**EMPLOYER OUTREACH COMMITTEE**

Tuesday, April 16, 2019

10 a.m. to 12 noon

Metropolitan Washington Council of Governments

777 North Capitol Street, NE

 Third Floor, COG Board Room

Chairperson: Judy Galen, Loudoun County (703) 737-8044

Vice Chairperson: Paul Gatons, Montgomery County (240) 777-7162

Staff Contact: Mark Hersey 202/962-3383

**MEETING NOTICE AND AGENDA**

1. Introductions (5 minutes)

2. Review of 1/15/19 Meeting Notes (5 minutes)

3. Final Second Quarter FY2019 and Draft Third Quarter FY2019 (5 minutes)

Conformity Verification Statements

4. Training Update and Review (5 minutes)

 Mark Hersey, COG/TPB staff, will brief the Committee on the

year’s training and the upcoming fiscal FY2019 year’s sessions.

5. Employer Case Studies

 COG/TPB staff will present the case studies for FY2019 (5 minutes)

6. Metro Coordination Pilot Program Recap (10 minutes)

 COG/TPB staff and WMATA staff will inform the committee on the

 Pilot coordination program

7. Employer Survey Archive application Update (20 minutes)

 VHB staff will update the committee on improvements made to the

 Employer Survey archive application.

8. Employer Satisfaction Survey update and database upkeep (15 minutes)

COG/TPB staff will update the committee on the employer

Satisfaction survey and database information integrity.

9. Employer Outreach Roundtable (45 minutes)

 Group members can share challenges and successes they

encountered in recent TDM outreach activities.

10. Other Business (5 minutes)

***The next Employer Outreach Committee meeting is scheduled for Tuesday, July 16, 2019 at 10 a.m.***

*Reasonable accommodations are provided upon request, including alternative formats of meeting materials. Visit* [*www.mwcog.org/accommodations*](http://www.mwcog.org/accommodations) *or call (202) 962-3300 or (202) 962-3213 (TDD).*