designee, is also authorized to expend matching funds in the amount of \$30,100 available in the Regional Environmental Fund.

**RECOMMENDED ACTION: Adopt Resolution R9-2016.**

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS  
777 NORTH CAPITOL STREET, NE  
WASHINGTON, DC 20002-4239**

**RESOLUTION AUTHORIZING COG TO PROCURE AND ENTER INTO A CONTRACT WITH MCANDREW COMPANY  
INC FOR MEDIA CONSULTING SERVICES FOR THE 2016 GO RECYCLE CAMPAIGN**

**WHEREAS**, the Metropolitan Washington Council of Governments (COG) needs to proceed with a procurement for a contractor(s) and enter into a contract to develop and to implement a regional recycling education marketing program and to assist with procuring sponsors in the metropolitan Washington region; and

**WHEREAS**, the objective of the 2016 Go Recycle Campaign is to educate the public about recycling, and local governments have found that constant reinforcement of the recycling message is essential to achieve optimal participation in existing programs and to reduce the contamination of recyclable materials; and

**WHEREAS**, COG has identified McAndrew Company Inc. to provide media consulting services for a cost not to exceed \$65,000.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN  
WASHINGTON COUNCIL OF GOVERNMENTS THAT:**

The Executive Director, or his designee, is authorized to enter into a contract with McAndrew Company Inc. not to exceed \$65,000 to develop and to implement a regional recycling education marketing program for the 2016 Go Recycle Campaign.

Funding for this effort is available in the COG Regional Environmental Fund managed by the Department of Environmental Programs.

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS  
777 NORTH CAPITOL STREET, N.E.  
WASHINGTON, D.C. 20002-4239**

**RESOLUTION AUTHORIZING COG TO RECEIVE AND EXPEND FUNDS TO PARTICIPATE IN THE DISTRICT OF COLUMBIA'S DEPARTMENT OF ENERGY AND ENVIRONMENT'S GREENING THE FLEET PROJECT**

**WHEREAS**, COG's Climate and Energy Action Plan calls for a reduction in greenhouse gas impacts of our transportation system by reducing vehicle miles travelled and increased use of alternative fuel and high efficiency vehicles; and

**WHEREAS**, the goal of the District's Department of Energy and Environment's (DOEE) Greening the Fleet project is to develop an inventory of current vehicles and create a comprehensive suite of strategies to help guide large fleets in the District toward greater fuel efficiency and lower air emissions through the adoption of cleaner vehicles; and

**WHEREAS**, the Greater Washington Region Clean Cities Coalition (GWRCCC) will serve as the project team lead over a twelve month period; and

**WHEREAS**, COG's proposed partnership effort with GWRCCC is to calculate the greenhouse gas emissions and air quality impacts for a baseline (existing) inventory and proposed green alternative of vehicles for District-based public and private fleets; and

**WHEREAS**, the results of the evaluation will be useful for the analysis of other fleets in the region.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS THAT:**

The Executive Director, or his designee, is authorized to receive and expend grant funds in an amount not to exceed \$17,062 in project funding through a contract with the Greater Washington Region Clean Cities Coalition to support COG's role to calculate greenhouse gas emissions and air quality impacts for a baseline (existing) inventory and proposed green alternative of vehicles for District-based public and private fleets. No COG matching funds are required.

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS  
777 NORTH CAPITOL STREET, N.E.  
WASHINGTON, D.C. 20002-4239**

**RESOLUTION AUTHORIZING COG TO RECEIVE AND EXPEND FUNDS TO PARTICIPATE IN  
THE U.S. DEPARTMENT OF ENERGY'S ALTERNATIVE FUEL AND ADVANCED VEHICLE  
PROCUREMENT AGGREGATING INITIATIVE**

**WHEREAS**, COG's Climate and Energy Action Plan calls for a reduction in greenhouse gas impacts of our transportation system by reducing vehicle miles travelled and increased use of alternative fuel and high efficiency vehicles; and

**WHEREAS**, the purpose of US Department of Energy's (USDOE) Alternative Fuel and Advanced Vehicle Procurement Initiative is to develop and implement an effective national purchasing/procurement process for bulk orders of alternative fuel vehicles, sub-components, advanced vehicle technologies, alternative fuels, and refueling/charging infrastructure; and

**WHEREAS**, the National Association of Regional Councils (NARC) is the project team lead on the Aggregated Alternative Technology Alliance (AATA) Project; and

**WHEREAS**, COG's role is to implement a bulk purchase program for alternative and advanced fuel vehicles, ancillary sub-components and equipment, and refueling/charging infrastructure development throughout the Baltimore-Washington and Northern Virginia region; and

**WHEREAS**, the AATA Project will significantly reduce the incremental cost of commercially available alternative fuel vehicles and/or critical components and reduce greenhouse gas emissions in the metropolitan Washington region, as well as nationwide.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS THAT:**

The Executive Director, or his designee, is authorized to receive and expend funds not to exceed \$90,250 in project funding from USDOE through a contract with NARC to support COG's role to develop, implement, and coordinate the bulk purchase program for alternative and advanced fuel vehicles, ancillary sub-components and equipment, and refueling/charging infrastructure development throughout the Baltimore-Washington and Northern Virginia region over a two year period. The Executive Director, or his designee, is also authorized to expend matching funds in the amount of \$30,100 available in the Regional Environmental Fund.

# **AGENDA ITEM #7**

## **COG FINANCIAL STATEMENTS AS OF DECEMBER 31, 2015**



## MEMORANDUM

**TO:** COG Board of Directors  
**FROM:** Chuck Bean, COG Executive Director  
Leta Simons, Chief Financial Officer  
**SUBJECT:** Fiscal Year 2016 Second Quarter Financial Report  
**DATE:** February 3, 2016

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We are providing the following interim financial reports to the Board of Directors for the six months ended December 31, 2015:

- Statement of Revenue, Expenses and Change in Net Position for the period July 1, 2015 –December 31, 2015
- Statement of Net Position as of December 31, 2015

### SUMMARY AND HIGHLIGHTS

COG is on target to meet the objectives of the FY2016 work program, and management's strategic goals. At the mid-point of the fiscal year, there is a surplus from operations and investment activities of \$129,600, and a surplus in Special Revenue funds of \$60,500, for an overall surplus of \$190,100 (accrual basis). Both revenue and expenses are at expected levels. At fiscal year end, it is expected that results from operations will continue to be near the break-even point.

The Statement of Net Position at December 31, 2015 shows little change in assets, liabilities and net position compared to December 31, 2014, a result of stable operations and cash flow. Reserves are fully funded as per Board policy. Management will review the current reserve policy with the Budget and Finance Committee in March.

**Metropolitan Washington Council of Governments**  
**FY 2016 Statement of Revenue, Expense, and Change in Net Position**  
**For the six months ended December 31, 2015**  
**With Comparisons to Approved Budget and Prior Year Results**

*Prepared on an accrual basis*

	Fiscal YTD As of 12/31/2015	FY2016 Budget	% of Budget	Prior FY As of 12/31/2014
<b>Operations Revenue</b>				
Federal revenue	5,570,600	16,355,400	34%	5,246,800
State revenue	3,380,500	6,211,000	54%	2,648,400
Member dues	1,883,200	3,766,300	50%	1,855,600
Regional funds and user fees	1,372,400	2,744,700	50%	1,515,900
Building & investment revenue	358,200	827,800	43%	275,600
Other revenue*	1,754,400	2,911,400	60%	1,807,400
<b>Total Operations Revenue</b>	<b>14,319,300</b>	<b>32,816,600</b>	44%	<b>13,349,700</b>
<b>Operations Expense</b>				
Salaries - Direct program	4,007,300	8,407,800	48%	3,444,100
Salaries - Leave benefits	786,100	1,722,800	46%	705,700
Other employee benefits	997,500	2,547,900	39%	1,043,700
Consultants	3,205,500	8,840,500	36%	1,765,300
Other direct program expense	1,236,200	4,107,400	30%	2,128,700
Support services, rent and other allocated expense	3,896,600	7,560,500	52%	4,056,200
<b>Total Operations Expense</b>	<b>14,129,200</b>	<b>33,186,900</b>	43%	<b>13,143,700</b>
<b>Net Surplus (Deficit) - Operations</b>	<b>129,600</b>	<b>(370,300)</b>		<b>181,600</b>
<b>Net Surplus - Special Revenue Funds</b>	<b>60,500</b>	<b>113,300</b>		<b>24,400</b>
<b>Change in Net Position</b>	<b>190,100</b>	<b>(257,000)</b>		<b>206,000</b>

\*Other Revenue includes non-cash contributed services, sponsorships and donations, fees for services, and other miscellaneous revenue.

Revenue - All Sources	FY2016 YTD	FY2016 Budget	
Operations	14,241,596	32,538,800	44%
Special Revenue Funds	77,704	113,300	69%
Subrecipient Pass-Through	8,538,700	32,615,000	26%
Contributed Services	185,500	688,900	27%
<b>Total Revenue - All Sources</b>	<b>23,043,500</b>	<b>65,956,000</b>	

Metropolitan Washington Council of Governments  
 Comparative Statement of Net Position  
 As of December 31, 2014 and December 31, 2015

	FY2016 as of 12/31/2015	FY2015 as of 12/31/2014	Increase (Decrease)
<b><u>Current Assets</u></b>			
Cash	3,923,500	5,832,800	
Investments	9,318,400	9,117,100	
Accounts receivable	7,984,700	6,863,500	
Prepaid expenses and other assets	932,700	561,700	
<b>Total Current Assets</b>	<b>22,159,300</b>	<b>22,375,100</b>	<b>(215,800)</b>
<b>Capital assets, net of depreciation</b>	<b>1,236,300</b>	<b>1,076,500</b>	<b>159,800</b>
<b>Total Assets</b>	<b>23,395,600</b>	<b>23,451,600</b>	<b>(56,000)</b>
<b><u>Liabilities</u></b>			
Accounts payable	577,600	609,400	
Accrued payroll, leave & other expenses	1,046,800	1,194,600	
Deferred revenue	5,226,800	5,180,400	
<b>Total Liabilities</b>	<b>6,851,200</b>	<b>6,984,400</b>	<b>(133,200)</b>
<b><u>NET POSITION*</u></b>			
Net investment in capital assets	1,236,300	1,076,500	
Board designated reserves	12,644,700	11,263,500	
Project funds	1,007,000	1,153,100	
Undesignated	1,656,200	2,974,100	
<b>Total Net Position</b>	<b>16,544,200</b>	<b>16,467,200</b>	<b>77,000</b>
<b>Total Liabilities and Net Assets</b>	<b>23,395,400</b>	<b>23,451,600</b>	<b>(56,200)</b>

\*Excludes Net Pension Asset of \$2,373,000, which is available only for pension plan benefits.



# **AGENDA ITEM #8**

## **BRIEFING FROM THE CONSORTIUM OF UNIVERSITIES**

## **The Consortium of Universities of the Washington Metropolitan Area**

As a higher education partnership, the Consortium is one of the world's foremost educational collaboratives, and is a powerful economic force in the region. Consortium universities represent nearly every sector of higher education, creating strength through its diversity of institutions. The global reputation and diversity of the institutions enables them to attract students, faculty, and staff not only from the District and nearby region, but also from every state in the United States as well as from hundreds of countries globally.

To serve students, the Consortium manages the student cross-registration program, the Consortium Research Fellows Program, the U.S. Institute of Peace program, Reach4Success, and the Campus Public Safety Institute. See the separate tabs on these topics for more information. The Consortium brings together numerous campus groups several times each year, including the emergency managers, chief academic officers, chief financial officers, chief student affairs officers, health center directors, government relations staff, public relations staff, admissions and financial aid staff, registrars, and others as the need arises.

The Consortium provides a unified voice on behalf of its members to local and regional governments, as well as to business/industry and other organizations by serving as a single point of contact, by participating on boards and as members of organizations, and through convenings. The Consortium provides numerous services to its members, including government relations and organizational liaison functions, and joint responses to various opportunities (e.g., RFPs, grants, collaborative projects).

Consortium member universities are interconnected in numerous ways that bring direct benefits to students as well as the District and region. Students receive an enhanced educational experience because they may cross-register for courses at other Consortium member institutions. Faculty research collaborations across member universities bring hundreds of millions of dollars in research grants and contracts annually (which result in hiring and spending) into the District and region that would otherwise not have occurred. Above all, Consortium institutions focus on three overarching goals: creating an educated populace; creating and promoting a dynamic, innovative atmosphere; and creating the future economy.

The economic impact of the Consortium's member institutions in the District alone approaches \$10 billion. As a sector, it is the largest employer and one of the largest in terms of economic impact. Equally important, the global reputation of the member institutions attracts major and continuing investment from individuals, businesses, and governments around the world.

Through their service missions, Consortium universities offer thousands of cultural and informational programs each year that are open to the public. From concerts to sporting events to lectures, Consortium universities add a great deal to the quality of life for District residents. Likewise, Consortium students, faculty, and staff volunteer hundreds of thousands of hours each year to provide services to District and regional residents ranging from tutoring of students in P-12 classes to social service and health programs to pro bono legal advice to picking up trash and cleaning streets.

For more information, please visit: <http://www.consortium.org/>

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS  
777 NORTH CAPITOL STREET, NE  
WASHINGTON, DC 20002-4239**

**RESOLUTION AUTHORIZING COG TO ESTABLISH A TASK FORCE TO DRAFT AN AGREEMENT TO WORK WITH  
THE CONSORTIUM OF UNIVERSITIES OF THE WASHINGTON METROPOLITAN AREA**

**WHEREAS**, the Metropolitan Washington Council of Governments (COG) is comprised of the 22 jurisdictions of the National Capital Region's local governments and their governing officials, plus area members of the Maryland and Virginia legislatures and the U.S. Senate and House of Representatives, and COG provides a focus for action on issues of regional concern; and

**WHEREAS**, COG and the Consortium of Universities of the Washington Metropolitan Area share common goals of fostering greater collaboration between the region's academic community and the public sector; and

**WHEREAS**, this effort is part of COG's initiative to diversify the economic base of the National Capital Region; and

**WHEREAS**, the metropolitan Washington area has a large concentration of higher education institutions and is a leading region throughout the country.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN  
WASHINGTON COUNCIL OF GOVERNMENTS THAT:**

The board directs the Executive Director, or his designee to establish a task force to draft an agreement between COG and the Consortium of Universities of the Washington Metropolitan Area to expand cooperative work between the region's academic community and the public sector by better connecting the work of the Consortium to the region's local governments, universities and businesses.

# **AGENDA ITEM #9**

## **OUR REGION, YOUR INVESTMENT**

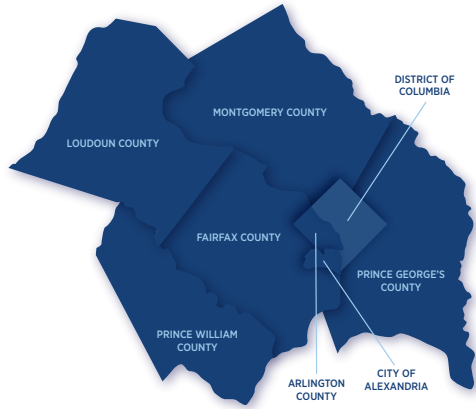


# Our Region, Your Investment

A targeting option for the Enterprise Community Impact Note — a fixed-income investment guaranteed by Enterprise Community Partners

# Investing in Housing Affordability in the Greater Washington Region

**Our Region, Your Investment** was developed with the Washington Regional Association of Grantmakers (WRAG) to offer an opportunity for local stakeholders to be a part of the solution to the Greater Washington region's affordable housing crisis through impact investing.



More than 150,000 families in the Greater Washington region are currently in need of affordable homes<sup>1</sup>, a number that is expected to double in less than 10 years<sup>2</sup>.

When people spend too much on housing, they are less likely to be able to cover basic needs. This financial instability can lead to negative health outcomes for residents, poor educational outcomes for their children, and an increased risk of homelessness.

In order to create and preserve the affordable homes needed over the next decade, the region needs additional capital resources. Your investment can help make that happen.

**Our Region, Your Investment** provides an opportunity to earn a financial return while making a difference in the lives of others by investing in the Enterprise Community Impact Note (Impact Note). Every investor will receive social impact updates on the affordable homes supported through the initiative, in addition to quarterly interest payments.

## The Impact

The goal of **Our Region, Your Investment** is to invest a minimum of \$5 million in capital to support the production and preservation of affordable homes in the Greater Washington region.

1: Urban Institute and the Metropolitan Washington Council of Governments, *Housing Security in the Washington Region*, 2014  
2: *CALL THE QUESTION: Will the Greater Washington Region Collaborate and Invest to Solve Its Affordable Housing Shortage?*, Rick Cohen, 2015

# Success in the Greater Washington Region

Enterprise has a strong track record of lending in the Greater Washington region, having deployed more than \$100 million in financing to support projects like the St. Dennis and Parkview Towers.

## St. Dennis

Enterprise Community Loan Fund provided a \$3.7 million loan to NHT/E, a local nonprofit that worked with residents to purchase and rehabilitate the St. Dennis apartments. This loan ensured that 32 families, including sisters Eva and Anabel Matinez, have an affordable home in the Mt. Pleasant neighborhood of Washington, D.C.



## Parkview Towers

Montgomery Housing Partnership (MHP) received a \$6.9 million loan from Enterprise Community Loan Fund to purchase and rehabilitate 125 affordable homes at Parkview Towers in Takoma Park, MD. The renovations improved the energy efficiency of the building, and created a new community room, preschool, and computer lab for residents. MHP also ensured that residents could remain in their homes affordably, even as their neighborhood continues to change due to redevelopment and new investment.

# How Your Investment Works

## Step 1

You purchase an Enterprise Community Impact Note, making an impact investment.

## Step 2

Enterprise uses your investment\* to provide a loan to finance affordable housing projects.

\*You will receive quarterly interest payments until your investment matures.

## Step 3

Once the affordable homes are completed, the borrower pays back the loan to Enterprise and the capital is reinvested in additional housing projects.

## Step 4

Your investment matures and Enterprise will return your principal. You have made both a financial return and a social impact.



# Your Return on Investment

## Financial Return: Interest Rates Offered

<b>TERM</b>	<b>RATE</b>
<b>2 years</b>	<b>1.5%</b>
<b>3 years</b>	<b>2.0%</b>
<b>5 years</b>	<b>2.5%</b>
<b>7 years</b>	<b>3.0%</b>
<b>10 years</b>	<b>3.5%</b>

## Social Return: Affordable Homes in Our Region



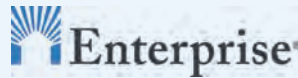
Read the prospectus before investing at [www.ImpactNote.com](http://www.ImpactNote.com).

For more information, contact Enterprise Community Loan Fund:  
877.389.9239 | [ImpactNote@enterprisecommunity.org](mailto:ImpactNote@enterprisecommunity.org)

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**Our Region, Your Investment** is an initiative of the Washington Regional Association of Grantmakers (WRAG) and Enterprise Community Loan Fund (Enterprise).



## Washington Regional Association of Grantmakers

WRAG is a membership association comprised of grantmakers in the Greater Washington region – Northern Virginia, suburban Maryland, and the District of Columbia. WRAG provides a variety of services to its members to facilitate more effective, strategic, and efficient grantmaking, thereby making the region a better place to live and work. Working alongside its membership, local stakeholders, and regional leaders, WRAG has been championing regional efforts to identify the affordable housing need and address the crisis.

## Enterprise Community Loan Fund

Enterprise is a national nonprofit community development financial institution with a 20-year track record of underwriting, financing, and servicing more than \$1.3 billion in loans to affordable housing developers. Enterprise offers the Impact Note, which investors purchase to support our work and mission. The Impact Note is a fixed-income security, guaranteed by parent-company Enterprise Community Partners.

### Enterprise Community Loan Fund

11000 Broken Land Parkway | Suite 700 | Columbia, MD 21044

Disclosure: The Enterprise Community Impact Note is offered by Enterprise Community Loan Fund, Inc., a nonprofit 501(c)(3) corporation. It is guaranteed by Enterprise Community Partners, Inc., a nonprofit 501(c)(3) corporation. The Enterprise Community Impact Note is not FDIC or SIPC insured and is only available in states where authorized. This brochure is neither an offer to sell nor a solicitation of an offer to buy these securities. The offering is made only by the prospectus, which can only be delivered by eligible employees of Enterprise Community Loan Fund, and should be read before investing. WRAG is not affiliated with Enterprise Community Loan fund, Inc. or Enterprise Community Partners, Inc. WRAG is not offering to sell nor soliciting an offer to buy these securities. WRAG is not providing advice, receiving compensation, or making any suitability determinations in respect to you.

# **AGENDA ITEM #10**

## **BRIEFING ON THE ZIKA VIRUS**

## **Zika Virus Disease Q & A**

### **What is Zika virus disease (Zika)?**

Zika is a disease caused by Zika virus that is spread to people primarily through the bite of an infected *Aedes* species mosquito. The most common symptoms of Zika are fever, rash, joint pain, and conjunctivitis (red eyes). The illness is usually mild with symptoms lasting for several days to a week.

### **What are the symptoms of Zika?**

About 1 in 5 people infected with Zika will get sick. For people who get sick, the illness is usually mild. For this reason, many people might not realize they have been infected.

The most common symptoms of Zika virus disease are fever, rash, joint pain, or conjunctivitis (red eyes). Symptoms typically begin 2 to 7 days after being bitten by an infected mosquito.

### **How is Zika transmitted?**

Zika is primarily transmitted through the bite of infected *Aedes* mosquitoes, the same mosquitoes that spread Chikungunya and dengue. These mosquitoes are aggressive daytime biters and they can also bite at night. Mosquitoes become infected when they bite a person already infected with the virus. Infected mosquitoes can then spread the virus to other people through bites. It can also be transmitted from a pregnant mother to her baby during pregnancy or around the time of birth. We do not know how often Zika is transmitted from mother to baby during pregnancy or around the time of birth.

### **Who is at risk of being infected?**

Anyone who is living in or traveling to an area where Zika virus is found who has not already been infected with Zika virus is at risk for infection, including pregnant women.

### **What countries have Zika?**

Specific areas where Zika virus transmission is ongoing are often difficult to determine and are likely to change over time. If traveling, please visit [the CDC Travelers' Health site](#) for the most updated travel information.

### **What can people do to prevent becoming infected with Zika?**

There is no vaccine to prevent Zika. The best way to prevent diseases spread by mosquitoes is to avoid being bitten. Protect yourself and your family from mosquito bites. Here's how:

- Wear long-sleeved shirts and long pants.
- Stay in places with air conditioning or that use window and door screens to keep mosquitoes outside.
- Use Environmental Protection Agency (EPA)-registered insect repellents. All EPA-registered insect repellents are evaluated for effectiveness.
  - Always follow the product label instructions.
  - Reapply insect repellent as directed.
  - Do not spray repellent on the skin under clothing.
  - If you are also using sunscreen, apply sunscreen before applying insect repellent.
- If you have a baby or child:

- Do not use insect repellent on babies younger than 2 months of age.
- Dress your child in clothing that covers arms and legs, or
- Cover crib, stroller, and baby carrier with mosquito netting.
- Do not apply insect repellent onto a child's hands, eyes, mouth, and cut or irritated skin.
- Adults: Spray insect repellent onto your hands and then apply to a child's face.
- Treat clothing and gear with permethrin or purchase permethrin-treated items.
  - Treated clothing remains protective after multiple washings. See product information to learn how long the protection will last.
  - If treating items yourself, follow the product instructions carefully.
  - Do **NOT** use permethrin products directly on skin. They are intended to treat clothing.
- Sleep under a mosquito bed net if you are overseas or outside and are not able to protect yourself from mosquito bites.

**What is the treatment for Zika?**

There is no vaccine or specific medicine to treat Zika virus infections.

Treat the symptoms:

- Get plenty of rest.
- Drink fluids to prevent dehydration.
- Take medicine such as acetaminophen to reduce fever and pain.
- Do not take aspirin or other non-steroidal anti-inflammatory drugs.
- If you are taking medicine for another medical condition, talk to your healthcare provider before taking additional medication.

**How is Zika diagnosed?**

- See your healthcare provider if you develop symptoms (fever, rash, joint pain, red eyes). If you have recently traveled, tell your healthcare provider.
- Your healthcare provider may order blood tests to look for Zika or other similar viral diseases like dengue or chikungunya.

**What should I do if I have Zika?**

Treat the symptoms:

- Get plenty of rest
- Drink fluids to prevent dehydration
- Take medicine such as acetaminophen to reduce fever and pain
- Do not take aspirin or other non-steroidal anti-inflammatory drugs

Protect others[PDF - 1 page]: During the first week of infection, Zika virus can be found in the blood and passed from an infected person to another person through mosquito bites. An infected mosquito can then spread the virus to other people. To help prevent others from getting sick, avoid mosquito bites during the first week of illness.

See your healthcare provider if you are pregnant and develop a fever, rash, joint pain, or red eyes within 2 weeks after traveling to a country where Zika virus cases have been reported. Be sure to tell your health care provider where you traveled.

**Is there a vaccine to prevent or medicine to treat Zika?**

No. There is no vaccine to prevent infection or medicine to treat Zika.

### **Are you immune for life once infected?**

Once a person has been infected, he or she is likely to be protected from future infections.

### **Does Zika virus infection in pregnant women cause birth defects?**

There have been reports of a serious birth defect of the brain called microcephaly (a condition in which a baby's head is smaller than expected when compared to babies of the same sex and age) and other poor pregnancy outcomes in babies of mothers who were infected with Zika virus while pregnant. Knowledge of the link between Zika and these outcomes is evolving, but until more is known, CDC recommends special precautions for the following groups:

- Women who are pregnant (in any trimester):
  - Consider postponing travel to any area where Zika virus transmission is ongoing.
  - If you must travel to one of these areas, talk to your doctor first and strictly follow steps to prevent mosquito bites during your trip.
- Women who are trying to become pregnant:
  - Before you travel, talk to your doctor about your plans to become pregnant and the risk of Zika virus infection.

Strictly follow steps to prevent mosquito bites during your trip.

For more questions and answers on Zika and pregnancy, see Questions and Answers: Zika and Pregnancy.

### **Does Zika virus infection cause Guillain-Barré syndrome (GBS)?**

Guillain-Barré syndrome (GBS) is a rare disorder where a person's own immune system damages the nerve cells, causing muscle weakness and sometimes, paralysis. These symptoms can last a few weeks or several months. While most people fully recover from GBS, some people have permanent damage and in rare cases, people have died.

We do not know if Zika virus infection causes GBS. It is difficult to determine if any particular pathogen "caused" GBS. The Brazil Ministry of Health is reporting an increased number of people affected with GBS. CDC is working to determine if Zika and GBS are related.

### **Is this a new virus?**

No. Outbreaks of Zika previously have been reported in tropical Africa, Southeast Asia, and the Pacific Islands. Zika virus likely will continue to spread to new areas. In May 2015, the Pan American Health Organization (PAHO) issued an alert regarding the first confirmed Zika virus infection in Brazil.

### **How many travel-associated cases have been diagnosed in the United States?**

CDC continues to work with states to monitor the United States for mosquito-borne diseases, including Zika. In 2016, Zika became a nationally notifiable condition. Healthcare providers are encouraged to report suspected cases to their state or local health departments to facilitate diagnosis and mitigate the risk of local transmission. To date, local transmission of Zika virus has **not** been identified in the continental United States. Limited local transmission may occur in the mainland United States but it's unlikely that we will see widespread transmission of Zika in the mainland U.S.

### **Should we be concerned about Zika in the United States?**

The U.S. mainland does have *Aedes* species mosquitoes that can become infected with and spread Zika virus. U.S. travelers who visit a country where Zika is found could become infected if bitten by a mosquito.

With the recent outbreaks, the number of Zika virus disease cases among travelers visiting or returning to the United States will likely increase. These imported cases may result in local spread of the virus in some areas of the United States. CDC has been monitoring these epidemics and is prepared to address cases imported into the United States and cases transmitted locally.

#### **What is CDC doing about Zika?**

CDC has been aware of Zika for some time and has been preparing for its possible introduction into the United States. Laboratories in many countries have been trained to test for chikungunya and dengue. These skills have prepared these laboratories for Zika testing.

CDC is working with international public health partners and with state health departments to

- Alert healthcare providers and the public about Zika.
- Provide state health laboratories with diagnostic tests.
- Detect and report cases, which will help prevent further spread.

The arrival of Zika in the Americas demonstrates the risks posed by this and other exotic viruses. CDC's health security plans are designed to effectively monitor for disease, equip diagnostic laboratories, and support mosquito control programs both in the United States and around the world.

# **AGENDA ITEM #11**

## **OTHER BUSINESS**



# **AGENDA ITEM #12**

## **ADJOURN**